

# Required Documents Based on Services Provided

(below documents are in addition to the Application for Eligibility and completed W9 form)

Government or Public Agency	Museums and Libraries	Education Organization (nonprofit)	Emergency Medical Services (nonprofit)	Volunteer Fire Department, Search & Rescue, or Emergency Medical Services (public)	Health Organization (public)	Health Organization (nonprofit)
<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Museums Access Certification Statement</li> <li>• 501c3 approval</li> <li>• Articles of Inc/Charter</li> <li>• Staff w/qualifications</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• License/Approval Accreditation</li> <li>• 501c approval</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> <li>• Staff w/qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• 501c approval</li> <li>• License</li> <li>• Staff w/qualifications</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Proof of public funding</li> <li>• Resolution/Fire Agreement</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Proof of public status</li> <li>• Key staff w/qualifications</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• 501c approval</li> <li>• License</li> <li>• Staff w/ qualifications</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> </ul>
Provider of Assistance to Impoverished (nonprofit)	Provider of Assistance to Homeless Persons (nonprofit)	Provider of Assistance to Older Americans (nonprofit)	SBA 8a	Veterans Organization	Service Educational Activity	Veterans Small Business
<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• 501c approval</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> <li>• Endorsement Letter from elected official</li> <li>• Criteria used to deem individuals impoverished</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• 501c approval</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> <li>• Endorsement Letter from elected official</li> <li>• Financial Statement</li> <li>• Criteria used to deem individuals homeless</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• 501c approval</li> <li>• Articles of Inc/Charter</li> <li>• Bylaws</li> <li>• Proof of funding under the Older Americans Act of 1965</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Proof of approval as an SBA8a participant</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Proof of recognition by veterans' affairs under title 38 U.S.C. 5902</li> <li>• Membership list (33% must consist of veterans)</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Charter showing affiliation with recognized organization</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed Narrative on company letterhead</li> <li>• Proof of approval from the VA's VETS First Verification Program</li> </ul>

Please see the Application for eligibility for detailed information