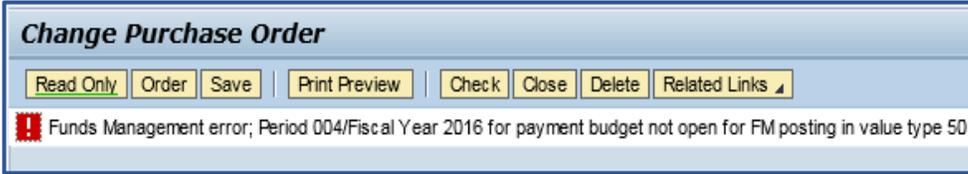
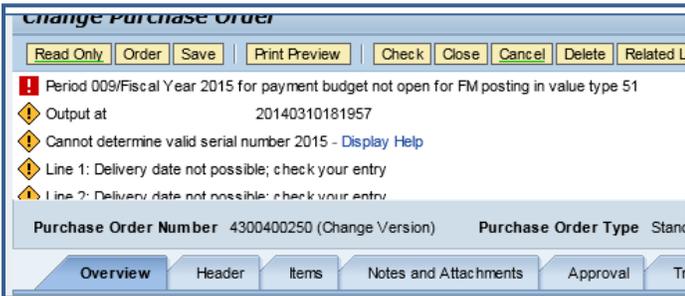


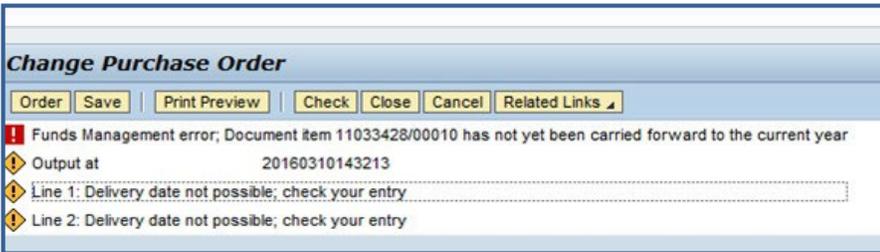
## SRM ERRORS AND LIKELY CAUSES



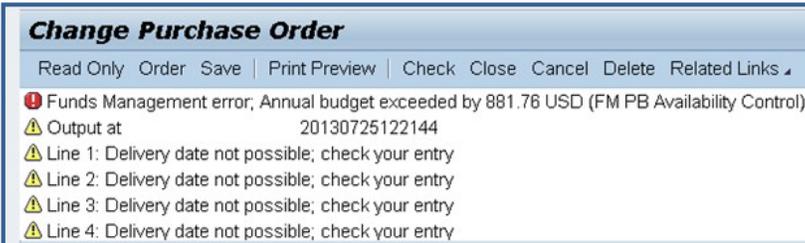
**Funds Management:**  
The Shopping Cart or carts should be completed, and this error will go away.



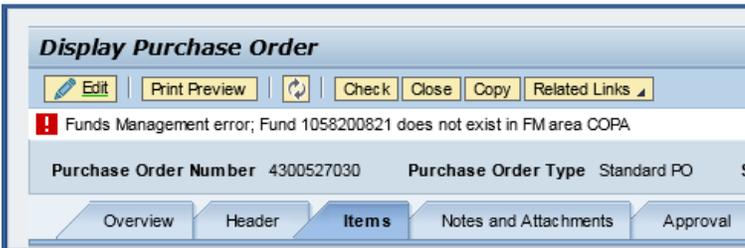
**Funds Management:**  
This error should no longer be occurring as it is related to the FM posting date, which should be the current date, if not then change it to the current date on the header tab.



**Not carried forward:**  
PDP Shopping Cart:  
Contact the Help Desk to update the associated P Req.



**Budget exceeded:**  
Either no budget or your Budget Office may be in the process of adjusting associated funding.



**Funds Management error:**  
SAP Fund does not exist in FM area COPA. In this case the PO was not using the Fund in the error. The PO had the correct coding. The shopping cart was coded incorrectly, changed, and then approved, but the system was holding onto the errant Fund in the background. A copy of the PO was created, and the error cleared.

**Shop in 3 steps: Step 2 (Shopping Cart (3 items))**

Previous Next Order Close Save Check

Line 1: Category '78121603' deviates from category '46180000' in corresponding contract item  
 Line 2: Category '78121603' deviates from category '46180000' in corresponding contract item  
 Line 3: Category '78121603' deviates from category '46180000' in corresponding contract item

1 2 3  
 Select Goods/Service Shopping Cart (3 items) Complete and Order

**Items in Shopping Cart**

Details Add Item Copy Paste Duplicate Delete

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description
1	Material		GLOVES VITON SIZE 11 (PAIR)	78121603	FRBIGHT FEE
2	Material		GLOVES VITON SIZE 10	78121603	FRBIGHT FEE
3	Material		GLOVES VITON SIZE 9 (PAIR)	78121603	FRBIGHT FEE

**Incorrect Product Category Uploaded on MSCC Contract:**  
 When pulling items from the MSCC, if the incorrect Product Category Freight Fee displays, contact the Commodity Specialist for the contract to have it corrected. It was not properly entered in the MDM at the time the contract was uploaded into the MSCC.

**Optical Image Technology - IntraVIEWER**

 Error using NT Authentication:  
 Logon Failed - Account Not Found.

**No Docfinity Access for Viewing Invoices:**  
 Docfinity error, will need to complete a USAR form to request a docfinity user id.

**Change Purchase Order**

Read Only Order Save Print Preview Check Close Delete Related Links

Vendor number must remain as created in backend; 0000185866 for this PO

**Incorrect Vendor Number:**  
 Vendor number didn't match contract number. PO and Cart will need to be deleted and process will need to start from scratch with the correct vendor number.

**Set Shopping Cart to Complete / Undo Complete**

Menu Back Exit Cancel System

SC Number	ITEM Number	MESSAGE
11764223	0000000005	Already in reqd
11764223	0000000002	Already in reqd
11764223	0000000003	Already in reqd

**Shopping Cart Complete:**  
 When Completing a Shopping Cart, do not enter the Line Item numbers. Only enter the Shopping Cart numbers.

Line 1: Condition PB00 cannot be deleted  
 Line 2: Condition PB00 cannot be deleted  
 Line 3: Condition PB00 cannot be deleted  
 Line 4: Condition PB00 cannot be deleted  
 Line 5: Condition PB00 cannot be deleted

**Condition Error:**  
 The purchaser needs to remove the Gross Price in the Item detail Conditions tab for each line and re-enter.

**Change Purchase Order**

Read Only | Order | Save | Print Preview | Check | Close | Delete | Related Links ▾

- ❗ PO header data still faulty
- ⚠ Line 3: Delivery date more than a year in the future
- ⚠ Line 4: Delivery date more than a year in the future
- ⚠ Line 7: Delivery date more than a year in the future
- ⚠ Line 8: Delivery date more than a year in the future

**Faulty PO Header Data:**

Check the start and end dates in validity dates and make sure that the end date is greater than the start date.



The screenshot shows the SAP NetWeaver login interface. On the left, there is a photograph of a man in a suit writing at a desk. The main area contains the following fields and options:

- System: PP2
- Client: 110
- User: \*
- Password: \*
- Language: English
- Log On button
- Change Password link

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**PP2 Pop-up box:**

PP2 pop-up usually happens if someone's logon has expired. Submit a ServiceNow Remedy ticket through your Helpdesk.

**Display Purchase Order**

Edit | Print Preview | Refresh | Check | Close | Copy | Related Links ▾

- ❗ Line 5: Contract cant be used; target value 250,000.00 USD of contract exceeded by 14,984.50 USD
- ❗ Line 5: Contract cant be used; target value 250,000.00 USD of contract exceeded by 14,984.50 USD
- ❗ Line 6: Contract cant be used; target value 250,000.00 USD of contract exceeded by 14,984.50 USD
- ❗ Line 6: Contract cant be used; target value 250,000.00 USD of contract exceeded by 14,984.50 USD
- ❗ Line 7: Contract cant be used; target value 250,000.00 USD of contract exceeded by 14,984.50 USD

**Contract Capacity/Expiration Error:**

Contract has reached its maximum Target Value (capacity) as well as the expiration date. Check eMarketplace for a new contract or contact the Commodity Specialist.

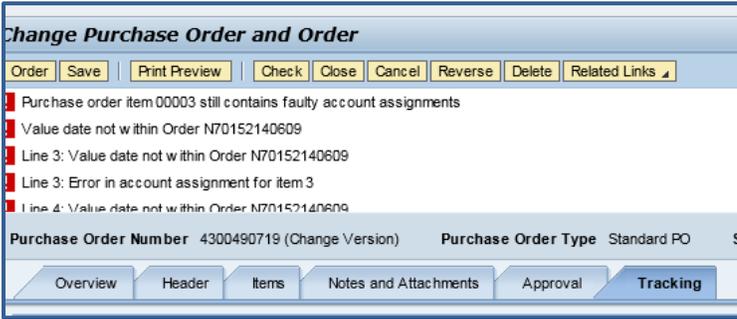
**Display Purchase Order**

Edit | Print Preview | Refresh | Check | Close | Copy | Related Links ▾

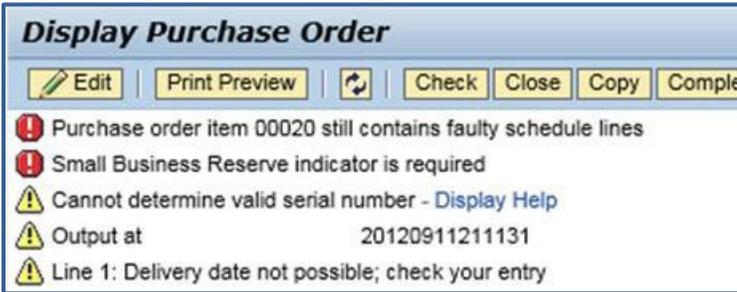
- ❗ Not possible to calculate tax
- ❗ Line 2: No address found for partner function type 0002
- ❗ Line 2: No address found for partner function type 0013
- ⚠ Cannot determine valid serial number 2015 - Display Help

**Business Partner:**

If the BP associated with any procurement document has separated from COPA, they will receive the hard stops shown, including the tax. Once the BP is updated, re-enter the price and select Check to verify all error have been resolved. Use this EUP: [Updating PO and SC Business Partner](#)

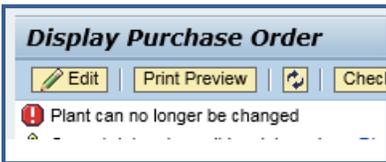


**Faulty Account Assignments:**  
**Internal Order:**  
 Either no budget in internal order or time period for Federal funding has lapsed.

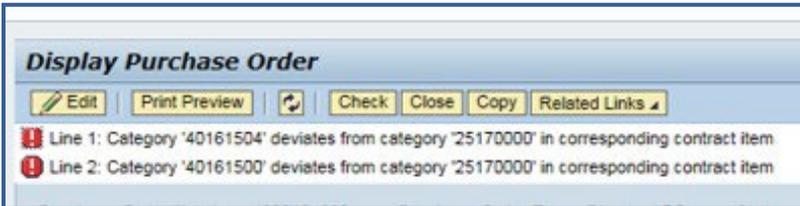


Two issues here:

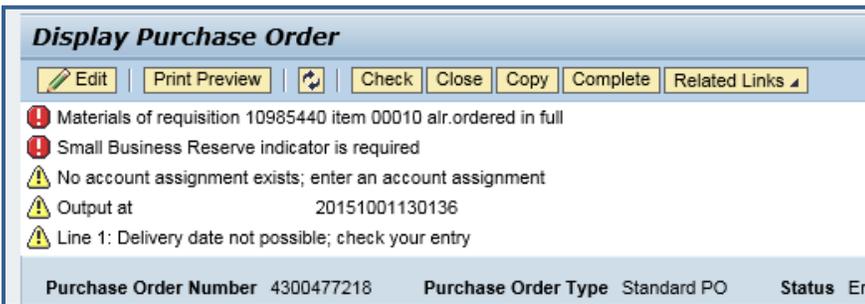
- Faulty schedule lines:** The quantity must be changed for the line item to either meet or exceed the quantity, which was invoiced or received, whichever is greater.
- Small business reserve:** Field on Header tab needs completed.



**Plant cannot be changed:**  
 Check the PO for line item activity. Plant cannot be changed once there is activity on the PO.



**Product Category:**  
 Product Category on the PO line must match the Product Category of the source contract line item.



**Materials ordered in full:** (PDP P Req)  
 Error message pointing to the P Req in R3. Any increase to the PO will have to begin at the P Req in R3.

**Display Purchase Order**

Print Preview | Check | Close | Related Links

Doc. tol. check: Shopping Cart item linked to further PO items  
 Incoterm in document is not the Incoterm in supplier/bidder master  
 Purchase order with document number 4300407490 has been saved

Purchase Order Number: 4300407490 (Change Version) | Purchase Order Type: Standard PO | Status

Overview | Header | Items | Notes and Attachments | Approval | Tracking

General Header Data  
 Smart Number: P00684721 03/14/2014 09:21  
 Smart Number is External  
 Purchase Order Number: 4300407490

**Doc. tol. Check:**

Shopping Cart sourced to two different POs, which is possible, however some of the shopping cart line items were sourced to two different POs.

**Display Purchase Order**

Edit | Print Preview | Check | Close | Copy | Export | Delete | Related Links

Material 326287 not maintained in plant 7877  
 Output at 20141211190752  
 Line 1: Delivery date not possible; check your entry

Purchase Order Number: 4300441583 | Purchase Order Type: Standard PO | Status: Error in Process

Overview | Header | Items | Notes and Attachments | Approval | Tracking

Item Overview

**Material not maintained:**

Material not extended to plant

**Display Purchase Order**

Edit | Print Preview | Check | Close | Copy | Related Links

Enter at least one item or one limit  
 Purchase order with document number 4300530787 has been saved

Item Overview

Line Number	Deleted	Item Type	Item Number	Product ID	Description	Product Category	Quantity	Unit	Gross Price	Currency	Plr	Net Price	Option Type	Order Type	Total Value	Condition	Option Status	Delivery Date	Account Assignment Type	Account Assignment Number	
The table does not contain any data																					
																Total Value (Net)	0.00	USD			
																Total Tax	0.00	USD			
																Total Value (Gross)	0.00	USD			

**Table does not contain any items:**

Select the Settings – Advanced Settings tab. Change Number of Visible Rows in Items Table to “10”. Select OK. The error message should resolve itself and line items should now display.

**Create RFX**

Publish | Check | Save | Print Preview | Close | Related Links

Workflow Process not defined P00068292

**Workflow Process not defined P00:**

SRM System cannot determine a workflow until a least one line item is entered.

⊗ Action could not be perfo... ✕

Assign Supplier Role to the Bidder

OK

**Assign Supplier Role to the Bidder:**

SRM System will verify that a vendor has been replicated when attempting to award (create PO or Contract) against a solicitation. Upon receiving this error, complete the Vendor Replication Process.