

2021-22 Act 13 of 2012: Small Diverse Business Participation Survey



Section 2316 of Act 13 of 2012, requires the Pennsylvania Department of General Services (DGS) to survey and collect data on producers' efforts to provide maximum practicable contracting opportunities related to **unconventional** natural gas extraction to small diverse businesses (hereafter SDBs) defined by the Act as minority, woman, and veteran-owned businesses. The results of this survey, including information identifying those companies that do not complete the survey, will be compiled into the Marcellus Shale Annual Report for the General Assembly and made publicly available on the DGS website. Data collection is for activity occurring during the reporting period between April 1, 2021 and March 31, 2022. Act 13 requires producers to respond to the DGS survey within 90 days of dissemination. [www.legis.state.pa.us > Unconsolidated Statutes > Search by Act Number > Year: 2012, Act: 13].

Please be advised that once started, the survey must be completed in one sitting. There is currently no option to save and resume the survey at a later point. View a copy of the survey in PDF format at www.dgs.pa.gov/Small%20Diverse%20Business%20Program/Pages/Business-Resources.aspx or email the Bureau of Diversity, Inclusion & Small Business Opportunities at GS-BDISBO@pa.gov.

RESPOND BY: Thursday, April 13, 2023

Producer Information

1. Producer Company Name *

Enter the Producer's legal and, if applicable, DBA name.

2. Producer Contact *

Enter the contact name for the Producer.

3. Producer Address *

Enter the Address, City, State, and Zip for the producer's headquarters.

4. Producer Phone *

Enter the phone number (including area code) for the Producer Contact named above.
This will be used to clarify responses when necessary.

5. Producer Email *

Enter the email address for the Producer Contact named above. This will be used to
clarify responses when necessary.

6. Survey Preparer

Enter the name of the person completing this survey If different from the Producer
Contact named above.

7. Select the well type on which you are reporting. *

*The Section 2316 of Act 13 of 2012 survey collects data on producers' efforts to provide maximum practicable contracting opportunities to small diverse businesses related to **unconventional** natural gas extraction. Please select "Unconventional" if there is at least one producing unconventional well during the reporting period. Selecting "Conventional" will take you to the end of the survey.*

Unconventional

Conventional

8. Divisions, Mergers, & Buyouts *

Is your organization a division of another reporting Producer or has your organization merged with, bought out, or been bought out by another Producer on or after April 1, 2021. This will enable the commonwealth to identify those Producers whose data may be reported with another Producer's survey results.

Yes

No

Merged Organization

If your organization has merged with or been bought out by another during or after the reporting period, please enter the acquiring Producer's name, phone, and email. Scroll to the bottom of the page

9. Date *

Please enter the date that merger or buyout occurred.

Please input date (M/d/yyyy)



10. Name *

If your organization is a division of another reporting Producer or has merged with or been bought out by another during or after the reporting period, please enter the Producer's name.

11. Phone *

Enter the Producer's phone.

12. Email *

Please enter the Producer's email.

13. Responsible Organization *

If your organization is a Division of another reporting producer or has merged with or was bought out by another during or after this reporting period, please indicate which organization will be responsible for responding to this survey. Will your organization be directly responding, or will your response be included with the response provided by the other organization? If you choose "Other", the other organization will be contacted to complete this survey.

This Organization

Other Organization

Initial Questions

14. Supplier Search *

How frequently did your company consult the Department of General Services' searchable online directory, www.dgs.internet.state.pa.us/suppliersearch, to identify DGS certified-verified SDBs prior to selecting subcontractors? Please provide explanation if directory was not utilized.

- Weekly
- Monthly
- Quarterly
- Annually
- Not utilized during this reporting period.
- Other

15. Explain *

Please provide an explanation if you answered "Not utilized during the reporting period" to the Supplier Search question above.

16. Outreach *

In an effort to provide maximum practicable contracting opportunities, which of the following methods did you use to engage Small Diverse Businesses? Select all that apply.

- Networking events and Job Fairs
- Internet information on bidding opportunities
- Pre-bid/Post-bid meetings for subs and suppliers
- Did not engage in public outreach
- Other

17. Subcontractor Utilization *

During this reporting period, April 1, 2021, through March 31, 2022, did your company utilize a subcontractor, SDB or otherwise, on contracting opportunities related to unconventional natural gas extraction?

- Yes
- No

18. Total Subcontractor Payments *

In aggregate, what is the total dollar value you paid to subcontractors, SDB or otherwise, on contracting opportunities related to unconventional natural gas extraction between April 1, 2021 and March 31, 2022? Enter z'0z' if no subcontractors were utilized.

19. Subcontractor awards *

Please answer the following questions on subcontracts awarded on contracting opportunities related to unconventional natural gas extraction during the reporting period.

0	1 - 10	11 - 25	26 - 50	51+
0	1 - 10	11 - 25	26 - 50	51+

How many subcontracts did your company award during the reporting period?

Of the total subcontracts awarded, how many had written subcontract agreements?

Of the total subcontracts awarded, how many were solicited and awarded competitively ?

Of the total subcontracts awarded, how many were awarded to Small Diverse Businesses (SDBs)?

Of the total subcontracts awarded, how many were awarded to Small Diverse Businesses (SDBs) located WITHIN the state of Pennsylvania?

20. SDB Utilization *

During this reporting period, did your company utilize a Small Diverse Business (SDB) subcontractor on contracting opportunities related to unconventional natural gas extraction?

Yes

No

21. Total SDB payments *

In aggregate, what is the total dollar value you paid to SDB subcontractors on contracting opportunities related to unconventional natural gas extraction between April 1, 2021 and March 31, 2022? Enter "0" if no SDB subcontractors were utilized.

Small Diverse Business Participation

Using the questions below, record your company's small diverse business participation on contracting opportunities related to unconventional natural gas extraction for the reporting period of April 1, 2020 through March 31, 2021. You may also report small diverse business utilization in lower tiers of supply or subcontracting (subcontractors to subcontractors as well as suppliers to contractors and subcontractors) provided that a small diverse business is not the initial subcontractor/supplier. Commitments to small diverse businesses cannot be double-counted regardless of tiers.

NOTE: If your company has greater than five (5) SDB participants, please email the additional list of participants to us at GS-BDISBO@pa.gov.

SDB DESIGNATIONS IDENTIFIED IN Act 13 of 2012

MBE (Minority Business Enterprise)

WBE (Women Business Enterprise)

MWBE (Minority Women Business Enterprise)

VBE (Veteran Business Enterprise including Service-Disabled Veteran Business Enterprise)

CERTIFYING ENTITIES

DGS-Verified (Verified with the Commonwealth of Pennsylvania Department of General Services as SDB)

Disability:IN

NMSDC (National Minority Supplier Development Council)

SBA 8(a) (United States Small Business Administration 8(a) Business Development Program)

UCP (Unified Certification Program)

22. SDB Name 1 *

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

23. SDB Address 1 *

Provide the Address, City, State, and Zip of this SDB's headquarters.

24. SDB Subcontracts 1 *

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

25. SDB Designation 1 *

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other

26. SDB Certifier 1 *

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA 8(a)
- UCP
- VetBiz/VetCert
- WBENC
- Unknown
- Other

27. SDB Industry 1 *

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Landscape & Lawn Maintenance
- Legal Services

- Machines, Electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Materials
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

28. Add SDBs 1 *

Did your company utilize another Small Diverse Business?

- Yes
- No

29. SDB Name 2 *

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

30. SDB Address 2 *

Provide the Address, City, State, and Zip of this SDB's headquarters.

31. SDB Subcontracts 2 *

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

32. SDB Designation 2 *

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other

33. SDB Certifier 2 *

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA 8(a)
- UCP
- VetBiz/VetCert
- WBENC
- Unknown
- Other

34. SDB Industry 2 *

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Landscape & Lawn Maintenance
- Legal Services

- Machines, Electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Materials
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

35. Add SDBs 2 *

Did your company utilize another Small Diverse Business?

- Yes
- No

36. SDB Name 3 *

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

37. SDB Address 3 *

Provide the Address, City, State, and Zip of this SDB's headquarters.

38. SDB Subcontracts 3 *

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

39. SDB Designation 3 *

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other

40. SDB Certifier 3 *

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA 8(a)
- UCP
- VetBiz/VetCert
- WBENC
- Unknown
- Other

41. SDB Industry 3 *

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Landscape & Lawn Maintenance
- Legal Services

- Machines, Electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Materials
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

42. Add SDBs 3 *

Did your company utilize another Small Diverse Business?

- Yes
- No

43. SDB Name 4 *

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

44. SDB Address 4 *

Provide the Address, City, State, and Zip of this SDB's headquarters.

45. SDB Subcontracts 4 *

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

46. SDB Designation 4 *

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other

47. SDB Certifier 4 *

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA 8(a)
- UCP
- VetBiz/VetCert
- WBENC
- Unknown
- Other

48. SDB Industry 4 *

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Landscape & Lawn Maintenance
- Legal Services

- Machines, Electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Materials
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

49. Add SDBs 4 *

Did your company utilize another Small Diverse Business?

- Yes
- No

50. SDB Name 5 *

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

51. SDB Address 5 *

Provide the Address, City, State, and Zip of this SDB's headquarters.

52. SDB Subcontracts 5 *

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

53. SDB Designation 5 *

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other

54. SDB Certifier 5 *

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA 8(a)
- UCP
- VetBiz/VetCert
- WBENC
- Unknown
- Other

55. SDB Industry 5 *

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Landscape & Lawn Maintenance
- Legal Services

- Machines, Electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Materials
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

56. Add SDBs 5 *

Did your company utilize another Small Diverse Business? If YES, using an Excel spreadsheet or Word, please email a list of additional SDBs to GS-BDISBO@pa.gov.
INCLUDE:

- 1) Full SDB legal and DBA name,
- 2) Address,
- 3) Approximate total \$-value of the subcontracts,
- 4) SDB designation (MBE, WBE, etc.),
- 5) Third-party certifier of the SDB. (if known), and
- 6) SDB Industry

- Yes
- No

Additional Questions

57. Future SDB utilization. *

	Extremely Likely	Very Likely	Somewhat Likely	Not Very Likely	Unlikely
How likely are you to subcontract with or utilize a Small Diverse Business (SDB) in the future?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

58. Written contracts. *

	Always	Often	Rarely	Never	SDB Not Used
When SDBs were utilized, how often did you have a written contract with each subcontractor ?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
When SDBs were utilized, how often did the written contract indicate an estimated dollar value to be paid to the SDB subcontractor ?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

59. Additional Help

What could the PA Department of General Services Bureau of Diversity, Inclusion & Small Business Opportunities do to make it easier for you to increase your small diverse business participation?

60. Other Comments

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