

Identifying the Responses and Award tabs in an RFX

Users have identified issues with bids being received and showing a “Saved” status on the Responses Activity tab. This is due to a supplier making an attempt to modify their response and not selecting the SUBMIT button prior to the Submission Deadline; or only selecting the SAVE button instead of the SUBMIT button upon completion of the modification.

The purpose of this end-user procedure is to explain the difference between the tabs in the RFX Responses and Awards to alleviate any confusion by the procurement professionals.

SRM 7.0 allows for versioning whereas SRM 5.0 did not have that ability.

Response Activity:

1. Shows most current activity at the time of Submission Deadline.
 - a. As you can see, if they made a modification and did not submit the change it only shows as “Saved” and you are not able to access the change document from the Response Activity tab.

Response Activity							
Response Comparison							
Surrogate Bidding							
Details							Expand Rows
Response Number	Response Status	Company Name	Bidder Name	Response Version	Last Changed	Response on Behalf	
6500073072	Submitted	PROPAC			01/21/2014		
6500072767	Submitted	E N G MOBILE SYSTEMS INC			01/13/2014		
		WILMOT MODULAR STRUCTURES INC					
6500072513	Saved	PERKINS T P TRAILERS INC			03/11/2014		
6500073071	Submitted	STEPHAN L GREEN ENTERPRIZES			01/27/2014		
6500073059	Saved	MULTIPLE AWARD VENDOR			01/21/2014		
6500072985	Submitted	MOBILE CONCEPTS BY SCOTTY INC			01/18/2014		
6500072765	Submitted	CAMPBELL SUPPLY OF PENNSYLVANIA			01/13/2014		
6500072634	Submitted	Incident Communication Solutions			01/08/2014		
6500073051	Rejected	Brothers Body and Equipment, LLC			02/19/2014		
6500072301	Accepted	Cargo Trailer Sales Inc			02/19/2014		
6500073077	Submitted	Nomad Global Communication			01/21/2014		
6500073082	Submitted	Gerling and Associates Inc			01/21/2014		
6500073056	Rejected	Trailerlogic			02/19/2014		
6500073066	Submitted	ECHOSTREAM MOTOR GROUP LLC			01/21/2014		
		Superior Custom Designs					
		PUBLIC ADVERTISING SUPPLIER					

Responses Comparison:

1. Shows only the bidders that have submitted responses by the time of the Submission Deadline
 - a. You can access the response, and if modifications were made and not submitted prior to the submission deadline, then you will only see the original submission information.

Response Number	Response Version	Company Name	Bidder Name
6500072985		MOBILE CONCEPTS BY SCOTTY INC	Chris Simon
6500072765		CAMPBELL SUPPLY OF PENNSYLVANIA	John Rossetti
6500072634		Incident Communication Solutions	Stephen Morgan
6500073072		PROPAC	Harry Rollins
6500073071		STEPHAN L GREEN ENTERPRIZES	Stephan Green
6500073051		Brothers Body and Equipment, LLC	Michael Horn
6500072301		Cargo Trailer Sales Inc	Paul Woglom
6500072513		PERKINS T P TRAILERS INC	Jane Perkins
6500073077		Nomad Global Communication	Jimmy Gladden
6500073082		Gerling and Associates Inc	Fred Gerling
6500072767		E N G MOBILE SYSTEMS INC	Mary O'Hern
6500073056		Trailerlogic	Michael Richardson
6500073066		ECHOSTREAM MOTOR GROUP LLC	Jaspal Singh

Compare All Responses Button:

1. Access this button to compare all responses that were submitted prior to the Submission Deadline
 - a. Have the ability to Accept or Reject
 - b. Have the ability to Award
 - c. Will only see the responses that were actually submitted by the suppliers
 - d. Select the Download Response Comparison link. This will open an Excel spreadsheet that can be manipulated and may be used as the bid tabulation sheet to be posted on eMarketplace.

Item Details								Chris Simon : MOBILE CONCEPTS BY SCOTTY INC : Submitted			John Rossetti : CAMPBELL SUPPLY OF PENNSYLVANIA : Submitted		
Item Number	Internal Number	Item Description	Lot	Product ID	RFX Required Quantity	Delivery Date	Unit	Action	Action Description	Price	Action	Action Description	Price
• 1		All Items						<input type="checkbox"/>	Accept All	63,824.00	<input type="checkbox"/>	Accept All	140,376.00
• 2		All Items						<input type="checkbox"/>	Reject All		<input type="checkbox"/>	Reject All	
• 3	1	Command Trailer			1.000	03/31/2014	EA	<input type="checkbox"/>	Accept	63,824.00	<input type="checkbox"/>	Accept	140,376.00