

## APPENDIX E

### Veteran Business Enterprise Participation Packet (E-BUILDER DOCUMENT FOLDER)

NOTE: VBE Participation Submittal (which must include the VBE Utilization Schedule, the Good Faith Efforts Documentation to Support Waiver Request, or both) must be included with each Base Bid.

**VBE-2**  
**VBE PARTICIPATION SUBMITTAL**

**Discipline:** .3 Plumbing (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

**Base Bid:** 1.00 (identify the corresponding Base Bid for this VBE Participation Submittal)

**CHECK ONE, AND ONLY ONE, BOX. FAILURE TO COMPLY WILL RESULT IN REJECTION OF YOUR BID/PROPOSAL.**

*Click on bold titles to navigate to that specific page.*

**I agree to meet the VBE participation goal in full.**  
I have completed and am submitting with my bid or proposal a **VBE Utilization Schedule (VBE-3)**, which is required in order to be considered for award.

**I am requesting a partial waiver of the VBE participation goal.**  
After making good faith outreach efforts as more fully described in the **Guidance for Documenting Good Faith Efforts to Meet the VBE Participation Goal**, I am unable to achieve the total VBE participation goal for this solicitation and am requesting a partial waiver of the VBE participation goal. I have completed and am submitting with my bid or proposal both of the following, which are required in order to be considered for award:

1. a **VBE Utilization Schedule (VBE-3)** for that portion of the VBE participation goal that I will meet; AND
2. a **Good Faith Efforts Waiver Request** for the portion of the VBE participation goals that I am unable to meet.

**I am requesting a full waiver of the VBE participation goal**  
After making good faith outreach efforts as more fully described in the **Guidance for Documenting Good Faith Efforts to Meet the VBE Participation Goal**, I am unable to achieve any part of the VBE participation goal for this solicitation and am requesting a full waiver of the VBE participation goal.  
  
I have completed and am submitting with my bid or proposal a **Good Faith Efforts Waiver Request** for the complete VBE participation goal, which is required in order to be considered for award.

NOTE: VBE primes who are submitting as bidders or offerors must complete a **VBE Utilization Schedule (VBE-3)** identifying any self-performance towards the VBE participation goal.

**VBE-3  
VBE UTILIZATION SCHEDULE**

List in the chart below VBEs (including where applicable a prime bidder or offeror is self-performing a portion of the work) that will be used to meet the VBE participation goal (add additional pages if necessary). Submit a **Letter of Commitment (VBE-3.1)** for each VBE subcontractor, supplier, or manufacturer (add additional Letters of Commitment as necessary).

VBE Name SAP Vendor Number (6-digit number provided by VBE) VBE Verification Number (located on DGS VBE verification)	Type of VBE (check all that apply)	Description of Work to be Performed (Statement of Work/Specification reference)	% Commitment (or % of work to be self-performed by VBE bidder/offeror)	Dollar Value of Commitment (after applying any calculation per VBE-1, Section IV, Calculating VBE participation)
Name: ABC IT Solutions SAP Vendor Number: 123456 VBE Verification Number: 123456-2016-09-SB-M	MBE	IT staffing resources	%	\$
Name: Keystone Electrical Supply Company SAP Vendor Number: 429150 VBE Verification Number: 429150202109-VBE-V	<input checked="" type="checkbox"/> VBE <input type="checkbox"/> SDVBE	Plumbing Supplier	3 %	\$ 140,503
Name: SAP Vendor Number: VBE Verification Number:	<input type="checkbox"/> VBE <input type="checkbox"/> SDVBE		%	
Name: SAP Vendor Number: VBE Verification Number:	<input type="checkbox"/> VBE <input type="checkbox"/> SDVBE		%	
Name: SAP Vendor Number: VBE Verification Number:	<input type="checkbox"/> VBE <input type="checkbox"/> SDVBE		%	
Attach additional sheets if necessary			Total % VBE commitment: 3	Total \$ amount: 140,503

**VBE-3.1  
LETTER OF COMMITMENT**

This Letter of Commitment serves as confirmation of the commitment by the prime Bidder or Offeror to utilize the Veteran Business Enterprise (VBE) on the below-referenced Solicitation/Project.

Solicitation Number: C-0210-0004 Phase 1 Revised Rebid

Solicitation Name: New DNA Facility Pennsylvania State Police - Greensburg, PA

	Bidder/Offeror Information	VBE Information
Name	Wheels Mechanical Contracting	Keystone Electrical Supply Co.
Address	P.O. Box 600, Elrama, PA 15038	P.O. Box 188, Butler, PA 16003
Point of Contact	Al Chlystek	Rob Stern
Telephone number	(412) 405-9760	(724) 285-4217
Email address	al@wheelsmechanical.com	robstern7@aol.com

Services/Supplies and Time Frame. If Bidder/Offeror is the successful vendor, the VBE shall perform or provide the following services or supplies during the term of the prime contract, as more specifically set forth below:

Services or supplies the VBE will provide:	Plumbing Supplies (Acid Waste Electrofusion Pipe)
Specific Time Frame the VBE will provide the services or supplies:	90 days after Initial Job Conference

Dollar Value of Commitment. These services or supplies represent \$ 140,503.00 for the term of the contract.

VBE verified. By signing below, the VBE represents that it meets the VBE requirements set forth in the Solicitation and all required documentation has been provided to the Bidder/Offeror for its VBE submission.

Sincerely,

**Albert Chlystek**

Printed name



Signature

Bidder/Offeror Point of Contact Name

Acknowledged

**Robert Stern**

Printed name



Signature

VBE Point of Contact Name

*\* For purposes of monitoring compliance with SDB and VBE commitments, the work performed by a firm that is both an SDB and a VBE will be counted by BDISBO towards fulfilling both the SDB and VBE commitments unless otherwise agreed to by the parties in writing and approved by BDISBO and the Issuing Office.*