

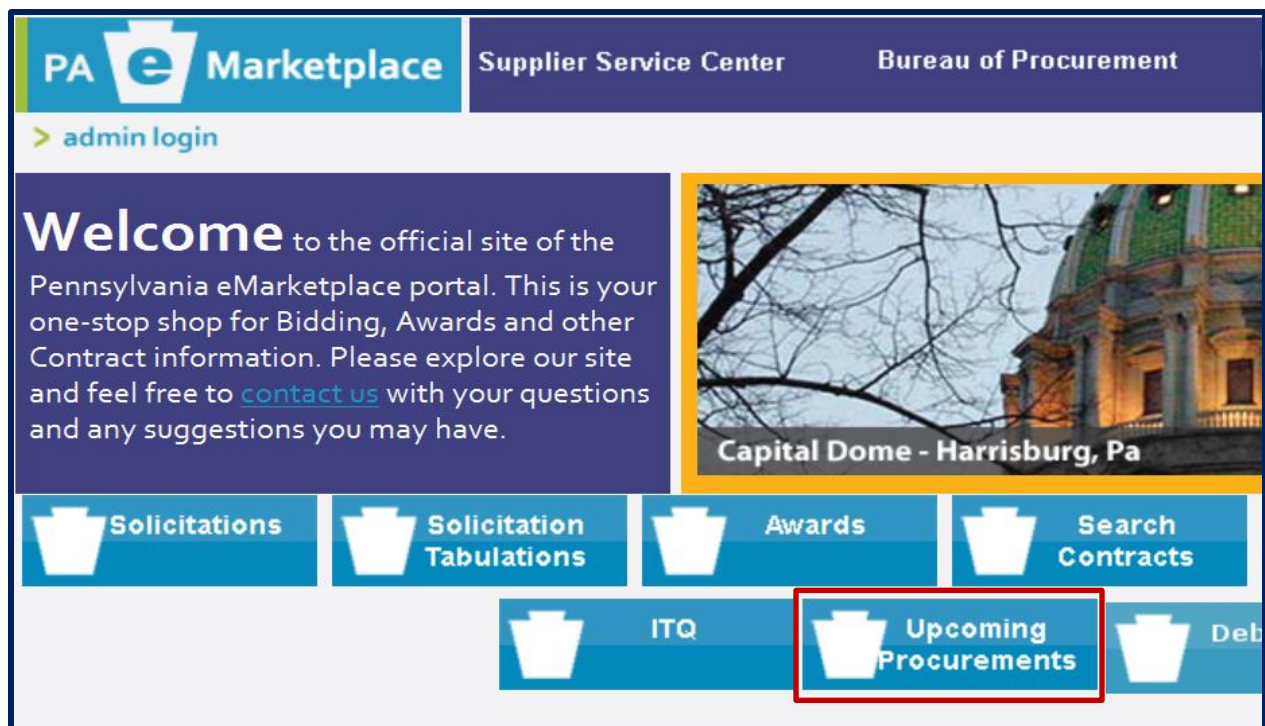
Navigating the PA eMarketplace Website

This guide will assist suppliers with navigating the PA eMarketplace website. PA eMarketplace is the official website available to the public to search upcoming procurements, open solicitations for bid, award details, executed contracts, and more. Suppliers can access the PA eMarketplace by using the following link <http://www.emarketplace.state.pa.us>.

Upcoming Procurements

A list of upcoming procurements for Commonwealth agencies is available in the “Upcoming Procurements” section of the PA eMarketplace website.

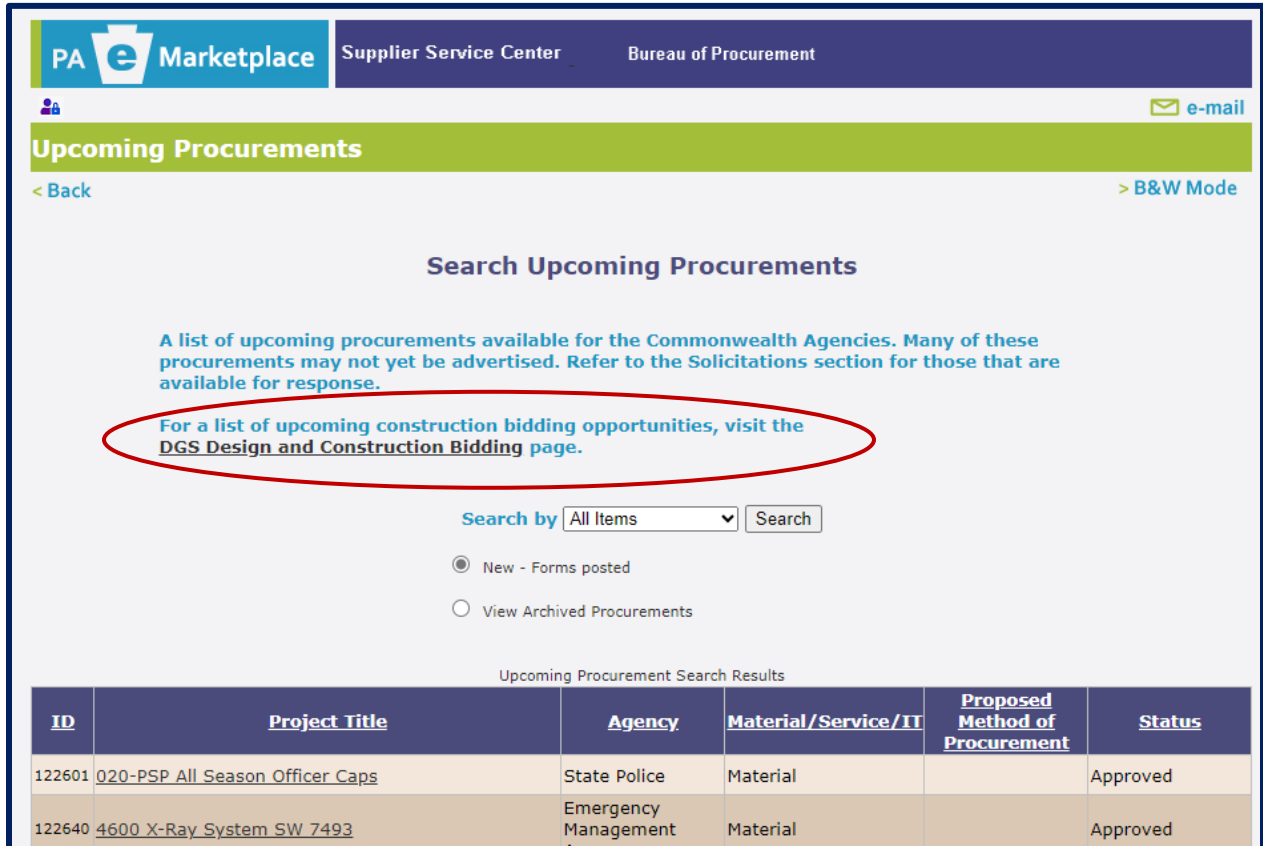
1. To view upcoming procurements, select the **Upcoming Procurement** keystone icon.



The **Search Upcoming Procurements** screen will display a list of new upcoming procurements for materials, services, and Information Technology (IT). The list of upcoming procurements is defaulted to display all new items.

Note: If you are looking for upcoming construction bidding opportunities, select the **DGS Design and Construction Bidding** link. This link will route you to the following website

<https://cwportal.pa.gov/sites/dgs/Design-and-Construction/Bidding/Pages/default.aspx>.



Search Upcoming Procurements

A list of upcoming procurements available for the Commonwealth Agencies. Many of these procurements may not yet be advertised. Refer to the Solicitations section for those that are available for response.

For a list of upcoming construction bidding opportunities, visit the [DGS Design and Construction Bidding page](#).

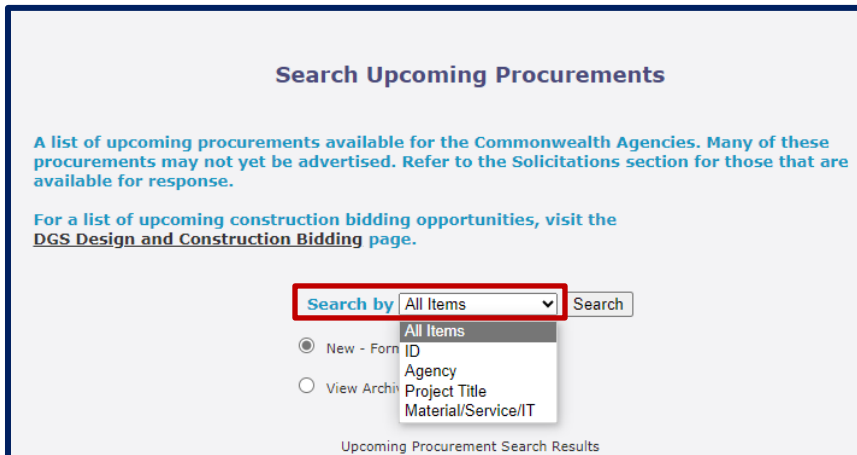
Search by: All Items [v] Search

New - Forms posted
 View Archived Procurements

Upcoming Procurement Search Results

ID	Project Title	Agency	Material/Service/IT	Proposed Method of Procurement	Status
122601	020-PSP All Season Officer Caps	State Police	Material		Approved
122640	4600 X-Ray System SW 7493	Emergency Management Agency	Material		Approved

- To filter the “All Items” results, select the **drop-down menu** in the *Search by* field.



Search Upcoming Procurements

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For a list of upcoming construction bidding opportunities, visit the [DGS Design and Construction Bidding page](#).

Search by: All Items [v] Search

New - Forms posted
 View Archived Procurements

Upcoming Procurement Search Results

- a. When choosing the *ID* option to search by, you must enter the six-digit number (e.g., 122608) assigned to the upcoming procurement for the material, service, or IT procurement. Next, select the **SEARCH** button.

Search Upcoming Procurements

A list of upcoming procurements available for the Commonwealth Agencies. Many of these procurements may not yet be advertised. Refer to the [Solicitations](#) section for those that are available for response.

For a list of upcoming construction bidding opportunities, visit the [DGS Design and Construction Bidding](#) page.

Search by

New - Forms posted

View Archived Procurements

- b. When choosing the *Agency* option to search by, you must choose the agency from the drop-down menu. Next, select the **SEARCH** button.

Search Upcoming Procurements

A list of upcoming procurements available for the Commonwealth Agencies. Many of these procurements may not yet be advertised. Refer to the [Solicitations](#) section for those that are available for response.

For a list of upcoming construction bidding opportunities, visit the [DGS Design and Construction Bidding](#) page.

Search by

New - Forms posted

View Archived Procurements

- c. When choosing the *Project Title* option to search by, you must enter the project name (e.g., Three Stocking Trucks). Next, select the **SEARCH** button.

Search Upcoming Procurements

A list of upcoming procurements available for the Commonwealth Agencies. Many of these procurements may not yet be advertised. Refer to the [Solicitations](#) section for those that are available for response.

For a list of upcoming construction bidding opportunities, visit the [DGS Design and Construction Bidding](#) page.

Search by Project Title

New - Forms posted

View Archived Procurements

- d. When choosing the *Material/Service/IT* option to search by, you must choose the type of procurement (e.g., Materials, Services, or IT) from the second drop-down menu. Next, select the **SEARCH** button.

Search Upcoming Procurements

A list of upcoming procurements available for the Commonwealth Agencies. Many of these procurements may not yet be advertised. Refer to the [Solicitations](#) section for those that are available for response.

For a list of upcoming construction bidding opportunities, visit the [DGS Design and Construction Bidding](#) page.

Search by Material/Service/IT Material

Material

Service

IT

New - Forms posted

View Archived Procurements

3. Select the **Project Title** link to view the details for the upcoming procurement. The **Upcoming Procurement Data** screen will display.

Search by

New - Forms posted
 View Archived Procurements

Upcoming Procurement Search Results

ID	Project Title	Agency	Material/Service/IT	Proposed Method of Procurement	Status
122601	020-PSP All Season Officer Caps	State Police	Material		Approved
122640	4600 X-Ray System SW 7493	Emergency Management Agency	Material		Approved
122529	VideoRay Pro 4	State Police	Material		Approved

PA Marketplace Supplier Service Center Bureau of Procurement

Upcoming Procurement Data

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General Information

Solicitation Title: 020-PSP All Season Officer Caps
Agency: State Police
Existing Contract Number:
Proposed Solicitation Date: 9/5/23
Contract Expiration Date:
Proposed Method of Procurement:
Description: The Pennsylvania State Police (PSP) is issuing this Invitation for Bid (IFB) to procure Customized hats based on the R6 model of the Pershing Dress Hat. These hats and PSP Dark Gray color are made specifically for the Pennsylvania State Police. These hats are to be manufactured with the ALL-SEASON 100% Wool Serge material that was previously used before the Department switch over to the current color (PSP Gray). These hats must be manufactured exactly as shown in the attached pictures. These specifications and quantities are set forth in these specifications as for all related products and services. This is a no substitute IFB for the items listed.

Review Information

Issuing Office: State Police
Contact Person: Brandon McGowan
Contact Email: brmcgowan@pa.gov

Note: If there is no existing contract, the “Existing Contract Number” and “Contract Expiration Date” fields will be blank.

If you would like to view archived results, you must choose the **radio** button for **View Archived Procurements** and select **SEARCH**.

Search by

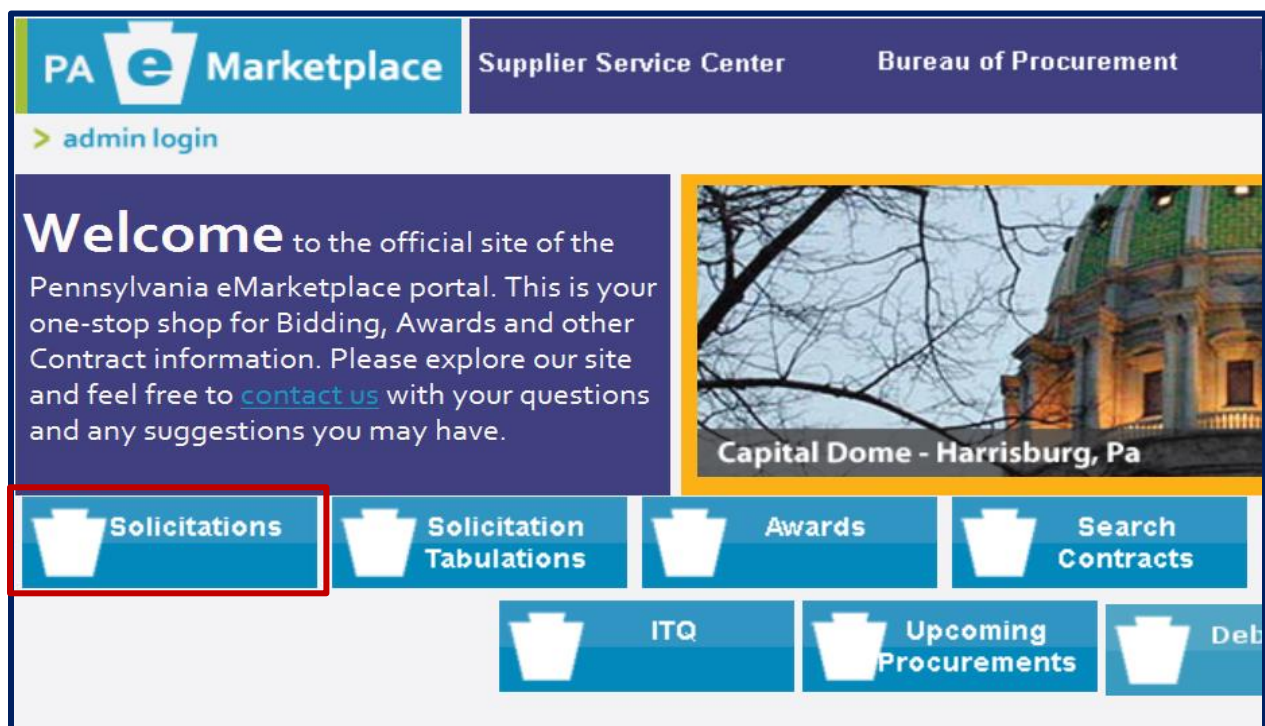
New - Forms posted
 View Archived Procurements

Upcoming Procurement Search Results

Solicitations

Commonwealth agencies post solicitation advertisements for materials, services, and construction over \$10,000 in the “Solicitations” section of eMarketplace. Solicitation advertisements are posted in this section to provide general information; guidance for accessing the solicitation documents; and directions for submitting a response.

1. To view solicitation advertisements, select the **Solicitations** keystone icon.



The Solicitation Search screen will display with a list of open solicitations for bids. There are various options to filter the search results. All suppliers wishing to do business with the Commonwealth must first register in the **PA Supplier Portal** to obtain a six-digit vendor number. Visit the **Supplier Service Center** at this link <https://www.dgs.pa.gov/Materials-Services-Procurement/Supplier-Service-Center/Pages/default.aspx> to review step-by-step guides for registering and a link to access the portal.

- You can scroll through the defaulted search results for specific solicitations. Also, you can filter the search results by agency, county, solicitation type, small business procurements, and advertisement type to narrow down the results. Once you locate an advertisement you are interested in, select **Solicitation # (Number)** link to view more details.

PA eMarketplace Supplier Service Center Bureau of Procurement

Solicitation Search [HELP](#)

< Back > B&W Mode

Search Solicitations

All suppliers wishing to do business with the Commonwealth must register at "<https://www.vendorregistration.state.pa.us/CVMU/paper/default.aspx>".

Enter Search Criteria
No fields required. The more detail you give, the fewer results will appear.

Solicitation #: Agency:

Solicitation Title or Description: County: Statewide Multiple

Solicitation Type: View Small Business Procurements View procurements with an SDB or VBE goal

Advertisement Type: Service Service & Materials Agency Construction All
 Materials PW Construction Real Estate

Bid Open Date (mm/dd/yyyy): Solicitations Posted Since (mm/dd/yyyy):

View Current Records View Archived Records

Note: Change the number of records displayed by selecting the drop-down menu.

Search Result - Hover your mouse over the Solicitation #, Description or Title text to get more details. (Internet Explorer Only)
Click on Solicitation Title for details

No. of records per page:

List of Current Solicitations

Solicitation #	Types	Solicitation Title	Description	Agency	County	Amended Date	Solicitation Start Date	Solicitation Due Date	Bid Opening Date	Status	Contact Person
6100057849	RFP	Psp Use Of Force Simulator	The Pennsylvania State Police Psp ...	State Police	Statewide	9/5/2023	9/5/2023	9/26/2023 9:00:00 AM	9/26/2023 9:01:00 AM	Open	Jamie Zarr
6100059005	IFB	Steel Products	The Pennsylvania Department Of Cor ...	Corrections	Multiple	9/5/2023	8/18/2023	9/14/2023 3:00:00 PM	9/14/2023 3:00:00 PM	Extended	Russ Ilgenfritz

Note: If you would like to export all search results, select the **Export Search Results** button. This will download to an Excel Spreadsheet. To view old advertisements, select the **View Archived Records** radio button.

- Review all the details. If you have any questions, reached out to the person listed in the "Contract Information" section.

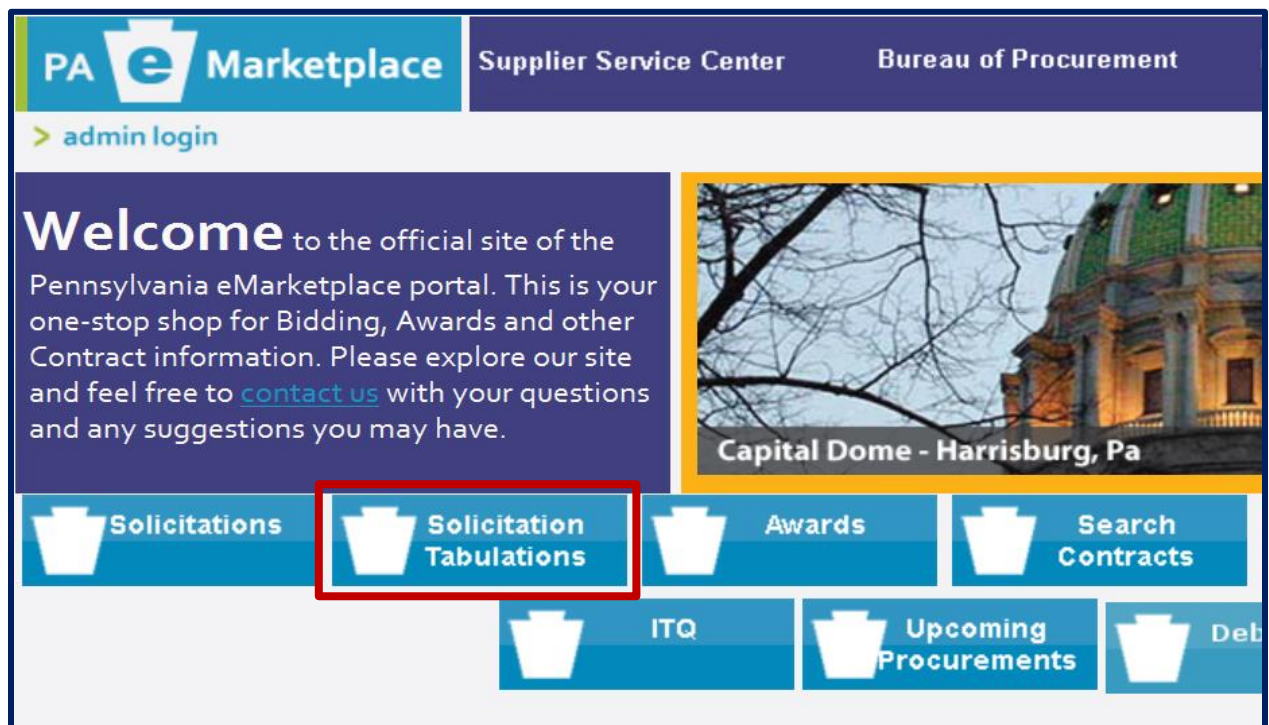
General Information			
Department for this solicitation:	Procurement		
Date Prepared:	08/18/23	Types:	IFB
Advertisement Type:	<input type="radio"/> Service <input checked="" type="radio"/> Materials <input type="radio"/> Service & Materials <input type="radio"/> PW Construction <input type="radio"/> Agency Construction <input type="radio"/> Real Estate		
Solicitation/Project#:	6100059005	Solicitation/Project Title:	Steel Products
Description:	<p>The Pennsylvania Department of Corrections (PA DOC) is issuing this solicitation to procure Steel products.</p> <p>This is an electronic bid only. Registered Vendors may find bid at: https://pasupplierportal.state.pa.us/irj/portal/anonymous.</p> <p>You may refer to the SRM Bidding Reference Guide on the Supplier Service Center for bidding instruction or contract the helpdesk at (877) 435-7363, Choose option 2.</p> <p>Only Electronic Bid Responses will be accepted for submission. All bidders are responsible for monitoring the DGS e marketplace website to view any change notices to this IFB. The change notices shall become incorporated as part of this bid. In order to submit your Bid Response, interested vendors must be registered. To register, obtain a vendor number and to allow for submission of an online bid, please visit www.pasupplierportal.state.pa.us</p>		
Department Information			
Department/Agency:	Corrections	Delivery Location:	
County:	Multiple	Duration:	5 years
Contact Information			
First Name:	Russ	Last Name:	Ilgenfritz
Phone Number: (XXX-XXX-XXXX)	717-728-3919	Email:	rilgenfrit@pa.gov
Solicitation Information			
Bids must be received by the purchasing agency on the Solicitation Due Date no later than the Solicitation Due Time as set forth in the solicitation. Any conflict between the dates and/or times contained in the solicitation itself or its attachments and this advertisement shall be resolved in favor of the solicitation.			
Solicitation Start Date:	08/18/23	Solicitation Due Date:	09/14/23
Solicitation Due Date:	09/14/23	Solicitation Due Time:	3:00 PM
Solicitation Opening Date:	09/14/23	Solicitation Opening Time:	3:00 PM
Opening Location:			
No. of Addendums:	0		
Amended Date:	09/05/23		
Related Solicitation Files			
<input type="button" value="Print Advertisement"/> <input type="button" value="Cancel and Return To Search"/>			

- Select the **PRINT ADVERTISEMENT** button to print the solicitation advertisement. Choose the **CANCEL AND RETURN TO SEARCH** button to navigate back to the search results.

Bid Tabulations

Invitation for Bid (IFB) tabulations are made available for public inspection. Commonwealth agencies will post IFB tabulations to the PA eMarketplace within a reasonable time after the bid opening. A bid tabulation is a written record of all bidders and bids amounts. Tabulations are only posted for IFBs.

1. To view open (current) and archived bid tabulations open, select the **Solicitation Tabulations** keystone icon.



2. Once the **Search Bid Tabulations** screen displays, review the defaulted search results for all items or filter the results. Select the **drop-down menu** in the “Search by” field to choose a filter option (e.g., Description, Bid Number, Date Range, Agency, or Associated Contract Number).

Note: Change the number of displayed records by using the drop-down menu for the “Displayed” field. In addition, you can export the results by selecting the Export to Excel button.

Search Bid Tabulations

Search Results

Searching for All Items may take a long time.
We recommend narrowing the search via Date Range.

Search by All Items Search

Open Archived Both

To view Current and Archived records, select the Both button.

Export to Excel

Display 10 entries per page.

Solicitation Tabulations will be archived after 90 days.
Hover your mouse over the text to get more details
(Internet Explorer Only)

List of Bid Tabulations

Opening Date	Bid No.	Agency	Short Description	File	Solicitations	Awards	Contracts
12/22/2023	6100057395	Military and Veterans Affairs	HVH On Call Plumbing	B	V	V	V
10/01/2023	6100059167	Military and Veterans Affairs	SEVC-Feesers-Non-Perish-10-1-12-31-23		V		
09/05/2023	6100059143	Human Services	Delivery of Meat & Meat Products to Torrance SH from October 1 to December 31, 2023.	B	V	V	
09/05/2023	6100059351	Corrections	MPACS 500 Tray assembly	B	V		
09/05/2023	6100059271	Game Commission	23NC SGL 30 There Mowing	B	V		
09/05/2023	6100059344	Game Commission	23WHM Deer Fence Install B	B	V		
09/05/2023	6100059280	Game Commission	23NC SGL 25 Long Branch Felling	B	V		
08/31/2023	6100059230	Game Commission	23SE SGL 264 286 Stem Injection	B	V		
08/31/2023	6100059236	Game Commission	23SW SGL 179 Blockhouse Mowing	B	V		
08/30/2023	6100059248	Department of Labor and Industry	UCSC Altoona Snow Removal	B	V		

1 2 3 4 5 6 7 8 9 10 ...

- a. When filtering the results using the **Search by drop-down menu**, you must choose the applicable option and enter or choose the required information before selecting the **SEARCH** button.

Search Bid Tabulations

Search Results

Searching for All Items may take a long time.
We recommend narrowing the search via Date Range.

Search by All Items Search

- Open
- Description
- Bid Number
- Date Range
- Agency
- Associated Contract Number

To view Current and Archived records, select the Both button.

Export to Excel

Display 10 entries per page.

Solicitation Tabulations will be archived after 90 days.
Hover your mouse over the text to get more details
(Internet Explorer Only)

3. Select the **Bid No. (Number)** link to view the bid tabulation for a specific IFB.

Search Bid Tabulations

Search Results

Searching for All Items may take a long time.
We recommend narrowing the search via Date Range.

Search by All Items Display 10 entries per page.

Open Archived Both

To view Current and Archived records, select the Both button.

Solicitation Tabulations will be archived after 90 days.
Hover your mouse over the text to get more details
(Internet Explorer Only)

List of Bid Tabulations

Opening Date	Bid No.	Agency	Short Description	File	Solicitations	Awards	Contracts
12/22/2023	6100057395	Military and Veterans Affairs	HVH On Call Plumbing	B	V	V	V
10/01/2023	6100059167	Military and Veterans Affairs	SEVC-Feesers-Non-Perish-10-1-12-31-23		V		
09/05/2023	6100059143	Human Services	Delivery of Meat & Meat Products to Torrance SH from October 1 to December 31, 2023.	B	V	V	
09/05/2023	6100059351	Corrections	MPACS 500 Tray assembly	B	V		
09/05/2023	6100059271	Game Commission	23NC SGL 30 There Mowing	B	V		
09/05/2023	6100059344	Game Commission	23WHM Deer Fence Install B	B	V		
09/05/2023	6100059280	Game Commission	23NC SGL 25 Long Branch Felling	B	V		
08/31/2023	6100059230	Game Commission	23SE SGL 264 286 Stem Injection	B	V		
08/31/2023	6100059236	Game Commission	23SW SGL 179 Blockhouse Mowing	B	V		
08/30/2023	6100059248	Department of Labor and Industry	UCSC Altoona Snow Removal	B	V		

1 2 3 4 5 6 7 8 9 10 ...

- a. Once the **Bid Tabulation Details** screen displays, select the blue **"B"** icon for **View Tabulation** to download and view the tabulation.

Bid Tabulation Details

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Tabulation Details		
Bid #: 6100059344	Opening Date:	09/05/2023
Agency: Game Commission		
Description: 23WHM Deer Fence Install B		
View Tabulation: B		
Solicitations: V	Awards: N/A	Contracts: N/A

Note: Select the green **"V"** icon for solicitations, awards, or contracts to view the related information for the IFB (when applicable).

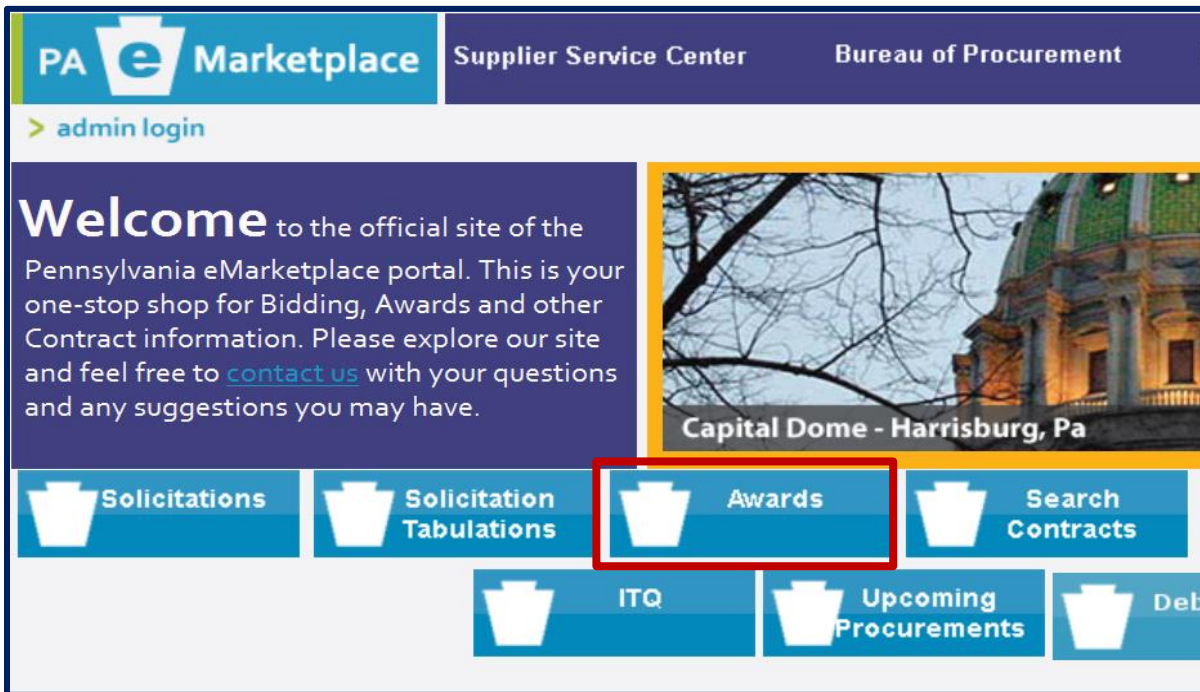
Below is an example of a IFB tabulation.

Rfx Number	6100059344				
		PINE MOUNTAIN RESTORATION LLC	GEORGE P RILEY JR		PROFESSIONAL LAND SOLUTIONS LLC
		6500149040	6500149249		6500149275
Header Data					
Status		Submitted	Submitted		Submitted
Version Nu	1	1	1		1
Net value		238,293.03 USD	197,818.63 USD		316,206.25 USD
1 NC Region B					
1 Net price	1 LF	4.71 USD	3.91 USD		6.25 USD
1 Net value		238,293.03 USD	197,818.63 USD		316,206.25 USD

Awards

Commonwealth agencies will post award information when a contract or stand-alone purchase order (PO) is going through the approval process for execution. Stand-alone purchase orders (POs) are purchase orders that result directly from a solicitation. There are two types of award documentation that will be posted. A **Notice of Award Form** will be posted for an IFB award, and a **Recommendation for Contractor Selection Memo** will be posted for a Request for Proposal (RFP).

1. To view award information, select the **Awards** keystone icon.



PA e Marketplace Supplier Service Center Bureau of Procurement
 > admin login

Welcome to the official site of the Pennsylvania eMarketplace portal. This is your one-stop shop for Bidding, Awards and other Contract information. Please explore our site and feel free to [contact us](#) with your questions and any suggestions you may have.

Capital Dome - Harrisburg, Pa

Solicitations Solicitation Tabulations **Awards** Search Contracts
 ITQ Upcoming Procurements Deb

- Select the **Purchase Order/Contract No** link to download and view the details. **Note:** Contract Numbers start with “44XXXXXXXX”, and Purchase Order Numbers start with “43XXXXXXXX”.

Search Awards

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Search Awards

Search by: All Items

Open Archived Both

To view Current and Archived records, select the Both button.

Display Results

Display 10 entries per page.

Awards will be archived after 90 days.

Hover your mouse over the text to get more details. (Internet Explorer)

Note: You can filter the search results by selecting the drop-down menu options and Search button.

List of Bid Awards

Purchase Order/ Contract No	Posted Date	Bid No.	Short Description	Agency	Awarded To	Dollar Amount
4400028342	08/24/2023	6100058265	Ag / Grounds Keeping Type Power Eqpt.	All Using Agencies	Turf Equipment & Supply ...	1100000.00
4400028342	08/24/2023	6100058265	Ag / Grounds Keeping Type Power Eqpt.	All Using Agencies	Turf Equipment & Supply ...	1100000.00
4400028343	08/24/2023	6100058265	Ag / Grounds Keeping Type Power Eqpt.	All Using Agencies	U S Municipal Supply Inc.	1100000.00
4400028343	08/24/2023	6100058265	Ag / Grounds Keeping Type Power Eqpt.	All Using Agencies	U S Municipal Supply Inc.	1100000.00
4400028344	08/24/2023	6100058265	Ag / Grounds Keeping Type Power Eqpt.	All Using Agencies	Venture Products Inc.	1100000.00
4400028344	08/24/2023	6100058265	Ag / Grounds Keeping Type Power Eqpt.	All Using Agencies	Venture Products Inc.	1100000.00
4300782583	08/24/2023	6100058996	DVH Direct Pharmaceutical Labels	Military and Veterans Affairs	Precision Dynamics Corp ...	30600.00
4300782588	08/24/2023	6100058266	GMVC Direct Pharmaceutical Labels	Military and Veterans Affairs	Precision Dynamics Corp ...	30600.00

- Once the **Bid Award Detail** screen displays, select the **document title** link in the Related Docs field to download and view the award document.

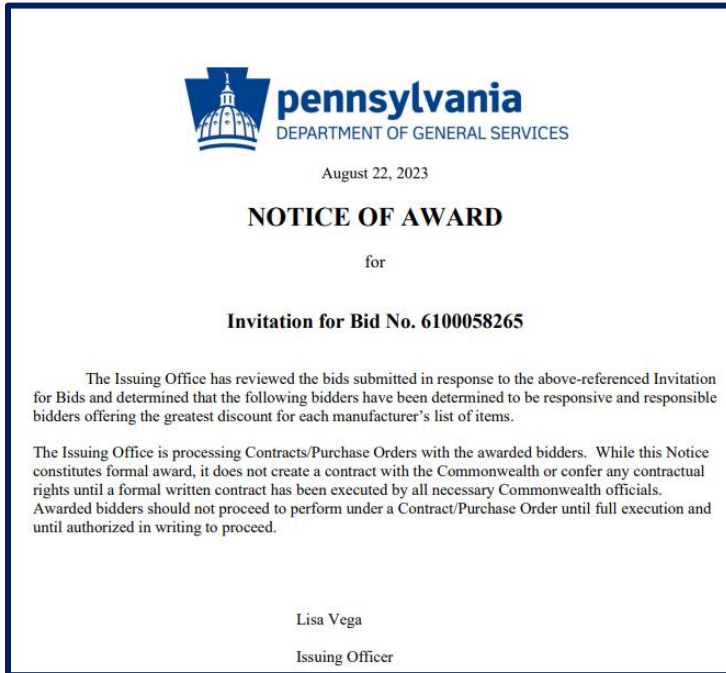
Bid Award Details

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Award Details

Contract #: 4400028342	Bid #: 6100058265
Description: Ag / Grounds Keeping Type Power Eqpt.	
Agency: All Using Agencies	
Awarded To: Turf Equipment & Supply Company	Dollar Amount: 1100000.00
Posted Date: 08/24/2023	
Related Docs: 6100058265 NOA.pdf	
Solicitations: v	Contracts: N/A
Related Docs: v	

Below is an example of Notice of Award (NOA) for Invitation for Bid (IFB).



Search Contracts

All contracts and purchase orders that have a value of at least \$5,000.00 are required to be posted to the PA eMarketplace website. The **Search Contracts** section allows the public to search and view contract details and supporting documents.

1. To view contracts, select the **Search Contracts** keystone icon.



- Once the **Search Contracts** screen displays, select the **SEARCH** button to generate results. **Note:** Select the **View COSTARS Contracts** link to view Cooperative Purchasing Program (COSTARS) Contracts utilized by PA local public procurement units and PA state-affiliated entities. To learn more about COSTARS, visit <https://cwportal.pa.gov/sites/dgs/COSTARS/Pages/default.aspx>



Select Contracts **View COSTARS Contracts** **Tips & Tricks**

< Back > View List of Contracts > B&W Mode

Search Contracts

Search by All Items Search Display 10 entries per page.

Open Archived Both

To view Current and Archived records, select the Both button.

Export All to Excel

Hover your mouse over the text to get more details. (Internet Explorer Only)

- The results will default to display all “open” contracts. Select the **Contract # (Number)** link to view the details of the contract. **Note:** You can export all results by selecting the Export All to Excel button.



Search Contracts

Search by All Items Search Display 10 entries per page.

Open Archived Both

To view Current and Archived records, select the Both button.

Export All to Excel

Hover your mouse over the text to get more details. (Internet Explorer Only)

List of Contracts

Contract #	Description	Overview Change-Notice	Reason for Change	Category	Ending Date	Supplier	COSTARS	Commodity Specialist	Agency	Parent #
440000452	Premier Support Services	<input type="radio"/> <input checked="" type="radio"/>	Updated commodity specialist.	IT & Communications Equipment & Services	12/31/9999	171880 - Microsoft Corporation	No	Raeden Hosler	All Using Agencies	440000452
4400001807	GSA Used Vehicles		Contract change 3 posted	Vehicles	12/31/9999	165029 - United States General Services Administration	No	Lisa Vega	General Services	4400001807
4400004306	Supplies Manufactured & Services Performed by Persons with Disabilities	<input type="radio"/> <input checked="" type="radio"/>	7/1/2023 Added leaf rake, guide post, air filters, address/	None	12/31/9999	118289 - UniqueSource Products & Services	Yes	Betty Goodling-Weimer	All Using Agencies	998002
4400004695	Supplies Manufactured & Services Performed by Persons with Disabilities	<input type="radio"/> <input checked="" type="radio"/>	8/9/2023 Added material 318146 for inventory purposes. 6/1	None	12/31/9999	118289 - UniqueSource Products & Services	Yes	Betty Goodling-Weimer	All Using Agencies	998002
	Master Information									

4. The **Contract Details** screen will display general information and links to download supporting documents. **Note:** If there is a blue “O” icon in the View Overview field, select the icon to download the *Contract Overview* document for the specific Department of General Services (DGS) Statewide Contract.
 - a. Select the **orange “C” icon** in the View Contracts File field to view the executed contract document. **Note:** If there is a **green “C” icon** in the View Change Notice field, select the icon to view any change notices for the contract.

Bid Contract Details

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[Home.aspx](#)

Contract Details		
Contract #: 4400000452	Parent #:	4400000452
Description: Premier Support Services		
View Overview: O	View Contract File:	C
View Change Notice: C	Reason For Change:	Updated commodity specialist.
Category: IT & Communications Equipment & Services		
Begin Date: 08/01/2007		
End Date: 12/31/9999		
Execution Date: 12/31/9999		
Contract Amount: 1.00		
Supplier Name: Microsoft Corporation	Supplier Number:	171880
Commodity Specialist: Raeden Hosler		
Agency: All Using Agencies		
Last Updated: 07/06/2022		
COSTARS: No	MSSC: <input type="checkbox"/>	PCard: N/A
Solicitations: N/A	Tabs: N/A	Awards: N/A

Sole Source Procurement

The **Sole Source Procurement** section will display requests made by agencies for sole source procurements, which require the Department of General Services (DGS) approval. Sole source requests and applicable Sole Source Justification Forms are available for public review.

A sole source procurement is a non-competitive procurement process for materials or services costing greater than \$10,000.00. For more information about sole source procurements, review the [DGS Procurement Handbook Part II Chapter 05 Sole Source Procurement of Materials](#) and [DGS Procurement Handbook Part III Chapter 05 Sole Source Procurement of Services](#).

1. To view sole source requests, select the **Sole Source Procurement** keystone link.



2. The **Search Sole Source Justifications** screen will display. The results will default to display all new requests and forms posted within the last ten (10) business days. Select the **Details** link in the Status column to view the sole source details and form.



- The **Source Justification Data** screen will display. Review the details and select the **View Source Justification Form as PDF** link to review the form submitted by the agency.

Source Justification Data

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General Information			
Requesting Agency:	Revenue	Commodity Specialist Reviewer:	Kristen Bach
Material or Service:	IT Services:	E-mail:	krbach@pa.gov
Proposed Supplier:	Informatix, Inc.	Request Type(s):	Feasibility
Description:	The Pennsylvania Department of Revenue ("DOR") seeks the service of a vendor to serve as a clearinghouse for a financial institution data match ("FIDM") program		Date Submitted: 9/1/2023

Review Information	
ID: 51899	Approval Status: Submitted: 9/1/2023 Accepted: 09/05/2023
Review End Date:	
Approval/Disapproval Date:	Execution Date:
Awarded \$ Amount: \$	Related Docs:

[View Source Justification Form as PDF](#)

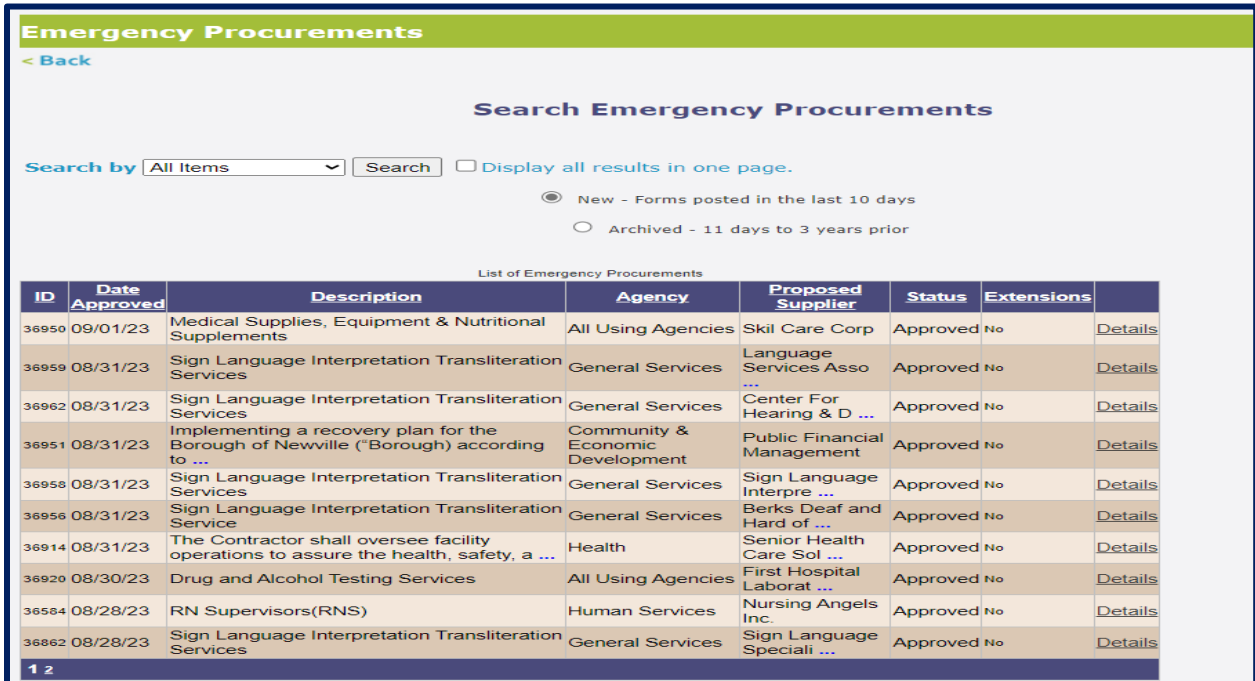
Emergency Procurement

The **Emergency Procurement** section will display emergency procurement requests and forms. An Emergency Procurement (EP) is used by Commonwealth agencies to purchase materials and/or services costing greater than \$10,000.00 which are urgently needed on an emergency basis. For more information about the Emergency Procurement process, review the [DGS Procurement Handbook Part I Chapter 06](#) and [DGS Procurement Handbook Part II Chapter 06](#).

- To view emergency procurement requests, select the **Emergency Procurement** keystone icon.



The **Emergency Procurements screen** will default to display requests posted within the last ten (10) business days.



Emergency Procurements
< Back

Search Emergency Procurements

Search by Display all results in one page.

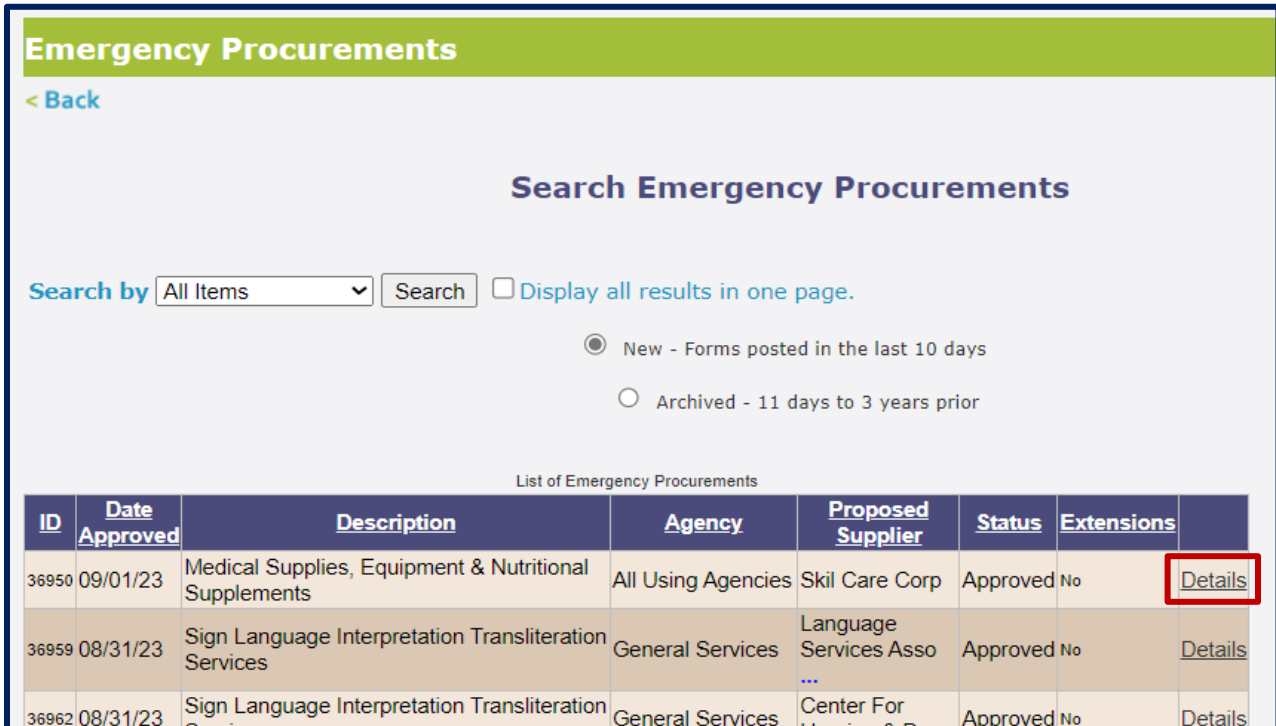
New - Forms posted in the last 10 days
 Archived - 11 days to 3 years prior

List of Emergency Procurements

ID	Date Approved	Description	Agency	Proposed Supplier	Status	Extensions	
36950	09/01/23	Medical Supplies, Equipment & Nutritional Supplements	All Using Agencies	Skil Care Corp	Approved	No	Details
36959	08/31/23	Sign Language Interpretation Transliteration Services	General Services	Language Services Asso ...	Approved	No	Details
36962	08/31/23	Sign Language Interpretation Transliteration Services	General Services	Center For Hearing & D ...	Approved	No	Details
36951	08/31/23	Implementing a recovery plan for the Borough of Newville ("Borough) according to ...	Community & Economic Development	Public Financial Management	Approved	No	Details
36958	08/31/23	Sign Language Interpretation Transliteration Services	General Services	Sign Language Interpre ...	Approved	No	Details
36956	08/31/23	Sign Language Interpretation Transliteration Service	General Services	Berks Deaf and Hard of ...	Approved	No	Details
36914	08/31/23	The Contractor shall oversee facility operations to assure the health, safety, a ...	Health	Senior Health Care Sol ...	Approved	No	Details
36920	08/30/23	Drug and Alcohol Testing Services	All Using Agencies	First Hospital Laborat ...	Approved	No	Details
36584	08/28/23	RN Supervisors(RNS)	Human Services	Nursing Angels Inc.	Approved	No	Details
36862	08/28/23	Sign Language Interpretation Transliteration Services	General Services	Sign Language Speciali ...	Approved	No	Details

1 2

2. Select the **Details** link for the specific emergency procurement to view the details.



Emergency Procurements
< Back

Search Emergency Procurements

Search by Display all results in one page.

New - Forms posted in the last 10 days
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List of Emergency Procurements

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- The **Emergency Procurement Data** screen displays. **Review the details** and select the **Download PDF** link to view the Emergency Procurement (EP) Approval Request Form.

Invitation to Qualify (ITQ)

When you select the **Invitation to Qualify (ITQ)** keystone icon, you will be routed to the ITQ Application Guide webpage. The [ITQ Application Guide](#) provides step-by-step instructions for completing the application process for ITQ prequalification. Invitation to Qualify (ITQ) is the name given to certain multiple award contracts issued by the Commonwealth pursuant to [Section 517 of the Procurement Code](#).

ITQ Application Guide webpage

[Department of General Services](#) > [Materials & Services Procurement](#) > ITQ Application Guide

Invitation to Qualify (ITQ) is the name given to certain multiple award contracts issued by the Commonwealth of Pennsylvania pursuant to Section 517 of the Procurement Code. ITQ contracts may be solicited by an invitation for bids or a request for proposals.

All ITQs contracts except the Penn Dot Rented Equipment ITQ (3516T01) have been moved to a new system named Jaggaer.

Suppliers must first be registered as a supplier in the PA Supplier portal website.

To Logon to the Supplier Portal [Click Here](#) then click (top right-hand corner of the page) to Logon .

How to Register:

Thank you for showing interest in becoming an ITQ supplier on the ITQs. Below are the steps in completing ITQ Registration Process.

Before getting started, there are resources on our [Supplier Service Center](#) website

- [DGS Supplier Search](#)
- [Current ITQ Contracts](#)
- [End User Procedures](#)

- Supplier Service Center
- Aggregates & Anti-Skid Materials
- Disaster & Emergency Procurement


Debarment List

When you select the **Debarment List keystone** icon, you will be routed to the Commonwealth’s Debarment and Suspension List. In this list, you will find suppliers that have been debarred or suspended for consideration for the award of Commonwealth contracts. For more information about the Commonwealth’s Debarment and Suspension guidelines, review the [DGS Procurement Handbook Part I Chapter 16](#).

The screenshot shows the top navigation bar of the PA eMarketplace website. The bar includes the following elements:

- Logo: PA eMarketplace
- Navigation links: Supplier Service Center, Bureau of Procurement, PA Treasury Contract Site
- User profile icon and e-mail notification icon
- Welcome message: "Welcome to the official site of the Pennsylvania eMarketplace portal. This is your one-stop shop for Bidding, Awards and other Contract information. Please explore our site and feel free to [contact us](#) with your questions and any suggestions you may have."
- Image: Fallingwater - Mill Run, Pa
- Keystone navigation icons:
 - Solicitations
 - Solicitation Tabulations
 - Awards
 - Search Contracts
 - Sole Source Procurement
 - Emergency Procurement
 - ITQ
 - Upcoming Procurements
 - Debarment List** (highlighted with a red box)

ITQ Application Guide webpage



Commonwealth of Pennsylvania - Debarment and Suspension List

Debarment Search

Enter search criteria into any of the fields below and click on the search button.

Vendor Name

**Commonwealth
Vendor Number**

Agency

Vendor Name	SAP Number	Effective Date	End Date	Type	Agency
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This concludes the process for navigating the PA eMarketplace website. If you have any questions or issues, please [Click Here for Assistance](#) or call 1-877-435-7363 option 2.