



VIA email @ apickarski@leewardconstruction.com

October 14, 2021

Mr. Aaron Pickarski
Leeward Construction, Inc.
239 Golf Hill Road
Honesdale, PA 18431

Re: Notice of Selection / Notice of Award / Letter of Intent
Contract No. DGS C-0199-0045.1 Phase 1
Renovate Dam – Lower Woods Pond
Wayne County, Pennsylvania
Proposal Submission Date – June 24, 2021
Amount of Contract - \$2,584,000.00
SDB Commitment – 12.88%
VBE Commitment – 0%
Request for Proposal
Base Bid No. 1
Calendar Days – 365 Days

Dear Mr. Pickarski:

The Department of General Services (DGS) has evaluated the Proposal your firm submitted in response to the Request for Proposals for Contract No. DGS C-0199-0045.1 Phase 1, Renovate Dam, Lower Woods Pond, Wayne County, Pennsylvania, along with the other submitted responsive Proposals. The DGS has determined that your firm submitted the Proposal most advantageous to the Commonwealth in accordance with the evaluation factors, procedures and criteria set forth in the Request for Proposal and is therefore selecting and awarding the above subject Contract to Leeward Construction, Inc.

The original of the contract and bond attached to this letter must be completed and returned to the Department within ten (10) days of the date of this letter. In order to expedite execution, you are required to execute the Contract and Contract Bond (including providing a Power of Attorney and evidence of signature authority) and submit your Insurance Certificates as required by Article 10 of the General Conditions of the Construction Contract.

Leeward Construction, Inc.
Contract No. DGS C-0199-0045.1 Phase 1
Contractor Telephone No. (570) 253.4090

Submit the above originals to the Bureau of Capital Projects Planning & Procurement, 2nd Floor Arsenal Building, 1800 Herr Street, Harrisburg, Pennsylvania 17103.

Please execute the Contract and Contract Bond as follows:

- The Contract and Contract Bond are to be signed by a senior corporate officer but, if not, provide evidence of the person's authority to sign the Contract and Contract Bond on the corporation's behalf.
- The Contract Bond is to have the name, mailing address, and state of incorporation of Surety Company inserted in the spaces indicated on the Contract Bond. The date of execution should be inserted in the space provided.
- The Contract Bond is to be executed by Contractor and the Surety Company. Include the Power of Attorney authorizing the Attorney in Fact to sign on behalf of the Surety Company, with a current certification date and bearing the signature of a corporate officer.

Pursuant to §906 of the Commonwealth Procurement Code, the Department is issuing this binding Letter of Intent to contract with your firm for the above-referenced work. **Upon receipt of this letter, you are directed to start off-site work including: submission of your submittal schedule based on the submittal register in the eBuilder submittal module; and submission of shop drawings and submittals for long lead materials and equipment for design approval; and submission of all administrative submittals required to execute work (including, but not limited to your proposed principal staff assigned to this project (provide the names, addresses, email addresses and phone numbers for a maximum of three* individuals), the CPM Schedule, Contractors schedule of values, purchase orders, and sub-contractor agreements); and to incur costs in preparation for performance of the contract. All items must be submitted through the eBuilder Enterprise Software platform. In addition, please thoroughly review specification section 013100, the contract documents, the 2020 Administrative Procedures and the 2020 General Conditions of the Construction Contract for important instructions regarding your timely submittal of these and other items. *Note that only two individuals will be permitted to have eBuilder roles.**

You are reminded that no physical work on the construction site shall be commenced, and no payment shall be made until the contract is fully executed.

If a contract is not fully executed, your firm is entitled to reimbursement for its actual expenses reasonably incurred pursuant to this letter up to the time you receive notification not to proceed from the Department. Reimbursement may include actual

