



Act 13 of 2012: Small Diverse Business Participation Survey 2019-20

Section 2316 of Act 13 of 2012, requires the Pennsylvania Department of General Services (DGS) to survey and collect data on producers' efforts to provide maximum practicable contracting opportunities to small diverse businesses (hereafter SDBs) defined by the Act as minority, woman, and veteran-owned businesses. The results of this survey, including information identifying those companies that do not complete the survey, will be compiled into the Marcellus Shale Annual Report for the General Assembly and made publicly available on the DGS website. Data collection is for activity occurring during the reporting period between April 1, 2019 and March 31, 2020. Act 13 requires producers to respond to the DGS survey within 90 days of dissemination. [www.legis.state.pa.us > Unconsolidated Statutes > Search by Act Number > Year: 2012, Act: 13].

RESPOND BY: MONDAY, APRIL 26, 2021

PART 1 - Producer Information

1. Producer Name

Enter the Producer's legal and, if applicable, DBA name.

2. Producer Contact

Enter the contact name for the Producer.

3. Producer Address

Enter the Address, City, State, and Zip for the producer's headquarters.

4. Producer Phone

Enter the phone number for the Producer Contact named above. This will be used to clarify responses when necessary.

5. Producer Email

Enter the email address for the Producer Contact named above. This will be used to clarify responses when necessary.

6. Survey Preparer

Enter the name of the person completing this survey if different from the Producer Contact named above.

PART 2 - Initial Questions

7. Supplier Search

How frequently did your company consult the Department of General Services' searchable online directory, www.dgs.internet.state.pa.us/suppliersearch, to identify DGS certified-verified SDBs prior to selecting subcontractors? Please provide explanation if directory was not utilized.

- Weekly
- Monthly
- Quarterly
- Annually
- Not utilized during this reporting period (please explain)

Explain:

8. Outreach

In an effort to provide maximum practicable contracting opportunities, which of the following methods did you use to engage Small Diverse Businesses? (Select all that apply)

- Network Events
- Job Fairs
- Internet information on bidding opportunities
- Pre-bid/Post-bid meetings for subs and suppliers
- We did not engage in any public outreach/services related to small diverse businesses
- Other:

9. Subcontractor Utilization

During this reporting period, April 1, 2019, through March 31, 2020, did your company utilize a subcontractor, SDB or otherwise?

- Yes
- No

10. Subcontract awards

Please answer the following questions on subcontracts awarded during the reporting period.

	0	1 - 10	11 - 25	26 - 50	51+
How many subcontracts did your company award during the reporting period?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Of the total subcontracts awarded, how many were solicited and awarded competitively?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Of the total subcontracts awarded, how many were awarded to Small Diverse Businesses (SDBs)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Of the total subcontracts awarded, how many were awarded to Small Diverse Businesses (SDBs) located within the state of Pennsylvania?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. SDB Utilization

During this reporting period, did your company utilize a Small Diverse Business (SDB) subcontractor?

- Yes
- No (Skip to "PART 4 - Additional Questions".)

12. Total SDB Payments

In aggregate, what is the total dollar value you paid to SDB subcontractors between April 1, 2019 and March 31, 2020? Enter "0" if no SDB subcontractors were utilized.

PART 3 - Small Diverse Business Participation

Using the questions below, record your company's small diverse business participation in contracting opportunities for the reporting period of April 1, 2019 through March 31, 2020. You may also report small diverse business utilization in lower tiers of supply or subcontracting (subcontractors to subcontractors as well as suppliers to contractors and subcontractors) provided that a small diverse business is not the initial subcontractor/supplier. Commitments to small diverse businesses cannot be double counted regardless of tiers.

NOTE: If your company has greater than five (5) SDB participants, please email the additional list of participants to us at GS-BDISBO@pa.gov.

SDB DESIGNATIONS IDENTIFIED IN Act 13 of 2012

- MBE (Minority Business Enterprise)
- WBE (Women Business Enterprise)
- MWBE (Minority Women Business Enterprise)
- VBE (Veteran Business Enterprise including Service-Disabled Veteran Business Enterprise)

CERTIFYING ENTITIES

- DGS-Verified (Verified with the Commonwealth of Pennsylvania Department of General Services as SDB)
- Disability:IN
- NMSDC (National Minority Supplier Development Council)
- SBA 8(a) (United States Small Business Administration 8(a) Business Development Program)
- UCP (Unified Certification Program)
- Vets First Verification Program
- WBENC (Women's Business Enterprise National Council)

SDB 1

13. Name

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

14. Address

Provide the Address, City, State, and Zip of this SDB's headquarters.

15. Subcontracts

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

16. SDB Designation

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other:

17. SDB Certifier

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA
- UCP
- Vets First Verification
- WBENC
- Unknown
- Other:

18. SDB Industry

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Legal Services
- Machines, electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

19. Did your company utilize another Small Diverse Business?

- Yes
- No (Skip to "PART 4 - Additional Questions".)

SDB 2

20. Name

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

21. Address

Provide the Address, City, State, and Zip of this SDB's headquarters.

22. Subcontracts

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

23. SDB Designation

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other:

24. SDB Certifier

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA
- UCP
- Vets First Verification
- WBENC
- Unknown
- Other:

25. SDB Industry

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Legal Services
- Machines, electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

26. Did your company utilize another Small Diverse Business?

- Yes
- No (Skip to "PART 4 - Additional Questions".)

SDB 3

27. Name

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

28. Address

Provide the Address, City, State, and Zip of this SDB's headquarters.

29. Subcontracts

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

30. SDB Designation

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other:

31. SDB Certifier

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA
- UCP
- Vets First Verification
- WBENC
- Unknown
- Other:

32. SDB Industry

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Legal Services
- Machines, electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

33. Did your company utilize another Small Diverse Business?

- Yes
- No (Skip to "PART 4 - Additional Questions".)

34. Name

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

35. Address

Provide the Address, City, State, and Zip of this SDB's headquarters.

36. Subcontracts

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

37. SDB Designation

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other:

38. SDB Certifier

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business? Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA
- UCP
- Vets First Verification
- WBENC
- Unknown
- Other:

39. SDB Industry

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Legal Services
- Machines, electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

40. Did your company utilize another Small Diverse Business?

- Yes
- No (Skip to "PART 4 - Additional Questions".)

SDB 5

41. Name

Provide the full name of the Small Diverse Business (SDB). Include both the legal name and, if applicable, DBA name. EXAMPLE: Enter "XYZ Enterprises LLC DBA XYZ Landscaping" instead of XYZ.

42. Address

Provide the Address, City, State, and Zip of this SDB's headquarters.

43. Subcontracts

Enter the approximate total dollar value of subcontract(s) to this SDB subcontractor/supplier.

44. SDB Designation

What is the designation of this SDB? Select all that apply.

- MBE
- WBE
- MWBE
- VBE
- Other:

45. SDB Certifier

What is the certifying entity(-ies) for this SDB. The certifying organization certifies the SDB as a minority, woman, veteran, or disadvantaged-owned business. Select all that apply.

- DGS-Verified
- Diversity:IN
- NMSDC
- SBA
- UCP
- Vets First Verification
- WBENC
- Unknown
- Other:

46. SDB Industry

Select primary industry in which this SDB is involved.

- Accommodation, Recreation, & Food Service
- Agriculture, Forestry, & Conservation
- Construction & Building
- Consumer Goods & Suppliers
- Educational & Consulting
- Health & Social Assistance
- Information Technology, Systems, & Peripherals
- Legal Services
- Machines, electronics, & Equipment
- Maintenance & Repair
- Management & Administrative support
- Manufacturing & Machining
- Mining, Drilling, Excavating, & Demolition
- Professional Services
- Scientific & Technical
- Staffing & Labor Support
- Transportation & Vehicles
- Utilities, Power, & Fuel
- Warehousing, Shipping, & Logistics
- Waste, Recycling, & Remediation
- Other

47. Did your company utilize another Small Diverse Business?

- Yes (Email the additional list of participants to GS-BDISBO@pa.gov)
- No

PART 4 - Additional Questions

48. Future SDB Utilization

How likely are you to subcontract with or utilize a Small Diverse Business (SDB) in the future?

- Extremely likely
- Very likely
- Somewhat likely
- Not very likely
- Not at all likely

49. Written Contracts

	Always	Often	Rarely	Never	SDB not used
<i>When SDBs were utilized, how often did you have a written contract with each subcontractor?</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<i>When SDBs were utilized, how often did the written contract indicate an estimated dollar value to be paid to the SDB subcontractor?</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

50. Additional Help

What could the PA Department of General Services Bureau of Diversity, Inclusion & Small Business Opportunities do to make it easier for you to increase your small diverse business participation?