Version: September 2011

## Part I Chapter 34 Providing Equipment to Contractors

Contractors are expected to provide any equipment needed to furnish the services required by a contract. A contract's proposal should include reasonable costs for equipment usage or depreciation. If the purchase of equipment for a contractor becomes the only means by which the using agency can obtain a vital service, the using agency shall obtain the equipment for the contractor through the required Commonwealth procurement procedures. When equipment is purchased for a contractor, the using agency will retain title to the equipment and will immediately establish an inventory record of the equipment. All equipment which is the property of the Commonwealth will be returned by the contractor upon completion of the contract.