

**SMALL DIVERSE BUSINESS (SDB) AND SMALL BUSINESS (SB)
PARTICIPATION SUBMITTAL**
(Proposer is required to submit one SDB/SB Submittal per Base Bid)

Project Description: *New Construction State Archives & Record Center Annex*

Project #: *DGS C-0987-0001.3 Phase 1*

Base Bid: *3*

Discipline: *.3 Plumb*

PROPOSER (Prime Contractor) INFORMATION

Proposer Company's Name: *Jay R. Reynolds, Inc.*

Proposer Contact Name: *Wayne R. Reynolds* **Email:** *wreynolds@jrrinc.com*

Title: *Vice President* **Phone:** *(717) 464-2754*

Is your firm a DGS-Verified Small Diverse Business?

NO **Verif Exp:**

Is your firm a DGS-Self-Certified Small Business?

YES **Cert Exp:** *8/31/2020*

To confirm your company's SDB/SB status and expiration, please click or use the following link:

<http://www.dgs.pa.gov/Businesses/Small Diverse Business Program/Small-Diverse-Business-Verification/Pages/Finding-Small-Diverse-Businesses.aspx#.WVPvzp3D->

PERCENTAGE COMMITMENT INFORMATION

**Percentage Commitment for SDB and SB Subcontracting, Manufacturing, Stocking Supplier,
and Non-Stocking Supplier Participation**

Commitment percentages will automatically calculate in the SDB/SB fields below after you have completed the SDB and SB
Subcontractor Listing on the "Listing" tab.

After examination of the contract documents, which are made a part hereof as if fully set forth herein, the Proposer commits to the following independent percentages of the total contract cost for Small Diverse Business and Small Business participation.

Small Diverse Business percentage commitment:

 10.71%

Small Business percentage commitment:

**SMALL DIVERSE BUSINESS (SDB) AND SMALL BUSINESS (SB)
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Listing SDB and SB Firm For Base Bid: 3

The Proposer must list in the chart below the SDBs and SBs that will be used to meet the percentage commitments listed in the SDB and SB Participation Submittal. Include the SDB/SB firm name, SDB or SB designation, SDB/SB Primary Contact Information, a description of the service or supplies the SDB/SB will provide, and fixed percent of total contract cost committed. **Proposers must also include a Letter of Intent for each SDB/SB listed.** The directory of self-certified SBs and DGS/BDISBO-verified SDBs can be accessed at the following link:

<http://www.dgs.pa.gov/Businesses/SmallDiverseBusinessProgram/Small-Diverse-Business-Verification/Pages/Finding-Small-Diverse-Businesses.aspx#.WVPvzp3D->

SDB/SB name and percent commitment to SDB/SB will automatically populate in the LOI tabs.

Proposer Company's Name: **Jay R. Reynolds, Inc.** **DGS C-0987-0001.3 Phase I**

SDB/SB Firm Name	SDB or SB	Primary Contact Name	Description of Services or Supplies to be Provided	% of Total Contract Cost Committed
Labe Sales Inc.	SDB	Lynda Labe	Plumbing Supplies/Materials	8.46%
Masters Mechanical Insulation LLC	SDB	Amber Feitzinger	Plumbing Insulation	2.25%
Total SDB % Commitment:				
Total SB % Commitment:				

22-Aug-19

Lynda Labe
President
Labe Sales, Inc.
4214 Hulmeville Road
Bensalem, PA 19020
labesalesinc@aol.com / (215) 332-7100

Proposer: Jay R. Reynolds, Inc
RFP: DGS C-0987-0001.3 Phase 1

Dear: Lynda Labe

This letter serves as confirmation of the intent of Jay R. Reynolds, Inc. to utilize Labe Sales Inc. for a certain scope of work included in Base Bid 3 for RFP DGS C-0987-0001.3 Phase 1 and title New Construction State Archives & Record Center Annex issued by the Department of General Services.

If Proposer is the successful vendor, the referenced SDB/SB shall perform the following work, goods or services during the term of the contract, as specifically set fort in the Contract Document and in the Project Schedule that will be created for the Project.

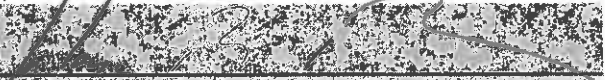
Plumbing Supplies

These services represent 8.46% of the total cost in the Proposer's cost submittal for this Base Bid.

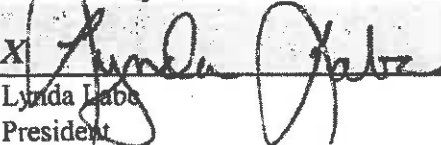
Labe Sales Inc. represents that it meets the Small or Small Diverse Business requirements set forth in the RFP and all required documentation has been provided to the Proposer for its SDB/SB submission.

We look forward to the opportunity to serve the Department of General Services on this project. If you have any questions concerning our small business or small diverse business commitment, please feel free to contact me at the number below.

Sincerely,


Wayne R. Reynolds
Vice President
Jay R. Reynolds, Inc
(717) 464-2754

Acknowledged,

Xi 
Lynda Labe
President
Labe Sales, Inc.
labesalesinc@aol.com / (215) 332-7100

22-Aug-19

Amber Feitzinger
President
Masters Mechanical Insulation LLC
80 Creamery Street
Myerstown, PA 17067
af@insulatemmi.com / (717) 628-5604

Proposer: Jay R. Reynolds, Inc.
RFP: DGS C-0987-0001.3 Phase I

Dear: Amber Feitzinger

This letter serves as confirmation of the intent of Jay R. Reynolds, Inc. to utilize Masters Mechanical Insulation LLC for a certain scope of work included in Base Bid 3 for RFP DGS C-0987-0001.3 Phase 1 and title New Construction State Archives & Record Center Annex issued by the Department of General Services.

If Proposer is the successful vendor, the referenced SDB/SB shall perform the following work, goods or services during the term of the contract, as specifically set forth in the Contract Document and in the Project Schedule that will be created for the Project.

Plumbing Insulation

These services represent 2.25% of the total cost in the Proposer's cost submittal for this Base Bid.

Masters Mechanical Insulation LLC represents that it meets the Small or Small Diverse Business requirements set forth in the RFP and all required documentation has been provided to the Proposer for its SDB/SB submission.

We look forward to the opportunity to serve the Department of General Services on this project. If you have any questions concerning our small business or small diverse business commitment, please feel free to contact me at the number below.

Sincerely,

X 

Wayne R. Reynolds
Vice President
Jay R. Reynolds, Inc.
(717) 464-2754

Acknowledged,

X 

Amber Feitzinger
President
Masters Mechanical Insulation LLC
af@insulatemmi.com / (717) 628-5604