

Commonwealth of Pennsylvania
Department of General Services
Capital Programs
1800 Herr Street
Harrisburg, Pennsylvania 17103

Job Order
Contracting
Request for
extension
of Time

Project No. _____
Project Title _____
Agency _____
Date _____

Contractor

Name & Address

Beginning Date of Delay -

Ending Date of Delay -

Number of Days -

What Caused the Delay?

How Did This Stop/Slow Construction Progress?

What Items of Work From the Integrated Progress Schedule Were Affected By This Delay?

Were There Other Work Items That Could Have Been Done During The Delay?

I attest that the above facts are true and correct and that I am authorized to make this request on behalf of the contractor.
This request is made pursuant to the General Conditions of the Contract and is without prejudice to the Contractor's rights under the General Conditions.
It is understood that a grant of an extension of time by the Department is not an admission by the Department that it caused the delays incurred by the Contractor, nor that it is responsible for any costs incurred by the Contractor as a result of the delay. It is also further understood that the Extension of Time Request will not be introduced into evidence by either party to prove responsibility for any delays in the event that a claim related to the extension of time results in litigation.

Signature – Contractor

Date

Construction Manager's Recommendation	Number of Days Recommended -
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Comments:

_____	_____
Signature	Date

Professional's Recommendation	Number of Days Recommended -
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Comments:

_____	_____
Signature	Date

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