

PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES

JOB ORDER CONTRACTING SERVICES

TECHNICAL SUBMISSION

CONTRACT NO. DGS-A-2022-0001-JOC-CSE-K-4 (ELECTRICAL)

**SUBMITTED BY:
S.J. THOMAS COMPANY, INC.
140 BARTRAM AVENUE
LANSDOWNE, PA 19050
(610) 622-3720**

PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES

JOB ORDER CONTRACTING SERVICES

TECHNICAL SUBMISSION

CONTRACT NO. DGS-A-2022-0001-JOC-SET-K-4 (ELECTRICAL)

- **Company Profile (2-3.1)**
- **Comparable Construction Experience (2-3.2)**
- **Key Personnel (2-3.3)**
- **General Understanding of the JOC Procurement System (2-3.4)**
- **Mandatory Forms (2-3.5)**

PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. DGS-A-2022-0001-JOC-CSE-K-4 (ELECTRICAL)

2-3.1 COMPANY PROFILE

- 1. Appendix D – Company Profile**
- 2. EMR Letter**

APPENDIX D

COMPANY PROFILE

1. Number of years as a Contractor: 43

2. Number of years the Company Office Administering the Contract has been staffed and operational: 43

3. Does the Company have experience working with the Commonwealth on Construction Contracts as a Prime Contractor (circle one): Yes No
 - a. If you answered Yes to question 3, enter the number of years' experience your Company has working with the Commonwealth on Construction Contracts:
18

4. Does the Company have experience working with Job Order Contracting (circle one):
 Yes No
 - a. If you answered Yes to question 4, is the experience as a Prime Contractor, Subcontractor or Both (circle one): Prime Contractor Subcontractor Both
 - b. If you answered Yes to question 4, identify which Job Order Contracting Programs you have experience with: Keystone Purchasing Network, DGS JOC Contracts,
GSA IDIQ Term Contracts,

5. Attach an Additional Sheet(s) describing your Company and its services. Is the Additional Sheet(s) attached (circle one): Yes No

6. Attach a Letter from the Proposer's Insurance Carrier, on the Insurance Company's Letterhead, Stating the Proposer's Experience Modification Rate (EMR) for the Past Three Calendar Years. Is the ERM letter attached (circle one): Yes No

7. Description of the Work the Proposer Intends to Self-Perform: (Attach an additional sheet(s) as necessary):

all phases of electric , including wiring, alarm , panels, generators, security systems etc.

8. Description of the Work the Proposer intends to Subcontract (Attach an additional sheet(s) if necessary):

may subcontract work to meet our SDB and VBE goals.

9. Under what other or former names has your organization operated?

N/A

S.J. Thomas Company, Inc. *Company Profile*

In 1981 S J Thomas Company, with a solid base of satisfied clients, expanded its resources to include smaller commercial projects including their first federal government contract with the Department of Defense Center in Philadelphia. Also, at this time S.J. Thomas Company created the solid foundation for the long-term relationships that it has with our bonding company, accounting firm, lending institution, and most importantly our customers. In 1984 Stephen J. Thomas incorporated his company, and with a new focus on Federal contracts, pioneered the firm into one of the most respected federal, and local government contractors in the area. In 1985 **SJT** was awarded one of the first IDIQ contracts in Philadelphia. This was through the General Services Administration.

Along with the General Services Administration, S.J. Thomas Co. Inc. has completed small to very complex projects utilizing **JOC contracts for the Pennsylvania Department of General Services**, Keystone Purchasing Network, the Veterans Administration, and the US Army Corp of Engineers, the Internal Revenue Services, the United States Postal Service, and the Department of the Navy. In the private sector we also developed long-term relationships that continue today because of our exemplary attention to our client's needs.

What has separated SJT from most of our competitors, is the ability to **self-perform carpentry, and electrical work, with our own employees.**

On a continuous basis, spanning a period over the last thirty eight years, S.J. Thomas Co. Inc., has completed *numerous* Term Contracts with General Services Administration, Internal Revenue Service, and the Department of the Navy, PA. Department of General Services, Air force, and KPN. these projects had a total construction cost exceeding three Hundred and seventy Million Dollars. S.J. Thomas Company **has completed over 232 individual purchase orders with a combined value of over twenty four Million Dollars, on our past three Pa. JOC Contracts.**

Several of our employees completed the U.S. Army Corps of Engineers certification of Construction Quality Control Management course, and OSHA 30. We are members of the International Building Trades Council, which allows us the resources to obtain qualified mechanics in all trades to accommodate the needs of each project. We are also a licensed electrical Company.

While developing the 'team concept' and backed by the state of the art computer resources, S. J. Thomas Company is prepared to offer quick solutions and information necessary to make decisions on design, schedule, cost, and value engineering. S. J. Thomas' field personnel are all long-term employees, who over the years have developed a vast knowledge and experience in all phases of construction. Their ability to work closely with the owners and the design team provides the best and most economical solution to satisfy clients' needs.

S.J. Thomas Company, Inc.

Capability Statement

About SJT

S.J. Thomas Company is a family-owned General Construction / Management Company founded in 1976 by Stephen J. Thomas. S.J. Thomas has successfully grown throughout the years due to our comprehensive management skills, highly competitive pricing and our bottom-line commitment to quality. Our specialty markets include **Federal, State and Local Governments**. Over the past 35 years we have performed numerous IDIQ and JOC contracts for various government agencies. Our services include:

- All phases of construction
- Energy audits
- Design build
- Quality and safety management
- Construction Management
- OSHA certified employees

Current IDIQ AND JOC contracts

- DGS JOC 4-year contract in Pa.: contract # 4400015892
- KPN JOC 4-year contract in PA – contract # KPN-2011JOCC-42
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-46
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-47
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-48
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-49
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-50
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-51
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-52
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-53
- KPN JOC 4-year contract in Pa.: contract # KPN-20111JOCC-54
- KPN JOC 4-year contract in Pa.: contract # KPN-20211JOCC-55

NAICS Codes

- 236210: industrial building construction
- 238160: roofing
- 238320 painting
- 238310 drywall and insulation
- 236220 commercial and institutional building construction
- 237310 highway, street, and bridge construction
- 238210 electrical and other wiring
- 238220: plumbing and mechanical

Company Information

- Duns number:09-371-7940
- Cage code: 2Y026
- Corporation, Pa. 1984
- Bonding aggregate of 35 million
- Philadelphia, Pa. license #104271
- EMR: 0.829

Contact information

S J Thomas Company Inc.
140 Bartram Ave.
Lansdowne, Pa. 19050
Phone 610-622-3720
Fax 610-622-1517
Email tthomas@sjthomas.com
Website: www.sjthomas.com

Sample Client List

- Pa. Department of General Services
- Philadelphia Academy Charter School
- Montgomery County, PA
- Delaware County, PA
- Pennsylvania Department of Transportation
- Avon Grove Charter School
- City of Bethlehem
- Ridley School District
- Rose Tree Media School District
- Nazareth Area School District
- Borough of Phoenixville
- County of Berks

Alliant Insurance Services, Inc.
 1285 Drummers Lane
 Suite 305
 Wayne, PA 19087
 O 610 635 3337
 F 610 630 4715
 CA License No. 0C36861

PA EXPERIENCE RATING MODIFICATION

File Number:	2622967	County:	Delaware County
Data History:	0.829	Mailing Address:	140 Bartram Ave
Location:	1		Lansdowne PA 190502906
Issue Date:	09/01/2022	Effective Term:	12/31/2022 - 12/31/2023
Employer Name:	S J Thomas Company Inc		
Class Code:	0649		

Data History	Effective Date
0.829	12/31/2022
0.841	12/31/2021
0.838	12/31/2020
0.800	12/31/2019
0.797	12/31/2018

Class Code	Rating Value	Description	Location
0645	3.76	Wallboard Installation	1
0649	2.91	Ceiling Installation	1
0660	1.73	Alarms or Sound System	1
0661	1.73	Electrical Wiring - Building	1
0663	2.28	Plumbing	1
0664	2.23	Heating, Ventilating A/C Contractor	1
0667	1.32	Paperhanging	1
0670	4.19	House Furnishings Installation, NOC	1
0951	0.14	Salesperson Outside	1
0953	0.07	Office	1

PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. DGS-A-2022-0001-JOC-CSE-K-4 (ELECTRIC)

2-3.2 COMPARABLE CONSTRUCTION EXPERIENCE

- 1. Four projects less than \$150,000.00**
- 2. Four projects between \$150,001 and \$400,000**
- 3. Four Projects between \$400,001 and \$2,00,000**

APPENDIX E

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS EQUAL TO OR LESS THAN \$150,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. **Client Name:** Chester Water Authority

2. **Project Name:** Chester Water Authority Arc Flash Remedy

3. **Project Number:** KPN-201801JOCC-28 2020-3490

4. **Project Value:** \$ 103,632.26

5. **County of Project:** Chester

6. **Date of Project Final Acceptance:** 05/06/2021

7. **Company Role in Project (circle one):**

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. **Client (circle one):**

Commonwealth Agency

Other Public Entity

Other

9. **Project included the following elements (circle all that apply):**

General Construction

HVAC

Electrical

Plumbing

10. **Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional**

Sheet(s) attached (circle one): Yes No

11. **Client Reference for Construction- It is your responsibility to assure that the contact**

information listed in correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Brian Mac Ewen

Title: Director of Engineering

t

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix E – Comparable Construction Experience

Project: Chester Water Authority Arc Flash Remedy

Scope of Work

Arc flash for the distribution panel was dangerous. To remediate the situation, the project included replacing the MCC (two motor starters for 75 HP 208V 3 phase motors, 20A lighting panel, 240V 600A main breaker), installed a new 208V circuit breaker upstream of the panelboard on the secondary of the outdoor 150KVA transformer, and revising the arc flash model with the new equipment.

APPENDIX E

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS EQUAL TO OR LESS THAN \$150,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. Client Name: Chester Water Authority

2. Project Name: Chester Water Authority Cross Arm Replacement

3. Project Number: KPN-201801JOCC-28 075070.00

4. Project Value: \$ 32,594.03

5. County of Project: Chester

6. Date of Project Final Acceptance: 07/07/2020

7. Company Role in Project (circle one):

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. Client (circle one):

Commonwealth Agency

Other Public Entity

Other

9. Project included the following elements (circle all that apply):

General Construction

HVAC

Electrical

Plumbing

10. Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional

Sheet(s) attached (circle one): Yes No

11. Client Reference for Construction- It is your responsibility to assure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Brian Mac Ewen

Title: Director of Engineering

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix E – Comparable Construction Experience

Project: CWA Cross Arm Replacement

Scope of Work

Project consisted of replacing cross arms on high voltage lines including new cabling at the Chester Water Authority Plant. Shutdowns had to be coordinated with on site staff.

APPENDIX E

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS EQUAL TO OR LESS THAN \$150,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. Client Name: Unionville Chadds Ford School District

2. Project Name: Patton Middle School Panel Replacement

3. Project Number: KPN-201801JOCC-27 090375.00

4. Project Value: \$ 102,000.63

5. County of Project: Chester

6. Date of Project Final Acceptance: 9/10/2021

7. Company Role in Project (circle one):

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. Client (circle one):

Commonwealth Agency

Other Public Entity

Other

9. Project included the following elements (circle all that apply):

General Construction

HVAC

Electrical

Plumbing

10. Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional

Sheet(s) attached (circle one): Yes No

11. Client Reference for Construction-It is your responsibility to assure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Josh Fazio

Title: UCFSD Capital Projects Coordinator

12. Description of any problems or major issues encountered during the Project (if any) and

what was done to resolve (attach additional information as necessary):

when we opened the existing panel we found that the feed to the panel was a parallel feed in 1 conduit

opposed to 2 conduits. The feeds were also not long enough so we set a trough and bug spliced longer feeds

to make connections. We did this work at no additional cost.

Appendix E – Comparable Construction Experience

Project: Patton Middle School Panel Replacement

Scope of Work

Project consisted of removing old electrical panels and replacing with new. Our Electricians had to reconfigure existing raceways and cabling where necessary. Project was completed on schedule so that the school could open with no delays. in addition, our electricians had to coordinate shutdowns with the school staff.

APPENDIX E

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS EQUAL TO OR LESS THAN \$150,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. **Client Name:** Philadelphia Parking Authority

2. **Project Name:** PPA Seminole Street Parking Lot

3. **Project Number:** KPN-201801JOCC-28 075070.02 KPN 19-01

4. **Project Value:** \$ 53,086.22

5. **County of Project:** Philadelphia

6. **Date of Project Final Acceptance:** 05/21/2020

7. **Company Role in Project (circle one):**

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. **Client (circle one):**

Commonwealth Agency

Other Public Entity

Other

9. **Project included the following elements (circle all that apply):**

General Construction

HVAC

Electrical

Plumbing

10. **Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional**

Sheet(s) attached (circle one): Yes No

11. **Client Reference for Construction-It is your responsibility to assure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.**

References' Name: Kevin McCain

Title: Facilities Maintenance Manager

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

APPENDIX F

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS BETWEEN \$150,001 and \$400,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. Client Name: City of Bethlehem
2. Project Name: 2020-23 Well System Generators
3. Project Number: CPO#20000 7B
4. Project Value: \$ 178,461.00
5. County of Project: Lehigh
6. Date of Project Final Acceptance: 06/23/2022
7. Company Role in Project (circle one):

Prime Contractor Subcontractor Multi-Prime Contractor

8. Client (circle one):

Commonwealth Agency Other Public Entity Other

9. Project included the following elements (circle all that apply):

General Construction HVAC Electrical Plumbing

10. Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional

Sheet(s) attached (circle one): Yes No

11. Client Reference for Construction- It is your responsibility to assure that the contact information listed in correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Joe Bolesky

Title: Superintendent, Utility Maintenance

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix F – Comparable Construction Experience

Project: City of Bethlehem Well System Generator

Scope of Work

Design and installation of Well System emergency generators and accessories at (4) of the city's well water public water system. The generators are liquid propane gas fires outdoor generators. Accessories include:
NEMA 3R automatic transfer switch
Concrete pad
Above or below ground liquid propane storage tank large enough to operate generator for at least 48 hours
Conduit, wiring, and electrical panel modifications as needed.

APPENDIX F

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS BETWEEN \$150,001 and \$400,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. **Client Name:** Borough of Catasauqua
2. **Project Name:** Catasauqua Water Treatment Plant Influent Control Panel
3. **Project Number:** KPN-201801JOCC-27 30393
4. **Project Value:** \$ 150,638.63
5. **County of Project:** Lehigh
6. **Date of Project Final Acceptance:** 12/ 18/ 2019
7. **Company Role in Project (circle one):**
 Prime Contractor **Subcontractor** **Multi-Prime Contractor**
8. **Client (circle one):**
 Commonwealth Agency **Other Public Entity** **Other**
9. **Project included the following elements (circle all that apply):**
 General Construction **HVAC** **Electrical** **Plumbing**
10. **Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional Sheet(s) attached (circle one):** **Yes** **No**
11. **Client Reference for Construction- It is your responsibility to assure that the contact information listed in correct. If your reference cannot be contacted, this project may not be considered.**
References' Name: ▪ Steve Travers
Title: Borough Manager

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix F – Comparable Construction Experience

Project: Catasauqua Water Treatment Influent Controls

Scope of Work

- A. The Work within this section includes, but is not limited to, the furnishing of all equipment, labor and materials and performing all operations necessary to construct an automatic control system for a three (3) pumps, Lead/Lag/Stand-by pumping system to operate three (3) existing centrifugal pumps in accordance with the specifications and drawings making up the Contract Documents.
- B. Extent of pump station work required by this section is indicated on drawings and schedules and by requirements of this section.
- C. Pump station includes existing wet well, three existing centrifugal pumps and motors, new control panel, existing valves, new and existing wiring, and other required appurtenances.

APPENDIX F

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS BETWEEN \$150,001 and \$400,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. Client Name: Lower Merion School District
2. Project Name: Furnish and Install new CRAC Units
3. Project Number: KPN-201801JOCC-27 20004702
4. Project Value: \$ 168,660.77
5. County of Project: Montgomery
6. Date of Project Final Acceptance: 10/23/2020
7. Company Role in Project (circle one):

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. Client (circle one):

Commonwealth Agency

Other Public Entity

Other

9. Project included the following elements (circle all that apply):

General Construction

HVAC

Electrical

Plumbing

10. Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional

Sheet(s) attached (circle one): Yes No

11. Client Reference for Construction-It is your responsibility to assure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Ken Pitts

Title: Assistant Director of Operations

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix F – Comparable Construction Experience

Project: Lower Merion SD New CRAC Units

Scope of Work

Replacement of the existing computer room air conditioning (CRAC) units for Lower Merion School District Main Equipment Room. Included installation of (2) ACRD601P InRow units. Also, demo of existing CRAC units.

APPENDIX F

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECTS BETWEEN \$150,001 and \$400,000

Submit a Separate Form for Each Project. Maximum of (4) Projects in Each Dollar Range Will be Evaluated

1. Client Name: Montgomery County
2. Project Name: OMP Security Upgrades
3. Project Number: KPN-201801JOCC-27 30393
4. Project Value: \$ 237,545.71
5. County of Project: Montgomery
6. Date of Project Final Acceptance: 04/15/2019
7. Company Role in Project (circle one):

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. Client (circle one):

Commonwealth Agency

Other Public Entity

Other

9. Project included the following elements (circle all that apply):

General Construction

HVAC

Electrical

Plumbing

10. Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional

Sheet(s) attached (circle one): Yes No

11. Client Reference for Construction- It is your responsibility to assure that the contact information listed in correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Tom Bonner

Title: Director of Assets and Infrastructure

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix F – Comparable Construction Experience

Project: Montgomery County OMP Elevator security upgrade:

Scope of Work

Project included but not limited to the demolition of existing lighting, power, fire alarm and replacement with new. in addition, a new generator was installed and reconfigured new space for Security upgrades.

APPENDIX G

COMPARABLE CONSTRUCTION EXPERIENCE

PROJECT BETWEEN \$400,001 and \$2,000,000

Submit a Single Form to be Evaluated

1. Client Name: Montgomery County

2. Project Name: Montgomery County Voters Warehouse

3. Project Number: 104324-0-MC

4. Project Value: \$ 780,338.00

5. County of Project: Montgomery

6. Date of Project Final Acceptance: 12/2019

7. Company Role in Project (circle one):

Prime Contractor

Subcontractor

Multi-Prime Contractor

8. Client (circle one):

Commonwealth Agency

Other Public Entity

Other

9. Project included the following elements (circle all that apply):

General Construction

HVAC

Electrical

Plumbing

10. Attach an Additional Sheet(s) describing the Project's Scope of Work. Is the Additional

Sheet(s) attached (circle one): Yes No

11. Client Reference for Construction- It is your responsibility to assure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Tom Bonner

Title: Director of Assets and Infrastructure

12. Description of any problems or major issues encountered during the Project (if any) and what was done to resolve (attach additional information as necessary):

Appendix G – Comparable Construction Experience

Project: Montgomery county Voters Warehouse

Scope of Work

Project included but not limited to all new Electrical Service, Power, Power Distribution, Lighting, Fire Alarm, and Generator for a new 2 story building. All work was coordinated with multiple trades.

PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. DGS-A-2022-0001-JOC-CSE-K-4 (ELECTRIC)

2-3.3 KEY PERSONNEL

- 1. Project Manager (Appendix H) with Resume**
- 2. N/A**
- 3. Administrative Office Support**
- 4. Staffing Plan**

APPENDIX H
KEY PERSONNEL
PROJECT MANAGER

Submit a Separate Form for Each Project Manager Proposed. Maximum of (2) Project Managers will be evaluated.

1. Project Manager's Name: Shane Thomas

2. Number of Years with Firm: 35

3. Experience (circle all that apply):

General Construction HVAC Electrical Plumbing

4. Number of Years' Experience with the Trade(s) circled above (list out number of years per each trade): General Construction _____ HVAC _____

Electrical _____ Plumbing _____

5. Does the Project Manager being Proposed as a Key Personnel have experience working on Job Order Contracting Contracts (circle one): Yes No

a. If yes, identify which contracts: _____

6. Does the Project Manager being Proposed as a Key Personnel have experience working with the Commonwealth on Construction Contracts as a Prime Contractor (circle one):

Yes No

a. If yes, number of Years' Experience: _____

7. Attach Resume. Is the Resume attached (circle one): Yes No

8. Client Reference #1 for Construction- It is your responsibility to assure that the contact information listed in correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Steve Travers _____

Title: Borough Manager _____

9. **Client Reference #2 for Construction- It is your responsibility to assure that the contact information listed is correct.** If your reference cannot be contacted, this project may not be considered.

References' Name: Bill D'Amico _____

APPENDIX H
KEY PERSONNEL
PROJECT MANAGER

Submit a Separate Form for Each Project Manager Proposed. Maximum of (2) Project Managers will be evaluated.

1. Project Manager's Name: James Foreman

2. Number of Years with Firm: 8

3. Experience (circle all that apply):

General Construction HVAC Electrical Plumbing

4. Number of Years' Experience with the Trade(s) circled above (list out number of years per

each trade): General Construction _____ HVAC _____

Electrical 27 _____ Plumbing _____

5. Does the Project Manager being Proposed as a Key Personnel have experience working on

Job Order Contracting Contracts (circle one): Yes No

a. If yes, identify which contracts: _____

6. Does the Project Manager being Proposed as a Key Personnel have experience working

with the Commonwealth on Construction Contracts as a Prime Contractor (circle one):

Yes No

a. If yes, number of Years' Experience: _____

7. Attach Resume. Is the Resume attached (circle one): Yes No

8. Client Reference #1 for Construction- It is your responsibility to assure that the contact

information listed in correct. If your reference cannot be contacted, this project may not be

considered.

References' Name: Joshua Fazio

Title: Capital Projects Coordinator

t _____

9. **Client Reference #2 for Construction-** It is your responsibility to assure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.

References' Name: Gary Musial

Shane Thomas

Professional Resume

Qualifications

- Extensive knowledge of the construction industry with emphasis on estimating and project management. Ability to supervise all departments and projects from inception to completion.
- Demonstrated ability to initiate and maintain positive customer and business relationships.
- Highly motivated and dependable in achieving goals and objectives.
- Overseeing the design process for build-outs for construction renovations and restoration projects..
- Executing each project phase including pre-construction, construction, closeout and post-construction services.
- Create budgets, writing scopes of work, contracts, schedule of values, change orders & construction bid packages applicable to projects.
- Procurement of subcontractors, vendors, and materials
- Building loyal and motivated staff performing at optimum levels.
- Hands on management style. Works well under pressure and can deal effectively with people at all levels.
- Electrical Journeyman and card member of IBEW Local Union 98 since 1998 - till present
- Certified for Fiber Optic Installation for LAN (BICSI)
- 30 Hour OSHA Certified

Professional Experience

S.J. Thomas Co. Inc. 1996-Present

Quality Control/Safety Manager/Estimator/Project Manager

- Prepared Safety and Health reports.
- Responsible for all aspects of project management from estimate/bid preparation, contract negotiation, purchasing subcontractors, materials and equipment procurement, reviewed submittals, change orders, labor and construction supervision, to project completion of multiple contracts.
- Liaison between local and out-of-state vendors, subcontractors, and clients.
- Work directly with design teams and clients; prepare and negotiate contracts per architectural and engineering specifications.
- Coordinate project site activity to include subcontractor work schedules, supervision of superintendents; equipment and materials delivery, project revisions/addendums/updates, and client relations.
- Ensure the implementation of safety practices in compliance with OSHA regulations\
- Monitor incoming and outgoing project tasks to ensure timely completion of jobs and maintain designated budgets.
- Perform all related administrative functions to include accounts payable/accounts receivable, RFI's, purchase orders and the supervision of office staff.
- Oversaw and coordinated multiple construction crews on multiple projects simultaneously in various cities across the US.

Qualities and Skills

Shane Thomas

- Establish project objectives & policies to achieve successful results
- Construction management; managing and directing the conception, design, and construction of new and renovated properties
- Managing the overall construction process including schedule analysis, shop drawing review, submittals, requisition administration, change order negotiation and construction report preparation.
- Full understanding of construction project finances, ability to manage budgets, make sound decisions & recommendations to clients.
- Positively maintain positive relationships with all clients, architects, vendors, and suppliers.
- Ability to multi-task & bring a variety of projects to completion in a fast paced environment
- Excellent written, verbal & presentation skills
- Strong interpersonal, negotiation & analytical skills
- Superior organizational & time management skills
- Effectively lead a team & inspire confidence in a challenging environment
- Knowledge of state & local building codes & OSHA regulations
- Computer skills-preparing and updating comprehensive design and construction schedules in MS projects, and Primavera. Proficient in Word, Word Perfect, Excel, expedition, and Outlook

Sample projects

- Naval Air Station Stewart HVAC-\$2,108,000.00
- ATFP Improvements MCRC Reserve Base-\$242,000.00
- Syracuse VA Hospital Upgrade Pharmacy-\$150,000.00
- Marine Corps Reserve Stewart Enclave-\$310,000.00
- Stewart Van Pad ANG-766,250.00
- OPLA-\$1,590,475.00
- EOIR Immigration Court-\$1,355,230.00
- Customs House MCC-\$380,388.00
- DEA 3rd Floor Renovation-\$569,699.00
- Judge Jordan's Chamber-\$146,087.00

Education

Upper Darby High School	1990-1994
East Stroudsburg University	1994
Major-Political Science	
IBEW 98 Local Union Apprentice Training	1998-2002

James L. Foreman

OBJECTIVE: Job Foreman/Electrical Journeyman within related field

QUALIFIED BY: Twenty-seven years of electrical experience with consistently increasing project sizes and responsibilities. Proven ability to effectively start smaller and larger projects and complete in timely manner. Capable of running multiple crews on multiple jobs.

EXPERIENCE

September 2014- Present: Member IBEW 98 Philadelphia Electrical Union

- Electrical Journeyman and card member of IBEW Local Union 98 since 2014 - till present
- Certified for Fiber Optic Installation for LAN (BICSI)
- 30 Hour OSHA Certified

September 2014-Present *S.J. Thomas Co. Inc., Lansdowne PA*

- **Electrical Contractor:** Providing Industrial, Commercial needs, photovoltaic systems, school construction, boardwalk lighting installation in NJ.
- **Job Foreman:** Primary responsibilities for job layout to keeping up production with men, ordering materials, running crews on multiple job, and coordinating proficiently with other trades.
- **Projects:** Bridgewater Raritan Middle School, Ridge High School, Avon Boardwalk, Montgomery High School

2012- September 2014 *Zensky Electric, Piscataway, NJ*

- **Electrical Contractor:** Providing Industrial, Commercial needs, photovoltaic systems, school construction, boardwalk lighting installation in NJ.
- **Job Foreman:** Primary responsibilities for job layout to keeping up production with men, ordering materials, running crews on multiple job, and coordinating proficiently with other trades.
- **Projects:** Bridgewater Raritan Middle School, Ridge High School, Avon Boardwalk, Montgomery High School

1999-2012 *Pitbull Electric Incorporated, West Berlin, NJ*

- **Electrical Contractor:** Providing Industrial, Commercial needs, new school construction, school additions, fire alarm, voice and data, running conduit for lighting and power overhead, deck work, service upgrades and generator power, photovoltaic systems in NJ, PA, DE.
- **Job Foreman:** Primary responsibilities for job layout on multiple jobsites to keeping up production with men, ordering materials, running multiple crews on multiple jobs, and coordinating proficiently with other trades in a timely manner.
- **Projects:** Sugartown Elementary, Evergreen Elementary, Hilltop Elementary, Churchville Nature Center, Drexel University, R&L Carriers, Shawnee High School, Stevens Institute of Technology, Bernards Sewer Treatment Plant, Lakewood Police Department, Cumberland County Corrections Facility, Voorhees School District.

1995-1999 *Delta Star Electric Incorporated, Blackwood, NJ*

- **Electrical Contractor:** Providing Industrial, Commercial, Residential needs such as bucket truck work, explosion proof, fire alarm, new construction, renovation, service work, voice/data, Musko Lighting, commercial services, run conduit.
- **Apprentice/Foreman:** Responsibilities complete projects diligently. Run and work jobs from start to finish in the time frame allowed.
- **Projects:** Georgia Pacific, Renaissance Marble Tile, Berlin Township Public Works, Federal Express, Boc Gases.

1993-1995 *H&H Electric Incorporated, Hi Nella, NJ*

- **Apprentice**
- **Responsibilities:** Run masons on new construction, run conduit for lighting and power.

Qualifications

- 27 years of experience in the electrical construction industry with emphasis on estimating and project management. Ability to supervise all departments and projects from inception to completion.
- Demonstrated ability to initiate and maintain positive customer and business relationships.
- Highly motivated and dependable in achieving goals and objectives.
- Overseeing the design process for build-outs for construction renovations and restoration projects.
- Executing each project phase including pre-construction, construction, closeout and post-construction services.
- Create budgets, writing scopes of work, contracts, schedule of values, change orders & construction bid packages applicable to projects.
- Procurement of subcontractors, vendors, and materials
- Building loyal and motivated staff performing at optimum levels.
- Extensive knowledge in energy saving programs for Lighting, Solar, Power, HVAC, and Co-Generation Systems.
- Electrical Journeyman and card member of IBEW Local Union 98 since 2014 - till present.
- Certified for Fiber Optic Installation for LAN (BICSI).
- 30 Hour OSHA Certified.

EDUCATION:

1993-1996 *Camden County Vocation School of Technology*

- **Journeyman:** Certification completes

1991-1993 *Rutgers New Brunswick University*

2014 *IBEW 98 Electrical Union*

ADMINSTRATIVE OFFICE SUPPORT

Most of our office personnel have been with SJT for over 30 years and have predominantly worked with various government agencies including DGS.

Our office staff, currently includes eight qualified project managers, who have handled DGS contracts and all their requirements over the past 15 years. These managers attend project scope meetings, estimate, and prepare the proposals with the proper required format. If proposals are excepted, they organize and oversee the project to its completion.

Our remaining office staff are responsible for monthly SDB reports, payroll submittals, updating insurance requirements, invoicing, AIA contracts with subs, and payables.

S.J. THOMAS COMPANY, INC.
STAFFING PLAN

Under separate cover is our staffing plan that outlines our staffing personnel as they have been implemented over the last several years. All of the listed employees have working experience with our Multiple JOC and IDIQ Contracts. SJT's employees are also familiar with managing projects throughout the Eastern region of Pennsylvania, as demonstrated in our capability statement. As we have in past and current contracts, if there is a need to fill these positions further SJT would first see if qualified candidates already exist or can be developed within our company, otherwise we would recruit externally for the position as required in our attached staffing plan.

Due to the nature of an indefinite quantity contract, we are aware of the skilled positions required to guarantee our commitment to our customers' expectations of service. Also, that work is performed on time and with our highest standards.

S.J. THOMAS COMPANY, INC
STAFFING PLAN

Role	Name	Duties & Responsibility
General Manager	Stephen J. Thomas	Responsible for corporate level, firm wide or branch level policy implementation, business plan development and implementation. Develop solutions for conflict/problem resolutions.
Project Manager	Tim Thomas	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
project manager	Mike Benson	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
Project Manager	jim forman	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
Project Manager	Jack Holland	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
Project Manager	brian Yung	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
Project Manager	Shane Thomas	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.

S.J. THOMAS COMPANY, INC
STAFFING PLAN

office manager	Kelly Benson	assisting all project managers with estimates, sub contractor selection, submittals, AIA documents, etc.
Superintendent	Dave Kilgore	Organize work crews and subcontractor. Maintain safe working conditions. Ensure project is completed on schedule and to also adhere to our high standards of quality construction. Ensure job tasks are completed as contracted. Maintain good relations with contractors and owners.
Project Manager	Russell King	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
Superintendent	Andrew Dougherty	Organize work crews and subcontractor. Maintain safe working conditions. Ensure project is completed on schedule and to also adhere to our high standards of quality construction. Ensure job tasks are completed as contracted. Maintain good relations with contractors and owners.
project Manager	Jim Forman	Attend joint scopes, Develop Project with Owner, Estimate and build proposals, Organize and Schedule projects, Control and monitor project scope, Time, Quality Control and Costs, Administer Procurements, Close out Docs.
Superintendent	Chris Falcone	Organize work crews and subcontractor. Maintain safe working conditions. Ensure project is completed on schedule and to also adhere to our high standards of quality construction. Ensure job tasks are completed as contracted. Maintain good relations with contractors and owners.
accounts payable	Lisa Himes	responsible for recievables, payables, invoicing, certified payrolls. Assist in preparing AIA documents, and technical proposals.
assistant project manager	Devon Thomas	assist the project mnanager with any duties they may require assistance with, while also being trained in all their responsibilities

PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. DGS-A-2022-0001-JOC-CSE-K-4 (ELECTRIC)

2-3.4 UNDERSTANDING OF THE JOC PROCUREMENT SYSTEM

DGS A-2022-0001-JOC-SET-K-4
2-3.4 Understanding of JOC Procurement System

Our understanding of the Job Order Contract procurement system comes with our past experiences performing similar contracts. Over the past thirty-five years SJT, has been awarded numerous JOC, KPN, and IDIQ contracts both with the State of Pennsylvania and numerous Federal agencies. Our firm has over ten years' experience working with the task order catalog presented by the Gordian group.

The Pennsylvania States using agency, would notify the Gordian Group of their construction needs and they in turn will contact the States pre-qualified contractors' representative to meet on site to review and de scope the work order. The contractor will then price the project using the web-based construction task catalog, implementing quantities and price factors. S.J. Thomas Company's employees are well versed with the Construction Task Catalog which enables us to provide detailed itemized proposals. This cost proposal will be sent to the state agency through the Gordian Group. At this time either a contract would be awarded or possible further discussions to elaborate project specifics such as completion dates, schedules, submittals, etc. If a professional Architectural or Engineering firm is required, we would invite one of the qualified design teams that we have worked with in the past.

If sub-contractors are required, SJT will contact any of our subs depending on the trade and location of the project and select who we determine will best suit the needs of all parties. All our selected subs and designers will be SB or SDB's as listed on our current internal qualified bidders list. Also, we will utilize the DGS web site for SB and SDB companies to secure other contractors or suppliers on a as need basis to achieve our goals as submitted in our proposal.

A successful JOC effort requires an organization and management approach uniquely oriented to the efficient and timely response to many small and medium-size projects in an environment where highs and lows occur in the workload. By necessity, this leads to a project organization built around a small staff of highly diverse and experienced personnel whose collective background span a variety of construction disciplines.

In addition to responsiveness another important requirement of the JOC concept is the ability to simultaneously coordinate multiple delivery orders and sub-contractors. While many may be able to talk about their abilities, S.J. Thomas' Company's ability to coordinate multiple delivery orders and subcontractors has been proven through actions rather than words.

SJT has always responded to emergency needs with our trained staff and understand the immediate concerns of our clients in unexpected situations.

S.J. Thomas clearly understands and is totally committed to the basic objective of the JOC concept of quick response. Accordingly, we hereby establish the following policy for the PAJOC, as we have for our other numerous JOC, KPN and IDIQ/Design Build contracts: S.J. Thomas Company will always respond to the State agencies and its representatives within the requested time frames or less. In addition, to improve response time SJT has an established policy, which gives the General Manager and Project Manager full and complete authority in all aspects of the contract. They have full authority to hire/fire personnel, place and dissolve subcontracts, and allocate funds as needed for safety/corrective work.