



pennsylvania
DEPARTMENT OF GENERAL SERVICES

VIA email @ jdivalentino@urbanengineers.com

December 10, 2019

Mr. John DiValentino
Urban Engineers, Inc.
530 Walnut Street
Philadelphia, PA 19106

Re: Notice of Selection / Notice of Award / Letter of Intent
Contract No. DGS C-0251-0095.1 P1
Construction Management Services for
Regional Traffic Management Center and Parking Structure
Upper Merion Township
Montgomery County, Pennsylvania
Proposal Submission Date – March 26, 2019
Amount of Contract - \$3,422,325.89 **Negotiated**
Request for Proposal
Calendar Days Duration – 1,112 Days

Dear Mr. DiValentino:

The Department of General Services (Department) has evaluated the Proposal your firm submitted in response to the Request for Proposal for Contract No. DGS C-0251-0095.1 P1 Construction Management Services for, Regional Traffic Management Center and Parking Structure, Upper Merion Township, Montgomery County, Pennsylvania. The Department determined that your firm submitted the Proposal most advantageous to the Commonwealth in accordance with the evaluation factors, procedures and criteria set forth in the Request for Proposal and selected Urban Engineers, Inc. for negotiations. As negotiations are complete with the revised scope and cost noted in Urban Engineer's, Inc. letter dated September 27, 2019, Revised October 3, October 10 & October 18, 2019, the Department is awarding the above subject Contract to Urban Engineers, Inc.

The original contract and bond attached to this letter must be completed and returned to the Department within ten (10) days of the date of this letter. In order to expedite execution, you are required to execute the Contract and Contract Bond (including providing a Power of Attorney and evidence of signature authority), submit your Insurance Certificates as required by Article 10 of the General Conditions of the Construction Contract.

Urban Engineers, Inc.
Contract No. DGS C-0251-0095.1 P1 Construction Management Services
Contractor Telephone No. (215) 922.8080

Submit the above originals to the Bureau of Pre-Construction, 3rd Floor Arsenal Building, 1800 Herr Street, Harrisburg, Pennsylvania 17103.

Please execute the Contract and Contract Bond as follows:

- The Contract and Contract Bond are to be signed by a senior corporate officer but, if not, provide evidence of the person's authority to sign the Contract and Contract Bond on the corporation's behalf.
- The Contract Bond is to have the name, mailing address, and state of incorporation of Surety Company inserted in the spaces indicated on the Contract Bond. The date of execution should be inserted in the space provided.
- The Contract Bond is to be executed by Contractor and the Surety Company. Include the Power of Attorney authorizing the Attorney in Fact to sign on behalf of the Surety Company, with a current certification date and bearing the signature of a corporate officer.

Pursuant to §906 of the Commonwealth Procurement Code, the Department is issuing this binding Letter of Intent to contract with your firm for the above-referenced work. **Upon receipt of this letter, you are directed to start off-site work on the pre-construction stage scope of services for the project and to incur costs in preparation for performance of the contract.** You are reminded that no payment shall be made until the contract is fully executed.

If a contract is not fully executed, your firm is entitled to reimbursement for its actual expenses reasonably incurred pursuant to this letter up to the time you receive notification not to proceed from the Department. Reimbursement may include actual labor costs, bond, and insurance cost. Reimbursement shall not include any loss of anticipated profit, loss of use of money or administrative or overhead costs. Examples of administrative and/or overhead costs include, but are not limited to, salaries of upper level management, accounting/payroll services, and utilities.

The Department will notify you of the date, time and place of the Orientation meeting. The purpose of the Orientation meeting is to provide basic instruction on the use of the e-Builder Enterprise Software platform to manage the design and construction phase of the project, to discuss the Design Build Contractor's (DBC) and the Construction Manager's (CM) responsibilities, and to discuss Project Administration. Please thoroughly familiarize yourself with the e-Builder Enterprise Software platform prior to the meeting.

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According to Section 543 of the Commonwealth Procurement Code, your firm **will not have a contract with the Department until the last Commonwealth official executes the contract.** Issuance of this Notice of Selection / Notice of Award shall not constitute a waiver of the Department's right to rescind the award. The Department explicitly reserves the right to rescind the award until the last Commonwealth official executes the contract. The Department will return a fully executed contract to you for your records.

The Department will notify you of the date, time and place of the Initial Job Conference. Your firm may commence on-site work after the Initial Job Conference. Please remember that the number of calendar days allotted for the completion of this contract is calculated from the date of the Initial Job Conference.

Sincerely,



Curt Topper
Secretary

Cc: Bureau of Construction
Toni Dolan
Curtis Burwell
Requesting Agency – PennDOT

Edmond Olivieri
Eastern Region
Beth Nonemaker
Craig Zimmerman

REQUESTING AGENCY – Please ensure that a copy of this Notice of Selection/Notice of Award/Letter of Intent is forwarded to your Comptroller.