TO THE MEMBERS OF THE BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS:

The following is the agenda for the meeting of the Board of Commissioners of Public Grounds and Buildings to be held on Thursday, December 9, 2021 at 10:00 a.m. via Teams/Teleconference +1 267-332-8737, Phone Conference ID: 195845750#. Attendees may also join via the Teams Meeting link below.

Microsoft Teams meeting
Join on your computer or mobile app
Click here to join the meeting
Or call in (audio only)
+1 267-332-8737,,195845750#  United States, Philadelphia
Phone Conference ID: 195845750#

AGENDA

I. Filing of Proof of Sending Notice


III. Report of Executive Sessions held between Meetings

IV. Leasing

A. Old Business

1. Leases
   (a) None

2. Lease Amendments
   (a) None

3. Assignment of Lease and Novation
   (a) None
B. New Business

1. Leases
   (a) 1003871 Barcro, LLC (DCED)

2. Lease Amendments
   (a) 90685-3 Cedar-Trexler LLC (LCB-3916)
   (b) 95138-10 Harristown Development Corporation (DGS)

3. Assignment of Lease and Novation
   (a) None

V. Sole Source Purchases
   (a) P20-13 Transportation
   (b) P20-14 Statewide
   (c) P20-15 Statewide

VI. State Insurance Fund
   (a) None

VII. 2022 Vehicle Auction Dates
   (a) February 8, 2022
   (b) April 2, 2022
   (c) June 7, 2022
   (d) August 23, 2022
   (e) October 25, 2022
   (f) December 13, 2022

Curt Topper
Secretary to the Board

Next Scheduled Board Meeting: December 30, 2021
### SOLE SOURCE PURCHASES
BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS
BOARD AGENDA

December 9, 2021, AT 10:00AM, HEARING ROOM 3, NORTH OFFICE BUILDING

<table>
<thead>
<tr>
<th>Board #</th>
<th>Using Agency</th>
<th>Vendor</th>
<th>File #</th>
<th>Item</th>
<th>Quantity</th>
<th>Amount</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>P20-13</td>
<td>Dept. of Transportation</td>
<td>Highway Transportation Eqpt. Co. dba HYTEC</td>
<td>4300712519</td>
<td>One (1) Tank Trailer Three (3) Compartment, Stainless Steel Used.</td>
<td>1 &amp; 3</td>
<td>$19,000.00</td>
<td>Used equipment - within price set by one appraisal by a disinterested party.</td>
</tr>
<tr>
<td>P20-14</td>
<td>Statewide</td>
<td>Pitney Bowes Inc.</td>
<td>4400015965</td>
<td>Mailroom Equipment Varies depending on agency.</td>
<td></td>
<td></td>
<td>Only known source – similar equipment or materials not available from another contractor.</td>
</tr>
<tr>
<td>P20-15</td>
<td>Statewide</td>
<td>Quadient</td>
<td>4400015968</td>
<td>Mailroom Equipment Varies depending on agency.</td>
<td></td>
<td></td>
<td>Only known source-similar equipment or materials not available from another contractor.</td>
</tr>
</tbody>
</table>