

DATE OF ISSUE: AUGUST 25, 2017

DEPARTMENT OF GENERAL SERVICES
ENERGY AND RESOURCE MANAGEMENT OFFICE
401 NORTH STREET
HARRISBURG, PENNSYLVANIA

BULLETIN NO. 1
on

Project No. GESA 2017-2 – REQUEST FOR QUOTES FOR A CONSULTANT ON A GUARANTEED ENERGY SAVINGS PROJECT AT: DEPT. OF CORRECTIONS, SCI MUNCY, MUNCY, PENNSYLVANIA, Department of General Services, Energy & Resource Management, 401 North Street, Room 403, Harrisburg, Pennsylvania, 17120.

PROPOSAL SUBMISSION DEADLINE, FRIDAY SEPTEMBER 1, 2017
TIME OF OPENING: 2:00 PM

QUESTIONS / CLARIFICATIONS / REQUESTS FOR INFORMATION (DGS responses in bold text)

1. The RFQ does not ask for resumes to be provided as part of the submission. Are resumes required for key staff? **Resumes were already provided as part of the ITQ qualification process so no further resumes are required.**
2. Appendix A outlines several “one page” items to be submitted. For example, “include one separate page for 3 relevant projects”. Define one page –single sided or double sided? **One page is a single side of an 8.5” x 11” piece of paper.**
3. Section 2.6 – SDB/DB requires a numerical % and associated fee to be calculated for each SDB/DB on the project team. It also requires a letter of intent to be sent to the SDB/DB. The fee for this project is calculated based on the total value of the GESA project. That value is not determined until after the investment grade audit is complete. If the scope of work and fee is unknown, how can we commit to a SDB/DB value? **The selected offeror will be contractually required to meet the percentage commitments to Small and Small Diverse Businesses set forth in their Quote. Because actual dollar amounts that will be paid to the Small and Small Diverse Businesses are unknown at the time of submittal, DGS only requires proposers provide an estimated dollar value.**
4. Article 9 E states, “If the department decides not to pursue a GESA project, no payment will be made to the energy consultant”. During the preproposal meeting for the Capitol Complex GESA, Doug Hatcher stated that the ESCOs would not be at risk for the IGA. At what point does the consultant get paid? If the department decides not to continue after the IGA is submitted and reviewed, does the consultant get paid along with the ESCO? Further defining the Article 9 statement would be helpful. **The intent is that the consultant**

will be paid for their services should the Agency back away from a viable contract. We will ensure that Article 9 is made clear to the consultant prior to issuing any contracts.



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ENERGY & RESOURCE MANAGEMENT OFFICE

PLEASE ACKNOWLEDGE RECEIPT OF BULLETIN BY EMAIL RESPONSE TO BECKY TOMLINSON AT retomlinso@pa.gov