### AssetWorks M5 v15

## M5 v15 Information

- The screens/frames contain the same information in basically the same place ... the screens just look different
- You can use the <Tab> or <Enter> key
- No longer have the need for 'muser' account to log into M5

## M5 v15 Information

- The Home Screen looks the most different
  - Has a message area where BVM can provide auto liaisons (and anyone who uses M5) messages
  - May change in the future.
- There is the ability to 'LogOff' of M5

### Home Screen

AssetW <b>O</b> RKS	Menu Search		Location:	AULIAS - AGENCY AUTO LIAISON	Ŧ	🕜 неір	
Home AUTO LIAISON F	REPORT Favorites	History Reports					4
Save 🖉 Undo	😵 Refresh 🛛 🗶 De	elete 🖉 Find					
Welcome, FRAN	IK N STEIN						
My Favorites							

Detailed Unit Information Mileage Entry Mileage Query Work Orders Issued

Welcome to Department of General Services/Bureau of Vehicle Management M5

Bureau of Vehicle Management Policy and Forms can be found at the DGS/BVM Website.

### Unit Main

AssetWORKS Menu Search	Location: VMCR01 - 01 CUSTOMER SERVICE RE	🕜 Help 👤			
Home SYSTEM ADMINISTRATION F	avorites History Dashboard 🛕 Reports 1 Notifications 0	4			
🔚 Save 🖉 Undo 🔞 Refresh	X Delete Pind Attach Related				
Unit Main					
Unit Information					
Unit: 004013850	2014 CHEVROLET SONIC				
Description:	Status: Active Unit				
Alternate Unit No.:					
Asset/Codes Dept/Locations Clas	s Meter/Accounting License/Notes GPS Location				
Year / Manufacturer / Make / Model					
2014 GENERAL MOTORS	CHEVROLET SONIC				
J					
Unit Codes					
Serial Number: 1G1JC5SG0E413	9279				
MCC: SEDAN	SEDAN				
Activity: PASS	PASSENGER UNIT				
Tech Spec Number: 14SONIC1000G	2014 CHEVY SONIC SEDAN				
Asset Category: 1000	SEDAN COMPACT				
Asset Class: 1	Asset Class: 1 AUTOMOBILE				
Billing: LSRTA LEASE	RATE A LEASED 03/31/2014 28				
High Priority:					
Attachment					
Serial Number:					
Tech Spec Number:					
Last Physical Inventory		Transaction Dates			

### Username/Password

- Your Username will not change
  Do not need to put 'cwopa\'
- Password is NOT the same as your cwopa password
  - Need to setup your initial password
  - Must be 8 characters, one Upper, one Lower and one number
  - Does change periodically
  - Do not use your current cwopa password due to security issues

# Log Into M5

- https://fleetfocus.assetworks.com/m5web/pa\_prod.asp
- Enter User name, Password and check the 'Change Password' box

AssetWORKS	
FleetFocus M5	
User name:	
Password:	
Location:	
Remember My Logon Information	
Change password	KeyValet™

### **Enter New Password**

### AssetW**O**RKS

### **FleetFocus M5**

User name:	New Password:
fstein	
Password:	Confirm:
Location:	

Remember My Logon Information

✓ Change password



### Home Screen

AssetW <b>Q</b> RKS	Menu Search		Location:	AULIAS - AGENCY AUTO LIAISON	Ŧ	🕜 неір	
Home AUTO LIAISON F	REPORT Favorites	History Reports					4
Save 🖉 Undo	😵 Refresh 🛛 🗶 De	elete 🖉 Find					
Welcome, FRAN	IK N STEIN						
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High Priority:					
Attachment					
Serial Number:					
Tech Spec Number:					
Last Physical Inventory		Transaction Dates			

### List of Values

Unit List 🗆 Favorite

	F	Filter Finder					
Number:	%		✓ Yea	ar:	=		
Make:	%		🖌 Mo	del:	%		
Alt. Unit No.:	%		🗌 Alt.	. Description:	%		
Activity Code:	%		🗌 Att	achment Serial No.:	%		
Attachment Tech Spec:	%		🗌 Billi	ing Code:	%		
Bin:	%		🗌 Cat	tegory:	%		
Class 1:	%	]	🗌 Cla	ss 2:	%		]
Class 3:	%	]	🗌 Cla	ss 4:	%		]
Class 5:	%	]	🗌 Del	livery Loc:	%		
Fuel Loc:	%		🗌 In-	Serv Date:	>=		
Maint. Loc:	%		🗌 Ma	nufacturer:	%		
MCC:	%		Not	tes:	%		
Oper Class:	%		🗌 Ow	ner Department:	%		
Owner Type:	= All 🗸		🗌 Par	rking Loc:	%		
PO No.:	%		🗌 Pur	rchase Cost:	%		
Replace Date:	>=		Rec	quisition No.:	%		
Serial No.:	%		🗌 Sta	itus:	=	All	~
Tech Spec:	%		🗌 Titl	le No.:	%		
Unit Operator:	%		🗌 Usi	ing Department:	%		
High Priority:	= All 🗸		_				
	Clear			Search			

#### Alternate Search Screens:

Unit by License Unit by Product Unit by Asset Class Unit by Alternate

### List of Values



					<b>&gt;&gt;</b>	
Show 20 🗸 entries				Sear	ch:	
Number	<b>A</b>	Year 🕴	Ma	ike 🍦	Model	
004023431	20:	16	CHEVROLET		IMPALA	
004023432	20:	16	CHEVROLET		IMPALA	
004023433	20:	16	CHEVROLET		IMPALA	
004023434	20:	16	CHEVROLET		IMPALA	
004023435	20:	16	CHEVROLET		IMPALA	
004023436	20:	16	CHEVROLET		IMPALA	
004023437	20:	16	CHEVROLET		IMPALA	
004023438	20:	16	CHEVROLET		IMPALA	
004023439	20:	16	CHEVROLET		IMPALA	
004023440	20:	16	CHEVROLET		IMPALA	
004023441	20:	16	CHEVROLET		IMPALA	
004023442	20:	16	CHEVROLET		IMPALA	
004023443	20:	16	CHEVROLET		IMPALA	
004023444	20:	16	CHEVROLET		IMPALA	
004023446	20:	16	CHEVROLET		IMPALA	
004023447	20:	16	CHEVROLET		IMPALA	
004023448	203	16	CHEVROLET		IMPALA	
004023449	20:	16	CHEVROLET		IMPALA	
004023450	203	16	CHEVROLET		IMPALA	
004023451	20:	16	CHEVROLET		IMPALA	

Showing 1 to 20 of 174 entries

Previous Next >>

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### WORK ORDER MAIN

#### Work Order Main has Tabs

E Save Save Save Save Save Save Save Save	Related
Work Order Main	
Work Order Filter Clear Filter	
General Job Labor Part Comm Fluid	

#### Work Order Express has 'Accordions'

