Part I Chapter 48  
Inventory Management

A. **Inventory of Supplies.** DGS has the responsibility for general supervision and control over all inventories of supplies belonging to executive agencies.

B. **Just-in-Time Purchasing.** DGS strongly advocates the use of Just-in-Time purchasing.
   1. Having supplies delivered on site just as they are ready to be used.
   2. Continuously seeking to reduce inventory levels, raw materials, and finished goods.
   3. Less space is required with lower inventories so there is less chance of products becoming damaged or obsolete.
   4. Operations are placed closer together enhancing communication and teamwork.

C. **Aims of Just-in-Time Purchasing.**
   1. Elimination of Waste.
   2. Total Quality Management.
   3. Total Employee Involvement.
   4. Continuous Improvement.

D. **Benefits of Just-in-Time Purchasing.**
   1. Increased Flexibility: Spot Buying.
   2. Parts Reduction: Reduce Inventory.
   3. Increased Quality: Fresh Stock.