



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE SECRETARY

717.787.5996

TO THE MEMBERS OF THE BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS:

The following is the agenda for the meeting of the Board of Commissioners of Public Grounds and Buildings to be held on Thursday, December 9, 2021 at 10:00 a.m. via Teams/Teleconference +1 267-332-8737, Phone Conference ID: 195845750#. Attendees may also join via the Teams Meeting link below.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 267-332-8737,,195845750# United States, Philadelphia

Phone Conference ID: 195 845 750#

AGENDA

- I. Filing of Proof of Sending Notice**
- II. Approval of the Report of Actions for the Meeting on October 28, 2021 and November 18, 2021.**
- III. Report of Executive Sessions held between Meetings**
- IV. Leasing**
 - A. Old Business**
 - 1. Leases**
 - (a) None**
 - 2. Lease Amendments**
 - (a) None**
 - 3. Assignment of Lease and Novation**
 - (a) None**

B. New Business

1. Leases

(a) 1003871 Barcro, LLC (DCED)

2. Lease Amendments

(a) 90685-3 Cedar-Trexler LLC (LCB-3916)

(b) 95138-10 Harristown Development Corporation (DGS)

3. Assignment of Lease and Novation

(a) None

V. Sole Source Purchases

(a) P20-13 Transportation

(b) P20-14 Statewide

(c) P20-15 Statewide

VI. State Insurance Fund

(a) None

VII. 2022 Vehicle Auction Dates

(a) February 8, 2022

(b) April 2, 2022

(c) June 7, 2022

(d) August 23, 2022

(e) October 25, 2022

(f) December 13, 2022

**Curt Topper
Secretary to the Board**

Next Scheduled Board Meeting: December 30, 2021

**SOLE SOURCE PURCHASES
BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS
BOARD AGENDA**

December 9, 2021, AT 10:00AM, HEARING ROOM 3, NORTH OFFICE BUILDING

Board #	Using Agency	Vendor	File #	Item	Quantity	Amount	Reason
P20-13	Dept. of Transportation	Highway Transportation Eqpt. Co. dba HYTEC	4300712519	One (1) Tank Trailer Three (3) Compartment, Stainless Steel Used.	1 & 3	\$19,000.00	Used equipment - within price set by one appraisal by a disinterested party.
P20-14	Statewide	Pitney Bowes Inc.	4400015965	Mailroom Equipment	Varies depending on agency.		Only known source – similar equipment or materials not available from another contractor.
P20-15	Statewide	Quadient	4400015968	Mailroom Equipment	Varies depending on agency.		Only known source-similar equipment or materials not available from another contractor.