

February 27, 2020

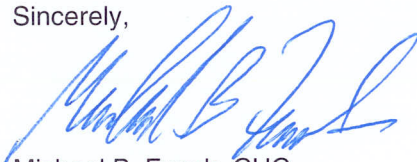
Toni Dolan  
Department of General Services  
3<sup>rd</sup> Floor Arsenal Building  
1800 Herr Street  
Harrisburg, PA 17103

RE: Response to Pennsylvania Department of General Services Request for Proposal, Construction and Related Improvements Forum Building  
Project No. DGS C-0948-0082 Phase 1

Dear Toni,

We appreciate the opportunity to submit the following Technical Proposal.

Sincerely,



Michael B. Funck, CHC  
Senior Vice President  
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**Section T-1A Introduction to the Project Team**

**Clearly identify the Project Team personnel and their roles and responsibilities on the project.**

Over the past 130 years, Wohlsen has consistently delivered the very best in construction management services for every client we have served. Our commitment to on-time, on-budget, quality-driven results has made us the ideal partner for the region's most forward-thinking institutions. The Wohlsen Project Team is comprised of the best and most highly qualified construction professionals with the experience needed to successfully complete the Construction and Related Improvements for the Forum Building.

The Wohlsen Project Team understands that the Forum Building project will be a significant undertaking. Detailed preplanning and coordination of every aspect of the work will be critical for ensuring that the project goals are met. Our innovative approach and unparalleled experience will allow us to deliver on every promise we make and provide not only an exceptional project, but an exceptional experience as well. Projects such as Forum Building require high levels of coordination between the design team, client and all the construction trade professionals. Each member of the Wohlsen Project Team has been selected based on demonstrating the following:

- Technical expertise in the specialty required for the assignment.
- Prior experience in projects of similar type and complexity.
- Understanding of the program requirements.
- Communication skills.
- Ability to respond quickly to changes.
- Demonstrated abilities as both an independent thinker and a team player.
- Commitment to success, as demonstrated by prior performance.
- Ability to anticipate, evaluate and act to resolve problems quickly.

The team assigned to your project embodies all those attributes of a high-performance team.

**Wohlsen Project Team**

The Wohlsen Project Team includes members of the management and field staff as well as management and field staff of our Designated Critical Work Trade Partners.

Providing executive oversight and support for the Forum project will be **Vice President of Construction, Brian Laub**. As vice president, Brian will be responsible for the oversight of all Wohlsen's projects in the Pennsylvania region. This oversight is critical to ensure that the appropriate manpower and resources are available for all our projects to be successful. Brian will provide support to the Project Executive and brings a special insight to this project as he worked on the Capitol Complex project and was the Project Executive for the Nemours Museum project.

The Wohlsen Project Team will be led by **Project Executive, Barry Lyons**. Barry's role will be to provide leadership and support, assuring the project is delivered successfully. As project executive, Barry will ensure that the necessary corporate resources and manpower are provided to achieve all the project goals. Barry has over 36 years of construction experience and is a hands-on Project Executive who promotes a collaborative and results-driven environment. Barry has worked on over 150 public works projects. His experience ranges from museums and government facilities, to Higher Education, Health Care and Senior Living. He has experience with the Forum and Capitol Complex having worked on several projects including the Fan Room for the Capitol Complex. His experience keeping occupied buildings functional and safe during construction is a strength of his leadership. Barry has managed projects in sensitive environments having worked on both museums and on acute healthcare facilities. He has completed many façade restorations with extensive masonry, window and envelope revisions. Barry is the consummate professional to lead the Wohlsen Project Team.

Serving as **Project Manager, Lou Gonsauls** will lead the Wohlsen Project Team on a day-to-day basis to meet the project goals. He will be responsible for planning, organizing and managing resources to bring about the successful completion of the construction phase of the project. Lou will prepare detailed logistics and phasing plans to ensure that the work progresses in a cogent and safe manner and ensure that all controls and procedures are in place to produce quality workmanship on a timely basis. Lou will take the lead on critical path scheduling and will take effective and timely corrective actions if required. He will be responsible to take a

leadership role in maintaining the schedule and budget for the project. As Project Manager, Lou will be the day-to-day point of contact for all team collaboration and interaction and will be 100% committed to the Forum project. Lou brings a wealth of experience working in occupied spaces performing historic renovations and restorative work. His intense involvement on numerous projects, specifically his recent work on the Masonic Homes Grand Lodge Renovations project, will bring lessons learned as he provides innovative solutions for the Forum Building project. Lou understands the inherent sensitivities of working in an occupied environment and the need for constant planning and communication with staff to make sure that all the stakeholders' needs are considered before any impactful work is undertaken. From his many restoration and renovation projects, Lou understands the overarching interrelationship between every trade and the need for daily coordination and collaboration to achieve the project goals. Lou brings over 14 years' experience to this project, starting in the field as a laborer, carpenter and superintendent, he brings his unique hands-on perspective to this project. Lou's experience and expertise make him the ideal Project Manager to lead the Wohlsen Project Team.

Lou will be assisted by **Project Engineer Dave Hopkins**. Dave will concentrate on submittals, RFI's, expediting procurement and delivery of materials, and managing the flow of documentation to maintain the timely dissemination of information. Dave has over 14 years of construction experience.

**Lead Superintendent, Joe Herrick** will be on-site, full-time and will direct all our field efforts. Joe will manage and control the construction process and subcontractors on site. He will also help to develop solutions to unknown conditions that are encountered on the project. Joe's number one goal is safety and he will work with all parties involved to ensure a safe and clean job site. Joe will be assisted on this complex and challenging project by **Superintendent, Dan Boggs**. Working together with Lou and all the critical work-trade partners, Joe and Dan will assist in the development and implementation of detailed work plans and schedules, constantly monitoring workflow, productivity and quality to ensure that project milestones are being met. Joe will hold regular OAC and trade partner meetings at the site to foster coordination and cooperation of the project. He and Dan will utilize Pull Planning and many other LEAN practices to promote efficient and effective adherence to the project goals.

Joe and Dan bring over 45 years and over 34 years respectively in the construction industry to this project. In addition to the multitude of related projects, both Joe and Dan were involved in four projects at the Capitol Complex including overseeing the complete waterproofing of the capitol building including the removal and replacement of the statue atop the Capitol Dome. They also completed the Renovations to State Senate Offices including the restoration of intricate historic millwork and plaster. The majority of this involved working off-hours to limit disturbances in the rest of the building and its occupants. Joe and Dan have worked together on numerous projects and are an ideal complement to the Wohlsen Project Team.

The Wohlsen Team will include foremen that will lead crews installing of specific scope. This focused approach will promote efficiency and productivity while ensuring the highest quality possible. Working with the Wohlsen Project Team working will be a group of highly seasoned craftsmen, each with decades of experience working on similar type projects. Additionally, over 132 field teammates that regularly self-perform many different scopes of work will assist in the completion of this unique and challenging project.

## **WOHLSEN PROJECT TEAM - DESIGNATED CRITICAL WORK TRADE PARTNERS**

### **Terrazzo - Roman Mosaic and Tile Company**

**Operations Manager, Douglas Wilczek** will provide executive oversight and manage overall project coordination for all terrazzo related scope of work. Doug will ensure that the necessary corporate resources and manpower are provided to achieve all the project goals. He has 33 years of experience.

**Project Manager, Chris Greeninger** will provide day-to-day management and project coordination for all terrazzo related scope of work. Chris will focus on safety, schedule, quality control and coordination. He has 17 years of experience.

### **Interior Marble - Leshner Inc.**

**Owner/Project Lead, Frank Leshner** will provide executive oversight and manage overall project coordination as it relates to the Interior Marble scope of work. Frank will manage materials for the project, determine logistics and phasing, provide leadership for schedule development and coordination of necessary manpower and resources. He has over 25 years of experience.

**Project Supervisor, Brian Leshner** will provide on-site coordination for all functions related to the Interior Marble scope of work. Brian will assist in the implementation of the logistics and phasing for the project, monitor and maintain all schedules, monitor quality control, assign work teams, attend all project meetings, He has over 30 years' experience.

**Project Team Member, Carl Thompson** will supervise on-site teams involved in all tasks related to the Interior Marble scope of work. Carl will provide technical expertise to the trades craftsmen and will facilitate the execution of the work plan. He has over 14 years' experience.

#### **Decorative Painting - Johnson & Griffith Studio, LLC**

**Principal, Jeffrey Johnson** will provide executive oversight and manage overall project coordination as it relates to the Decorative Painting scope of work. He has over 33 years' experience.

**Conservator/Project Manager, Jacintha Clark** will provide on-site coordination for all functions related to the Decorative Painting scope of work. Jacintha will oversee logistics and phasing for the project, monitor and maintain all schedules, and monitor quality control, she has 8 years' experience.

**Project Team Member, Rachael Boles** will provide on-site supervision and hands-on involvement in specialized scope as it relates to the Decorative Painting scope of work. She has over 22 years of experience.

#### **Exterior Windows/Doors - Exterior Aluminum Windows – Graboyes, LLC**

**Owner/President, Ellis Guiles** will oversee the overall business activities of the project from a financial aspect. He is a licensed professional engineer with an MBA and has over 30 years of construction experience.

**Director of Operations, Gregory Laska** will provide oversight and management for the installation of exterior aluminum windows. He has 17 years of experience.

**Project Manager, James Coppola** will provide coordination and supervision of on-site personnel, safety, scheduling and manpower allocation. He has over 16 years' experience as a Local Union 252 Glazier.

#### **Exterior Windows/Doors - Exterior Metal Gates and Doors - R. Alden Marshall & Associates, LLC**

**Director/Senior Conservator, Robert Marshall** will provide oversight and management for the installation of exterior metal gates and doors. He has 46 years' experience.

#### **Exterior Windows/Doors - Exterior Steel Window Restoration – Window Repairs and Restorations**

**Project Manager, Raymond DePiano** will provide oversight and management for the exterior steel window restoration scope of work. He has 47 years' experience.

**Foreman, Anthony D'Andrea** will provide on-site management and coordination for the exterior steel window restoration scope of work. He has 8 years' experience.

#### **Millwork - Wood Restoration in State Library - B.R. Howard and Associates, Inc.**

**Project Manager/Supervisor, Brian Howard** will provide oversight and management for the wood restoration in the State Library. Brian is an Objects Conservator and Professional Associate of the AIC.

**Project Manager, Scott Cober** will provide on-site management for the wood restoration in the State Library. Scott is also an Objects Conservator and Professional Associate of the AIC.

#### **Millwork - Wood Restoration of Main Lobby Desk - Albert Michaels Conservation**

**Owner/Project Manager, David Tull** will provide oversight and management for the wood restoration of the Main Lobby Desk. He has 18 years' experience.

**Conservation Technician/Artist/Designer, Shawn Vennell** will provide on-site management for the wood restoration of the Main Lobby Desk. He has 22 years' experience.

#### **Millwork - Johnson & Griffith Studio, LLC**

**Principal, Jeffrey Johnson** will provide executive oversight and manage overall project coordination as it relates to the Superintendents Room and Directors Office scope of work. He has over 33 years of experience.

**Conservator/Project Manager, Jacintha Clark** will provide on-site coordination for all functions related to the Superintendents Room and Directors Office scope of work. Jacintha will oversee logistics and phasing for the project, monitor and maintain all schedules, and monitor quality control. She has 8 years of experience.

**Project Team Member, Rachael Boles** will provide on-site supervision and hands-on involvement scope as it relates to the Superintendents Room and Directors Office scope of work. She has over 22 years of experience.

**Hazmat in Historical Buildings - Power Component Systems, Inc.**

**Operations Manager, Phil Matz** will provide executive oversight and manage overall project coordination as it relates to the Hazmat in Historical Buildings scope of work. Phil will be responsible for oversight and collaboration with the senior project manager to ensure completion of all necessary tasks for this project.

**Senior Project Manager, Gary Gipe** will be responsible for overseeing all on-site personnel. Gary will coordinate on-site logistics and phasing, safety, schedule and attend all project meetings. He will be responsible for scheduling of manpower and equipment to ensure that all project milestones are met.

**Elevator - Hadenfield Elevator LLC**

**Supervisor, Rick Wood** will be responsible for oversight and management of the elevator scope of work. Rick will be responsible for the ordering of equipment, management of delivery dates, coordinating shop drawings. He has over 24 years of experience.

**Field Operations, Larry Cooke** will be responsible for scheduling and manpower for the project. Larry will work with the field teams on sequencing of work, logistics for deliveries, and crane picks. He has 25 years' experience.

**Describe any history of working relationship between firms or team members, including subcontractors performing critical work.**

The Wohlsen Project Team has extensive experience working together individually and working together on projects with each other as firms. One of the top criteria as we looked to select firms to join the Wohlsen Project Team was our working history together and their respective working history with each other, their experience with similar projects of similar historic significance and complexity, as well as financial, operational, and safety prequalification.

Team chemistry is very important to the success of any project. We have selected the management team of Barry Lyons, Project Executive, Lou Gonsauls, Project Manager and Joe Herrick, Superintendent. Barry and Lou are currently working together on an intense renovation of an Assisted Living facility. This multi-phase renovation of an occupied 24/7 Senior Living facility has had many challenges, but Barry and Lou have proven to be successful as a team in overcoming all challenges.

Barry is also currently working with Joe on a \$60 million project that is nearing completion. This highly successful project is a testament to Joe and Barry's close working relationship. This team has proven success together that they will bring to the Forum Building project. Additionally, all three have worked closely with Joe Little, General Carpentry Superintendent as he has provided self-perform service on all of their projects specifically work with Lou on the Masonic Grand Lodge project.

For the Wohlsen Team Individually, someone from the team has worked with most of the Designated Critical Work trade partners. Roman Mosaic and Barry have over 30 years of experience working together. Projects that range from small patch and crack repairs through a two-million-dollar project. They are the subcontractor of choice when working on terrazzo projects. Joe has numerous projects with this firm as well. Leshar Marble has completed over 15 projects under Barry's management. Most of these projects have been in the public school and higher education sectors. Joe has a long working history with this firm as well. All these projects were completed on time and on budget. PCS has completed both interior demolition and hazardous material subcontracts for Barry, Lou and Joe. Both selective hazardous material and demolition have been in occupied buildings. All of the projects were completed with NO health or safety issues. Lou's projects have been in occupied nursing facilities with staff and residents living and working in building as construction took place.

**Wohlsen Project Team Firms Working Together**

Wohlsen and Roman Mosaic have worked together on multiple projects, including Harrisburg Amtrak which is considered a National Historic Landmark. We have worked together at UPMC York ACB, Hill School Quadrivium Center, CSC Corporate HQ, Cecil County Public Library. Roman Mosaic has also worked with many of our partners including projects with Leshar, Inc. and Johnson and Griffith Studio.

Wohlsen and Leshar Inc. have worked together on multiple projects over the years. Leshar has extensive DGS project experience including at the Forum building. Leshar has worked on multiple projects with Roman

Mosaic and our other partners including Johnson and Griffith Studio. Leshar has also worked with Albert Michaels on a project at the Capitol Building, repairing damage to columns, marble fireplaces, and tile mosaics and removing and reinstalling marble wall panels; North Office, remaking and reinstalling historic travertine wall panels and molding; and Ryan Building, removing, repairing, and reinstalling marble door jamb.

Johnson & Griffith has not worked for Wohlsen in the past, but they have worked with most of our other teammates. Johnson Griffiths and Leshar worked together on the North Office Building to remake and install historic travertine wall panels and molding to match the original as well as cleaned travertine walls and repaired damage.

Graboyes, LLC worked with Wohlsen on window replacement projects in the past including the F&M College House Dormitory which was a new historic replica building. They have also worked with several of our selected trade partners in the recent past as well.

R. Alden Marshall & Associates has extensive experience working with all our restoration partners.

Albert Michaels, B.R. Howard, Johnson & Griffith, and Wohlsen Self-Perform. Albert Michaels has a long history of DGS projects with Wohlsen (North 2<sup>nd</sup> Floor Capitol, South – 4<sup>th</sup> Floor, Capitol 1<sup>st</sup> Floor).

Power Component System and Wohlsen have worked on numerous projects together. PCS is currently working with us on both the Wilbur project and the Hill School Dining Hall renovations for hazmat removal in historical buildings. For the Hill School, extensive renovations were performed in the Dining hall that consisted of selective demolition, asbestos abatement, plaster ceiling removal and removal of load-bearing walls. A complete gut of the area and extensive coordination was between Wohlsen, PCS and the school was involved to ensure the timely completion of this project.

**Clearly describe Proposer's understanding of the services and materials to be provided on the project.**

We understand this is a comprehensive renovation of the Forum Building focusing on the following:

- Modernization of mechanical and electrical systems. As the GC this will involve construction of additions for the chiller and generator equipment adjacent to the building as well as for an additional cooling tower at the existing Capitol Complex central plant in Soldiers and Sailors grove. This mechanical modernization will include the addition of Air Conditioning and a full window replacement as the GC to bring the building up to energy code requirements while maintaining the historic character of the façade.
- The substantial reconfiguration of floors 2 through 5 to provide office space in an open floor plan that is also flexible with the use of access flooring to bring back state workers to the Capitol Complex and capitalize on existing space.
- Modernization and replacement of the building elevator and dumbwaiter systems as well as the extension of the freight elevator to the mechanical penthouse restoration work inside the State Library, Law Library (Stack Area), the 1st-floor main corridor and 1st-floor vestibule area to include decorative painting, interior marble restoration, terrazzo restoration, wood restoration, and metal restoration.
- Exterior envelope restoration to include masonry, stone, granite, concrete, and exterior metal.
- The historical significance of the Auditorium, State Library, Law Library, Main Lobby, and Rare Book Archives spaces is understood. Working closely with the Historic Treatment Specialists the restoration work will be completed under supervisions and historically significant areas will be closely protected. This includes the books in Law and State libraries as well as the pipe organ and seating fabric in the auditorium.
- Site modifications to include a new service drive and loading dock area as well as improvements to South Drive to increase parking capacity while maintaining the historical character of the capitol complex.

**Describe the team's experience with projects of similar nature, size and complexity.**

With 130 years of constructing buildings in the region, Wohlsen Construction has a long history of historic restoration project experience including working on some buildings that the founders of the company originally built. Our more formal experience dates to the 1960s with the Restoration of the General Edward Hand House located in Lancaster, PA. More recently, Wohlsen has built an extensive portfolio of similar projects, such as the Fulton Opera House, Wright's Ferry Mansion, Demuth Foundation, Longwood Gardens, The Hill School, and numerous projects located at the State Capitol Building. In addition, we have provided Construction Management leadership for over 5 million square feet of office buildings over the past 5 years.

In the late 1990s, Wohlsen was selected by the Commonwealth of Pennsylvania to serve as the contractor for the restoration, renovation, and waterproofing of the Main Capitol Building. The scope of the project involved 80,000 square feet of restoration, renovation, and reconstruction to the exterior envelope of the 100-year old Capitol building, including re-roofing, roof domes, and exterior decorative features. The interior and exterior restoration and reconstruction of 320 windows was also part of the scope and required master craftsmen skills to ensure the restoration and any reconstruction work blended flawlessly with the existing finishes in order to ensure the historic fabric of the Commonwealth's Capitol Building. Additionally, Wohlsen was also responsible for performing waterproofing repairs to the fountain on the east side of the building as well as the restoration of the Commonwealth Statue atop the Main Dome. Following the Capitol Dome Restoration and Waterproofing, Wohlsen successfully completed approximately 20 historic restoration and renovation projects at the Capitol Building and surrounding complex including Life Safety and Window Restoration to the First Floor North Wing & Hyphen, Fourth Floor North Wing & Hyphen, Basement and Third Floor, Senate Hearing Rooms, House Majority Caucus Room, Entresol Level, Third and E Floors South Wing, Second Floor North Hyphen, Fourth and Second Floor North and South Wings, and Third Floor North Wing & Hyphen.

In 2006, Wohlsen was selected to provide construction management services for the historic restoration of the Nemours Mansion and Gardens located in Wilmington, Delaware. The scope of the project consisted of 47,000 square feet spread over 5-stories containing 70 rooms and involved the restoration, upgrade and installation of plumbing, mechanical, electrical, and fire detection and suppression systems. As well as roof restoration, foundation waterproofing and ADA compliant ramping. The scope of the Gardens restoration covered more than 30 acres of landscape and hardscape to a century-old Versailles inspired garden including cataloging, removal, restoration and reinstallation of all materials, stonework, statues, and fountains.

Wohlsen performed the adaptive reuse and rehabilitation of the former York County Courthouse located on a tight, urban site in downtown York, PA. The scope of the project consisted of 133,000 square feet of renovations to an existing courthouse building and 3,000 square feet of new construction. The 1898 structure, which is listed on the National Register of Historic Buildings was designed by noted architect J. A. Dempwolf and served as the county's judicial building until a new judicial center was constructed in 2004. The restored facility now serves as York County's Administrative Center.

Most recently Wohlsen has had the privilege of providing preconstruction and construction management services for numerous projects located on the campus of the Masonic Village at Elizabethtown, several of which involved historic buildings. The multi-phased Grand Lodge Hall renovation project has encompassed construction of new striking gable canopy constructed of masonry, wood, and copper to ensure it blended seamlessly with the exterior façade of the historic structure, as well as interior renovation and restoration to the expand the Hall's dining options and amenities offered to the residents, staff, and visitors.

Wohlsen's extensive experience is matched by that of our Designated Critical Work trade partners. Roman Mosaic has numerous similar projects including the Forum and Finance Building Renovation, Capitol Bldg. Fire Safety Project, PA State Museum, Gettysburg College, AMTRAK, Lycoming College, Millersville University, Moon Area SD, Seton Hill University and WGAL Station.

The Leshar Inc. team has extensive experience working on historic stone restoration jobs, many in other buildings in the Capitol Complex. The most similar projects Leshar has worked on were at the Forum Building and the Finance Building in Harrisburg. At the Law Library in the Forum Building Leshar removed, repaired and reinstalled marble wall panels as well as patched the existing marble and stained replacement marble pieces to match existing marble. Leshar removed, repaired, recut, and reinstalled marble panels at the Finance building and polished the marble entryway. On both projects, steps were taken to maintain the historic integrity of the stone and the building. Leshar worked with the team as well as the Capitol Preservation Committee.

Johnson and Griffiths has an extensive history of art conservation, architectural restoration & decorative arts studio. J&G's experienced team of artists, artisans & conservators have worked extensively on the interiors of the buildings within the PA State Capitol Complex, including the Forum Building. J&G restored the woodwork & decorative metal railings in the Forum Building Law Library for CPC, restored the decorative hallway ceilings in the Forum Building, and conserved the ceiling and wall murals in the Forum Auditorium.

Graboyes, LLC has an extensive history of replacing windows in historic buildings, including two that had the same steel window design and were replaced with the same Graham window that we are offering for the Forum Building renovation. The Temple University Conwell/ Carnell Hall and The ICON Building at 1616 Walnut Street, Philadelphia both were done with the Graham Pomeroy replica window. 1616 Walnut received approval from the National Parks Service for the replacement design and the final results. Graboyes also has recently completed the replacement of 6,702 existing steel casement windows with Graham Windows at their historic Alden Park Apartments project. These custom replication design Graham Windows were also approved by the National Parks Service.

Window Repair and Restoration, LLC has a multitude of similar projects in their portfolio of work. One of their proudest accomplishments is the completion of the Independence Hall tower in Philadelphia which houses some of the most important history in our country's founding. This is only one of 100 plus similar projects.

Robert Alden Marshall has over 35 years of experience in the field of bronze art restoration. The team leading the restoration of the bronze doors and gates are the same team that removed, restored and reinstalled the 11 sets of auditorium doors at the Forum. So, they are very familiar with the operations of the doors, closers, the safety precautions that need to be taken and what the final finished result should be. RAM is responsible for many large award-winning projects in earlier years as the lead contractor or historic art subcontractor. Including projects such as Dallas Fair Park's Federal Tower, Ronald Reagan Federal Courthouse in California, M&T Bank tile dome rehabilitation in Buffalo and the major CPC bronze door treatments at the Capitol Building in 2001 working through security issues with officials during and after 9/11.

B. R. Howard & Associates has over 30 years of experience conserving bronze sculpture, decorative metals, fine furniture and interior wooden architectural finishes of similar complexity for NPS: Ringwood Manor, Ashcombe Mansion, Texas State Capitol, Virginia State Capitol, US Senate, CIA, Arlington National Cemetery, and the Pennsylvania Historical and Museum Commission.

Albert Michaels Conservation, Inc. has over 18 years' experience with preservation projects. Their experience includes the Blair County Courthouse, Penn State University, the Commonwealth North Office Building Restoration of Suite 104 and the Restoration of the Law Library Furniture.

PCS recently worked together with Wohlsen on the Historic Wilbur Chocolate Building in Lititz, PA. PCS's portion of this \$25 million project was approximately \$1.5M worth of selective interior demolition, full building demolition (several buildings were on the project site), asbestos abatement and saw cutting. This one of many similar projects that PCS has worked on in the past few years.

Hadfield has numerous projects of similar size and scope including work on the Renaissance Hotel - Pittsburgh, Townhouse Apartments - Harrisburg and the Navy Depot in Mechanicsburg.

**Describe the team's experience with keeping operations running with people in and out of the building.**

The Wohlsen Project Team understands the inherent sensitivities of working within an occupied facility, and our #1 focus will be our continual efforts to maintain the functions that are slated for your facility. We believe this is accomplished through multiple initiatives including minimizing disruptions to the staff that serves your facility, abundant and visible signage, constant communications with staff and occupants, a steadfast commitment to safety for all occupants and staff, and finally, embracing and celebrating the natural curiosity and excitement of this new project in the community.

Safety is a Wohlsen corporate value and our number one concern when working on an occupied facility. At the start of any project, steps are taken to assure a safe and secure job site and the separation of construction activity and construction personnel from staff and occupants. We will have a site-specific safety plan that will incorporate any and all of Forum Building requirements.

- Fencing: when tradespeople arrive at work, there should be no reason for them to leave the fenced-in construction area. Lunch areas and lavatory facilities, for example are provided.

- **Security:** we utilize a numbered badge identification system for all construction personnel. Prior to receipt of an ID badge, individuals must have undergone project-specific safety training and background check. This will be continued as new workers come onto the site. They will be required to go through a site safety orientation in order to receive their ID sticker which is usually on an individual's hard hat.
- **Parking:** we will establish a designated trade vehicle parking area or identified off-site parking and transport workers to the construction site by van.
- **Signage:** we will work with your administration and security staff to devise abundant wayfinding and construction-related signage.

As the superintendent Joe Herrick has experience working on at the Capitol building and understands the needs of working around a congested and active facility. Recently he has been involved in a project on an active college campus performing significant renovations and additions while maintaining operations with students in and out of buildings at Messiah College. Project Manager Lou Gonsauls, has experience working on numerous projects that involved occupied facilities. These include experience with multiple Skilled Nursing Facilities (Masonic Village, Messiah Lifeways, PSL Ware) and the historic renovation of the Grand Lodge Hall Project at Masonic Village Elizabethtown. As noted earlier in the response, our Designated Critical Work Trade Partners have all worked on similar projects including numerous Capitol Center projects. The best example of this is the R. Allen Marshall team that performed the work at the bronze entries of the Capitol that required over 1600 people coming and going from the Capitol daily.

**Describe the team's experience with maintaining a building within a building.**

Wohlsen has experience working on projects where a portion of a building or a specific function within an area of a building must be maintained while we build a building around that area or function. At the Masonic Village Grand Lodge we performed extensive renovations around a large functioning dining hall that served hundreds of meals a day. Project Manager Lou Gonsauls' innovative solutions with Masonic Village Grand Lodge while keeping the large dining room fully functional on a 24/7 basis allowed for the continued resident experience without any disruptions. Lou separated the construction from active areas with temporary walls and utilized negative air machines to ensure construction dust and debris was contained. Superintendent Joe Herrick's experience at Messiah College Sollenberger Sports Center/Martin Dining Hall. This multi-phased 120K square foot project included providing a new dining and activity space, a state-of-the-art, 95,000 square-foot athletic center, and a new building housing the systems and equipment needed for the integration of a natural gas and hot and chilled water system across campus. The project was built around the fully operational natatorium and a student center that were required to stay functional for the duration of the project. Thanks to the dedicated, hardworking team, the project was completed as planned, accommodating all sporting and college events planned and not a single class or event had to be changed, relocated, or canceled.

Our Designated Critical Work Trade Partners have all worked on similar projects that involved some level of working on a building within a building. In particular R. Allen Marshall worked on the Texas Hall of State where the building within a building required large-scale environmental setup when major reconstruction was taking place. We were put in charge of caring designing the protection, monitoring the vast collections of the archives and large collection of sculpture, paintings and the massive 15,000 square foot murals by Eugene Savage (same mural artist as in the PA Treasury Building) and great seal of Texas by artist Buck Winn a large gilt bas relief throughout the 2-year construction.

**Describe the team's experience with hazmat coordinating and scheduling.**

Wohlsen has worked on numerous projects where we were challenged with coordinating and scheduling the hazmat remediation. At the Evangelical Press Building that we renovated for Harrisburg Area Community College, during the initial stages of select demolition there were several unforeseen hazardous materials encountered as well as two buried tanks. Through intense coordination, the remediation was completed in less than a month and the project was completed on time as promised. Another example is a project completed with our Designated Critical Work trade partner PCS. They were involved with Wohlsen in an extensive renovation project at The Hill School in Pottstown, PA. Founded in 1851, this private boarding school had extensive renovations done to the Dining Hall where the team performed selective demolition, asbestos abatement, plaster ceiling removal and

removal of load-bearing walls. It was a complete gut of the area and extensive coordination between Wohlsen, PCS and the school was involved to ensure the timely completion of this project. Lead paint testing and air clearances for each phase of construction were also performed. PCS also worked in collaboration with Wohlsen on the recently completed Wilbur Chocolate Factory project as stated above. These are just a sampling of the many projects where Wohlsen leads the efforts for coordination and scheduling of hazmat remediation.

**Describe the team's experience with environmental controls, temperature, humidity (keeping parts of the building cool and other parts warm).**

Wohlsen has extensive experience with maintaining differing environmental controls within a facility. Because we build on average over \$100M of Healthcare projects every year, we are constantly faced with the differing requirements of the facilities functions, as well as the need to ensure that the patient experience is excellent. Often this involves multiple systems for a project and other times it involves systems that can accommodate varied demands. We have the in-house MEP resources at our disposal, and the experience and expertise necessary to manage these challenges as they occur. One example of this is the work we performed on the Grand Lodge Hall project. As we worked on the over 100-year-old woodwork that was in all areas of the project and required adequate humidity to maintain its stability we are also faced with trying to remove the moisture from a new floor (self-leveling) that was poured in the dining room and kitchen. We utilized WIFI data loggers, digital thermometers and hygrometers to ensure that the correct environment was maintained in all areas to minimize the crossed purposed needs. Likewise, both the Bryn Mawr Library project and the work inside the Capitol Building needed controlled humidity and temperature in the existing facility as we performed extensive renovations and additions for those projects.

**Describe the team's experience with maintaining historic climate control during the entire project.**

Wohlsen has experience working on projects where historic climate control needs to be maintained during the entire project. For the projects at the State Capitol Complex, the Nemours Museum project and the Bryn Mawr Library project, Wohlsen needed to ensure that not only the items of historic significance were protected, but that the historic integrity of the building structure and finishes were not compromised as well. In addition to our experience, our Designated Critical Work trade partners have extensive experience as well. The Leshner Marble team for example, regularly working in tented areas to control temperature and moisture migration to adjoining areas. Graboyes has incorporated the use of zip walls to shield off the work area in front of the windows from the other parts of the room and are able to provide a work-controlled environment that fits the needs of the facility. R. Alden Marshall, who worked on Southern Methodist University's Bridwell Library and rare book collections which includes a priceless Gutenberg Bible. They created a space within the space for protection including negative airflow and "air scrubbers" to protect the staff, students and the collection during treatment to the built-in artworks. These are just a few of the projects where The Wohlsen Project team had experience with maintaining historic climate during the duration of a project.

**Describe the Proposer's experience with complex building envelope with vapor barrier.**

Wohlsen has project experience with complex building envelopes with vapor barrier. The work we performed for the PA State capitol Dome project involved extensive work with the building envelope. Recently we have completed the Wilbur Chocolate Factory Project. This project was particularly challenging it related to the building envelope vapor barrier because it changes from the existing 4 wythe brick walls to several different exterior wall types. Exacerbating these varied conditions was the fact that the water table of Lititz Springs was above the basement level, so we needed to incorporate the dewatering system into the vapor barrier system as well.

**Describe the Proposer's experience with building exterior envelope that are similar in size and complexity to this project.**

Wohlsen has project experience with building exterior envelope projects of similar size and complexity. AIG Global was a 10-story, 160,000 sf corporate office building where we replaced the existing exterior panel system while we renovated the interior of the building. For the Lancaster County Courthouse project we removed the exterior brick panels and replaced them with hand-laid brick, all while the government building remained operational. This also required additional structural support modifications and the installation of insulation and drywall. The Main Capitol Building Renovations involved extensive restorations and repairs to the exterior building envelope of that structure. More recently both the Wilbur Project Renovations and the Hill School projects involved multi-wythe deep masonry walls with substantial restoration, repointing and cleaning. The Hill School Quadrivium Center has Graham windows with applied lead came to replicate the look of hopes steel lead came windows.

**Describe the Proposer's experience with similar high-density shelving.**

Wohlsen has experience with high-density shelving on numerous projects including the Chester County facility, University of Delaware, Penn National Insurance, and numerous medical office buildings and acute care facilities throughout the Mid-Atlantic Region.

**Describe the Proposer's experience with complex interior decoration.**

Wohlsen has had the good fortune to be involved in numerous projects in the recent past that involved complex interior renovations. A sampling of these projects would include the Historic Nemours Mansion project. Similarly, the St. Peter the Apostle Church - St. John Neumann Shrine project involved complex interior decorations for the additions and renovations to this historic church and national shrine. Additional projects include the Whitaker Center for Science and the Arts, Lancaster General Hospital Penn Medicine- 4 story lobby addition, Historic Rehabilitation of the York County Administrative Center, Grand Lodge Hall for Masonic Village, Hill School Alumni Chapel and many more. And finally, all of our Renovations to the Capitol Complex involved complex interior decorations.

**Describe the Proposer's experience with sub terrain waterproofing.**

Virtually every building Wohlsen constructs include spaces below grade that require some form of subterranean waterproofing. This ranges from projects like the Hill School Quadrivium Center Science Building that involved exposing the existing foundation wall and waterproofing as well as concrete restoration and repair of the underground concrete vault that was also waterproofed and backfilled. To extensive under slab waterproofing systems to prevent water infiltration caused by hydrostatic pressure. We understand that as part of the building foundation, the performance of this part of the building enclosure is vital for structural integrity and the function of the entire building. We work with the installers to establish best practices and conduct pre-install meetings to ensure the integrity of this critical system.

CONSTRUCTION MANAGEMENT

**WOHLSEN**  
CONSTRUCTION

**Brian Laub**  
*Vice President of Construction*

**Barry Lyons**  
*Project Executive*

**Joseph Herrick, HCC**  
*Superintendent Lead*

**Louis Gonsuals, HCC**  
*Project Manager*

**Dan Boggs**  
*Superintendent*

**Dave Hopkins**  
*Project Engineer*

*Foremen*

*Labor*

*Project Assistant*

*Safety*

*BIM Coordinator*

*Accounting*

ARCHITECT

*Murphy & Dittenhafer*  
ARCHITECTS



DESIGNATED  
CRITICAL WORK

TERRAZZO



**Douglas Wilczek**  
*Operations Manager*  
**Chris Greeninger**  
*Project Manager*

INTERIOR MARBLE



**Leshner, Inc.**  
**Natural Stone,  
Quartz & Tile**

**Frank Leshner**  
*Owner, Project Lead*  
**Brian Leshner**  
*Project Supervisor*  
**Carl Thompson**  
*Project Team Member*

DECORATIVE PAINTING

**johnson&griffiths**

**Jeffrey Johnson**  
*Principal*  
**Jacintha Clark**  
*Conservator & Project Manager*  
**Rachel Boles**  
*Project Team Member*

EXTERIOR WINDOWS & DOORS

Exterior Metal Gates & Doors



**R. Alden Marshall  
& Associates, LLC**

**Robert Alden Marshall, APT RP**  
*Director, Senior Conservator*

Exterior Aluminum Windows



**Ellis Guiles**  
*Owner & President*

**Gregory Laska**  
*Director of Operations*

**James Coppola**  
*Project Manager*

Exterior Steel Window Restoration



**Window Repairs &  
Restorations, LLC**

**Raymond DePiano**  
*Project Manager*

**Anthony D'Andrea**  
*Foreman*

MILLWORK

Wood Restoration in State Library



**B.R. Howard  
Conservation**

**Brian Howard**  
*Project Manager/Supervisor*  
**Scott Cober**  
*Project Manager*

Wood Restoration of  
Main Lobby Desk



**Albert  
Michaels**

**David Tull**  
*Owner, Project Manager*

**Shawn Vennell**  
*Conservation Technician,  
Artist/Designer*

Superintendent Room  
& Director's Office

**johnson&griffiths**

**Jeffrey Johnson**  
*Principal*  
**Jacintha Clark**  
*Conservator & Project Manager*  
**Rachel Boles**  
*Project Team Member*

HAZMAT



**Power Component  
Systems, Inc.**

**Phil Matz**  
*Operations Manager*

**Gary Gipe**  
*Senior Project Manager*

ELEVATOR



**HADFIELD ELEVATOR**

**Rick Wood**  
*Supervisor*

**Larry Cooke**  
*Field Operations*

STRATEGIC TRADE  
PARTNER

HISTORIC TREATMENT  
SPECIALIST

**johnson&griffiths**

**Jeffrey Johnson**  
*Principal*

**Section T-1B Prime Contractor: Qualifications, Experience and Past Performance**

The Proposer submits the Prime Contractor Qualifications Statement (**Appendix F**) with applicable Attachments. The Proposer shall identify the approximate percentage of the Project Work that it will perform and the approximate total percentage that will be performed by its subcontractors but **should not indicate any cost information for this project.**

Wohlsen has an exceptionally strong portfolio of work on projects of a similar type, size and scope as that of the Improvements to the Forum Building. Our understanding of the work goes beyond just our knowledge of building. We understand the many challenges facing the need to respect the historic nature of these improvements, the need to maintain the existing functions within the building, and the need to provide a highly functioning office facility as part of the overall goals of this project. We are sensitive to the impact that a major construction project will have on your facility and will use our experience and expertise to provide innovative and proactive solutions to every challenge. Wohlsen employs specialists in this market who are accustomed to working within occupied and active facilities, using techniques best suited to minimize the impact on staff and maintain the existing functions.

The relevant projects described below are just a small sampling of the multitude of successful projects of similar size and scope that Wohlsen has completed in the recent past. All these projects exceed the relevant performance factors that are outlined in your documents.

- *Compliance with plans and specifications* – Our Project team is focused on compliance with plans and specifications. Our experienced construction professionals together with our robust use of technology supports constant communications and a collaborative environment, which in turn means full understanding and a strict adherence to the documents.
- *Quality of workmanship* – Award-winning quality as evidenced by each of the referenced projects having been given multiple awards. This is driven by our experienced professionals and craftsmen and a stringent quality control system that works.
- *Schedule compliance/schedule performance* - All the projects referenced above were completed on schedule. This is a top priority for our team, and we take great pride in our record of on-time performance.
- *Cost-control and project budget management* - All the projects referenced above were completed on budget. Through a proactive approach to providing cost-neutral solutions for all challenges as they are encountered we can mitigate costly changes and deliver projects on-budget as promised.
- *Reputation for reasonable and cooperative behavior and commitment to client satisfaction* – each of our project team are assembled for their working relationship and are empowered to focus on the collaborative approach to the project and the client and their team.
- *Financial stability* - Wohlsen is a financially strong firm with a sustained commitment to fiscal responsibility. Because of that focus on financial stewardship, we enjoy a secure and longstanding relationship with our banking and bonding institutions. We understand and take a proactive approach to the challenges and risks involved in the construction industry. We have an extensive prequalification process for any subcontractors we may use. This process assures that all subcontractors are financially strong and bondable, have the resources to perform commensurate to the size and complexity of the job, and have multiple references confirming their respective capabilities. Wohlsen's financial strength, combined with our proven track record of successful projects, provides peace of mind as we embark together on this project.

- *Compliance with applicable safety laws and policies* – Wohlsen approaches all its projects with strict adherence to the applicable safety laws and policies
- *Compliance with Prevailing Wage Act* – Wohlsen has always complied with all requirements of the Prevailing Wage Act and will continue to do so for this project
- *Compliance with prompt payment laws and policies* – Wohlsen prides itself on its prompt pay record and its adherence to the laws and policies regarding payment.
- *Compliance with other applicable laws and regulations* – Wohlsen approaches all its projects with strict adherence to all applicable laws and regulations

### Relevant Project Experience

Four of the projects that Wohlsen completed at the PA Capitol Building included Historic Renovations and Restorations. The first project was the **Waterproofing of the Main Capitol Building** project. The project involved 80,000 square feet of renovation, restoration, and new construction of the exterior envelope of the 100-year old Capitol building, including re-roofing construction, roof domes, and exterior decorative features. The interior and exterior restoration and reconstruction of 320 windows was also involved. It was required that the Contractor meet the historic restoration qualifications for specialized work performed on a historically significant building in the Commonwealth of Pennsylvania. Master craftsmen skills were needed for the windows and associated work as well as the metal fabrication and restoration. Work on the Main, North, and South Domes included removal of the existing roofing and installation of a new membrane, insulation, and roofing tiles on the sloped roof sections to match the original. Repair of the decorative ornamental sheet metal was required, including eyebrow windows on the Main Dome and copper ornamentation on North and South Domes. The Main Dome also required re-pointing and patching of the stonework joints, balustrade, and porticos. Wohlsen was also responsible for performing waterproofing repairs to the fountain on the east side of the building as well as the restoration of the Commonwealth Statue atop the Main Dome. The statue, which is 14' 6" tall and weighs 6,000 lbs., stands 272 feet above the city and was being removed for the first time in 92 years. This operation included constructing a steel shell built around the statue, removal by airlift helicopter, and transport to the Conservator's facility in Connecticut for restoration, repairs, and gilding. When restoration was complete, the statue was returned to the Main Dome by helicopter. Wohlsen is proud of its participation and accomplishments in this project. The Keystone Chapter of Associated Builders and Contractors recognized Wohlsen's contribution with an Award of Excellence for superior workmanship. The design professionals and the Commonwealth Department of General Services expressed their satisfaction with the results. On the ABC Owner's Satisfaction Form, Wohlsen was rated "Excellent" for "Quality of work," "Keeping you informed," and "Safety performance" and "Very Good" in all other rating categories. The owner added, "Wohlsen representatives were cognizant of the building's historic nature, thereby displaying admirable management and sensitivity while performing the work on the Capitol Dome and waterproofing the windows." This work was performed in a timely manner with no disruption of the Governmental operations. The project was completed on schedule and on budget and in compliance with all plans and specifications. The project complied with all Prevailing Wage and prompt pay requirements. All safety and all additional applicable laws and requirements were strictly adhered to for this project.

The next three projects were completed in overlapping succession. The renovation work on the **Entresol Level, 3<sup>rd</sup> and E Water, and 4<sup>th</sup> floor North Wing project of the Main Capitol Building** were major renovations and upgrades to both interior finishes and mechanical and electrical requirements. The emphasis of these construction projects was to both meet Fire Code regulations as well as remove existing construction concealing historic finishes; installation of new mechanical and electrical systems and the replication of historic finishes to the original motif of 1906. The Wohlsen team with select qualified contractors experienced in historic preservation, were utilized for the work, especially for marble cleaning, restoration and repair; architectural metal restoration and finishes; wood repair and restoration; wood

door, frame and window restoration; ornamental decorative plaster restoration, decorative painting and gilding.

All historic wood trim, doors, casings, transom frames, etc. were removed, stripped of finishes and repaired. These items were reinstalled in original locations under the direction of our on-site conservator. The challenge of this project was this work was done primarily at night, in the hours between 6 p.m. and 6 a.m., as this was an occupied floor while the Senate continued in session. Additionally, access, material and equipment deliveries were achieved using an exterior man hoist to a 4' X 8' opening of an existing window. The elevators were locked out and dust partitions were installed in conjunction with both negative air machines and air purifiers to prevent dust and noise from penetrating outside the construction area. Wohlsen is proud of its participation and accomplishments in this project. The Keystone Chapter of Associated Builder and Contractors recognized Wohlsen's contribution with an Award of Excellence for superior workmanship. The design professionals and the Commonwealth Department of General Services expressed their satisfaction with the results. On the ABC Owner's Satisfaction form, Wohlsen was rated "Excellent" for project management team, office team, and desire to work with contractor again and "Very Good" for meeting budget, handling changes, safety performance, solving problems, billing procedures. This work was performed in a timely manner with no disruption of the Governmental operations. The project was completed on schedule and in compliance with all plans and specifications. The project complied with all Prevailing Wage and prompt pay requirements. All safety and applicable laws were strictly adhered to for this project.

The **Nemours Mansion** project involved the renovations and historic restorations to the historic Nemours Mansion which was constructed in 1910 by Alfred I. DuPont, and is a very significant landmark in Wilmington, Delaware. The scope of the mansion project consisted of 47,000 square feet spread over 5 stories containing 70 rooms and involved the restoration, upgrade and installation of plumbing, mechanical, electrical, and fire detection and suppression systems. The renovation also included roof restoration, foundation waterproofing and ADA compliant ramping. The scope of the Gardens restoration covered over 30 acres of century-old Versailles inspired gardens. In addition to providing upgraded mechanical, electrical, and fire suppression systems to ensure the integrity of the Mansion and its historic archives for future generations, one of the Nemours Foundation's objectives was to complete this restoration without the curator or visitor's being able to visually detect that any renovations had been made. Wohlsen's craftsmen were careful and precise to ensure that restoration work could not be detected by those who knew the mansion best. A unique feature of this project was the 22-karat gold plating on the sprinkler heads that were a new installation throughout the facility. The project was completed on schedule and in compliance with all plans and specifications and won multiple awards for craftsmanship. The project complied with all prompt pay requirements and all safety and applicable laws were strictly adhered to. There were no lost-time accidents on this project and Wohlsen value-engineered \$2 million in savings out of the original budget prior to the start of work. This allowed the Owner to add many enhancements from their wish list. Value engineering examples included removing wood flooring on floors above and installing sprinkler lines as opposed to removing and replacing plaster ceilings and installing a liner in the rain leaders instead of replacing them which would have involved extensive demolition and replacement of ceilings and walls.

Wohlsen Construction conducted the renovations and additions to the fully functional **Masonic Grand Lodge Hall**. This striking, 100-year-old masonry building serves as the iconic central hub to the senior living campus. Rising above the colorful Formal Gardens that welcome visitors to Masonic Village at Elizabethtown sits the striking, four-story masonry building – the Grand Lodge Hall. As one of the campus's oldest and most ornate buildings, the Grand Lodge Hall was constructed in 1911 and has served as the gateway and hub for over a century. This iconic building, though timelessly designed and solidly built, needed to be rejuvenated and updated to serve the evolving tastes of the continuing care retirement community, Masonic Village. The project increased Hall's dining options from one to four, adding a 74-seat, menu-service restaurant; an 82-seat café with a buffet and cook-to-order stations; a 33-seat tavern; and a 32-seat, open-air dining terrace overlooking the Formal Gardens with a fire pit and live music space. In addition, the project included several improvements to the building's "Main Street"

corridor connected via the brightly lit solarium. These include updates to the library; a new multi-media and learning room; updates to activity studios; the expansion of the boutique; and renovations to the hair salon. The level of quality craftsmanship achieved on this project was of museum quality, especially the installation of the millwork. Dining booths were constructed on-site and perfectly match the millwork that lined the Grand Dining Room. The high, wood-beam pitched ceiling, original to the building, was accentuated with the expert installation of a light valence while not impairing the dramatic, cathedral-like aesthetic of the room. Smart requisition of certain time-saving materials also drove the schedule with no sacrifice to the quality of the project delivered. A huge timesaver was the prefinished trims that were expertly made to match the profiles and finishes of the existing millwork dating back to 1911 and varying throughout the building with the past renovations. The team also repurposed unneeded existing doors and trim from other areas of the building, also saving time, labor, and material cost. Because these materials would not be easily reacquired if they were damaged during the construction process, the team carefully hung and installed the materials to ensure the beauty of the doors and trim were not destroyed. Due to the historical nature of the building, Wohlsen provided training for both lead and asbestos. Tests were done to ensure thoroughness in the handling of the materials. Asbestos abatement was coordinated with the client to ensure not only the safety of those working on the project, but the safety of all those who visited the Grand Lodge throughout the duration of the project. In addition to these specialized trainings, the team required weekly toolbox talks for subcontractors, during which the project superintendent and foreman conducted huddles, assigned work tasks, and led relevant safety communication link between field personnel and promoted safe construction practices. The site also participated in OSHA's Annual Safety Stand-Down Day. This project won multiple awards for craftsmanship and was completed on schedule and on budget and in compliance with all plans and specifications. The project complied with all prompt pay requirements. All safety and applicable laws were strictly adhered to for this project. There were no lost-time accidents on this project.

The **York County Administrative Center** is an adaptive reuse and historic rehabilitation performed for The County of York and was located on a tight, urban site in downtown York, Pa. The scope of the project consisted of 133,000 square feet of renovations to an existing courthouse building and 3,000 square feet of new construction. The 1898 structure, which is listed on the National Register of Historic Buildings was designed by noted architect J. A. Dempwolf and served as the county's judicial building until a new judicial center was constructed in 2004. The new administrative center includes offices, conference rooms, a training center, a 100-seat meeting room and a renovated courtroom for ceremonial or overflow needs. The project also included bringing the facility up to current ADA standards. Some of the unique challenges and craftsmanship features of this project included transforming the historic building into modern offices with the latest technology while maintaining the historical character, preserving the original ceramic mosaic tile floors on the first and second floor while construction crews and equipment were accessing the area, adding brass handrail to existing marble, monumental stair to meet L&I requirements while preserving the original décor and extending the height of the existing railing around the rotunda by 6 to 8 inches in order to meet ANSI safety requirements while maintaining the historical character of the facility. The project was designed and constructed to be LEED. The project was the winner of the American Public Works Association "Project of the Year" Award as well as the Keystone Chapter of the Associated Builders and Contractors "Award of Excellence". The project was completed on schedule and on budget and in compliance with all plans and specifications. The project complied with all Prevailing Wage and prompt pay requirements and all safety and applicable laws were strictly adhered to for this project.

Wohlsen performed the interior renovations and exterior building envelope replacement for the **AIG Global Real Estate Investment Corporation**. This project included tenant improvements to 160,600 square feet of a ten-story commercial and retail facility in Wilmington, DE and consisted of upgrading an existing HVAC system, installing modernized elevators, replacing the existing exterior panel system, the construction of a new, two-story glazed entry, revamping of the lobby for retail tenants, lighting improvements, and landscaping. The goal of this project was to modernize the exterior façade, interior common spaces, elevators, and core mechanical systems for a more functional and attractive office

building. Wohlsen completed the core and shell renovations to the occupied building while maintaining the construction schedule, satisfying the owner and design team's high standard of quality, and adhering to the owner's budget constraints. Most importantly, all work was done while maintaining a safe, accident-free work site. The project design presented several logistical challenges and working within an operational building added an extra hurdle to overcome. The elevators for the building are located in the center of the building, which was within the limits of construction activity. When planning activities, a safe passage for the foot traffic to the elevators needed to be considered. Temporary walls were built and relocated during construction, and disruptive activities were completed during off-hours. These adjustments allowed the employees working within the building to continue functioning throughout the renovation. In order to provide an updated look to the façade of the building, existing corrugated metal panels were replaced with modern metal panels. Because the condition of the existing substrate was unknown when the design was developed, Wohlsen removed two of the panels to allow the design team to investigate the field condition and develop appropriate waterproofing details. In addition, the installation of the waterproofing and metal panels presented its own challenges. There were three levels of below-grade parking which needed to be shored to support the weight of the ten-story HEK scaffolding utilized by the trades to access all elevation of the façade. The largest challenge of the project was the MEP system upgrades. While coordinating shutdowns and keeping the occupied spaces with uninterrupted services, the existing two chillers that needed to be replaced were located within the tenth-floor mechanical penthouse. The only way to remove these chillers was to take them out of a window and, with the use of cribbing and a hoist basket, utilize a crane to pick the old unit from within the penthouse. The process was then reversed to get the new chiller into the penthouse. The AIG project resulted in a more modern building interior and exterior with more efficient core mechanical systems. The collaboration between the owner, design team, and the construction manager was paramount in the successful completion of this project, ensuring the most efficient and desirable result for the owner. The constant communication and frequent pre-planning activities helped the project to stay on-schedule and on-budget, while meeting the client's high standards for quality. Additionally, the project was completed without a recordable incident and with minor disruptions to the building's employees.

The adaptive reuse of the **Evangelical Press Building** was performed by Wohlsen for the eventual use by the Harrisburg Area Community College, and is located at Third and Riley Streets in Harrisburg, Pa. The scope of the project consisted of 130,000 square feet of renovations to a historic building. The Evangelical Press Building is a historic landmark in the Midtown section of Harrisburg, Pa, it was built in 1917, and originally housed the printing operations for a large book distributor. In the 1970's it became the main operations building for the Department of Environmental Protection. Prior to the redevelopment of this building by Powers & Associates, LLC, the building lay vacant for a number of years. Powers and Associates worked with Harrisburg Area Community College to make the Press Building the new home for all of its technical and trade-related courses such as civil engineering, architecture, mechanical engineering, plumbing, HVAC, home building & remodeling, electrical technology, computer networking, computer-aided design, and cabinetry. Interior features of the renovated building include providing as much daylight as possible given the historic windows, adaptation and reuse of existing features in new and improved ways. For example, the atrium which was formerly an exterior pass-through and now serves as a greenhouse and the gallery corridors on the second floor were once exterior rooftop mechanical storage areas. Classroom ceilings were installed floating, away from the exterior walls to allow optimal light into the rooms as possible. Exterior work included restoration and cleaning of the brick due to leakage of ink through the windowsills from the previous tenant. Features on the interior include restoration of a historic staircase and the field construction of raised wood panels to match existing panels in the stairway. One of the first challenges that was overcome on this project was discovering lead paint throughout the building which had to be removed prior to the start of construction. This involved one month of abatement work with an already aggressive schedule for completion. Additionally, the team uncovered five large oil tanks underneath the proposed parking lot that were unknown to the client. These were remediated as well. This project was completed in 6 months, following the month of abatement. There were no lost-time accidents on the project, the project was completed on time and on budget and in compliance with all plans and specifications. This award-winning project epitomizes what urban renewal should be.

**Bryn Mawr College's Rhys Carpenter Library** is a unique 43,000-square-foot, two-story, underground facility that connects to the 1939 West Wing addition of the Thomas Hall Library. A glass atrium rises above the grass roof to blend new construction with the collegiate Gothic architecture of the existing structure. The project provided three lecture halls, three seminar rooms, a visual resource center, three reading rooms, open and closed study area, two levels of stacks, archival storage, offices and a workroom. New mechanical systems are hidden in the underground structure's lowest level. The underground structure is reinforced cast-in-place concrete. This includes the foundation's perimeter walls, interior columns, slab-on-grade, elevated slabs and roof. The clerestory atrium that rises from the underground structure is framed with structural steel components that support an exposed fire-treated wood plank roof deck with skylights. To allow construction of the new building, underpinning the foundations of the existing West Wing of Thomas Hall Library was necessary. The structure stands several stories high and has massive stone walls that are two feet thick. The underpinning had to extend to an elevation below the new building foundation and carry all the loads imposed by the existing structure. A hybrid soil-nailing system was used to provide permanent stability for this historic landmark building. An elaborate combination of waterproofing and drainage system protects the subterranean structure from the ever-present underground water. In addition to the challenges of the underpinning and subterranean waterproofing and drainage system shortly after starting the relocation of the existing utilities, asbestos was encountered on the abandoned underground utilities. Wohlsen managed the removal of the asbestos and the surrounding contaminated soil. Overcoming all the challenges this project won ABC National award for craftsmanship as well as numerous other awards for craftsmanship. The project was completed on schedule and on budget and in compliance with all plans and specifications. The project complied with all prompt pay requirements. All safety and applicable laws were strictly adhered to for this project. There were no lost-time accidents on this project.

**The Whitaker Center for Science and the Arts** is a unique 130,000 square-foot, three-story facility located in downtown Harrisburg, Pennsylvania. Conceived as a focal point for Central Pennsylvania's cultural life, this was the country's first complex of its kind dedicated to both science and the performing arts. Components of the facility include a 20,000 square-foot Science Center, a 200 seat IMAX theater, a 664-seat performance theater, classrooms, multi-purpose rooms, a Grand Lobby, a gallery, and a green room. Supported by 1,405 tons of structural steel, the exterior consists of 6,455 pieces of golden sandstone, chosen by the architect to compliment the gray tones of many other downtown buildings built of Pennsylvania granite. The focal point is the Rotated Square in the center of the exterior, clad in 10,365 slate shingles in shades of gray, green, and purple. While the materials are traditional, their use is contemporary. The interior finishes include geometric-shaped, expanded industrial metal; curved perforated metal and wood panels; and terrazzo staircase treads. The Performance Theater seats 664, with no seat more than 65 feet from the front of the stage. The stage is a traditional proscenium with an optional apron extension. The orchestra pit has a mechanical lift and a below-grade chair lift that makes it one of the first handicap-accessible orchestra pits. A temperature-controlled humidified room stores two Steinway grand pianos. This small building within a building is completely independently temperature and humidity-controlled. The complex interior decorations include the Grand Lobby which features copper painted trim installed on a wall 85 feet high, the equivalent of eight stories in the air, where carpenters also installed the curved metal ceiling. Recognizing the special effort involved in this project, the Keystone Chapter of ABC presented Wohlsen with its Award of Excellence for a Commercial Building in Excess of \$25 million. The project received the Keystone Chapter Award of Excellence for Carpentry, and the Craftsmanship Award from the Harrisburg Builders Exchange. The project was completed on schedule and on budget and in compliance with all plans and specifications. The project complied with all Prevailing Wage and prompt pay requirements. All safety and applicable laws were strictly adhered to for this project.

**APPENDIX F**  
**PRIME CONTRACTOR**  
**QUALIFICATION STATEMENT**

**COVER SHEET**

DGS Project Name: Construction and Related Improvements Forum Building

DGS Project Number: C-0948-0082

Check One:

☒ Corporation,

☐ Partnership,

☐ Individual,

☐ Joint Venture,

☐ Other \_\_\_\_\_

Name of Firm: Wohlsen Construction Company

Address: 548 Steel Way, PO Box 7066, Lancaster, PA 17604-7066

Principal Office: 548 Steel Way, PO Box 7066, Lancaster, PA 17604-7066

Owner or Authorized Representative: Michael B. Funck, CHC

## **SECTION 1 – INFORMATION ON FIRM**

### **1.1 Background Information**

a) How many years has the firm been in business? 130 years

b) How many years has the firm been doing business in proposed contract field? 130 years

Under what former names has the firm conducted business?  
Herman Wohlsen's Sons

c) Provide an **Attachment 1** to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

d) If the firm is a corporation, provide the following information:

Date of incorporation: 1959

State of incorporation: Pennsylvania

President's name: J. Gary Langmuir

Vice President's name(s): John K. Ball, Executive Vice President & COO;  
R. Edward Gordon, CPA, CCIFP, Executive Vice President & CFO and Michael B. Funck,  
CHC, Senior Vice President

Secretary's name: Edward R. Gordon, CPA, CCIFP, Executive Vice President & CFO

Treasurer's name: Edward R. Gordon, CPA, CCIFP, Executive Vice President & CFO

e) If the firm is a partnership, provide the following information:

Date of formation: Not Applicable

Type of partnership: Not Applicable

Names of partners: Not Applicable

f) If the firm is individually owned, provide the following information:

Date of formation: Not Applicable

Name of owner: Not Applicable

g) If the form of the firm is other than those listed above, describe it and name the principals:

Not Applicable

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:  
Year: 2019 \$ 485,177,000  
Year: 2018 \$ 414,632,000  
Year: 2017 \$ 301,989,000
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 14.7%
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Rough and finish carpentry; Doors and windows installation; Specialty items installation; Structural steel erection and Concrete.

### **2.2 Project Experience and References**

Submit as **Attachment 2** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects that are similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- i. Name of project, type of project and location
- ii. Description of the project and relevance of work to the Contract Work
- iii. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- iv. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- v. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- vi. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 3** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:  
Year 1:     2019                 1.106  
Year 2:     2018                 1.035

Year 3:     2017             1.009

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:     2019             0.24

Year 2:     2018             0.81

Year 3:     2017             0.53

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:     2019             1.70

Year 2:     2018             3.27

Year 3:     2017             2.13

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 4** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 4** - No citations in the past 3 years.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

**Attachment 5** - Responses were responded to with no response, no attachment forthcoming.

- 3.1 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.2 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.3 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.4 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.5 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.6 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.7 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.8 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.9 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.10 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.11 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the representations and authorizations listed on the Proposal Signature page and in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work. **YES**

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work. **YES**

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws. **YES**

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act. **YES**

- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible. **YES**

- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services. **YES**
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor. **YES**
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin. **YES**

### Appendix F – Attachment 1 Background Information

Provide an Attachment 1 to this Qualifications Statement identifying all jurisdictions in which the firm is licensed or otherwise qualified to do business. List and provide copies of any business or trade licenses, certificates or registrations (to the extent that they apply to the Contract Work) held by the firm.

State(s)	License Classification(s)	License Number(s)	Expiration Date(s)
Maryland	Out of State Contractor	03423953	04/30/2020
Pennsylvania	N/A	N/A	N/A
Delaware	Contractor	1989004269	12/31/2022
Virginia	CBC / RBC	2705147553	8/31/2020
New Jersey	N/A	N/A	N/A
Connecticut	Major Contractor	MCO.0903522	06/30/2020

90 County

**State of Maryland**  
*License*

03423953  
03811366  
02291161

**19**

WOHLSSEN CONSTRUCTION CO  
PO BOX 7866  
LANCASTER PA 17604

WOHLSSEN CONSTRUCTION CO  
548 STEEL WAY  
LANCASTER PA 17604

TYPE	DATE	TYPE OF LICENSE	EXPIRATION DATE	AMOUNT
66	060	OUT-OF-STATE CONTRACTOR	1	60.00

DATE OF BIRTH: 04/03/2019

MONTHS PAID: 12

ISSUING FEES	TOTAL	RECEIPT
2.00	62.00	62.00

THIS LICENSE MUST BE PUBLICLY DISPLAYED AND EXPIRES ON **APRIL 30, 2020**

JULIE L. ENSOR, CLERK OF CIRCUIT COURT  
P.O. Box 6754  
TOWSON, MARYLAND 21285-6754 (410)837-2607

EVL

LICENSE NO. 1989004269 DEL. STATE OF DELAWARE  
POST CONSPICUOUSLY DIVISION OF REVENUE

VALID  
01/01/20 - 12/31/22  
NOT TRANSFERABLE

DLN: 19 92600 86 BUSINESS CODE 331 LICENSED ACTIVITY CONTRACTOR-RESIDENT  
GROUP CODE

DATE ISSUED: 11/18/19

LICENSE FEE: \$ 225.00

Mailing Address BUSINESS LICENSE BUSINESS LOCATION

WOHLSSEN CONSTRUCTION COMPANY  
501 CARR RD STE 101  
WILMINGTON DE 19809-2866

WOHLSSEN CONSTRUCTION COMPANY  
501 CARR RD STE 101  
WILMINGTON DE 19809-2866

JENNIFER R. HUDSON  
DIRECTOR OF REVENUE

IS HEREBY LICENSED TO PRACTICE, CONDUCT OR ENGAGE IN THE OCCUPATION OR BUSINESS ACTIVITY INDICATED ABOVE IN ACCORDANCE WITH THE LICENSE APPLICATION DULY FILED PURSUANT TO TITLE 30, DEL. CODE.

STATE OF CONNECTICUT + DEPARTMENT OF CONSUMER PROTECTION  
Be it known that

**WOHLSSEN CONSTRUCTION COMPANY**

548 STEEL WAY  
LANCASTER, PA 17601-3138

has satisfied the qualifications required by law and is hereby registered as a

**MAJOR CONTRACTOR**

Registration #: MCO.0903522  
Effective Date: 07/01/2019  
Expiration Date: 06/30/2020

Michelle Soaght, Commissioner

verify online at [www.econnect.ct.gov](http://www.econnect.ct.gov)

EXPIRES ON 08-31-2020

COMMONWEALTH of VIRGINIA  
Department of Professional and Occupational Regulation  
9960 Mayland Drive, Suite 400, Richmond, VA 23233  
Telephone: (804) 367-8500

NUMBER 2705147553

BOARD FOR CONTRACTORS  
CLASS A CONTRACTOR  
"CLASSIFICATIONS" CBC RBC

WOHLSSEN CONSTRUCTION COMPANY  
548 STEEL WAY  
LANCASTER, PA 17601

Status can be verified at <http://www.dpor.virginia.gov>

**Appendix F – Attachment 2  
Project Experience and References**

<b>Name of Project &amp; Location</b>	<b>Masonic Village at Elizabethtown Grand Lodge Hall – Additions &amp; Renovations Elizabethtown, PA</b>
<b>Type of Project</b>	Senior Living
<b>Description of Project and Relevance to the Contract Work</b>	<p>Preconstruction and construction management services for the 79,200 square feet of renovations to the occupied historic Grand Lodge - the senior living campus' hub. The upgrades increased residential dining options and provides activity and learning space to gather and socialize.</p> <p>In addition, the building's "Main Street" corridor underwent several improvements including:</p> <ul style="list-style-type: none"> <li>• Updates to the library.</li> <li>• Addition of a multi-media room that features learning space, computers, and televisions.</li> <li>• Updates to three studios housing arts, crafts, and baking.</li> </ul> <p>Wohlsen's skilled self-perform carpentry team was instrumental in ensuring that the level of expected quality and craftsmanship was exceeded. They provided a high level of interior finishes, woodworking, and millwork to renovate the existing historic fabric of the iconic Grand Lodge Hall while also blending the new materials that were incorporated into the project.</p> <ul style="list-style-type: none"> <li>• Wohlsen's team of self-perform craftsmen were instrumental in ensuring that the level of expected quality and craftsmanship was exceeded. They completed \$367,069 worth of carpentry renovation work including millwork and trim, adding die walls and posts, and PSL posts clad with wood trim at the dining room walls.</li> <li>• The stairs leading to the dining room were clad in stile and rail trim with veneer paneling. New panels to match 100-year-old millwork.</li> <li>• Skilled carpenters worked tirelessly to replicate the millwork to ensure that it blended seamlessly with the historic building.</li> <li>• Removal and restoration of very delicate windowsills that were original to the building as well as installation of new windowsills. Along with custom-fitting new doors into the existing arched openings.</li> <li>• The high, wood-beam pitched ceiling, original to the building, was accentuated with the expert installation of a light valance along the wall to illuminate the ceilings and upper wall areas while not impairing the dramatic, cathedral-like aesthetic and grandiose aura of the room.</li> </ul>

<b>Name of Project &amp; Location</b>	<b>Masonic Village at Elizabethtown Grand Lodge Hall – Additions &amp; Renovations Elizabethtown, PA</b>
<b>Owner</b>	Patrick Sampsell Masonic Villages of the Grand Lodge of PA One Masonic Drive Elizabethtown, PA 17022 PSampsel@masonicvillages.org (717) 367-1121 ext. 15247
<b>Bid/Proposal Price</b>	\$7,285,552
<b>Final Contract Price</b>	\$7,280,154
<b>Original Completion Date</b>	4/18/2018
<b>Actual Completion Date</b>	4/10/2018
<b>Performance Ratings of the Work by Owner and/or Owner's Representative</b>	Not Available
<b>Awards</b>	Award of Excellence - Keystone Chapter of Associated Builders and Contractors  Woodworking Award of Excellence - Keystone Chapter of Associated Builders and Contractors  C. Emlen Urban Landmark Property Rehabilitation Award - Historic Preservation Trust of Lancaster County



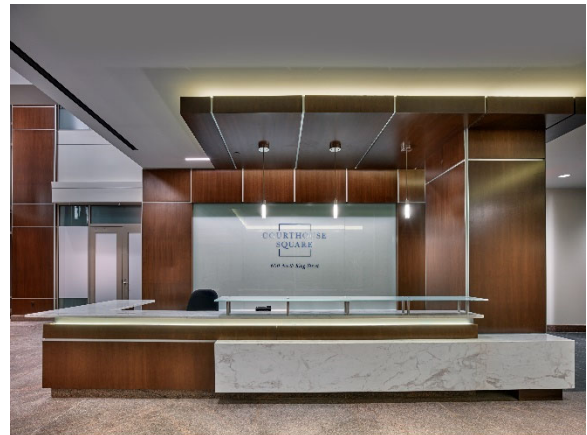
<b>Name of Project &amp; Location</b>	<b>Capitol Building – Historic Renovation &amp; Restoration and Security Upgrades (Life/Fire Safety Improvement &amp; Window Restoration) Harrisburg, PA</b>
<b>Type of Project</b>	Restoration & Renovation
<b>Description of Project and Relevance to the Contract Work</b>	<p>Numerous historic restoration and renovations to various wings and floors of the Capitol Building including sensitive restoration of interior and exterior historical finishes as well as mechanical and electrical requirements.</p> <p>Removal of existing construction that was concealing historic finishes; installation of new mechanical and electrical systems and the replication of historic finished to the original motif of the century old building.</p> <p>Historic wood trim, doors, casings, transom frames, etc. were removed, stripped of finishes and repaired before being reinstalled in original locations under the direction of our Conservator on site.</p> <p>Working in an occupied, fully functional building required flexibility in the work schedule including night shifts.</p> <p>Due to the important historical nature of the Capitol, it was necessary for the Conservator to document both the original conditions discovered during the restoration process used. This documentation will be important for any restoration work performed in the future.</p> <p>Wohlsen's project at the Capitol encompassed the following:</p> <ul style="list-style-type: none"> <li>- Restoration of Main Capitol Dome (1999)</li> <li>- First Floor North Hyphen Office (2000)</li> <li>- Fourth Floor North Wing &amp; Hyphen – Senate Office (2000)</li> <li>- House Majority Caucus Room (2001)</li> <li>- Fourth Floor and Second Floor South Wing Office (2001)</li> <li>- Third Floor North Wing &amp; Hyphen Office (2001)</li> <li>- Third Floor North Wing Windows (2001)</li> <li>- Plaza Improvements (2001)</li> <li>- Third and E Floors South Wing (2002)</li> <li>- Second Floor North Hyphen Window Renovation (2002)</li> <li>- Second Floor North Hyphen Office (2002)</li> <li>- Basement and Third Floor Windows (2004)</li> <li>- Senate Hearing Room Historic Office (2004)</li> <li>- First Floor North Wing (2006)</li> <li>- Basement and Third Floor Office (2007)</li> <li>- Central Plant Upgrades (2007)</li> <li>- Security &amp; Availability of Operations &amp; Improvements (2008)</li> </ul>

<b>Name of Project &amp; Location</b>	<b>Capitol Building – Historic Renovation &amp; Restoration and Security Upgrades (Life/Fire Safety Improvement &amp; Window Restoration) Harrisburg, PA</b>
<b>Owner</b>	Commonwealth of Pennsylvania, Department of General Services Harrisburg, PA 17125
<b>Architect</b>	Perfido Weiskopf Architects Alan Weiskopf 408 Boulevard of the Allies Pittsburgh, PA 15219 aweiskopf@pwwgarch.com (412) 391-2884
<b>Bid/Proposal Price</b>	Varied from \$200K - \$15.0M Total of \$57.0M
<b>Final Contract Price</b>	\$300K to \$17.0M Total of \$62.0M
<b>Original Completion Date</b>	Scope of projects began in 1997.
<b>Actual Completion Date</b>	Scope of projects completed in 2008.
<b>Performance Ratings of the Work by Owner and/or Owner's Representative</b>	Not Available
<b>Awards</b>	<p>National Associated Builders and Contractors Award of Excellence - Main Capitol Dome Restoration</p> <p>Keystone Chapter of Associated Builders and Contractors Award of Excellence</p> <ul style="list-style-type: none"> <li>- 4<sup>th</sup> Floor North Wing &amp; Hyphen Fire Safety Code Improvements</li> <li>- Main Capitol Dome Restoration</li> </ul> <p>Keystone Chapter of Associated Builders and Contractors Woodworking Award of Excellence - 1<sup>st</sup> Floor North Wing &amp; Hyphen Fire Safety Code Improvements</p> <p>Keystone Chapter of Associated Builders and Contractors Award of Merit – Entresol Floor North Wing</p> <p>Mid Atlantic BX Craftsmanship Award</p> <ul style="list-style-type: none"> <li>- Entresol Floor North Wing Millwork Restoration</li> <li>- House Majority Caucus Room #140</li> </ul>



<b>Name of Project &amp; Location</b>	<b>Courthouse Square – Corporate Office Renovations Wilmington, DE</b>
<b>Type of Project</b>	Renovation
<b>Description of Project and Relevance to the Contract Work</b>	<p>Preconstruction and construction services for tenant improvements to a ten-story, 160,600 square foot commercial and retail facility, included:</p> <ul style="list-style-type: none"> <li>• Upgraded existing HVAC system</li> <li>• Modernized elevators</li> <li>• Replacement of existing panel system</li> <li>• New two-story glazed entry</li> <li>• Contemporary metal panels</li> <li>• Revamped lobby for retail tenants</li> <li>• Lighting improvements</li> <li>• Landscaping</li> </ul> <p>Goal of the project was to provide a modernization of the exterior façade, interior common spaces, elevators and core mechanical systems.</p> <p>The core and shell renovations were completed while four floors were occupied and ensure the construction schedule was met as well as satisfying the client and design team's high standard of quality.</p> <p>As the project was located in an operational office building, the safety and day-to-day operations of the occupants throughout the building had to be maintained at all times. Pre-planning and communication with both subcontractors and the building management team were crucial components in the completion of high-risk tasks including:</p> <ul style="list-style-type: none"> <li>- Crane lifts to remove and replace two 28,000-pound chillers on the 10th floor, within the building</li> <li>- Ten-story HEK scaffolding setup around the exterior building to facilitate removal and replacement of metal panels</li> </ul> <p>Despite the extensive interior and exterior renovations to an occupied high-rise building, 35,000 safe man hours were documented. There were no recordable injuries on the project.</p>
<b>Owner</b>	<p>AIG Global Real Estate Investment Corporation Wilmington, DE</p> <p>Christopher Caltabiano (formerly with AIG) ccaltabiano@shorenstein.com (212) 843-7224</p>
<b>Bid/Proposal Price</b>	\$9,524,744
<b>Final Contract Price</b>	\$9,681,743

<b>Name of Project &amp; Location</b>	<b>Courthouse Square – Corporate Office Renovations Wilmington, DE</b>
<b>Original Completion Date</b>	1/8/2016
<b>Actual Completion Date</b>	1/8/2016
<b>Performance Ratings of the Work by Owner and/or Owner's Representative</b>	Not Available
<b>Awards</b>	Construction Excellence Award - Delaware Contractor's Association



# Attachment 3

OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2017



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>2</u>	<u>2</u>	<u>4</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>283</u>	<u>109</u>
(K)	(L)

### Injury and Illness Types

Total number of...	(M)	(N)	(O)
(1) Injury	<u>8</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name Wohlsen Construction Company

Street 548 Steel Way

City Lancaster State PA Zip 17604

Industry description (e.g., Manufacture of motor truck trailers)  
Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 6 2 2 0

### Employment information

Annual average number of employees 316

Total hours worked by all employees last year 749,214

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Adam Brown [Signature]  
Company executive

Safety Director  
Title

717-299-2500  
Phone

1-16-18  
Date

**OSHA's Form 300 (Rev. 01/2004)**

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.



Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name Wohlsen Construction Company

City Lancaster State Pennsylvania

## Identify the person

### Describe the case

**Classify the case**

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
						Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
								Job transfer or restriction	Other recordable cases								
						(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
1		Apprentice	2/21/17	Exterior of building near scaffold	Strained back muscle lifting scaffold pieces			X			20	x					
2		Laborer	5/16/17	Exterior of building near dumpster	Strain in Abdomen discarding debris in dumpster				x			x					
3		Foreman	6/8/17	Exterior of building near old gym	Cracked Rib from tripping and falling onto ground			X			12	x					
4		Carpenter	6/12/17	Interior of building hallway	Fractured Thumb from material tipping over				x			x					
5		Carpenter	6/14/17	Exterior of building under scaffold	Laceration to head from standing up under scaffold				x			x					
6		Carpenter	6/15/17	Driving on Lititz Pike	Car Accident causing multiple injuries		x			103	77	x					
7		Carpenter	8/09/17	Interior of building renovation area	Puncture wound in arm from nail gun				x			x					
8		Concrete Finish	8/17/17	New construction foundation area	Strained back from working on concrete forms		x			180		x					

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Page 1 of 1

Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
(1)	(2)	(3)	(4)	(5)	(6)

# Attachment 3

## OSHA's Form 300A (Rev. 01/2004)

### Summary of Work-Related Injuries and Illnesses

Year 2018



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

#### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>3</u>	<u>6</u>	<u>3</u>
(G)	(H)	(I)	(J)

#### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>150</u>	<u>344</u>
(K)	(L)

#### Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>12</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

#### Establishment information

Your establishment name Wohlson Construction

Street 548 Steel Way

City Lancaster State PA Zip 17604

Industry description (e.g., Manufacture of motor truck trailers)  
Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 6 2 2 0

#### Employment information

Annual average number of employees 373

Total hours worked by all employees last year 733,353

#### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and, to the best of my knowledge the entries are true, accurate, and complete.

Adam Brown  
Company executive

Safety Director  
Title

(717)299-2500  
Phone

1/14/2019  
Date

# Attachment 3

OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2018



**U.S. Department of Labor**  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name Wohlson Construction

City Lancaster State PA

Identify the person		Describe the case		Classify the case		Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:									
(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	Death (G)	Days away from work (H)	Job transfer or restriction (I)	Other recordable cases (J)	Away From Work (days) (K)	On job transfer or restriction (days) (L)	(M) Injury (1)	Skin Disorder (2)	Respiratory Condition (3)	Poisoning (4)	Hearing Loss (5)	All other illnesses (6)
1		Foreman	1-17-18	Project site securing equipment	While trying to secure a strap on a trailer, the EE slipped and fell causing him to strike the pry bar and lacerate his forehead				x			x					
2		Carpenter	1-17-18	Walking across project	While carrying door frames, EE slipped and sustained injury to his right knee resulting in surgery		x			49	180	x					
3		Project Manager	2-13-18	Loading dock rear of building	EE trying to move pallet of tile and felt pain in lower back				x			x					
4		Superintendent	2-18-18	Main dining room	EE moving materials and felt pain in lower back		x			21		x					
5		Carpenter	4-11-18	Second floor hallway	EE moving materials and tripped resulting in left knee injury			x			55	x					
6		Temp Laborer	6-15-18	Project site cleaning around job boxes	While cleaning up around project site and job boxes, EE moved open job box and lid fell on finger			x			9	x					
7		Superintendent	7-2-18	Walking across project	While walking towards the building, EE tripped over concrete slab on grade and fell, injuring his right upper arm			x			59	x					
8		Carpenter	8-29-18	Interior building room	Using a chisel and hammer to remove hollow metal door frame, EE struck left finger with hammer causing injury			x			6	x					
9		Carpenter	9-7-18	Cottage renovation	When pushing drywall lift away from wall, top piece fell back to locked position closing on right ring finger			x			2	x					
10		Temp Laborer	10-1-18	Cottage renovation	Trimming piece of J-Channel while installing Soffit when knife slipped and cut his left thumb				x			x					
11		Foreman	10-5-18	Project site inspecting footers	While walking the project site to inspect footers, EE tripped and fell, landing awkwardly and extending his upper right arm		x			80		x					
12		Carpenter	10-22-18	Dining hall renovation	Cutting ram board flooring protection when knife slipped and caused a puncture between thumb and left pointer finger				x		23	x					
<b>Page totals</b>						<b>0</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>150</b>	<b>334</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

# Attachment 3

## OSHA's Form 300A (Rev. 01/2004)

### Summary of Work-Related Injuries and Illnesses

Year 2019



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

#### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>1</u>	<u>1</u>	<u>5</u>
(G)	(H)	(I)	(J)

#### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>22</u>	<u>155</u>
(K)	(L)

#### Injury and Illness Types

Total number of...  
(M)

(1) Injury	<u>7</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

#### Establishment information

Your establishment name Wohlsein Construction Company

Street 548 Steel Way

City Lancaster State PA Zip 17604

Industry description (e.g., Manufacture of motor truck trailers)  
Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 6 2 2 0

#### Employment information

Annual average number of employees 414

Total hours worked by all employees last year 823,242

#### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Adam Brown  
Company executive

Safety Director  
Title

717-299-2500

Phone

1/20/2020

Date

## Attachment 3



April 10<sup>th</sup>, 2019

Subject: Experience Modification Factors for Wohlsen Construction Company

To Whom It May Concern:

At the request of Wohlsen Construction Company, we are pleased to inform you of their Experience Modifier Ratio:

<b>Thomas Strudeman</b> <b>Zurich-American</b> <b>Insurance Group</b>	Effective Date:	<u>NCCI</u>	<u>PA</u>	<u>DE</u>	<u>NJ</u>
	04/01/2019:	1.12	1.106	0.936	0.888
Alternative Solutions Group Captives 1299 Zurich Way 10 Floor – North Bar 60196-1056 Telephone: 847-413-5193 Fax: 847-605-7605 <b>Thomas.Strudeman</b> @zurichna.com	04/01/2018:	1.27	1.035	0.898	0.917
	04/01/2017:	1.03	1.009	0.849	0.967

Please advise should you have additional questions or concerns.

Sincerely,

*Thomas Strudeman*

Thomas Strudeman

**Section T-1C Designated Critical Work: Qualifications, Experience and Past Performance****Experience and Past Performance**

For the Construction and Related Improvements to the Forum Building, Wohlsen Construction understands the importance of having the best team possible to successfully meet the goals of this unique and challenging project. To that end, Wohlsen has assembled a team of trade partners that all possess the experience and expertise to ensure exceptional results. The need to bring together a high functioning and collaborative team is critical for this project. The intense levels of specialized historical restoration require critical coordination with high expectations for quality control and safety on all levels. Understanding what is required to be successful is not new to Wohlsen. We are fortunate to have been selected as the builder of choice on many historic renovation projects in the recent past and understand the importance of having qualified and experienced specialty contractors as integrated partners in the process. Wohlsen has the experience in successfully completing projects with the historical nature of this project, as well as the coordination and completion at high levels for renovations to major office, library and theatrical venues.

Even before the issuance of the RFP and project documents, the team had been following the development of the project in the local news and reviewed the project determination for an RFP selection. Last fall we began meeting with potential trade partners to ensure we were preparing to include the best team. Upon issuance of the RFP and project documents, our approach was reinforced with the requirement to include Designated Critical Work Trade Partners for the proposal. We understood that selection of our Designated Critical Work Trade Partners was not going to be a process of reviewing pricing proposals and selecting the lowest qualified bidder after the fact, but rather assembling a team of collaborative and experienced partners.

Wohlsen began the process early on of identifying our potential Designated Critical Work Trade Partners and assembling our team. In addition to attending the Pre-proposal conference, Wohlsen Construction visited the Forum Building an additional four times to review the project conditions and meet with potential partners. This, in combination with our previous project experience with the potential trade partners, leads us to finalize our team.

The trade partners that Wohlsen has selected for this project are highly qualified and have the experience to meet and exceed the project requirements. We experience working with these firms on both a corporate level an individual level as well. Past working experience is not enough when it comes to the success of this project. Each of these Critical Trade Partners has been thoroughly vetted by our rigorous qualification process. In addition to their experience, we review their ability to meet our schedule with skilled craftspeople and their financial capacity. First-hand knowledge of these partners is also known by our planned management team and used to score a potential teammate. These partners have all worked directly or indirectly for one or more of our project management team.

In addition to our experience and interactions with potential trade partners, Wohlsen used the following criteria to select our team:

- Review Wohlsen Construction's subcontractor evaluations from past projects.
- Obtain subcontractor's financial information.
- Check references.
- Review safety program and safety record.
- Review related project experience of each candidate.
- Review the quality control plan of the contractors
- Review the subcontractors' workloads and which of their specific teams will be proposed.

We strongly believe that we have assembled the best possible Designated Critical Work team that will deliver an extremely high level of quality for this project. The following companies have been carefully selected to be part of the Wohlsen team.

### **Terrazzo**

Wohlsen has partnered with **Roman Mosaic and Tile Company** to perform the Terrazzo Repair and Refinishing scope of work as well as the new Terrazzo work for the project. Wohlsen has a long and successful history working with Roman Mosaic with over 12 active or completed projects in the last 5 years. This includes new terrazzo work at the Cecil County Public Library in Maryland as well as repair and refinishing work at the Harrisburg Amtrak Station, a National Historic Landmark. Roman Mosaic and Tile Co. have worked on many terrazzo projects throughout the state including many existing terrazzo projects in historical state buildings like this one. They recently installed the new terrazzo in all the new restrooms constructed in the Forum Building. They were also consulted about the work needed to restore the existing terrazzo in the Forum Building because of their reputation and expertise.

### **Interior Marble**

Wohlsen has partnered with **Lesher Inc.** to perform the Marble Repair, Cleaning, and Restoration scope of work on this project. Located in Middletown, PA outside of Harrisburg, Lesher Inc. has a longstanding history and expertise working in Harrisburg and the Capitol Complex, as well as several projects with the Wohlsen Project Team. At the St. Patrick Church in York, PA, Lesher was contacted to remove and reinstall a large stone altar. The original scope of work was to take the entire altar apart so that the base could be removed. However, as this would likely damage the altar Lesher came up with another plan. They lifted the top of the altar off the base using straps to allow the base to be removed.

To replace the altar top and remove the straps the Lesher lowered it onto a giant block of ice that melted to gently place the altar top onto its new base. In another example at the North Office Building in the Capitol Complex, Lesher brought in an entire sea container of travertine from Italy to remake damaged wall panels and moldings. First the travertine had to be identified and Lesher had to figure out its original origin so that more could be ordered from a quarry in Italy. Then, Lesher took four-inch-thick travertine slabs and mill molding into it to match the existing North Office Building molding as well as cut panels for the walls. The travertine was also stained to match exactly the existing marble in the North Office Building. It was a very complicated and difficult undertaking but the molding ended up matching perfectly. Wohlsen visited the project site several times and met with their President, Frank Lesher, as part of the selection process.

### **Decorative Painting & Millwork**

As the Wohlsen team began reviewing the scope of work and visiting the project site with the local conservation experts it became apparent that the best way to provide the high level of quality required of the project within the allotted time would be to assemble a team of the best local conservators for the Decorative Painting & Millwork. Wohlsen has partnered with **Johnson & Griffiths Studio, Albert Michaels Conservation, Inc., and B. R. Howard Conservation, Inc.** Each of the firms is highly qualified to execute all of the historic preservation components of the project on their own, but the amount of work and accelerated schedule made it clear that they could provide a much better product together, dividing and conquering the project, utilizing each firm's unique strengths and experience on separate components of the project, and coordinating their efforts along the way. This way allows each firm's highly trained, skilled workforce to be utilized together. Here is an outline of each of the individual firm's strengths as they pertain to this project:

**Johnson & Griffiths Studio** has been selected to perform Decorative Painting, Graining and Marbleizing, Gold and Aluminum Leafing, Wood Finishing, and Woodwork Repair and Restoration. They were selected for their experience with large and complex preservation projects, specific experience working on complex decorative painting projects, and on projects within the Forum building featuring the same historically significant architectural features that are found on this project. In addition, their experience working with the Capitol Preservation Committee and Department of General Services on projects within the Forum Building specifically, and throughout the PA State Capitol Complex in general was an important factor. Their Principal and former Partner at Albert Michaels has worked on multiple projects with Wohlsen at the Capital Complex. Their extensive experience with and knowledge of the materials and methods used on this project, specifically: wood restoration, decorative painting, and painting conservation is an asset to the Project Team. Johnson & Griffiths has also enlisted the services of The Gilders' Studio as a subcontractor to them, for their long successful resume of interior gilding projects. Their extensive experience working on historically significant interiors as well as experience working with other preservation firms on large scale decorative painting and gilding projects is a huge asset to the team. Finally, with a workforce and office within a mile of the Forum Building, Johnson & Griffiths will be able to provide the attention required for this project.

**Albert Michaels Conservation, Inc.** has been selected to perform Woodwork Repair and Restoration of the Main Lobby Desk. They were selected for their experience with large and complex preservation projects, as well as their familiarity working with the Capitol Preservation Committee and the Department of General Services. Albert Michaels has completed nine projects with Wohlsen at the Capital Complex and their experience and knowledge of the materials and methods that will be utilized on this project is an asset to the Project Team. Similarly, the proximity of their workforce will be an asset to the team in completing this work

**B. R. Howard Conservation, Inc.** has been selected to perform Woodwork Repair and Restoration in the State Library. They will also be performing the Interior Metal Restoration work required for the project. They were selected for their experience working on museum-quality conservation and preservation projects as well as their familiarity working on preservation and conservation projects with the Capitol Preservation Committee. Their highly skilled workforce and conservation studio/office space within proximity to the Forum Building is an important resource to the project and their experience and knowledge of the materials and methods that will be utilized on this project, specifically metal conservation and wood restoration.

### **Exterior Windows and Doors**

**Graboyes LLC** has been selected to perform the furnish and installation of Aluminum Windows by Graham Architectural Products. Graboyes was selected due to their extensive history of replacing windows in historic buildings, including two that had the same steel window design and were replaced with the same Graham window that we are offering for the Forum Building renovation. The Temple University Conwell/ Carnell Hall and The ICON Building at 1616 Walnut Street, Philadelphia both were done with the Graham Pomeroy replica window. 1616 Walnut received approval from the National Parks Service for the replacement design and the final results. Graboyes also has recently completed the replacement of 6,702 existing steel casement windows with Graham Windows at their historic Alden Park Apartments project. These custom replication design Graham Windows were also approved by the National Parks Service.

**Window Repairs & Restoration** has been selected to perform Steel Window Restoration. They have been selected due to their unique experience in the restoration of Steel Windows for historically significant projects. Their project experience includes working on several of Philadelphia's iconic buildings such as Independence Hall Tower, Masonic Temple, and the Fairmount Water Works.

**R. Alden Marshall & Associates LLC** has been selected to perform the Metal Restoration and Cleaning of the existing ornamental bronze entrance gates and doors as well as the modifications to existing refinished Auditorium doors for installation of new security devices. R. Alden Marshall is the pre-qualified bronze restoration specialist for the project. Wohlsen met their staff on and off-site to review the requirements for the project before selecting them for their team.

#### **Hazardous Material Removals in Historical Buildings**

**Power Component Systems, Inc (PCS)** has been selected to perform the Hazardous Material Removals in Historic Buildings scope of work. The PCS team has performed over thirty-five projects with Wohlsen in the last five years, including at the historically significant Wilbur Chocolate Factory in Lititz, PA and the Hill School Dining Hall in Pottstown, PA. In addition, their experience as a prequalified contractor with Penn State University as well as their experience in the Hershey-Harrisburg area completing the abatement and demolition of Jackson Towers as well as Founders Hall make them an excellent member of our team.

#### **Elevator**

**Hadfield Elevator** has been selected to perform Elevator Modernization work. Hadfield was selected for the experience in elevator modernization projects. Their recognition of the care and attention to detail required for this project was a deciding factor. Hadfield Elevator personnel have visited the site various times with the Wohlsen team and are very familiar with the scope of work. Their work experience includes projects such as the Renaissance Hotel-Pittsburgh, Townhouse Apartments - Harrisburg and the Navy Depot in Mechanicsburg.

# APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

## COVER SHEET

DGS Project Name Forum Building

DGS Project Number DGS - C-0948-0082

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☒ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Roman Mosaic and Tile Company

Address 2039 Mountain Rd., Manheim, Pa. 17545

Principal Office 1105 Saunders Ct., West Chester, Pa. 19380

Owner or Authorized Representative Douglas M. Wilczek / Operations Manager

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 118

b) How many years has the firm been doing business in proposed contract field? 118

Under what former names has the firm conducted business?

NA

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

<u>PA</u>	<u>MD</u>	<u>NJ</u>
<u>DE</u>	<u>MA</u>	<u>CT</u>

d) If the firm is a corporation, provide the following information:

Date of incorporation 2-19-1917

State of incorporation PA

President's name Michael Trevisan

Vice President's name(s) Kevin Trevisan

Secretary's name Sean Haggerty

Treasurer's name Sean Haggerty

e) If the firm is a partnership, provide the following information: NA

Date of formation \_\_\_\_\_

Type of partnership \_\_\_\_\_

Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information: NA

Date of formation \_\_\_\_\_

Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- |      |             |    |                   |
|------|-------------|----|-------------------|
| Year | <u>2018</u> | \$ | <u>35,700,000</u> |
| Year | <u>2017</u> | \$ | <u>36,200,000</u> |
| Year | <u>2016</u> | \$ | <u>34,600,000</u> |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 100%
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Terrazzo and Tile

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	<u>2017</u>	<u>0.91</u>
Year 2:	<u>2018</u>	<u>0.82</u>

Year 3:      2019      0.90

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:      2017      1.4

Year 2:      2018      .74

Year 3:      2019      .00

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:      2017      2.11

Year 2:      2018      3.7

Year 3:      2019      3.44

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3 - Not Applicable**

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

## Roman Mosaic and Tile Company

### Pittsburgh Airport Airside Terrazzo Project

Type	Terrazzo
Location	Pittsburgh, PA
Description of Project and Relevance to the Contract Work	Large terrazzo installation in an existing building that was occupied during construction.
Owner	Allegheny Airport Authority - Pittsburgh Int'l Airport Landslide Terminal 4th Fl Mezzanine PO Box 12370 Pittsburgh, PA 15231 (412) 472-3500
Bid/Proposal Price	\$2,431,832
Final Contract Price	\$2,361,395
Original Completion Date	10/31/2015
Actual Completion Date	10/16/2015
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

**Roman Mosaic and Tile Company****Bensalem High School**

Type	Terrazzo/Tile
Location	Bensalem, PA
Description of Project and Relevance to the Contract Work	Large terrazzo and tile project with a very aggressive schedule for completion.
Owner	Bensalem Township School District 3000 Donalle Dr. Bensalem, PA 19020 (215) 750-2800
Bid/Proposal Price	\$2,370,000
Final Contract Price	\$2,241,840
Original Completion Date	8/31/2017
Actual Completion Date	9/8/2017
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

**Roman Mosaic and Tile Company****Bayhealth Medical Center**

Type	Terrazzo
Location	Milford, DE
Description of Project and Relevance to the Contract Work	Large terrazzo project on a multi-level and phased Project.
Owner	Bayhealth Medical Center 640 South State Street Dover, DE 19901 (302) 674-4700
Bid/Proposal Price	\$600,200
Final Contract Price	\$671,174
Original Completion Date	10/31/2018
Actual Completion Date	9/30/2018
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2017



U.S. Department of Labor  
Occupational Safety and Health Administration  
Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>2</u>	<u>0</u>	<u>1</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>68</u>	<u>35</u>
(K)	(L)

### Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>3</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3844, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment Information

Your establishment name Roman Mosaic and Tile Co.

Street 1105 Saunders Court

City West Chester State PA Zip 19380

Industry description (e.g., Manufacture of motor truck trailers)  
Tile, Terrazzo, Marble & Mosaic Work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 3 4 0

### Employment Information

Annual average number of employees 141

Total hours worked by all employees last year 284,927

Sign here X K.T.

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Kevin Trevisan  
Company executive

Vice President  
Title

610-692-3100  
Phone

01/30/2018  
Date

**U.S. Department of Labor**  
Occupational Safety and Health Administration

## Log of Work-Related Injuries and Illness

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Form approved OMB no. 1218-0176

City West Chester State PA

Ident		Describe the case			Classify the case				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness:					
(A) Case No.	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:						(M)					
					Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
							Job transfer or restriction	Other recordable cases								
					(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
1	Shop Grinder	1/27	Manheim Shop	While moving a piece of terrazzo base Employee turned and strained his back		X			8	0	X					
2	Driver	9/7	Fort Meade ECBM	While unloading a truck the employee slipped and strained his knee		X			60	35	X					
3	Terrazzo Grinder	9/20	Lafayette Bldg Modernization	While cutting metal strips with a grinder it slipped and the grinding wheel cut his finger				X	0	0	X					
Page totals					0	2	0	1	68	35	3	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the

## Year 2018

**U.S. Department of Labor**  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	1	3
(G)	(H)	(I)	(J)

Total number of days away from work	Total number of days of job transfer or restriction
13	115
(K)	(L)

Total number of... (M)		
(1) Injury	5	(4) Poisoning
(2) Skin Disorder	0	(5) Hearing Loss
(3) Respiratory Condition	0	(6) All Other Illnesses
		0

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

Your establishment name Roman Mosaic and Tile Co

Street 1105 Saunders Ct

City West Chester State PA Zip 19380

Industry description (e.g., Manufacture of motor truck trailers)  
Tile, Terrazzo, Marble & Mosaic Work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 8 3 4 0

Annual average number of employees	134
------------------------------------	-----

Total hours worked by all employees last year	270,251
---	---------

Sign here. \_\_\_\_\_

**Knowingly falsifying this document may result in a fine.**

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Kevin Trevisan  
Company executive

Vice President  
Title

610-692-3100

---

Phone

01/29/2019  
Date

**U.S. Department of Labor**  
Occupational Safety and Health Administration

## Log of Work-Related Injuries and Illn

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Form approved OMB no. 1218-0176

City West Chester State PA

Describe the case					Classify the case											
(A) Case No.	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
					Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	(M) Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
							Job transfer or restriction	Other record-able cases								
					(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
1	Driver	07/05/2018	One Water St.	Moving drum loading truck strained left shoulder			X		0	31	X					
2	Tz Mechanic	07/21/2018	West Springfield High Schl	Moving a Mixer fell and sprained his left leg & strained low back		X			13	84	X					
3	Shop Supervisor	10/31/2018	MH Shop	Moving a pail of material lost his footing , fell and fractured ribs				X	0	0	X					
4	Tile Mechanic	12/17/2018	Wanamaker Lobby	While installing wall tile it fell off of the wall striking employee in the face next to the eye cutting it				X	0	0	X					
5	Tz Finisher	12/20/2018	VCU School of Allied Health	While lifting a trowel machine Jesus strained his back				X	0	0	X					
Page totals					0	1	1	3	13	115	5	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

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# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2019

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>5</u>	<u>0</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>44</u>
(K)	(L)

### Injury and Illness Types

Total number of... (M)			
(1) Injury	<u>5</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name Roman Mosaic and Tile Co.Street 1105 Saunders Ct.City West Chester State PA Zip 19380

Industry description (e.g., Manufacture of motor truck trailers)

Tile, Terrazzo, Marble & Mosaic Work

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 8 3 4 0

### Employment information

Annual average number of employees 142Total hours worked by all employees last year 290,452

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Kevin Trevisan  
Company executive

Vice President  
Title

610-692-3100

Phone

01/23/2020  
Date

Year 2019U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

## OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name Roman Mosaic and Tile Co.  
City West Chester State PA

Identify		Describe the case		Classify the case				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:						
(A) Case No.	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:						(M)					
					Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
					(G)	(H)	Job transfer or restriction	Other recordable cases	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
1	Terrazzo Finisher	1/23/19	Wawa #6005	Operating a Blastrac machine employee stepped into hole in the floor and fell to the ground spraining his knee and straining his back			X		0	12	X					
2	Warehouse Worker	4/15/19	West Chester Warehouse	Moving tile the employee strained right shoulder and cervical spine			X		0	8	X					
3	Terrazzo Finisher	5/8/19	Q Arena	Lifting a dust bag from a Separator employee strained his shoulder			X		0	4	X					
4	Shop Worker	7/17/19	Manheim Shop	Cutting foam knife the slipped and cut employees finger			X		0	11	X					
5	Tile Mechanic	9/9/19	Centre Square Lobby	Cutting tile and hand slipped cutting employees hand			X		0	9	X					
Page totals					0	0	5	0	0	44	5	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

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# APPENDIX G

## DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

### COVER SHEET

DGS Project Name Forum Building - Construction and Related Improvements

DGS Project Number DGS C-0948-0082 Phase 1

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☒ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm    Leshar, Inc.

---

Address    2400 Swatara Creek Road Middleotwn, PA 17057

---

Principal Office    2400 Swatara Creek Road Middleotwn, PA 17057

---

Owner or Authorized Representative    Frank Leshar

---

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 24

b) How many years has the firm been doing business in proposed contract field? 24

Under what former names has the firm conducted business?

None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Pennsylvania      \_\_\_\_\_  
\_\_\_\_\_

d) If the firm is a corporation, provide the following information:

Date of incorporation 6/1996  
State of incorporation PA  
President's name Frank Leshner  
Vice President's name(s) \_\_\_\_\_  
Secretary's name \_\_\_\_\_  
Treasurer's name \_\_\_\_\_

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_  
Type of partnership \_\_\_\_\_  
Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_  
Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- Year 2019 \$2139249
- Year 2018 \$ 2419302
- Year 2017 \$ 2262858
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 15%
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Stone Counter Fabrication - Stone Restoration

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record. **Attachment 2 - We did not have any claims or losses.**

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	<u>2017</u>	<u>91.20%</u>
Year 2:	<u>2018</u>	<u>89.90%</u>

Year 3:      2020              85.10%

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:      0              0

Year 2:      0              0

Year 3:      0              0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:      0              0

Year 2:      0              0

Year 3:      0              0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - no health or safety violations.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes      No X

- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes      No X

- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes      No X

- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes      No X

- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes ☐ No ☒

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes ☐ No ☒

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes ☐ No ☒

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes ☐ No ☒

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes ☐ No ☒

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes ☐ No ☒

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes ☐ No ☒

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes ☐ No ☒

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

**Lesher Inc.****North Office Building, Capitol Complex**

Type	Natural Stone, Quartz, Tile
Location	Harrisburg, PA
Description of Project and Relevance to the Contract Work	<p>Worked under two conservators.</p> <ul style="list-style-type: none"> <li>- Remade and installed missing historic wall panels and molding in matching travertine.</li> <li>- Cleaned travertine walls and repaired damage with epoxy resin and /or dutchmen.</li> <li>- Repaired and repolished all base trim in judge's chambers and courtroom.</li> <li>- Repaired threshold at courtroom doors.</li> <li>- Supplied new threshold to lobby.</li> </ul>
Owner	State Capitol (Albert Michaels)
Bid/Proposal Price	\$149,337
Final Contract Price	\$153090
Original Completion Date	08/31/2018
Actual Completion Date	08/31/2018
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

**Leshar Inc.**

**Forum Building – State Capitol**

Type	Natural Stone, Quartz, Tile
Location	Harrisburg, PA
Description of Project and Relevance to the Contract Work	<p><b>Marble Wall Panels</b>            Removed and reinstalled marble wall panels to allow installation of new HVAC system.</p> <ul style="list-style-type: none"> <li>- Concurrently repaired any damaged panels.</li> </ul> <p><b>Drinking Fountain</b></p> <ul style="list-style-type: none"> <li>- Installed a marble patch to match the existing marble to allow for installation of new drinking fountain.</li> </ul> <p><b>Law Library</b></p> <ul style="list-style-type: none"> <li>- Rosso Levanto marble at the base of the service desk.</li> <li>• Removed, repaired, and reinstalled 6 existing panels of 2cm Rosso Levanto marble.</li> <li>• Removed 1 four-foot existing panel of 2cm Rosso Levanto marble behind the service desk, and preserved as close to original for Capitol Preservation Committee.</li> <li>- Patched existing marble in Law Library.</li> <li>- Stained replacement marble pieces to match existing stone.</li> </ul>
Owner	State Capitol (ECI Construction)
Bid/Proposal Price	\$23,790
Final Contract Price	\$23,790
Original Completion Date	08/31/2015
Actual Completion Date	08/31/2015
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

**Leshar Inc.****Capitol Building**

Type	Natural Stone, Quartz, Tile
Location	Harrisburg, PA
Description of Project and Relevance to the Contract Work	<p><b>Repaired historic fireplace in the Governor's office.</b></p> <p><b>Repaired Mercer tile mosaics.</b></p> <ul style="list-style-type: none"> <li>- Grout repair, tile replacement, akemi repairs, &amp; tile sealant at North Wing, Rotunda, South Hyphen, &amp; South Wing.</li> </ul> <p><b>Repaired Mercer field tile.</b></p> <ul style="list-style-type: none"> <li>- Repaired columns and removed graffiti.</li> <li>- Cleaned the Grand Staircase. <ul style="list-style-type: none"> <li>• 25 Treads with a landing</li> </ul> </li> <li>- Cleaned steps at Annex Building at Capitol.</li> <li>- Senate offices <ul style="list-style-type: none"> <li>• Took down historic marble panels for plumbing work and reinstalled.</li> </ul> </li> <li>- Room 402 <ul style="list-style-type: none"> <li>• Removed and reinstalled marble wainscot wall.</li> </ul> </li> <li>- Repaired grout in Rotunda and House &amp; Senate Wings.</li> </ul>
Owner	State Capitol (Albert Michaels)
Bid/Proposal Price	\$8115
Final Contract Price	\$8115
Original Completion Date	10/01/2016
Actual Completion Date	09/20/2016
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

Policy Number	Insured	Agent Name	Effect Date	Expire Date	Cancel Date	Med Only	Number Of Losses					Reserves	Payments	Recoveries	Incurred
							LT	Auto	Injury	Property	Total	Open	Litigation	In	
WC3700979	Leshar Inc	Independent Brokers of America, Inc.	04/21/18	04/21/19		0	0	0	0	0	0	0	0	0	0.00
WWC3276052	Leshar Inc	Independent Brokers of America, Inc.	04/21/17	04/21/18		0	0	0	0	0	0	0	0	0	0.00
WWC3409881	Leshar Inc	Independent Brokers of America, Inc.	04/21/19	04/21/20		0	0	0	0	0	0	0	0	0	0.00
Number of Policies															3
													0	0	0.00
													0	0	0.00

# **APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT**

## **COVER SHEET**

DGS Project Name Forum Building - Construction and Related Improvements

DGS Project Number DGS C - 0948 - 0082

**DESIGNATED CRITICAL WORK: For proper evaluation, the Proposer MUST submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. NOTE: The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.**

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☒ Decorative Painting
- ☐ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Johnson & Griffiths Studio, LLC

Address 1004 Green Street, Harrisburg, PA 17102

Principal Office Johnson & Griffiths Studio 1004 Green Street, Harrisburg, PA 17102

Owner or Authorized Representative Jeffrey B. Johnson, Principal

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 12

b) How many years has the firm been doing business in proposed contract field? 12

Under what former names has the firm conducted business?

None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

<u>Pennsylvania</u>	<u>District of Columbia</u>	_____
_____	_____	_____

d) If the firm is a corporation, provide the following information:

Date of incorporation \_\_\_\_\_  
State of incorporation \_\_\_\_\_  
President's name \_\_\_\_\_  
Vice President's name(s) \_\_\_\_\_  
Secretary's name \_\_\_\_\_  
Treasurer's name \_\_\_\_\_

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_  
Type of partnership \_\_\_\_\_  
Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_  
Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

Johnson & Griffiths Studio, LLC is a Limited Liability Company  
Jeffrey B. Johnson, Principal

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- |      |      |              |
|------|------|--------------|
| Year | 2019 | \$ \$210,000 |
| Year | 2018 | \$ \$327,200 |
| Year | 2017 | \$ \$250,000 |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 90%
- c) List the categories of work that the firm normally performs with its own forces on similar projects.  
Decorative Painting, Wood Restoration, Painting Conservation

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record. **Attachment 2** - Less than 10 employees - not required.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1: \_\_\_\_\_

Year 2: \_\_\_\_\_

Year 3: \_\_\_\_\_

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2019 0

Year 2: 2018 0

Year 3: 2017 0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: \_\_\_\_\_ 0

Year 2: \_\_\_\_\_ 0

Year 3: \_\_\_\_\_ 0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - Not Applicable

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

## Attachment 1

Below are three (3) detailed decorative painting and mural conservation project descriptions for relevant projects similar in size and scope to the Contract Work.

### 1. DGS 948-76.1 Limited Interior & Exterior Renovations to the Forum Building, PA State Capitol Complex – Forum Auditorium Conservation of the Ceiling and Wall Murals Harrisburg, PA



Above: Johnson & Griffiths conservation team members conducting conservation treatments on the Forum Auditorium ceiling mural.

Johnson & Griffiths (J&G) conducted the conservation treatments to stabilize and repair areas of actively delaminating canvas and plaster on the wall and ceiling murals in the Pennsylvania State Forum Auditorium, within the State Capitol Complex in Harrisburg, PA.

The **conservation of the ceiling murals** performed by J&G in the Forum Auditorium is directly relevant to the **conservation of the decorative painting** work to be done under **DGS-C-0948-0082** in terms of scale, importance of the artwork, materials, and the fact that the artwork is in the Forum Building. The work also is relevant in that the conservation treatments conducted on the Forum Auditorium murals under **DGS 948-76.1** required careful coordination and cooperation, under a very tight schedule, with the other contractors and trades working in the auditorium.

The project work included the emergency stabilization of actively delaminating paint and canvas, as well as the consolidation and stabilization of the plaster substrate on isolated areas of the walls and ceiling. The work also included the assessment of current conditions of the artwork and substrate, assessment of the effectiveness of previous conservation treatments, and recommendations for future treatments for the long term preservation of the artwork.

## Attachment 1

### Project Owner Representative Contact Information:

Bruce Johnson, AIA, LEED AP  
Murphy & Dittenhafer Architects  
228 West Market Street  
York, PA 17401  
brj@murphdittarch.com  
717-848-8627

Subcontract bid/proposal price: \$95,000  
Final subcontract price, after change orders: \$111,050



Above: One of the scaffolds set at the location of emergency stabilization conservation treatments on the Forum Ceiling mural. The scaffold needed to be moved to four different locations during the project, and the moves had to be coordinated with other contractors working on the floors of the auditorium.

# Attachment 1

## 2. Rittenhouse Plaza Lobbies Restoration

Decorative Painting, Plaster Restoration, Wood Restoration, Metals Restoration  
Philadelphia, PA



Above: The Main Lobby of the Rittenhouse Plaza after plaster restoration, decorative painting, and wood restoration.

### Project Description:

Johnson & Griffiths Studio restored the decorative plaster ceiling and historic finishes to their original 1928 splendor in the public lobbies of the Rittenhouse Plaza in Philadelphia, PA.

The **restoration of the decorative paint and plaster** performed by J&G in the lobbies of the Rittenhouse Plaza in Philadelphia, PA is directly relevant to the **restoration of plaster and decorative painting** work to be done under **DGS-C-0948-0082** in terms of scale, materials, complexity, and similar time period of the original decoration. The Rittenhouse Plaza project is also relevant to the Forum project in that the work was conducted within a still-occupied apartment building. Public and tenant access had to remain open for the duration of the project. We had to remain constantly vigilant in isolating our work environment from the public, to prevent their exposure to lead paint, dust, and solvents.

The project work on the Lobbies of the Rittenhouse Plaza involved initial in-depth microscopic analyses and exposures of the original c.1926 decorative finishes. The definition of the ceiling decoration had become obscured over the years from clumsy repairs to the water damaged plaster and the accumulation of multiple layers of paint. We painstakingly removed and/or consolidated much of the flaking and unstable paint from the ornate, low-relief, decorative plaster ceiling of the main lobby, then we consolidated areas of damaged plaster. New plaster was integrated at areas of loss and hand-sculpted to match adjacent ornament. The historic, decorative polychrome painted and gilded finishes were then replicated, based off of the historic paint analyses.

## Attachment 1

The original woodwork throughout the lobbies was also restored, and the faux bronze finish on the ornate decorative iron grills was replicated.

In 2014 the project won a Preservation Achievement Grand Jury Award from the Philadelphia Preservation Alliance.

### **Project Owner Representative Contact Information:**

John H. Cluver, AIA, LEED AP  
Partner  
Voith & Mactavish Architects LLP  
2401 Walnut Street, 6th Floor  
Philadelphia, PA 19103  
cluver@vma1.com  
215-545-4544

**Subcontract bid/proposal price:** \$201,675  
**Final subcontract price, after change orders:** \$201,675



Above: Details of the lobby ceilings of the Rittenhouse Plaza after plaster restoration, decorative painting and gilding to match the historic, c. 1928 finishes

## Attachment 1

### 3. Eugene Savage Mural Conservation – Finance Building, PA Capitol Complex Mural Conservation Harrisburg, PA



Above: J&G team members conducting final in-painting at areas of loss and old damage during the conservation treatments on the Eugene Savage mural in the South Lobby of the Finance Building, PA State Capitol Complex.

#### Project Description:

Johnson & Griffiths Studio (J&G) conserved the Eugene Savage mural on the ceiling of the South lobby of the PA Finance Building. The work included removing years of atmospheric grime; consolidating and stabilizing detached areas of plaster substrate; consolidating and stabilizing loose paint and canvas; in-painting areas of loss; and applying new conservation varnish.

The **conservation of the ceiling mural** performed by J&G in the South Lobby of the PA State Finance Building is directly relevant to the **conservation of the decorative painting** work to be done under **DGS-C-0948-0082** in terms of scale, importance of the artwork, materials, and the fact that the artwork is in the PA Capitol Complex.

Project work included conducting thorough testing to determine the condition of the mural, and to develop the most effective and appropriate treatment to preserve the artwork. The conservation treatment included: the careful and sensitive removal of years of dark atmospheric grime that had obscured the true richness of Eugene Savage's original artwork; sounding, stabilizing, and consolidating areas of deteriorated plaster substrate and canvas; in-filling areas of paint loss; in-painting areas of damage and paint loss; then applying a protective final conservation varnish.

#### Project Owner Representative Contact Information:

## Attachment 1

David Craig, Executive Director  
PA Capitol Preservation Committee  
Room 630 Main Capitol  
Harrisburg, PA 17120  
[dcraig@cpc.state.pa.us](mailto:dcraig@cpc.state.pa.us)  
717-783-6484

Subcontract bid/proposal price: \$46,500  
Final subcontract price, after change orders: \$46,500



Above: Eugene Savage mural after conservation in the South Lobby of the Finance Building, PA State Capitol Complex.

## Loss Run



This report may include reserve information for open claims. Reserves are estimates intended to reflect potential claim outcomes based on information known to The Hartford at the time the reserve is established. Reserves are subject to change, and may not be relied upon as a guarantee of payment by The Hartford. This data is current as of the date indicated on the report.

[Print](#)[Download CSV](#)[Search Again](#)

**NOTE: Allocated Expenses for Workers' Comp claims are displayed for informational purposes only and are not included in the Total Incurred amounts.**

Losses are net of deductible recoveries.

**Printing Tip:** Set your page orientation to landscape for best results.

Name Insured:	Johnson & Griffiths Studio Llc Harrisburg , Pa	Report Period:	02/20/2015 to 02/19/2020	Date Produced:	02/20/2020
Policy:	044WEC BP3649 01/01/2020 - 01/01/2021	LOB:		Valued as of:	02/20/2020
Producer:	Independent Bkrs Of Amer Inc/phs Hershey , Pa	Producer Code:	419765	Producing Regional:	Lancaster

<b>SEL CUSTOMER-WORKERS' COM</b>	<b>Policy:</b>	<b>44WEC BP3649</b>	<b>Policy Term:</b>	<b>01/01/2016 - 01/01/2017</b>
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No Claims for this policy

<b>SEL CUSTOMER-WORKERS' COM</b>	<b>Policy:</b>	<b>44WEC BP3649</b>	<b>Policy Term:</b>	<b>01/01/2017 - 01/01/2018</b>
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No Claims for this policy

<b>SEL CUSTOMER-WORKERS' COM</b>	<b>Policy:</b>	<b>44WEC BP3649</b>	<b>Policy Term:</b>	<b>01/01/2018 - 01/01/2019</b>
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No Claims for this policy

<b>SEL CUSTOMER-WORKERS' COM</b>	<b>Policy:</b>	<b>44WEC BP3649</b>	<b>Policy Term:</b>	<b>01/01/2019 - 01/01/2020</b>
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No Claims for this policy

<b>SEL CUSTOMER-WORKERS' COM</b>	<b>Policy:</b>	<b>44WEC BP3649</b>	<b>Policy Term:</b>	<b>01/01/2020 - 01/01/2021</b>
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No Claims for this policy

# APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

## COVER SHEET

DGS Project Name Forum Building- Construction and Related Improvements

DGS Project Number DGS C-0948-00082 Phase 1.1

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☒ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Graboyes, LLC

Address 4050 S. 26th St, Suite 160, Philadelphia, Pa 19112

Principal Office Same as above

Owner or Authorized Representative Ellis G. Guiles

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 34

b) How many years has the firm been doing business in proposed contract field? 34

Under what former names has the firm conducted business?

Graboyes Commercial Window Company

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c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

<u>Pa</u>	<u>NJ</u>	<u>NY</u>
<u>MD</u>	<u>DE</u>	<u>VA</u>

d) If the firm is a corporation, provide the following information:

Date of incorporation 1984

State of incorporation Pennsylvania

President's name Ellis Guiles

Vice President's name(s) Laura Duran Guiles, Lou Filippone, Bob Gushue

Secretary's name Bob Gushue

Treasurer's name Bob Gushue

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_

Type of partnership \_\_\_\_\_

Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_

Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

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## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- |      |      |                |
|------|------|----------------|
| Year | 2019 | \$ 18,800,000  |
| Year | 2018 | \$ 13, 400,000 |
| Year | 2017 | \$ 16,000,000  |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 95
- c) List the categories of work that the firm normally performs with its own forces on similar projects.
- Metal Windows, glass and glazing, Doors and entrances

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**      see attachments
- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:
- |         |           |       |
|---------|-----------|-------|
| Year 1: | 2019/2020 | 0.701 |
| Year 2: | 2018/2019 | 0.906 |

Year 3:      2017/2018      1.006

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:      2019      0

Year 2:      2018      0

Year 3:      2017      2.83

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:      2019      2.07

Year 2:      2018      3.34

Year 3:      2017      2.83

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - None.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

A handwritten signature in black ink, appearing to read "Ellen G. Gub". The signature is fluid and cursive, with the first name "Ellen" and last name "Gub" being clearly legible, and "G." as an initial.

Date: January 20, 2020

<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>Temple Univ, Conwell/Carnell Hall</b>	Window replacement/ Occupied office	Phila. PA	
<i>Description and relevance</i>			
Replacement of 736 windows, replicating the original window system. Original window design was Steel double hung of the same design as Forum Building. The existing window frame was left in place and covered.			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Daniel Beerhalter	E.P. Guidi, Inc (GC)	267-440-0410	<a href="mailto:dbeerhalter@epguidi.com">dbeerhalter@epguidi.com</a>
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
\$2,280,200	\$2,271,650	11/1/2017	10/15/2017
<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>Alden Park Apartments</b>	Window replacement/ Occupied apartment buildings	Phila. PA	
<i>Description and relevance</i>			
Replacement of 6,702 windows replicating existing system, steel casement windows -The existing windows were not at all similar to those in the Forum building but we worked with Graham Arch. prod to develop a custom replication design that was accepted by the National Park Service. received			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Eric Comp	L3C (owner) /Briarwood Const	215-278-9681 ext 151	<a href="mailto:ecomp@briarwoodcm.com">ecomp@briarwoodcm.com</a>
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
\$12,600,000	\$12,842,299	11/30/2017	9/10/2017
<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>UPENN- Perelman Center</b>	Window replacement-Building renovation	Phila. PA	
<i>Description and relevance</i>			
Replacement of 197 windows replicating the original window system. Original window design was a steel double hung of a similar design to the windows in the Forum Building-UPENN Architectural/ Historic reviewed and approved			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Brian McGillin	Hunter Roberts (GC)	215-832-4309	<a href="mailto:bmcgillin@hunterrobertscg.com">bmcgillin@hunterrobertscg.com</a>
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
\$652,600	\$637,085	dynamic construction schedule	7/1/2017
<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>1342 Chestnut Street/Griffin Building</b>	Window replacement-Building renovation	Phila. PA	
<i>Description and relevance</i>			
Replacement of 1,071 windows replicating existing system. National Park Service approval received			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Michael Cassidy	MRP Realty (owner's rep.)	(202) 204-4942	<a href="mailto:mcassidy@mrprealty.com">mcassidy@mrprealty.com</a>
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
\$2,450,000	\$2,505,584	dynamic construction schedule	3/15/2016
<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>1616 Walnut Street/ ICON Building</b>	Window replacement-Building renovation	Phila. PA	
<i>Description and relevance</i>			
Replacement of 1,283 windows replicating original system-Original window design of 158 windows on the front elevation of the building were steel double hung of the same design as Forum Building- National Park Service approval received			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Doug Collins	TPSi (owner's rep)	(202) 365-2061	<a href="mailto:doug@tecprop.com">doug@tecprop.com</a>
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
\$2,793,660	\$2,992,025	dynamic construction schedule	10/31/2013

<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>PA Department of Health &amp; Welfare</b>	Window replacement/ Occupied office	Harrisburg, PA	
<i>Description and relevance</i>			
Replacement of 688 windows designed for historic replication of the original windows. The original windows were a bi-fold casement design, not similar to the windows in the Forum building. A custom application of a fixed window system was used to mimic the sight lines of the original windows.			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Keith Baker	Siemens (GC)	(717) 697-4656 ext 124	keith.baker@siemens.com
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
\$4,180,792	\$4,214,292		12/31/2008
<i>Project name</i>	<i>Type of project</i>	<i>Location</i>	
<b>PA Department of Labor &amp; Industries</b>	Window replacement/ Occupied office	Harrisburg, PA	
<i>Description and relevance</i>			
Replacement of 2,124 windows designed for historic replication of the original windows. The original windows were a bi-fold casement design, not similar to the windows in the Forum building. A custom application of a fixed window system was used to mimic the sight lines of the original windows.			
<i>Owner's rep familiar</i>	<i>Organization</i>	<i>phone</i>	<i>email</i>
Keith Baker	Siemens (GC)	(717) 697-4656 ext 124	keith.baker@siemens.com
<i>Original Contract value</i>	<i>Final Contract value</i>	<i>Completion date scheduled</i>	<i>Completion date actual</i>
combined with above contract			

## Log of Work-Related Injuries and Illnesses

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.



Year 20 / 9

**U.S. Department of Labor**  
**Occupational Safety and Health Administration**

Form approved OMB no. 1218-0176

Establishment name

Graboyes, LLC

City Philadelphia State PA

Identify the person			Describe the case			Classify the case			Enter the number of days away from work or job transfer or restriction			Check the "injury" column or choose one type of illness:					
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Other recordable cases	(K) Away from work	(L) On job transfer or restriction	(M) Injury	(N) Skin disorder	(O) Respiratory condition	(P) Poisoning	(Q) Hearing loss	(R) All other illnesses
1	Robert Royal	Carpenter	5/17 month/day	Virtus Center	Contusion on left forearm	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			/ month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								

# Summary of Work-Related Injuries and Illnesses



Year 20 19

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

## Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	1	0
(G)	(H)	(I)	(J)

## Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	4
(K)	(L)

## Injury and Illness Types

Total number of ...	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(M)	1	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

## Establishment information

Your establishment name Graboyes LLC  
Street 4050 S 26TH St, Suite 100  
City Philadelphia State PA ZIP 19112

Industry description (e.g., Manufacturing of motor truck trailers) Glazing and building controls  
Standard Industrial Classification (SIC), if known (e.g., 3715) \_\_\_\_\_

OR

North American Industrial Classification (NAICS), if known (e.g., 336212) 238900

Employment information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 46  
Total hours worked by all employees last year 96,515

## Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Robert Graboyes VP Finance  
Company executive  
Title  
Phone (215) 635-8810  
Date 1/18/2020

# OSHA's Form 301

## Injury and Illness Incident Report

This *Injury and Illness Incident Report* is one of the first forms you must fill out when a recordable work-related injury or illness has occurred. Together with the *Log of Work-Related Injuries and Illnesses* and the accompanying *Summary*, these forms help the employer and OSHA develop a picture of the extent and severity of work-related incidents.

Within 7 calendar days after you receive information that a recordable work-related injury or illness has occurred, you must fill out this form or an equivalent. Some state workers' compensation, insurance, or other reports may be acceptable substitutes. To be considered an equivalent form, any substitute must contain all the information asked for on this form.

According to Public Law 91-596 and 29 CFR 1904, OSHA's recordkeeping rule, you must keep this form on file for 5 years following the year to which it pertains.

If you need additional copies of this form, you may photocopy and use as many as you need.

Completed by Robert Gushue

Title VP Finance

Phone 215.625.8810 Date 6.3.19

Public reporting burden for this collection of information is estimated to average 22 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Persons are not required to respond to the collection of information unless it displays a current valid OMB control number. If you have any comments about this estimate or any other aspects of this data collection, including suggestions for reducing this burden, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-5644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

### Information about the employee

- 1) Full name Robert Royal
- 2) Street 815 Tatum St
- City Woodbury State NJ ZIP 08096
- 3) Date of birth 11.5.1982
- 4) Date hired 7.23.2013
- 5) ☒ Male ☐ Female

### Information about the physician or other health care professional

- 6) Name of physician or other health care professional Isaac Yoda

- 7) If treatment was given away from the worksite, where was it given?

Facility Patient First

Street 630 Montez Pike

City Woodbury State NJ ZIP 08096

- 8) Was employee treated in an emergency room?

☐ Yes ☒ No

- 9) Was employee hospitalized overnight as an in-patient?

☐ Yes ☒ No

### Information about the case

- 10) Case number from the Log 1 (Transfer the case number from the Log after you record the case.)
- 11) Date of injury or illness 5.7.19
- 12) Time employee began work 7:00 AM/PM
- 13) Time of event 9:00 AM/PM ☐ Check if time cannot be determined

- 14) What was the employee doing just before the incident occurred? Describe the activity, as well as the tools, equipment, or material the employee was using. Be specific. Examples: "climbing a ladder while carrying roofing materials"; "spraying chlorine from hand sprayer"; "daily computer key-entry."

Installing window from inside building

- 15) What happened? Tell us how the injury occurred. Examples: "When ladder slipped on wet floor, worker fell 20 feet"; "Worker was sprayed with chlorine when gasket broke during replacement"; "Worker developed soreness in wrist over time."

Debris fell from above outside. Debris, a brick, struck employee's left forearm

- 16) What was the injury or illness? Tell us the part of the body that was affected and how it was affected; be more specific than "hurt," "pain," or "sore." Examples: "strained back"; "chemical burn, hand"; "carpal tunnel syndrome."

Contusion of left forearm.

- 17) What object or substance directly harmed the employee? Examples: "concrete floor"; "chlorine"; "radial arm saw." If this question does not apply to the incident, leave it blank.

Brick

- 18) If the employee died, when did death occur? Date of death \_\_\_\_/\_\_\_\_/\_\_\_\_

# Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.



**U.S. Department of Labor**  
**Occupational Safety and Health Administration**

Form approved OMB no. 1218-0176

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name

City Philadelphia

Identify the person		Describe the case			Classify the case										Enter the number of days the injured or ill worker was:	Check the "injury" column or choose one type of illness:		
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	Remained at Work		All other illnesses										
						Death	Days away from work	Job transfer or restriction	Other recordable cases	Away from work	On job transfer or restriction	(M)	(1)	(2)	(3)	(4)	(5)	(6)
01	Glenn Laypo	Jarney	10/25 month/day	Cristo Rey	Hand laceration thru gear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(K) 0 days	(L) 0 days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# Summary of Work-Related Injuries and Illnesses



Year 20 1 8

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

## Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0 (G)	0 (H)	0 (I)	1 (J)

## Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0 (K)	0 (L)

## Injury and Illness Types

Total number of ... (M)	(1) Injuries	(4) Poisonings
	1	0
	(2) Skin disorders	(5) Hearing loss
	0	0
	(3) Respiratory conditions	(6) All other illnesses
	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about this estimate of burden, including suggestions for reducing the burden, write to Washington Headquarters Service, Paperwork Project Team, Washington, DC 20503. Send comments to the Office of Management and Budget, Paperwork Project Team, Washington, DC 20503.

## Establishment information

Your establishment name Graboyes LLC  
Street 4050 S 26th St Ste 160  
City Philadelphia State PA ZIP 19112  
Industry description (e.g., Manufacture of motor truck trailers) Glazing Installation  
Standard Industrial Classification (SIC), if known (e.g., 3715) \_\_\_\_\_  
OR \_\_\_\_\_  
North American Industrial Classification (NAICS), if known (e.g., 336212) \_\_\_\_\_

## Employment information

(If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 30  
Total hours worked by all employees last year 59802

## Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Robert J. Fiala VP Fin  
Company executive Title  
215-625-8810 x 113 Phone  
2/18/2018 Date

# Injury and Illness Incident Report

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

This *Injury and Illness Incident Report* is one of the first forms you must fill out when a recordable work-related injury or illness has occurred. Together with the *Log of Work-Related Injuries and Illnesses* and the accompanying *Summary*, these forms help the employer and OSHA develop a picture of the extent and severity of work-related incidents.

Within 7 calendar days after you receive information that a recordable work-related injury or illness has occurred, you must fill out this form or an equivalent. Some state workers' compensation, insurance, or other reports may be acceptable substitutes. To be considered an equivalent form, any substitute must contain all the information asked for on this form.

According to Public Law 91-596 and 29 CFR 1904, OSHA's recordkeeping rule, you must keep this form on file for 5 years following the year to which it pertains.

If you need additional copies of this form, you may photocopy and use as many as you need.

Completed by Robert Bourque  
Title VP Finance Date 10.15.18  
Phone 215.695.8810

## Information about the employee

- 1) Full name Stephen Laypo
- 2) Street 918 Bellevue Ave State PA ZIP 19047
- City Helmerville
- 3) Date of birth 4.27.57
- 4) Date hired 1.1.1990
- 5) ☒ Male ☐ Female

## Information about the physician or other health care professional

- 6) Name of physician or other health care professional Temple
- 7) If treatment was given away from the worksite, where was it given?  
Facility Temple Univ. Hospital  
Street 3401 N Broad St  
City Philadelphia State PA ZIP 19140

- 8) Was employee treated in an emergency room?  
☒ Yes ☐ No
- 9) Was employee hospitalized overnight as an in-patient?  
☐ Yes ☒ No

## Information about the case

- 10) Case number from the Log 2018-06 (Transfer the case number from the Log after you record the case.)
- 11) Date of injury or illness 10.23.18
- 12) Time employee began work 7:00 AM/PM
- 13) Time of event 10:00 AM/PM ☐ Check if time cannot be determined
- 14) What was the employee doing just before the incident occurred? Describe the activity, as well as the tools, equipment, or material the employee was using. Be specific. Examples: "climbing a ladder while carrying roofing materials"; "spraying chlorine from hand sprayer"; "daily computer key-entry."  
Handling glass
- 15) What happened? Tell us how the injury occurred. Examples: "When ladder slipped on wet floor, worker fell 20 feet"; "Worker was sprayed with chlorine when gasket broke during replacement"; "Worker developed soreness in wrist over time."  
Glass cut through safety gear injuring hand
- 16) What was the injury or illness? Tell us the part of the body that was affected and how it was affected; be more specific than "hurt," "pain," or "sore." Examples: "strained back"; "chemical burn, hand"; "carpal tunnel syndrome."  
Laceration requiring 6 stitches
- 17) What object or substance directly harmed the employee? Examples: "concrete floor"; "chlorine"; "radial arm saw." If this question does not apply to the incident, leave it blank.  
5/935
- 18) If the employee died, when did death occur? Date of death \_\_\_\_/\_\_\_\_/\_\_\_\_

Location: 18-000e Cristo Rey 5218 N. Broad St Philadelphia

# Log of Work-Related Injuries and Illnesses

**U.S. Department of Labor**  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

State PA

State PA

Page totals

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

# OSHA's Form 300A

## Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35. In OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0 (G)	1 (H)	0 (I)	0 (J)

### Number of Days

Total number of days of job transfer or restriction	Total number of days away from work
0 (K)	10 (L)

### Injury and Illness Types

Total number of... (M)	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) All other illnesses
	1 0	0	0	0	0

### Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this



Year 2017

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

### Establishment information

Your establishment name Graboyes LLC  
Street 4050 S 26th Street  
City Philadelphia State PA Zip 19112  
Industry description (e.g., Manufacture of motor truck trailers)  
Glaziers  
Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 7 5 1

### Employment information

Annual average number of employees 34  
Total hours worked by all employees last year 70682

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Albert C Ellet  
Company executive  
215-625-8810  
Phone  
1/3/2018  
Date



## Pennsylvania Compensation Rating Bureau

United Plaza Building • Suite 1500  
30 South 17th Street • Philadelphia, PA 19103-4007  
(215)568-2371 • FAX (215)564-4328 • www.pcrb.com

### PA EXPERIENCE RATING MODIFICATION

<b>File Number:</b>	2730589	<b>County:</b>	PHILADELPHIA
<b>Experience Mod:</b>	0.701	<b>Address:</b>	4050 S 26TH ST STE 160
<b>XREF:</b>			PHILADELPHIA PA 19112
<b>Issue Date:</b>	10/08/2019	<b>Effective Term:</b>	01/01/2020 - 01/01/2021
<b>Card Number:</b>	1		
<b>Governing Class Code:</b>	0666		
<b>Employer Name:</b>	GRABOYES LLC		

Modification History	Effective Date
0.901	01/01/2019
1.019	01/01/2018
1.006	01/01/2017
0.805	01/01/2016

Governing Class Code	Rating Value	Description
651	4.47	CARPENTRY - COMMERCIAL
666	5.29	PLATE GLASS INSTALLATION
951	.20	SALESPERSON - OUTSIDE
953	.08	OFFICE

# APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

## COVER SHEET

DGS Project Name General Construction Phase 1 (Forum Building)

DGS Project Number C-0948-0082 PHASE 1.1

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☒ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm R. Alden Marshall & Associates LLC

Address 424 7th St, New Cumberland, PA 17070

Principal Office 424 7th St, New Cumberland, PA 17070

Owner or Authorized Representative Robert Marshall

***We have been prequalified by the Architect and listed so in section 05 90 00 of the specification plans.***

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 35

b) How many years has the firm been doing business in proposed contract field? 35

Under what former names has the firm conducted business?

None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

<u>Pennsylvania</u>	<u>Texas</u>	<u>Louisiana</u>
_____	_____	_____

d) If the firm is a corporation, provide the following information:

Date of incorporation \_\_\_\_\_  
State of incorporation \_\_\_\_\_  
President's name \_\_\_\_\_  
Vice President's name(s) \_\_\_\_\_  
Secretary's name \_\_\_\_\_  
Treasurer's name \_\_\_\_\_

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_  
Type of partnership \_\_\_\_\_  
Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation 11/4/2009  
Name of owner Robert Alden Marshall

g) If the form of the firm is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- Year 2019 \$ 290,000
- Year 2018 \$ 450,000
- Year 2017 \$ 270,000
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 100
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Metal restoration, sculpture restoration, mural restoration, gilding

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

**See attached Technical Submittal - Section 2 and Abridged Project List**

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

**Attachment 2 - We have had no losses, claims or injuries in the past 3 years.**

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1: 0

Year 2: 0

Year 3:        0        \_\_\_\_\_

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:        0        \_\_\_\_\_

Year 2:        0        \_\_\_\_\_

Year 3:        0        \_\_\_\_\_

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:        0        \_\_\_\_\_

Year 2:        0        \_\_\_\_\_

Year 3:        0        \_\_\_\_\_

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - No health or safety violations within 3 years.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

**Attachment 5** - Not applicable based on 'no' responses.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_\_ No X
- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_\_ No X
- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_\_ No X
- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?  
Yes \_\_\_\_ No X
- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

# Pennsylvania State Capitol Complex, Harrisburg, PA

*Four consecutive 5 Year maintenance contracts plus numerous total restoration contracts.*

*National Historic Landmark.*

*Contact: David Craig, Executive Director, Capitol Preservation Committee, Main Capitol Building, (717) 783-6484. Joseph Sorrentino, Architect for the Capitol Preservation Committee, Main Capitol Building, Ph: 215-218-4881.*

## **Bronze Conservation and Maintenance of Bronze Art, Fixtures and Doors at The PA State Capitol Complex.**



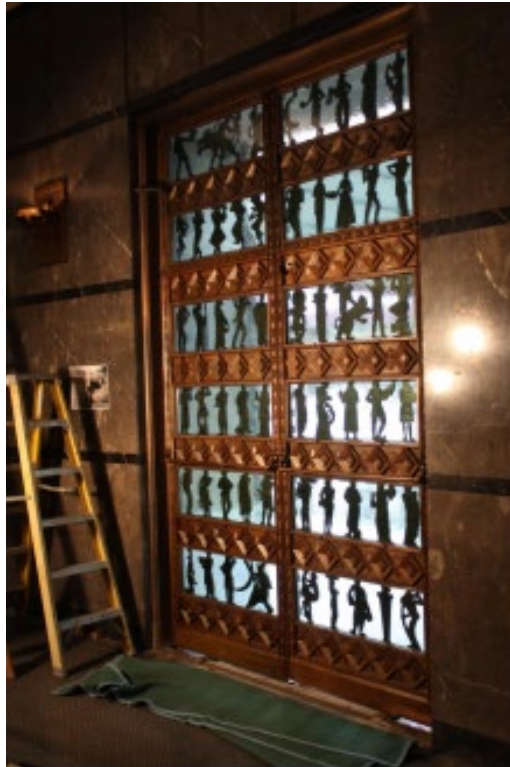
*Main Capitol Entrance*



*Erecting scaffold around the standards prior to treatment.*

# Pennsylvania State Capitol Complex, Harrisburg, PA

*Continued...*



**Forum Doors:** Conservation and maintenance treatments of the art cast bronze doors and transoms of the Forum Theater at the State Capitol of Pennsylvania by sculptor and architect Lee Oscar Lawrie. Work consisted of rebuilding and replacement of the mechanical components/closers to put them in working order along with cleaning, repatination and art glass replacement. The theatre has 11 sets of these 1,600 pound bronze doors with transoms and art glass. Lawrie is most noted for his sculptures of Moses, Atlas at Rockefeller Center in NY. Project was split into two phases along with a 5 year maintenance contract.

# Treasury Building, PA State Capitol Complex, Harrisburg, PA

## *Sculptor Carl Milles, 1938*

Maintenance cleaning and waxing treatments of the six sets of 1938 Bronze Doors of the Pennsylvania Treasury Building. Treatment included replication of the artists green and brown patinas

Contact: David Craig, Capitol Preservation Committee, Main Capitol Building, Harrisburg, PA  
Ph: 717-783-6484



# Louisiana State Capital Building, Baton Rouge, LA

*National Register of Historic Places*

*National Historic Landmark*

Restoration of the bronze art of the Capitol's south entry. Removal of bird nests and filth, washing, followed with Laser cleaning, restore patina and coat with Inctalac protective coating and wax.

*Contact: Annie Sauser, Historical Architect for the Capitol Project, Ph: 571-730-8936*



Coating to seal and protect newly restored patina of the 45x22 foot doorway portal.

# Louisiana State Capital Building, Baton Rouge, LA

*Continued... Laser cleaning patina waxing and bird netting*



**APPENDIX G**  
**DESIGNATED CRITICAL WORK**  
**QUALIFICATIONS STATEMENT**

**COVER SHEET**

DGS Project Name Forum Building Capitol Complex

DGS C-0948-0082

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☒ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Window Repairs and Restoration, LLC

Address 221 Jersey Avenue Gloucester City, NJ 08030

Principal Office 221 Jersey Avenue Gloucester City, NJ 08030

Owner or Authorized Representative Raymond DePiano

## **SECTION 1 – FIRM INFORMATION**

### **1.1 Background Information**

a) How many years has the firm been in business? 22

b) How many years has the firm been doing business in proposed contract field? 22

Under what former names has the firm conducted business?

Not Applicable  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

New Jersey      Pennsylvania      Delaware  
\_\_\_\_\_  
\_\_\_\_\_

d) If the firm is a corporation, provide the following information:

Date of incorporation \_\_\_\_\_  
State of incorporation \_\_\_\_\_  
President's name \_\_\_\_\_  
Vice President's name(s) \_\_\_\_\_  
Secretary's name \_\_\_\_\_  
Treasurer's name \_\_\_\_\_

e) If the firm is a partnership, provide the following information:

Date of formation October 30, 1998  
Type of partnership LLC  
Names of partners Raymond DePiano and Cheryl DePiano

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_  
Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- Year 2019 \$ 4,297,734.97
- Year 2018 \$ 3,357,394.20
- Year 2017 \$ 2,929,064.94
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 100%
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Window and Millwork Restoration  
New or Replicated Windows and Millwork

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:
- Year 1: 2018 - 2019 .906
- Year 2: 2017 - 2018 .942

Year 3: 2016 - 2017 .890

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2019 0

Year 2: 2018 0

Year 3: 2017 0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: 2019 0

Year 2: 2018 0

Year 3: 2017 0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3 - N/A**

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

**Attachment 5** - Not Applicable as responses are 'no.'

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes ☐ No ☒

- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

- Yes ☐ No ☒
- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?  
Yes ☐ No ☒
- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?  
Yes ☐ No ☒
- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?  
Yes ☐ No ☒
- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?  
Yes ☐ No ☒
- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?  
Yes ☐ No ☒
- \*Note: information regarding health and safety violations is addressed in a previous section.
- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?  
Yes ☐ No ☒
- 3.12 Has the firm been the subject to any bankruptcy proceeding?  
Yes ☐ No ☒

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.
- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.
- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.



## WINDOW REPAIRS & RESTORATION, LLC

*Participant in the restoration of Independence Hall*

- vii. The Arch at the University of Pennsylvania  
3601 Locust Walk  
Philadelphia, PA 19104
- viii. Restored steel window sash and frames.
- ix. Torcon, Inc.  
1 Crescent Drive  
Suite 302  
Navy Yard Corporate Center  
Philadelphia, PA 19112  
(215) 271-1449  
Project Manager – Jaime McKeon
- x. Original Contract Price - \$710,809.00  
Final Contract Amount - \$1,840,636.00
- xi. Completed October 2014



### SHOP & MAILING ADDRESS

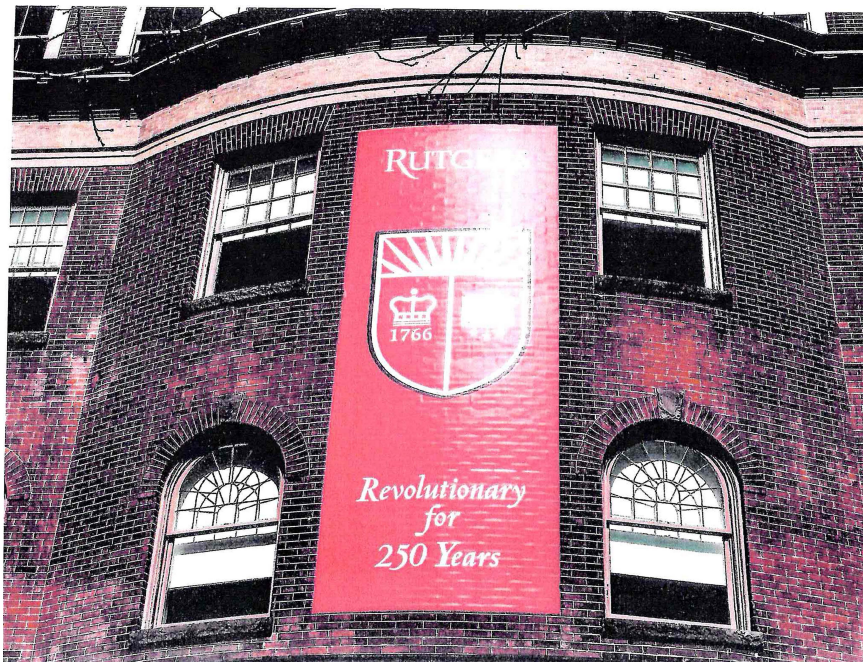
221 Jersey Ave Gloucester City, NJ 08030 Ph 856 349.2378 Fax 856 349.7520  
windowrepairsandrestoration.com



## WINDOW REPAIRS & RESTORATION, LLC

*Participant in the restoration of Independence Hall*

- vii. Rutgers University Winants Hall  
7 College Avenue  
New Brunswick, NJ 08901
- viii. Removed sash and leaded panels. Repaired frames in place. Sent out leaded panels to be repaired. Reinstalled leaded panels and new historically accurate sash.
- ix. Merrell and Garaguso  
190 Locke Avenue  
Swedesboro, NJ 08085  
(856) 467-2800  
Project Manager – Kelly Collins
- x. Original Contract Price - \$683,690.00  
Final Contract Amount - \$702,637.00
- xi. Completed March 2018

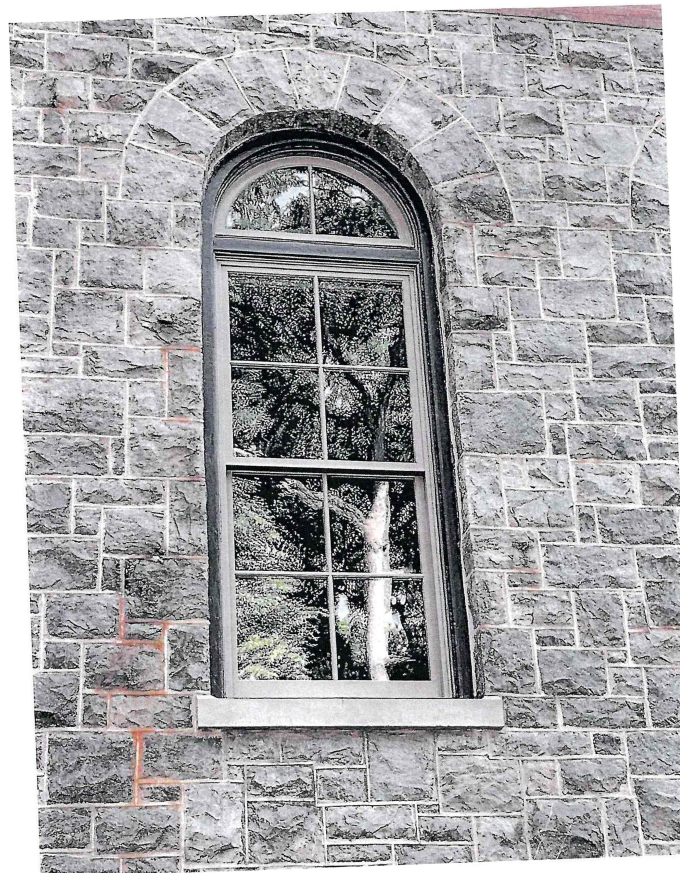
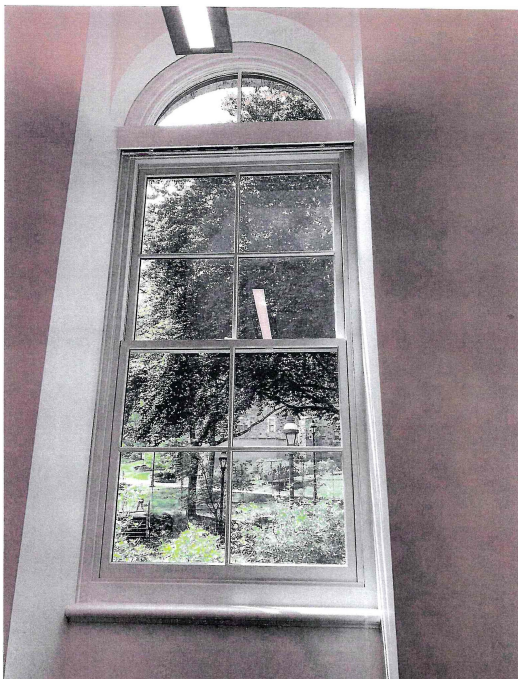




## WINDOW REPAIRS & RESTORATION, LLC

*Participant in the restoration of Independence Hall*

- vii. Lehigh University Chandler Ullmann Hall  
17 Memorial Drive E  
Bethlehem, PA 18015
- viii. Install historically accurate sash. Restored and repaired frames.  
Restored wood doors.
- ix. Turner Construction  
1500 Spring Garden Street  
Suite 220  
Philadelphia, PA 19130  
(215) 496-8800  
Project Manager – Zachary Grant
- x. Original Contract Price - \$1,380,000.00  
Final Contract Amount - \$1,534,829.00
- xi. Completed September 2019

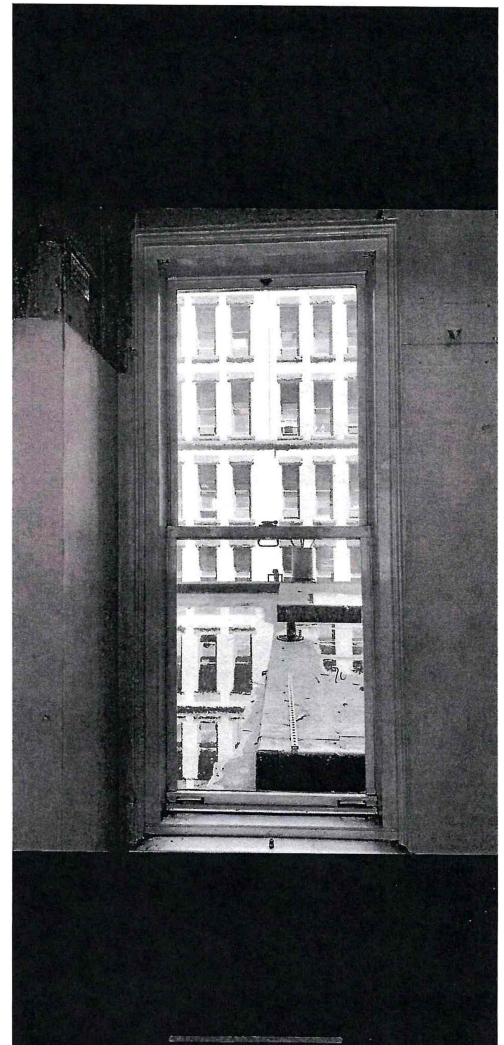




## WINDOW REPAIRS & RESTORATION, LLC

*Participant in the restoration of Independence Hall*

- vii. 1401 Arch Street  
Philadelphia, PA 19102
- viii. Make all windows operable. Restoration of approximately six hundred (600) wood windows and six hundred (600) steel windows.
- ix. Clemens Construction Company  
1435 Walnut Street  
Philadelphia, PA 19102  
(215) 567-5757  
Project Manager – Andrew Duncan
- x. Original Contract Price - \$2,003,050.00  
Current Contract Amount - \$1,996,164.00
- xi. To be complete in April 2020



# Attachment 2

OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 17  
U.S. Department of Labor  
Occupational Safety and Health Administration  
Form approved OMB no. 1218-0176

Establishment name Window Repairs & Restoration  
of Laureate City State NJ

Identify the person		Describe the case		Classify the case				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness							
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Away from work (K)	On job transfer or restriction (L)	(M)					
						Death (G)	Days away from work (H)	Job transfer or restriction (I)	Other recordable cases (J)			Injury (1)	Skin disorder (2)	Respiratory condition (3)	Poisoning (4)	Hearing loss (5)	All other illnesses (6)
1			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Page totals

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Page 1 of 2

Injury	Skin disorder	Respiratory condition	Poisoning	Hearing loss	All other illnesses
(1)	(2)	(3)	(4)	(5)	(6)

## Attachment 2

OSHA's Form 300A (Rev. 01/2004)

# Summary of Work-Related Injuries and Illnesses

Year 20 17



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0126

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

### Injury and Illness Types

Total number of ...			
(M)			
(1) Injuries	<u>0</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

#### Establishment information

Your establishment name Window Repairs + Restoration, LLC  
 Street 221 Jersey Avenue  
 City Grover City State NJ ZIP 08030

Industry description (e.g., Manufacture of motor truck trailers)

Contractor

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

238350

**Employment information** (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 10

Total hours worked by all employees last year 18162

**Sign here**

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Cheryl DeLeon Managing Member  
 Company executive Title  
856-349-2378 12/9/17  
 Phone Date

# Attachment 2

OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 / 8

U.S. Department of Labor  
Occupational Safety and Health Administration  
Form approved OMB no. 1218-0176

Establishment name: Window Repair & Refinishing, LLC  
City: Gloucester City State: NI

Identify the person		Describe the case		Classify the case				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness												
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)				CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Away from work (K)		On job transfer or restriction (L)		(M)					
									Death (G)	Days away from work (H)	Job transfer or restriction (I)	Other recordable cases (J)			Injury (1)	Skin disorder (2)	Respiratory condition (3)	Poisoning (4)	Hearing loss (5)	All other illnesses (6)		
0			month/day						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
			month/day						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Page totals

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Page 1 of 2

Injury (1) Skin disorder (2) Respiratory condition (3) Poisoning (4) Hearing loss (5) All other illnesses (6)

## Attachment 2

OSHA's Form 300A (Rev. 01/2004)

# Summary of Work-Related Injuries and Illnesses

Year 20 18



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0126

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

### Injury and Illness Types

Total number of ...			
(M)			
(1) Injuries	<u>0</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name Window Repairs + Restoration LLC  
 Street 221 Jersey Avenue  
 City Gloucester City State NJ ZIP 08030

Industry description (e.g., Manufacture of motor truck trailers)  
Contractor

Standard Industrial Classification (SIC), if known (e.g., 3715)  
 \_\_\_\_\_

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)  
238350

**Employment information** (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 20  
 Total hours worked by all employees last year 13,023

**Sign here**

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Chris Delia Managing Member  
 Title  
256 0749-2378 8/1/2018  
 Phone Date

# Attachment 2

OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 19



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Establishment name Window Repairs & Restoration, LLC  
City Gloucester City State NJ

Identify the person		Describe the case		Classify the case				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness:							
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Away from work (K)    On job transfer or restriction (L)		(M)					
						Remained at Work											
						Death (G)	Days away from work (H)	Job transfer or restriction (I)	Other recordable cases (J)	Days (K)	Days (L)	Injury (1)	Skin disorder (2)	Respiratory condition (3)	Poisoning (4)	Hearing loss (5)	All other illnesses (6)
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			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	days	days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			month/day			<input type="checkbox"/>	<input type="checkbox"/>										

## Attachment 2

OSHA's Form 300A (Rev. 01/2004)

# Summary of Work-Related Injuries and Illnesses

Year 2019

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths

0  
(G)

Total number of cases with days away from work

0  
(H)

Total number of cases with job transfer or restriction

0  
(I)

Total number of other recordable cases

0  
(J)

### Number of Days

Total number of days away from work

0  
(K)

Total number of days of job transfer or restriction

0  
(L)

### Injury and Illness Types

Total number of...

(1) Injuries

0

(4) Poisonings

0

(2) Skin disorders

0

(5) Hearing loss

0

(3) Respiratory conditions

0

(6) All other illnesses

0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name Window Repairs + Restoration, LLC

Street 221 Jersey Avenue

City Gloucester City, State NJ ZIP 08030

Industry description (e.g., Manufacture of motor truck trailers)

Contractor

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

238350

Employment information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 15

Total hours worked by all employees last year 19,358

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company signature Cheryl deLoraine Title 2/24/20  
OSHA 300A 2378

# **APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT**

## **COVER SHEET**

DGS Project Name The Forum Building - Construction and Related Improvements

DGS Project Number DGS C-0948-0082 Phase 1

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☒ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Albert Michaels Conservation, Inc.

Address 6300 Allentown Blvd, Harrisburg, PA 17112

Principal Office Harrisburg, PA

Owner or Authorized Representative David Tull

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 29

b) How many years has the firm been doing business in proposed contract field? 29

Under what former names has the firm conducted business?

Albert Michaels Gallery  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Pennsylvania \_\_\_\_\_  
\_\_\_\_\_

d) If the firm is a corporation, provide the following information:

Date of incorporation October 1990

State of incorporation Pennsylvania

President's name David E. Tull

Vice President's name(s) Nicholas Tull

Secretary's name David E. Tull

Treasurer's name Dylan Tull

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_

Type of partnership \_\_\_\_\_

Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_

Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- Year 2019 \$ 1,075,000
- Year 2018 \$ 1,600,000
- Year 2017 \$ 985,000
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 50
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Restoration Work includes: Decorative Finishes, Woodwork Restoration, Wood finishes restoration, Gilding, Decorative Plaster, Fine Art Conservation, Preservation project management

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1: 2016 - .5

Year 2: 2017 - .5

Year 3:    2018            - .5

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:    2019            0

Year 2:    2018            0

Year 3:    2017            0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:    2019            0

Year 2:    2018            0

Year 3:    2017            0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - No Health or Safety Citations.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

**Millwork****Albert Michaels Conservation, Inc.****North Office Building Restoration of the Suite No. 104**

Type	Commercial Wood Restoration and Decorative Painting, Preservation Project Management
Location	Harrisburg, PA
Description of Project and Relevance to the Contract Work	Restoration work included: Preparation and Decorative Painting, Commercial Wood Restoration, Masonry Repair and Restoration, Maintenance Cleaning, Preservation Project Management
Owner	Pennsylvania State
Bid/Proposal Price	Not available due to prime contractor not sharing
Final Contract Price	\$550,000
Original Completion Date	November 2018
Actual Completion Date	November 2018
Listed on the National Register of Historic Places	YES
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

**Millwork****Albert Michaels Conservation, Inc.****Blair County Courthouse Phase 1 Courtroom 2**

Type	Historic Finishes Restoration
Location	Hollidaysburg, PA
Description of Project and Relevance to the Contract Work	<p><b>Restoration of Historic Decorative and Wood Finishes</b></p> <p>Restoration Work included; 1. Decorative Finishes 2. Gilding 3. Decorative Plaster 4. Woodwork Restoration 5. Fine Art Conservation 6. Preservation Project Management</p> <p>AMC has experience in the investigation and execution of all facets of decorative painting. Including, but not limited to: historic finishes analysis and interpretation, restoration of architectural plaster surfaces, installation of canvas at wall and ceiling surfaces, preparation of plaster and canvas surfaces to receive finishes, wood graining, marbleizing and the cleaning and polishing of marble surfaces. Additionally, we have successfully completed projects with accelerated schedules by coordinating with multiple restoration contractors.</p>
Owner	Blair County Courthouse 423 Allegheny Street Hollidaysburg, PA 16648
Bid/Proposal Price	Not available due to prime contractor not sharing
Final Contract Price	\$349, 520 - Phase 1
Original Completion Date	No schedule
Actual Completion Date	December 2018
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

**Millwork****Albert Michaels Conservation, Inc.****Restoration of the Land Grant Lobby – Old Main**

Type	Fine Art Investigation and Restoration
Location	University Park, PA
Description of Project and Relevance to the Contract Work	<b>Conservation of the Land Grant Fresco Murals -</b> Investigation and Restoration of the Original Decorative finishes. Fabrication of Period Furnishings and Draperies. Project Scaffold and Project Management.
Owner	The Pennsylvania State University Old Main Building University Park, PA 16801
Bid/Proposal Price	Not available due to prime contractor not sharing
Final Contract Price	\$509,160
Original Completion Date	No schedule
Actual Completion Date	May 2014
Listed on the National Register of Historic Places	YES
Performance Ratings of the Work by Owner and/or Owner's Representative	Not Available

# APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

## COVER SHEET

DGS Project Name: Forum Building – Construction and Related Improvements

DGS Project Number: C-0948-0082

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one “Designated Critical Work Qualification Statement” for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☒ **Millwork (Wood Paneling in the Library)**
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm: B. R. Howard & Associates, Inc.

Address: 1538 Holly Pike, Carlisle, PA 17015

Principal Office: 99 Garden Parkway, Suite A, Carlisle, PA 17013

Owner or Authorized Representative Jolene Howard

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 30

b) How many years has the firm been doing business in proposed contract field? 30

Under what former names has the firm conducted business?

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Any State      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d) If the firm is a corporation, provide the following information:

Date Of Incorporation: 7/5/1995

State Of Incorporation: Pennsylvania

President's name: Jolene Howard

Vice President's name(s) N/A

Secretary's name N/A

Treasurer's name N/A

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_

Type of partnership \_\_\_\_\_

Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_

Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

\_\_\_\_\_  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- |            |        |
|------------|--------|
| Year: 2019 | \$1.3M |
| Year: 2018 | \$1.1M |
| Year: 2017 | \$1.0M |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force: 90%
- c) List the categories of work that the firm normally performs with its own forces on similar projects.

**Woodwork refinishing/Conservation, decorative repair and painting,**

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:	<u>2019</u>	<u>-5%</u>
Year 2:	<u>2018</u>	<u>-5%</u>

Year 3:     2017                    -5%

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:     2019                    0

Year 2:     2018                    0

Year 3:     2017                    0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:     2019                    0

Year2:     2018                    0

Year 3:     2017                    0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - Not Applicable

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes \_\_\_ No X

- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_\_ No X

## **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.
- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.
- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

# Attachment 1



**B.R. HOWARD**  
CONSERVATION  
*cultural heritage | artifacts | works of art*

99 Garden Parkway, Suite A  
Carlisle, PA 17013  
888-264-2959

## FORUM PROJECT – CRITICAL WORK QUALIFICATIONS STATEMENT

### SECTION 2 – EXPERIENCE AND PERFORMANCE (Interior Wooden Surfaces)

#### MORVEN PARK HISTORIC SITE

Ms. Anna Carneal, Registrar

Westmoreland Davis Memorial Foundation / Morven Park, Leesburg, VA

703-777-2414 x 6624

[www.MorvenPark.org](http://www.MorvenPark.org)

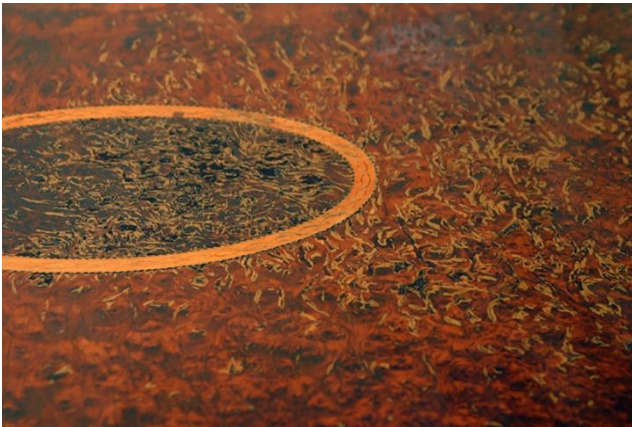
**Services Provided for:** Morven Park, Westmoreland Davis Foundation

**Project Scope:** Numerous pieces of furniture requiring various types of repairs from lost gilt surfaces, fractured and dented/damaged finishes, inlay loss, water damage, missing elements, etc. The collection pieces were packed and moved to the studio for the conservation repairs.

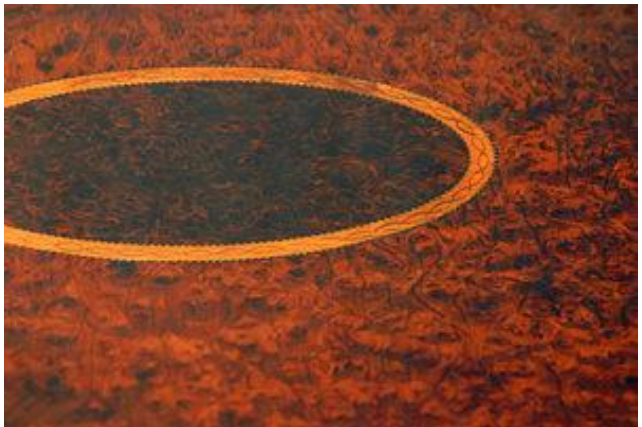
**Type of Contract:** Firm Fixed Price Contract

**Contract Amount:** \$42,375.00

**Deadlines:** All contract deadlines were met on time with no contract issues or poor performance evaluations



Damaged surface restored



## Attachment 1



Loss of gilt decoration and fabrication of missing elements; re-gilt

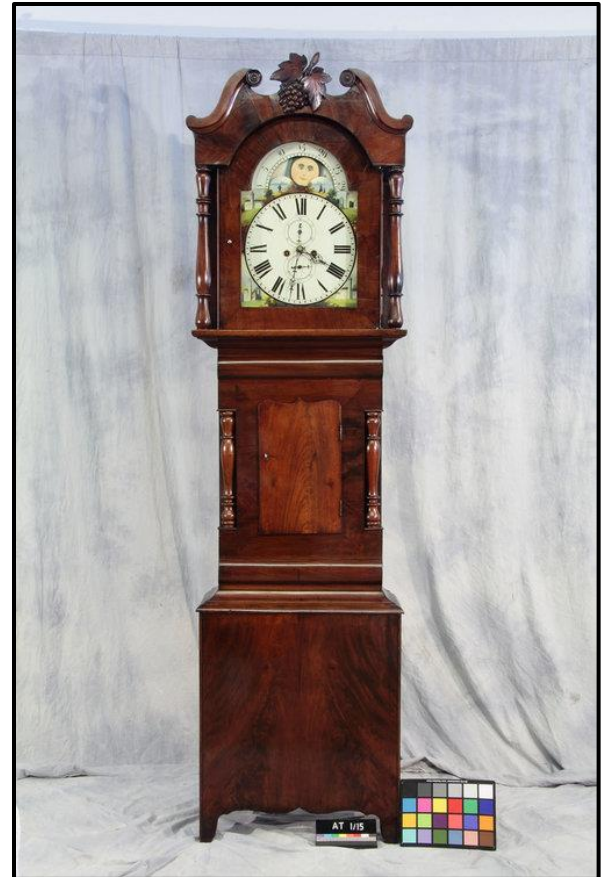
## Attachment 1



Missing marquetry replaced and toned



Fractured side panels, damaged veneers and replacement parts



## Attachment 1

### 2015 STATE OF NEW JERSEY: DEPARTMENT OF ENVIRONMENTAL PROTECTION

RINGWOOD MANOR, RINGWOOD, NEW JERSEY

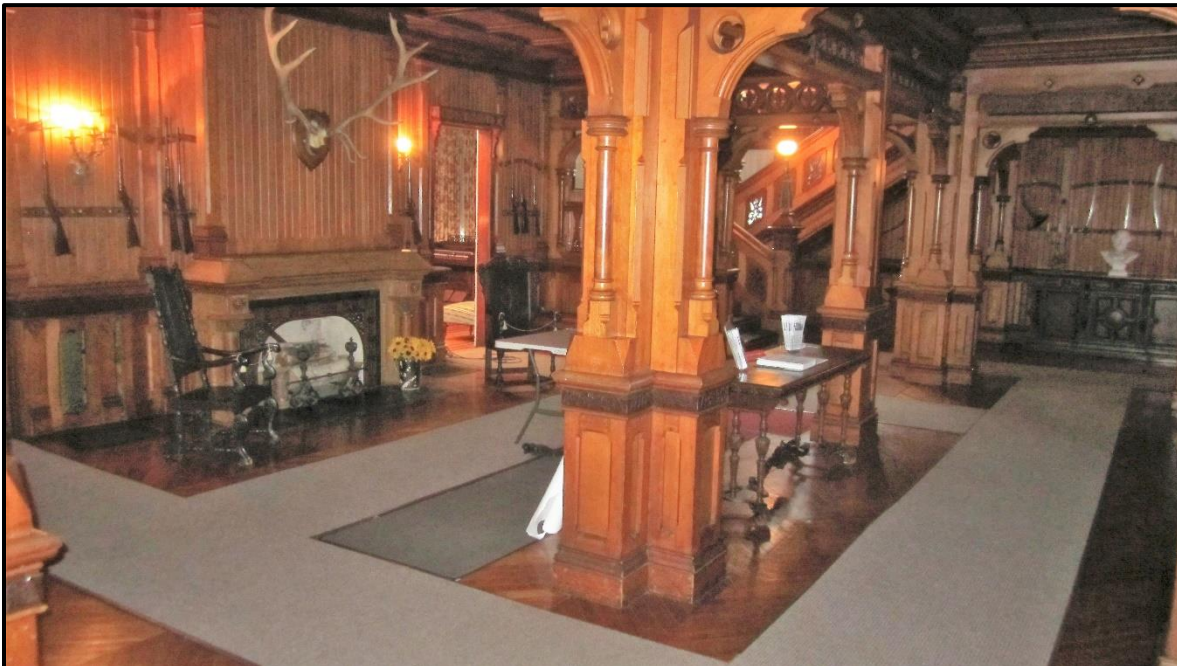
Sue Shutte, Historic Site Curator [Susan.Shutte@dep.nj.gov](mailto:Susan.Shutte@dep.nj.gov)

**Project:** BRH was contracted for conservation treatments of historic architectural woodwork, sculpture, marble, and plaster that was damaged by water and soot in Ringwood Manor. BRH coordinated work schedules with the site curator and other contractors working on site during the 1-year project duration.

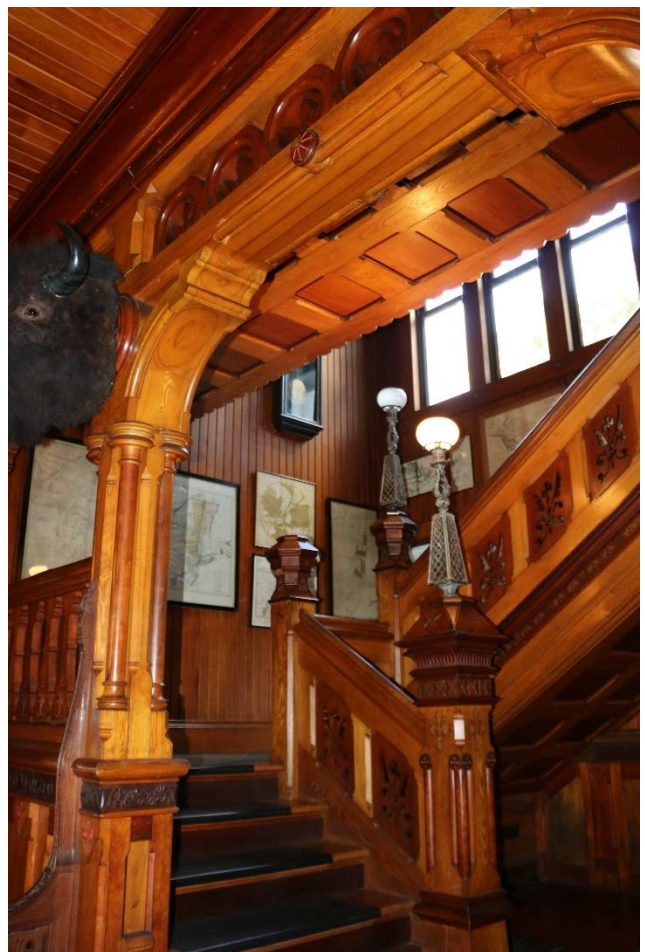
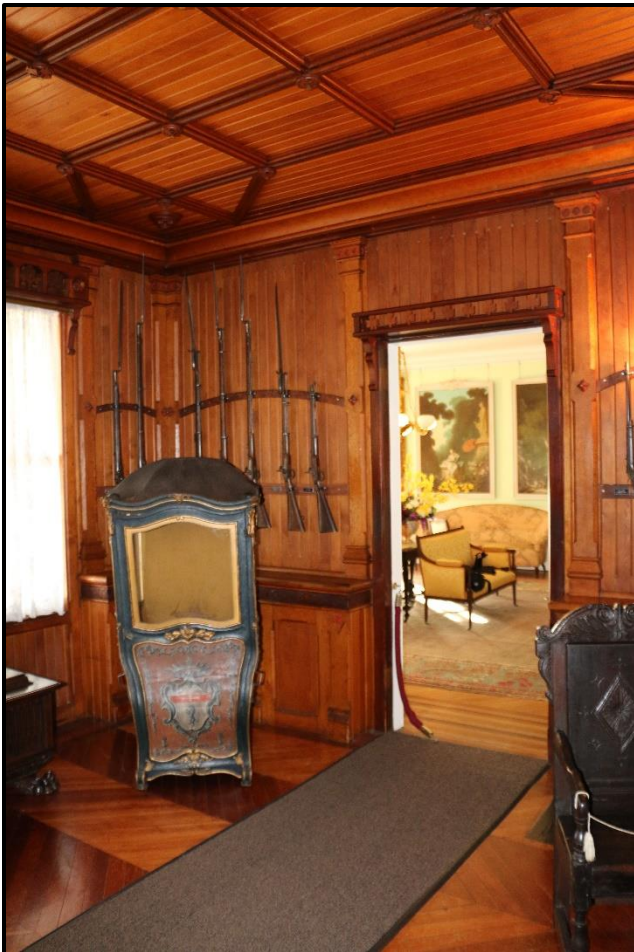
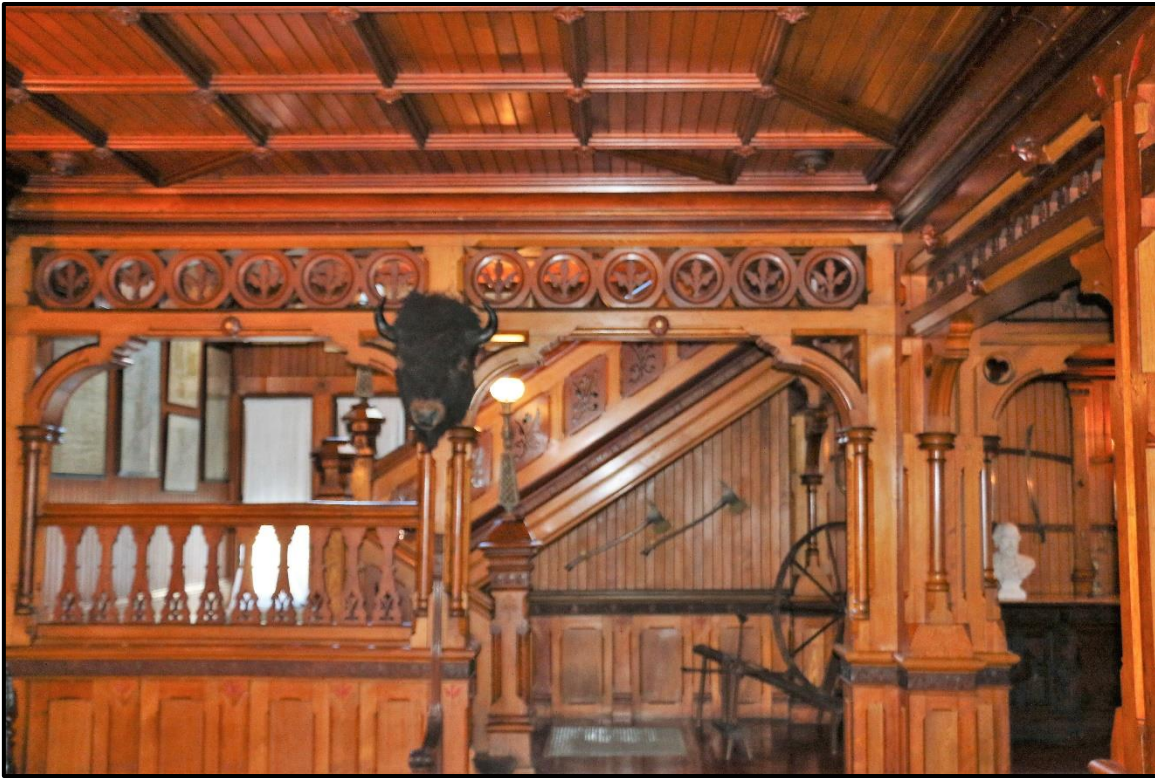
**Type of Contract:** Firm Fixed Price Contract

**Contract Amount:** \$952,924.00

**Deadlines:** All contract deadlines met on time with no contract issues or poor performance evals.



## Attachment 1



## Attachment 1

### ASHCOMBE'S MANSION

Ms. Deborah Myers Welsh

2850 Ford Farm Road, Mechanicsburg, PA 17055

[dwelsh2850@aol.com](mailto:dwelsh2850@aol.com)

**Services Provided for:** Ashcombe's Mansion

**Project Scope:** Clean and stabilize Hessian wallcoverings and wooden finishes in library room.  
Surface clean wooden finishes and make small wood repairs to damaged areas.

**Type of Contract:** Firm Fixed Price Contract

**Contract Amount:** \$21,000.00

**Deadlines:** All contract deadlines were met on time with no contract issues or poor performance evaluations.



## Attachment 2



### Pennsylvania Compensation Rating Bureau

United Plaza Building • Suite 1500  
30 South 17th Street • Philadelphia, PA 19103-4007  
(215)568-2371 • FAX (215)564-4328 • www.pcrb.com

### PA MERIT ADJUSTMENT

<b>File Number:</b>	3004920	<b>County:</b>	CUMBERLAND
<b>Experience Mod:</b>	-5 %	<b>Address:</b>	3430 WAGGONERS GAP RD
<b>XREF:</b>	9885		CARLISLE PA 17013
<b>Issue Date:</b>	11/09/2019	<b>Effective Term:</b>	02/22/2020 - 02/22/2021
<b>Card Number:</b>	1		
<b>Governing Class Code:</b>	0955		
<b>Employer Name:</b>	B R HOWARD & ASSOCIOATES INC		

#### Modification History

#### Effective Date

9885 - Credit	02/22/2019
9885 - Credit	02/22/2018
9885 - Credit	02/22/2017
9885 - Credit	02/22/2016

#### Governing Class Code

#### Rating Value

#### Description

9885

MERIT ADJUSTMENT - 5 % CREDIT

# **APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT**

## **COVER SHEET**

DGS Project Name Forum Building - Construction and Related Improvements

DGS Project Number DGS C - 0948 - 0082

**DESIGNATED CRITICAL WORK: For proper evaluation, the Proposer MUST submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. NOTE: The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.**

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☒ Millwork
- ☐ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Johnson & Griffiths Studio, LLC

Address 1004 Green Street, Harrisburg, PA 17102

Principal Office Johnson & Griffiths Studio 1004 Green Street, Harrisburg, PA 17102

Owner or Authorized Representative Jeffrey B. Johnson, Principal

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 12

b) How many years has the firm been doing business in proposed contract field? 12

Under what former names has the firm conducted business?

None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Pennsylvania      District of Columbia      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d) If the firm is a corporation, provide the following information:

Date of incorporation \_\_\_\_\_  
State of incorporation \_\_\_\_\_  
President's name \_\_\_\_\_  
Vice President's name(s) \_\_\_\_\_  
Secretary's name \_\_\_\_\_  
Treasurer's name \_\_\_\_\_

e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_  
Type of partnership \_\_\_\_\_  
Names of partners \_\_\_\_\_

f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_  
Name of owner \_\_\_\_\_

g) If the form of the firm is other than those listed above, describe it and name the principals:

Johnson & Griffiths Studio, LLC is a Limited Liability Company  
Jeffrey B. Johnson, Principal  
\_\_\_\_\_

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- |      |      |              |
|------|------|--------------|
| Year | 2019 | \$ \$210,000 |
| Year | 2018 | \$ \$327,200 |
| Year | 2017 | \$ \$250,000 |
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 90%
- c) List the categories of work that the firm normally performs with its own forces on similar projects.  
Decorative Painting, Wood Restoration, Painting Conservation

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) **Suggested number of Sheets/Pages:**

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record. **Attachment 2** - less than 10 employees, not required.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1: \_\_\_\_\_

Year 2: \_\_\_\_\_

Year 3: \_\_\_\_\_

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2019 0

Year 2: 2018 0

Year 3: 2017 0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: \_\_\_\_\_ 0

Year 2: \_\_\_\_\_ 0

Year 3: \_\_\_\_\_ 0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - No health or safety violations.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?  
Yes \_\_\_ No X
- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No X

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No X

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No X

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No X

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No X

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No X

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No X

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

## Attachment 1

Below are three (3) detailed wood restoration project descriptions for relevant projects similar in size and scope to the Contract Work.

### 1. PA State Capitol Complex – North Office Building – Restoration of Suite 104 – CPC 17.164.1 Wood Restoration & Decorative Painting Harrisburg, PA



Above: The Executive Chamber of Suite 104, North Office Building, PA Capitol Complex, after restoration.

#### Project Description:

In 2017, Johnson & Griffiths Studio (J&G) was contracted by the PA Capitol Preservation Committee (CPC) to conduct a comprehensive study and analysis of the historic c. 1928 decorative finishes within the spaces of Suite 104, North Office Building, PA Capitol Complex. The study involved testing and providing recommendations for the cleaning of original stone and metal elements within the project spaces, as well as developing the **wood restoration, repair, and finishing process**.

In 2018, J&G **restored the wood wainscoting**, decoratively carved cornices, doors, and dais desk, and replicated the c. 1928 upholstered ceiling in the Executive Chamber of the North Office Building.

The **restoration of the oak wainscoting** performed by J&G in the Executive Chamber is directly relevant to the wood restoration work to be done under **DGS-C-0948-0082** in terms of scale, restoration procedure, and finishing process. The Executive Chamber wood restoration work included: removing the old, darkened, and deteriorated finishes; repairing and/or consolidating the damaged veneer; repairing and/or replacing broken panels and panel frames; and applying a new linseed oil and shellac finish. The work also included **repairing and rebuilding the original wood radiator covers** so that the new HVAC units within them could be accessed more easily.

## Attachment 1

J&G also acted as **Supervisory Conservator** for the duration of the project, overseeing other trades during their work with or around sensitive historic spaces and materials in the project. This role is equivalent to the **Historic Treatment Specialist Supervisor** on this project. Our role on the **Restoration of Suite 104 – CPC 17.164.1** Project involved overseeing: **Historic removal and dismantling; Reinstallation of historic elements; Cleaning & Repair procedures; Protection of existing-to-remain elements.**

### Project Owner Representative Contact Information:

David Craig, Executive Director  
PA Capitol Preservation Committee  
Room 630 Main Capitol  
Harrisburg, PA 17120  
[dcraig@cpc.state.pa.us](mailto:dcraig@cpc.state.pa.us)  
717-783-6484

Subcontract bid/proposal price: \$235,000  
Final subcontract price, after change orders: \$244,000



Above: Executive Chamber in the North Office Building, PA Capitol Complex oak wainscoting after restoration.

## Attachment 1

2. Restoration of the Law Library Woodwork & Hallways, State Forum Building, PA Capitol  
Complex CPC 14.148 & CPC 15.152  
Wood Restoration & Decorative Painting  
Harrisburg, PA



Above: PA State Law Library woodwork after restoration.

### Project Description:

Between 2013 and 2017 Johnson & Griffiths was charged with the investigation, conservation and restoration of the historic decorative finishes in the Pennsylvania State Law Library and entry hallways. In 2013 we conducted a comprehensive analysis and study of the decorative finishes within the Law Library and entry hallways, which included the ornate ceilings, walnut wainscoting, metal and marble surfaces. From this study, we **developed a conservation and restoration treatment plan and mock-ups for the artwork, decorative painting, wood finishes, and marble.**

The **restoration of the woodwork and decorative painting** performed by J&G in the Law Library and Forum hallways is directly relevant to the **wood restoration** and **decorative painting** work to be done under **DGS-C-0948-0082** in terms of scale, restoration procedure, and finishing process. Within the Law Library Reading Room, we removed the deteriorated wood finish, repaired damaged wood elements, reattached delaminated sections of Mexican Walnut veneer, in-filled areas of lost veneer, then applied a new shellac and hand-polished waxed finish.

We also **documented and removed the wood radiator covers during asbestos abatement procedures.** Once asbestos abatement was completed, and new radiators were installed, we restored, and in some cases rebuilt, the original wood radiator covers to make them operable again, to gain access to the HVAC units within them.

## Attachment 1

We restored the decorative painting and gilding on the ceilings of the entry hallways, as well as cleaned and polished the marble walls.

Johnson & Griffiths **conserved the decorative metal grates**, railings and hardware within the spaces, including: the **decorative mezzanine aluminum and brass railings**; miscellaneous door and window hardware; along with the brass and glass hallway mail chute.

J&G also acted as **Supervisory Conservator** for the duration of the project, overseeing other trades during their work with or around sensitive historic spaces and materials in the project. This role is equivalent to the **Historic Treatment Specialist Supervisor** in this project. Our role on Law Library Project involved overseeing: **Historic removal and dismantling; Reinstallation of historic elements; Cleaning & Repair procedures; Protection of existing-to-remain elements.**

### **Project Owner Representative Contact Information:**

Christopher R. Ellis, Director of Projects  
PA Capitol Preservation Committee  
Room 630 Main Capitol  
Harrisburg, PA 17120  
[cellis@cpc.state.pa.us](mailto:cellis@cpc.state.pa.us)  
717-783-6484

Subcontract bid/proposal price combined:	\$249,000
Final subcontract price, after change orders:	\$287,000



Above: PA Law Library woodwork after restoration.

## Attachment 1

### 3. 1616 Walnut Street, 24<sup>th</sup> & 25<sup>th</sup> Floor Penthouse Suites Restoration Wood Restoration Philadelphia, PA



Above: 24<sup>th</sup> Floor lobby walnut wainscoting, hand-carved frieze, and door surrounds, after restoration.

#### Project Description:

Johnson & Griffiths Studio (J&G) **restored the original c.1929 woodwork** throughout the decorative Art Deco spaces on the top floors of 1616 Walnut Street in Philadelphia, PA. The building was originally home to Sun Oil Company and the spaces were originally the offices of Sun Oil Company founder, Joseph N. Pew.

The **restoration of the woodwork** performed by J&G at 1616 Walnut is directly relevant to the **wood restoration** and **decorative painting** work to be done under **DGS-C-0948-0082** in terms of scale, restoration procedure, and finishing process. The wood restoration included: paneled walnut, rosewood and satinwood wainscoting; hand-carved decorative walnut friezes and door surrounds; herringbone-patterned teak floors; and bird's-eye maple panels on the interiors of the elevator cabs.

When the project started, the wood was coated in darkened, cloudy, and marred finishes, occluding the beautiful wood grain and figuring. In a few locations there was water literally running through the ceilings, cascading over the hand-carved friezes and down the wood wainscoting. The teak floors were hidden under layers of linoleum and mastic adhesive.

The restoration included restoring the finishes on the majority of the wood, and conserving the original finishes on most of the hand-carved, ornate, decorative walnut friezes and door surrounds as well as the interiors of the birds-eye maple elevator cabs.

## Attachment 1

J&G also acted as **Historic Treatment Specialist Supervisor** for the duration of the project, overseeing other trades during their work with or around sensitive historic spaces and materials in the project. Our role on 1616 Walnut Street involved overseeing: **Historic removal and dismantling; Reinstallation of historic elements; Cleaning & Repair procedures; Protection of existing-to-remain elements.**

### Project Owner Representative Contact Information:

Brian McGillin, Project Executive  
Hunter Roberts Construction Group  
1717 Arch Street, Suite 3410  
Philadelphia, PA 19103  
[bmcgillin@hrcg.com](mailto:bmcgillin@hrcg.com)  
215-430-1572

Subcontract bid/proposal price:	\$125,000
Final subcontract price, after change orders:	\$167,116



Above: Walnut wainscoting, doors, teak floors after restoration in the 25<sup>th</sup> floor penthouse conference room in 1616 Walnut Street, Philadelphia, PA.

# APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

## COVER SHEET

DGS Project Name Forum Building - Construction and Related Improvements- Capitol Complex

DGS Project Number C-0948-0082 Phase 1

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☐ Millwork
- ☒ Hazmat in Historical Buildings
- ☐ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Power Component Systems, Inc.

Address 801 Spangler Road - Camp Hill, PA 17011

Principal Office 7526 Connelley Drive - Hanover, MD 21076 - Corporate office

Owner or Authorized Representative David Leach / Alex Schmidt - Owners

Kate Licameli - President

Todd Quigley - Manager of Estimating (Estimator for project)

David Sibbach - VP PA Division

## **SECTION 1 – FIRM INFORMATION**

### 1.1 Background Information

a) How many years has the firm been in business? 39 Years

b) How many years has the firm been doing business in proposed contract field? 39 Years

Under what former names has the firm conducted business?

NONE

c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Pennsylvania

Maryland

Virginia

Washington DC

Delaware

New Jersey

d) If the firm is a corporation, provide the following information:

Date of incorporation May 1980

State of incorporation Maryland

President's name Kate Licameli

Vice President's name(s) David Sibbach

Secretary's name Alex Schmidt

Treasurer's name Alex Schmidt

~~e) If the firm is a partnership, provide the following information:~~

~~Date of formation~~

~~Type of partnership~~

~~Names of partners~~

~~f) If the firm is individually owned, provide the following information:~~

~~Date of formation~~

~~Name of owner~~

~~g) If the form of the firm is other than those listed above, describe it and name the principals:~~

## **SECTION 2 - EXPERIENCE AND PERFORMANCE**

### **2.1 General**

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- Year 2019 \$ 30 Million
- Year 2018 \$ 28 Million
- Year 2017 \$ 27 Million
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 100%
- c) List the categories of work that the firm normally performs with its own forces on similar projects. Asbestos / Lead / Mold Removal Selective Demolition  
Concrete Saw cutting / core drilling / grinding / milling Polished concrete flooring

### **2.2 Project Experience and References**

Submit as **Attachment 1** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages) See attached

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### **2.3 Contractor Safety Record**

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:
- Year 1: 2019 1.2
- Year 2: 2018 1.0

Year 3: 2017 1.0

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1: 2018 1.8

Year 2: 2017 2.2

Year 3: 2016 1.6

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1: 2018 4.3

Year 2: 2017 4.4

Year 3: 2016 4.8

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

NONE

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No x

- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No x

- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?

Yes \_\_\_ No x

- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?

Yes \_\_\_ No x

- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

Yes \_\_\_ No x

- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?

Yes \_\_\_ No x

- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?

Yes \_\_\_ No x

- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?

Yes \_\_\_ No x

- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?

Yes \_\_\_ No x

- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?

Yes \_\_\_ No x

\*Note: information regarding health and safety violations is addressed in a previous section.

- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?

Yes \_\_\_ No x

- 3.12 Has the firm been the subject to any bankruptcy proceeding?

Yes \_\_\_ No x

## **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.

- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.

- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.



## Attachment 1

### Power Component Systems, Inc.- 3 Projects – Asbestos Abatement / Selective Demolition

General Contractor	Architect / Owner (If applicable)	Contract Dates / Project Value / Completion	Description of Project	Air Monitoring Firm (If applicable)
<b>Hired by General Contractor:</b>  <b>Wohlsen Construction</b> 1426 North Third Street Harrisburg, PA 17102 Mike Kreider Phone: (717) 299-2500 ext. 1215 Email: <a href="mailto:mkreider@wohlsen.com">mkreider@wohlsen.com</a>	<b>Owner:</b> 48 North Broad Street, LLC (Historic Wilbur chocolate Building)  <b>Architect:</b> RLPS Architects	<b>Hard Bid</b> <b>Contract Value:</b> \$1,514,000.00  <b>Start:</b> March 2018  <b>Completion (on time)</b> February 2019 (phased)	<b>Historic Wilbur Chocolate Building</b> <b>Lititz, PA</b>  <b>Selective Demolition, Asbestos Abatement &amp; Saw cutting</b>  <b>Selective Demolition &amp; Saw Cutting</b> Removal and disposal of components to include Masonry window infills, elevators & equipment, roofing structure, portions of basement slab, metal floor plates, saw cutting of masonry for new door and window openings, saw cutting portions of the foundation walls for new openings, concrete curbs / housekeeping pads, stairs, partitions, casework, MEP systems throughout, stripping plaster finishes, steel mezzanines, floors and ceiling, bathroom components and topping slabs on wood floor structures  <b>Asbestos Abatement</b> Removal and disposal of asbestos containing floor tile throughout office spaces, pipe fittings throughout, pipe insulation, drywall compound on the 1 <sup>st</sup> floor, transite siding (interior & exterior), fire doors and window glazing	<b>Cumberland Analytical Associates, Inc</b>  <b>Rich Roush</b> <b>717-3749-3782</b>

<b>Reynolds Energy Services, Inc</b> 3300 North Third Street Harrisburg, PA 17110 Jerry Myers Phone: 717-238-5737	<b>Owner:</b> Centennial School District  <b>Engineer:</b> Reynolds Energy Services, Inc.	<b>Contract Value:</b> \$710.000.00  <b>Start:</b> Summer 2017  <b>Complete:</b> October 2017	<b>Centennial School District – Klinger Middle School and Log college Middle School</b> Warminster, PA  Selective demolition & Asbestos abatement of both schools Interior work to consist of removal of ACT and grid at window walls, act ceilings & plaster removal, cut & remove new duct openings above ceilings, demo of toiler rooms. Exterior work to consist of removal of 3' wide precast panels, steel hangers, plaster/stucco, brick and insulation. /remove temp wall supports, saw cutting brick, removal of roof cap and coping, cutting roof at the pool area and saw cut & remove loading dock edge Asbestos abatement to include removal & disp of pipe insulation and fittings throughout, tile and mastic with shot blasting mastic and vibration isolators along with window caulking and transite panels.	
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Rob Stauffer <b>Wohlsen Construction</b> 1295 Manheim Pike Lancaster, PA 17601 Email: <a href="mailto:Rstauffer@wohlsen.com">Rstauffer@wohlsen.com</a>	<b>Owner:</b> The Hill School 717 East High Street Pottstown, PA 19464  <b>Architect/Designers:</b> Richard McElhiney Architect, LLc CS Davidson, Inc Barton Associates, Inc Romano Gatland Advantage Engineers, Inc. Bercek & Smith Engineering, Inc Jenkins & Huntington CBB Lighting design, Inc Robert A Hansen Associates, Inc.	<b>Contract Value:</b> \$460.000.00  <b>Start:</b> June 2018  <b>Complete:</b> July/August 2018  95% PCS Forces	<b>The Hill School</b> Dining room renovation  Selective demolition & Asbestos abatement of a private boarding school located in Pottstown, PA Work to consist of removal and disposal of load bearing walls (shoring was by others), interior finishes, windows, doors, flooring, diamond grinding of floor after ceramic tile was removal. Removal of ceilings and second plaster ceiling above, food service equipment, coolers, concrete slabs, stairs, chimney & Flue, downspouts, boiler, skylight, quarry tile and mud set, fencing and brick & stone demo. Hazardous material removal to consist of floor tile& mastic, pipe insulation, cork adhesive, sheet vinyl and transite materials.	<b>Element Environmental</b> 61 Willow Street Adamstown, PA 19501 717-484-5111
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# Attachment 2

OSHA's Form 300A

## Summary of Work- Related Injuries and Illnesses

**Year 2018**

U. S. Department of Labor  
Occupational Safety and Health Administration

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer of restrictions	Total number of other recordable cases
<u>0</u>	<u>3</u>	<u>2</u>	<u>2</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>78</u>	<u>32</u>
(K)	(L)

### Injury and Illness Types

Total number of ...  
(M)

(1) Injuries	<u>7</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

Establishment Name: PCS - Pennsylvania

Street: 801 Spangler Road

City: Camp Hill State PA Zip 17011

Industry description (e.g., Folding Paperboard Box)

Environmental Remediation/Selective Demo

Standard Industrial Classification (SIC) (e.g., 2657)

1790 1795

### Employment Information (Use the Information in ESDMS)

Annual average number of employees 135

Total hours worked by all employees last year 320,398

Sign here

*Kate Licameli*

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Kate Licameli President

Company Executive Title

410.760.0022 9-Jan-19

Phone with area code Date

GPC-Form 300A

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

# Attachment 2

OSHA's Form 300

## Log of Work- Related Injuries and Illnesses

Year 2018

U. S. Department of Labor  
Occupational Safety and Health Administration

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. You must complete an Injury and Illness Incident Report OSHA Form 301 or equivalent for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Page 1 of

Establishment name: Power Component Systems, Inc. - Pennsylvania

City: Camp Hill State: PA

Identify the person			Describe the case			Using these four categories, put a 1 in ONLY the most serious result for each case:		Enter the number of days the injured or ill worker was:		Put a 1 in the "Injury" column or choose one type of illness.						
Case #	Employee's Name	Job Title	Date of Injury or onset of illness	Where the Event Occurred	Describe injury or illness, parts of the body, and object/substance that directly injured or made person ill	Days away from work	Job transfer or restrictions	Other recordable cases	Away from work (DAYS)	On job transfer or restriction (DAYS)	Injury	Skin Disorder	Respiratory conditions	Poisoning	Hearing loss	All other illnesses
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)
1		Supervisor	03/15/18	parking lot	Strained rotator cuff		1			30	1					
2		Laborer	04/19/18	hallway	Contusion on foot		1			2	1					
3		Laborer	05/04/18	hallway area near door	Fractured finger		1		8		1					
4		Laborer	5/18/2018	outdoor work area	Stitches on leg			1			1					
5		Supervisor	6/21/2018	school hallway	stitches on right hand			1			1					
6		Supervisor	7/10/2018	roadway on jobsite	ankle fracture after being hit by pettibone		1		18		1					
7		Laborer	8/21/2018	Bulova Building, main area	wrist fracture after being crushed between steel beam and forklift fork		1		52		1					
8																
9																
10																
11																
12																
13																
14																
15																
16																
17																
18																
19																
20																

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

NOTE: To add rows place cursor in cell above the grey box in lower left and click Insert, row

GPC - Form 300

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Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

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## Attachment 2

MIOSHA's Form 300A

# Summary of Work- Related Injuries and Illnesses

**Year 2017**

U. S. Department of Labor  
Occupational Safety and Health Administration

All establishments covered by Part 1904 must complete this Summary page, even if no work- related injuries or illnesses occurred during the year. Remember to review the log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer of restrictions	Total number of other recordable cases
<u>0</u> (G)	<u>5</u> (H)	<u>4</u> (I)	<u>1</u> (J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>360</u> (K)	<u>76</u> (L)

### Injury and Illness Types

Total number of ...  
(M)

(1) Injuries	<u>10</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

**Establishment Name:** PCS - ALL DIVISIONS

**Street:** (Corporate) 7526R Connelley Drive

**City:** Hanover **State** MD **Zip** 21076

**Industry description (e.g., Folding Paperboard Box)**

**Environmental Remediation/Selective Demo**

**Standard Industrial Classification (SIC) (e.g., 2657)**

1790 1795

### Employment Information (Use the information in ESDMS)

**Annual average number of employees** 212

**Total hours worked by all employees last year** 452,590

**Sign here**

*Kate Licameli*

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

<u>Kate Licameli</u>	<u>VP Administration</u>
Company Executive	Title

<u>410.760.0022</u>	<u>1/11/18</u>
Phone with area code	Date

GPC-Form 300A

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

# Attachment 2

OSHA's Form 300

## Log of Work- Related Injuries and Illnesses

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. You must complete an injury and illness Incident Report OSHA Form 301 or equivalent for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

**Year 2017**

U. S. Department of Labor  
Occupational Safety and Health Administration

Page 1 of

Establishment name: Power Component Systems, Inc. - ALL DIVISIONS

City: VARIOUS

State: VARIOUS

Identify the person			Describe the case			Using these four categories, put a 1 in ONLY the most serious result for each case:		Enter the number of days the injured or ill worker was:		Put a 1 in the "Injury" column or choose one type of illness.								
Case # (A)	Employee's Name (B)	Job Title (e.g., Worker) (C)	Date of Injury or onset of illness (D)	Where the Event Occurred (e.g., Loading dock north end) (E)	Describe injury or illness, parts of the body, and object/substance that directly injured or made person ill (e.g., Second degree burn on right forearm from acetylene torch) (F)	Death	Days away from work	Remained at work		Away from work (DAYS) (K)	On job transfer or restriction (DAYS) (L)	(M)						
						(G)	(H)	Job transfer or restrictions (I)	Other recordable cases (J)			Injury (1)	Skin Disorder (2)	Respiratory conditions (3)	Poisoning (4)	Hearing loss (5)	All other illness (6)	
1		Laborer	02/01/17	monorail platform	Crushing injury to right middle and ring finger			1			8	1						
2		Laborer	02/14/17	2nd floor work area	scratches to right leg & hand from fall through floor area; back strain from fall			1			32	1						
3		Laborer	03/17/17	park city mall, hallway	Lumbar strain due to lifting			1			14	1						
4		Laborer	03/24/17	porch area	concussion from ladder fall, 6'		1			10		1						
5		Supervisor	4/26/2017	HVAC room	2 broken wrists, concussion		1			140		1						
6		Laborer	6/12/2017	hallway	laceration to R forearm				1			1						
7		Laborer	6/27/2017	residential apartment, hall empty suite, strawberry square center	neck injury from fall off of ladder		1			1	6	1						
8		Laborer	8/16/2017		Tom ACL, Right knee		1			89		1						
9		Laborer	09/18/17	AKI store, main area	lacerated cornea, debris in eye		1			120		1						
10		Laborer	11/01/17	LVHN, 4th Floor area	lower back strain			1			16	1						
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
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Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

NOTE: To add rows place cursor in cell above the gray box in lower left and click insert, row

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Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

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## Attachment 2

MIOSHA's Form 300A

# Summary of Work- Related Injuries and Illnesses

**Year 2016**

U. S. Department of Labor  
Occupational Safety and Health Administration

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer of restrictions	Total number of other recordable cases
<u>0</u>	<u>3</u>	<u>0</u>	<u>6</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>94</u>	<u>0</u>
(K)	(L)

### Injury and Illness Types

Total number of ...  
(M)

(1) Injuries	<u>9</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

Establishment Name: PCS - All Divisions

Street: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip 17111

Industry description (e.g., Folding Paperboard Box)

Environmental Remediation/Selective Demo

Standard Industrial Classification (SIC) (e.g., 2657)

1790 1795 \_\_\_\_\_

Employment Information (Use the information in ESDMS)

Annual average number of employees 216

Total hours worked by all employees last year 374,360

Sign here

*Kate Licameli*

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Kate Licameli VP Administration

Company Executive Title

410.760.0022 16-Jan-17

Phone with area code Date

GPC-Form 300A

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

# Attachment 2

OSHA's Form 300

## Log of Work- Related Injuries and Illnesses

Year 2016

U. S. Department of Labor  
Occupational Safety and Health Administration

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. You must complete an injury and illness Incident Report OSHA Form 301 or equivalent for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name: Power Component Systems, Inc. - All Divisions

City:

State:

Identify the person			Describe the case			Using these four categories, put a 1 in ONLY the most serious result for each case:		Enter the number of days the injured or ill worker was:		Put a 1 in the "Injury" column or choose one type of illness.								
Case # (A)	Employee's Name (B)	Job Title (e.g., Welder) (C)	Date of injury or onset of illness (D)	Where the Event Occurred (e.g., Loading dock north end) (E)	Describe injury or illness, parts of the body, and object/substance that directly injured or made person ill (e.g., Second degree burn on right forearm from acetylene torch) (F)	Death (G)	Days away from work (H)	Job transfer or restriction (I)	Other recordable cases (J)	Away from work (DAYS) (K)	On job transfer or restriction (DAYS) (L)	Injury (1)	Skin Disorder (2)	Respiratory conditions (3)	Poisoning (4)	Hearing loss (5)	All other illnesses (6)	
1		Laborer	01/13/16	basement work area	Cut head on top of gang box				1			1						
2		Supervisor	01/29/16	Floor of hallway	cut on hand from stray nail				1			1						
3		Laborer	02/02/16	outside of building, ground level	Injured finger from falling concrete chunk				1			1						
4		Supervisor	04/07/16	1st floor, entry hallway	Fell off of ladder, injured cheek/facial bone		1			16		1						
5		Laborer	5/12/2016	unspecified location	Carpal Tunnel in wrist/elbow		1			10		1						
6		Laborer	8/23/2016	residential area, ballroom	Minor cut on bicep from swinging duct work				1			1						
7		Laborer	8/25/2016	outside of building, sidewalk area	cut on arm from broken glass		1			66		1						
8		Laborer	8/31/2016	work area in building	Multiple bruises from fall from scaffold				1			1						
9		Laborer	10/26/16	2nd Floor work area	contusion on chest from dump cart				1			1						
10																		
11																		
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Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

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GPC - Form 300

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Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

# APPENDIX G DESIGNATED CRITICAL WORK QUALIFICATIONS STATEMENT

## COVER SHEET

DGS Project Name The Forum Building

DGS Project Number C-0948-0082 Phase 1

**DESIGNATED CRITICAL WORK:** For proper evaluation, the Proposer **MUST** submit at least one "Designated Critical Work Qualification Statement" for each Work item listed in T-1C for the respective contract. **NOTE:** The selected Proposer shall enter subcontracts with each listed subcontractor in T-1C.

Check One Work item for which this Qualification Statement is being submitted:

General Construction (.1 contract)

- ☐ Terrazzo
- ☐ Interior Marble
- ☐ Decorative Painting
- ☐ Exterior Windows & Doors
- ☐ Millwork
- ☐ Hazmat in Historical Buildings
- ☒ Elevator

HVAC Construction (.2 contract)

- ☐ Testing, Adjusting and Balancing
- ☐ HVAC Controls
- ☐ Work with high pressure steam systems, cooling tower, chiller

Plumbing Construction (.3 contract)

- ☐ Fire Suppression System with Fire Pump

Electrical Construction (.4 contract)

- ☐ Fire Alarm Communication System Voice Addressable
- ☐ Security
- ☐ IT Infrastructure/Fiber Optic
- ☐ Generator
- ☐ Fire Suppression

Name of Firm Hadfield Elevator LLC

Address 4621 North Front Street, Harrisburg, PA 17110

Principal Office Hadfield Elevator LLC, 239 Fourth Ave., Suite 515, Pittsburgh, PA 15222

Owner or Authorized Representative Richard M. Wood

## SECTION 1 – FIRM INFORMATION

### 1.1 Background Information

- a) How many years has the firm been in business? 90 Years
- b) How many years has the firm been doing business in proposed contract field? 90 Years

Under what former names has the firm conducted business?

Hadfield Elevator Company, Inc.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- c) Identify all jurisdictions in which the firm is licensed or otherwise qualified to do business.

Pennsylvania      Maryland      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d) If the firm is a corporation, provide the following information:

Date of incorporation \_\_\_\_\_  
State of incorporation \_\_\_\_\_  
President's name \_\_\_\_\_  
Vice President's name(s) \_\_\_\_\_  
Secretary's name \_\_\_\_\_  
Treasurer's name \_\_\_\_\_

- e) If the firm is a partnership, provide the following information:

Date of formation \_\_\_\_\_  
Type of partnership \_\_\_\_\_  
Names of partners \_\_\_\_\_

- f) If the firm is individually owned, provide the following information:

Date of formation \_\_\_\_\_  
Name of owner \_\_\_\_\_

- g) If the form of the firm is other than those listed above, describe it and name the principals:

Limited Liability Company  
Principal: Benjamin R. Rizzo

## SECTION 2 - EXPERIENCE AND PERFORMANCE

### 2.1 General

- a) Provide the annual construction volume in dollars completed by the firm in the past three years:
- Year 2019 \$ 3,901,948.58
- Year 2018 \$ 3,994,478.13
- Year 2017 \$ 5,659,125.30
- b) Identify the percentage of work on similar projects the firm typically performs with its own work force 100%
- c) List the categories of work that the firm normally performs with its own forces on similar projects. guide rail installation; elevator door frame and entrance installation; setting beams, deflector sheaves, Machines, controllers and all elevator equipment; building cabs, door operators, counterweight frames, car slings and all electrical work outside of the electrical disconnect; we do our demolition or removal.

### 2.2 Project Experience and References

Submit as **Attachment 1** to this Qualifications Statement:

- a) Suggested number of Sheets/Pages:

- 3 sheets/(6 pages)

Three (3) detailed project descriptions for relevant projects similar in size and scope to the Contract Work. The project descriptions shall include, at a minimum, the following information presented in the order listed below:

- vii. Name of project, type of project and location
- viii. Description of the project and relevance of work to the Contract Work
- ix. Contact information for an owner representative familiar with the firm's work performed on this project. Include name, address, telephone number(s) and e-mail address.
- x. The original bid/proposal price and the final contract price. If the project is ongoing, project the final price and relation to proposal price. Contract value for which the firm was/is responsible.
- xi. The original date for project completion and the actual completion date. If the project is ongoing, project the completion date and relation to original schedule.
- xii. As available, performance ratings of the work evaluated by owner or owner's representative.

### 2.3 Contractor Safety Record

Submit as **Attachment 2** to this Qualifications Statement the information specified herein and verify this information by providing copies of OSHA 300/200 Forms or appropriate documentation from insurance carriers, as applicable. The firm may submit written explanations to comment on or clarify its safety record.

- a) Provide the firm's Workers Compensation Experience Modification Rating for the past three years, beginning with the most recent year available:

Year 1:      2019              0.846

Year 2:      2018              1.084

Year 3:      2017      1.053

- b) Provide the firm's Total Lost Workday Incidence Rate (LWDIR) for the past three years, beginning with the most recent year available:

Year 1:      2019      0

Year 2:      2018      0

Year 3:      2019      0

\*LWDIR Rate = Number of Lost Time Injuries & Illnesses x 200,000 ÷ Total Hours Worked

- c) Provide the firm's Recordable Incidence Rate (RIR) for the past three years:

Year 1:      2019      0

Year 2:      2018      3.524

Year 3:      2017      0

\*RIR Rate = Number of Injuries x 200,000 ÷ Total Hours Worked

- d) Provide in an **Attachment 3** to this Qualifications Statement a list of any health or safety citations issued by federal or state agencies for serious or willful violations issued in the past 3 years. Include a separate statement for any such violations and include the citation number, a brief description of the violation and the amount of penalty, if any, for each violation and current status of violation.

**Attachment 3** - No violations or penalty's have been issued in last 3 years.

### **SECTION 3 - REQUIRED DISCLOSURES**

The firm shall answer the following questions with regard to the past three (3) years. If any question is answered in the affirmative, the firm shall submit in an **Attachment 5** to this Qualifications Statement, for each affirmative answer, a written explanation which shall provide details concerning the matter in question, including applicable dates, locations, names of projects/project owners and current status of any such matter.

**Attachment 5** - Not Applicable based on 'no responses'.

- 3.1 Is the firm currently debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes ☐ No ☒
- 3.2 Has the firm ever been debarred or suspended from doing business with any federal, state or local government agency or private entity?  
Yes ☐ No ☒
- 3.3 Is the firm currently or has the firm been otherwise prohibited from doing business with any federal, state or local government agency or private entity?  
Yes ☐ No ☒
- 3.4 Has the firm been denied prequalification (not including short listing), declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private entity?  
Yes ☐ No ☒
- 3.5 Has the firm defaulted, been terminated for cause or otherwise failed to complete any project that it was awarded?

- Yes \_\_\_ No X
- 3.6 Has the firm been assessed or required to pay liquidated damages in connection with work performed on any project?  
Yes \_\_\_ No X
- 3.7 Has the firm had any business or professional license, registration, certificate or certification suspended or revoked?  
Yes \_\_\_ No X
- 3.8 Have any liens been filed against the firm as a result of its failure to pay subcontractors, suppliers, or workers?  
Yes \_\_\_ No X
- 3.9 Has the firm been denied bonding or insurance coverage or been discontinued by a surety or insurance company?  
Yes \_\_\_ No X
- 3.10 Has the firm been found in violation of any laws, including but not limited to contracting or antitrust laws, tax or licensing laws, labor or employment laws or environmental laws by a final decision of a court or government agency?  
Yes \_\_\_ No X
- \*Note: information regarding health and safety violations is addressed in a previous section.
- 3.11 Has the firm or its owners, officers, directors or managers been the subject of any criminal indictment or criminal investigation concerning any aspect of the firm's business?  
Yes \_\_\_ No X
- 3.12 Has the firm been the subject to any bankruptcy proceeding?  
Yes \_\_\_ No X

#### **SECTION 4 - REQUIRED REPRESENTATIONS**

In submitting this Qualifications Statement, along with the other representations and authorizations listed in the RFP, the firm also makes the following representations, which it understands are required as a condition of performing the Contract Work and receiving payment for same.

- 4.1 The firm will possess all applicable professional, business and trade licenses required for performing the Contract Work.
- 4.2 The firm satisfies all bonding and insurance requirements as stipulated in the solicitation for the Contract Work.
- 4.3 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with the Commonwealth's requirements for workers' compensation insurance according to all applicable laws, and unemployment insurance according to all applicable laws.

- 4.4 The firm and all subcontractors it employs in execution of the Contract Work shall be in full compliance with all requirements of the Commonwealth's prevailing wage law and Public Works Employment Verification Act.
- 4.5 If awarded the Contract Work, the firm represents that it will not exceed its current bonding limitations when the Contract Work is combined with the total aggregate amount of all unfinished work for which the Contractor is responsible.
- 4.6 The firm represents that it has no conflicts of interests with the Commonwealth of Pennsylvania and, if awarded the Contract Work, any potential conflicts of interest that may arise in the future will be disclosed immediately to the Department of General Services.
- 4.7 The firm represents the price offered in connection with its proposal for the Contract Work was arrived at independently without consultation, communication or agreement with any other Proposer or competitor.
- 4.8 The firm will ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

**Attachment 1**

**Hadfield Elevator LLC**

**Project Name:** Towne House Suites

**Type of Project:** Modernization of Three (3) Passenger Elevators and One (1) Service Elevator

**Location:** 660 Boas Street

Harrisburg, PA 17102

**Description of Project and Relevance:** Triplex/Simplex Traction VVVF Installation

**Contact Information:** Joel Kohen

660 Boas Street

Harrisburg, PA 17102

717-232-1900

[joelkohen@gmail.com](mailto:joelkohen@gmail.com)

**Original Proposal Price:** \$1,200,000.00

**Final Contract Price:** \$1,200,000.00

**Original Date of Project Completion:** March 2020

**Projected Completion Date:** February 2020

**Performance Ratings:** N/A

**Attachment 1**

**Hadfield Elevator LLC**

**Project Name:** 124 Pine Street

**Type of Project:** Modernization of One (1) Passenger Elevator

**Location:** 124 Pine Street  
Harrisburg, PA 17101

**Description of Project and Relevance:** Simplex Traction VVVF Installation

**Contact Information:** Doug McAninch  
Mowery Construction  
1000 Bent Creek Boulevard  
Mechanicsburg, PA 17050  
P: 717-506-1000  
D: 717-590-8344  
[Dmcaninch@rsmowery.com](mailto:Dmcaninch@rsmowery.com)

**Original Proposal Price:** \$207,175.00

**Final Contract Price:** \$217,175.00

**Original Date of Completion:** March 11, 2020

**Actual Date of Completion:** January 27, 2020

**Performance Ratings:** N/A

**Attachment 1**

**Hadfield Elevator LLC**

**Project Name:** SP Plus - Walnut Street Garage

**Type of Project:** Modernization of Three (3) Passenger Elevators

**Location:** 215 Walnut Street

Harrisburg, PA 17101

**Description of Project and Relevance:** Triplex Traction VVVF Installation

**Contact Information:** Nancy Keim

223 Walnut Street

Harrisburg, PA 17101

717-234-2274

[nkeim@spplus.com](mailto:nkeim@spplus.com)

**Original Proposal Price:** \$400,525.00

**Final Contract Price:** \$400,525.00

**Original Date of Project Completion:** October 2019

**Actual Date of Completion:** September 24, 2019

**Performance Ratings:** N/A

## Attachment 2



### Pennsylvania Compensation Rating Bureau

United Plaza Building • Suite 1500  
30 South 17th Street • Philadelphia, PA 19103-4007  
(215)568-2371 • FAX (215)564-4328 • www.pcrb.com

#### PA EXPERIENCE RATING MODIFICATION

File Number: 68934 County:  
Experience Mod: 0.795 Address:  
XREF:  
Issue Date: 10/08/2019 Effective Term: 01/03/2020 - 08/26/2020  
Card Number: 1  
Governing Class Code: 0675  
Employer Name: HADFIELD ELEVATOR CO

#### Modification History

#### Effective Date

0.846	01/03/2019
1.084	01/03/2018
1.053	01/03/2017
1.063	01/03/2016

Governing Class Code	Rating Value	Description
675	2.37	MACHINERY OR EQUIPMENT ERECTION
951	.20	SALESPERSON - OUTSIDE
953	.08	OFFICE

## Attachment 2

OSHA's Form 300A (Rev. 01/2004)

### Summary of Work-Related Injuries and Illnesses

Year 20 19

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OSHA 300A-1288 (02/04)

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

#### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(G)	(H)	(I)	(J)

#### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

#### Injury and Illness Types

Total number of ...			
(1) Injuries	<u>0</u>	(4) Poisonings	<u>0</u>
(2) Skin disorders	<u>0</u>	(5) Hearing loss	<u>0</u>
(3) Respiratory conditions	<u>0</u>	(6) All other illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 22 minutes per response, including time for reviewing the instructions, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this data collection, including suggestions for reducing the burden, to Washington, DC 20503. Do not send confidential information to this office.

#### Establishment information

Your establishment name Hadfield Elevator, LLC  
 Street 239 Fourth Avenue, Suite 515  
 City Pittsburgh State PA ZIP 15222

Industry description (e.g., Manufacturer of motor vehicle parts)

Standard Industrial Classification (SIC), if known (e.g., 3712)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)  
238290

#### Employment Information (If you don't have these figures, use the best estimates on the basis of this page to estimate.)

Annual average number of employees 36  
 Total hours worked by all employees last year 78649

#### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Robert A. Hadfield Sr.  
 Signature  
 412-979-9336 Date 01/01/2020

## Attachment 2

OSHA's Form 300A (Rev. 01/2004)

# Summary of Work-Related Injuries and Illnesses

Year 20 18



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

### Establishment information

Your establishment name Hadfield Elevator Company, Inc.

Street 239 Fourth Avenue, Suite 515

City Pittsburgh State PA ZIP 15222

Industry description (e.g., Manufacture of motor truck trailers)

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

238290

**Employment information** (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 31

Total hours worked by all employees last year 56,742

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Bert A. Hadfield Jr. Corporate Secretary  
Signature Title  
412-979-9336 1/7/19  
Phone Date

### Number of Cases

Total number of deaths

0

(G)

Total number of cases with days away from work

0

(H)

Total number of cases with job transfer or restriction

0

(I)

Total number of other recordable cases

1

(J)

### Number of Days

Total number of days away from work

0

(K)

Total number of days of job transfer or restriction

0

(L)

### Injury and Illness Types

Total number of . . .  
(M)

(1) Injuries 1

(4) Poisonings 0

(2) Skin disorders 0

(5) Hearing loss 0

(3) Respiratory conditions 0

(6) All other illnesses 0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

# Attachment 2

OSHA's Form 300 (Rev. 04/2004)

## Log of Work-Related Injuries and Illnesses

**Note: You can type input into this form and save it.**

Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 18

U.S. Department of Labor  
Occupational Safety and Health Administration



Form approved OMB no. 1218-0176

### Please Record:

- Information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid.
- Significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional.
- Work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12.

### Reminders:

- Complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.
- Feel free to use two lines for a single case if you need to.
- Complete the 5 steps for each case.

Establishment name Hadfield Elevator  
City Pittsburgh State PA

### Step 1. Identify the person

(A) Case no.  
(B) Employee's name

(C) Job title  
(e.g., Welder)

(D) Date of injury or onset of illness  
(e.g., 2/10)

(E) Where the event occurred  
(e.g., Loading dock north end)

(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)

### Step 3. Classify the case

SELECT ONLY ONE circle based on the most serious outcome:

Remained at Work

Death (G) Days away from work (H) Job transfer or restriction (I) Other recordable cases (J)

### Step 4.

Enter the number of days the injured or ill worker was:

Away from work (K) On job transfer or restriction (L)

### Step 5.

Select one column:

(M) Injury (1) Skin disorder (2) Respiratory condition (3) Poisoning (4) Hearing loss (5) All other illnesses (6)

Reset	Scott White	Apprentice	3 / 23	jobsite	bruised left thumb	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	0 days	0 days	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reset			/			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	days	days	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Page totals

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Add a Form Page

Page 1 of 1

Injury (1) Skin disorder (2) Respiratory condition (3) Poisoning (4) Hearing loss (5) All other illnesses (6)

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

## Attachment 2

OSHA's Form 300A (Rev. 01/2004)

### Summary of Work-Related Injuries and Illnesses

Year 20 17  
**U.S. Department of Labor**  
 Occupational Safety and Health Administration  
 Form approved OSHA 300A-1209-0076

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

#### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(G)	(H)	(I)	(J)

#### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

#### Injury and Illness Types

Total number of ... (M)	
(1) Injuries	<u>0</u>
(2) Skin disorders	<u>0</u>
(3) Respiratory conditions	<u>0</u>
(4) Poisonings	<u>0</u>
(5) Hearing loss	<u>0</u>
(6) All other illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time to review the instructions, search existing data sources, gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about this burden estimate or any other aspect of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3614, 200 Constitution Avenue, NW, Washington, DC 20350. Do not send the completed forms to this office.

#### Establishment information

Your establishment name Hatfield Elevator Company, Inc.  
 Street 2412 West Carson St.  
 City Pittsburgh State PA Zip 15204

Industry description (e.g., *Manufacture of motor truck trailers*)

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 8 2 9 0

Employment information (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees 26  
 Total hours worked by all employees last year 54,080

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature] Corporate Secretary  
 Company executive  
 412 979 9336  
 Date 1/2/18

**Section T-2A Project Management Team****Wohlsen Construction Company****Brian W. Laub, HCC - Vice President of Construction**

Brian will provide executive oversight and support for the Forum project team. This oversight is critical to ensure that the appropriate manpower and resources are available for all our projects to be successful. Brian will provide support to the Project Executive and brings a special insight to this project as he worked on the Capitol Complex project and was the Project Executive for the Nemours Museum project. Please reference attached resume for additional relevant project experience.

**Barry T. Lyons - Project Executive**

As Project Executive, Barry will have overall leadership and management responsibility for the Wohlsen team for this project. Barry's role will be to provide leadership and support, assuring the project is delivered successfully. As project executive, Barry will ensure that the necessary corporate resources and manpower are provided to achieve all the project goals. Barry has worked on over 150 public works projects. His experience ranges from museums and government facilities, to Higher Education, Health Care and Senior Living. He has experience with the Forum and Capitol Complex having worked on several projects including the Fan Room for the Capitol Complex. Barry has over 36 years of construction experience. Please reference attached resume for additional relevant project experience.

**Louis A. Gonsauls, HCC - Project Manager**

As Project Manager, Lou will lead the Wohlsen team on a day-to-day basis to meet the goals of your project. He will be responsible for planning, organizing and managing resources to bring about the successful completion of the construction phase of the project. Lou will prepare detailed logistics and phasing plans to ensure that the work progresses in a cogent and safe manner and ensure that all controls and procedures are in place to produce quality workmanship on a timely basis. Lou will take the lead on critical path scheduling and will take effective and timely corrective actions if required. He will be responsible to take a leadership role in maintaining the schedule and budget for the project. Lou brings over 14 years' experience to this project, starting in the field as a laborer, carpenter and superintendent, he brings his unique hands-on perspective to this project. Lou was the PM for the Masonic Grand Lodge. Please reference attached resume for additional relevant project experience.

**Joseph D. Herrick, HCC - Superintendent Lead**

As Superintendent Lead, Joe will be on-site, full-time and will direct all our efforts in the field. He will manage and control the construction process and subcontractors on-site; lead the entire project and will also have responsibility for all interior work. Joe's number one goal is safety and he will work with all parties involved to ensure a safe and clean job site. Joe's experience includes working on 4 projects at the Capitol Complex. He brings over 45 years' experience to this project. Please reference attached resume for additional relevant project experience.

**Dan Boggs - Superintendent**

As Superintendent, Dan will be on-site, full-time and will direct all our efforts in the field for the work on the exterior of the project. He will manage and control the construction process and subcontractors on site. Dan's number one goal is safety and he will work with all parties involved to ensure a safe and clean job site. Dan's experience includes working on 4 projects at the Capitol Complex. He brings over 34 years' experience to this project. Please reference attached resume for additional relevant project experience.

**Dave Hopkins - Project Engineer**

As Project Engineer, David will be involved with all members of the client's team, the design team and subcontractors. He will be responsible for all submittals, requests for information, and also attending various project meetings in the office and at the job site. Dave has over 14 years of construction experience. Please reference attached resume for relevant project experience.

**Roman Mosaic and Tile Company - Terrazzo****Douglas Wilczek - Operations Manager**

As Operations Manager, Douglas will provide executive oversight and manage overall project coordination for all terrazzo related scope of work. Doug will ensure that the necessary corporate resources and manpower are provided to achieve all the project goals. He has 33 years' experience. Please reference attached resume for project experience.

**Chris Greeninger - Project Manager**

As Project Manager, Chris will provide day-to-day management and project coordination for all terrazzo related scope of work. Chris will focus on safety, schedule, quality control and coordination. He has 17 years' experience. Please reference attached resume for relevant project experience.

**Lesher Inc. - Interior Marble****Frank Lesher - Owner/Project Lead**

As Project Lead, Frank will provide executive oversight and manage overall project coordination as it relates to the Interior Marble scope of work. Frank will manage materials for the project, determine logistics and phasing, provide leadership for schedule development and coordination of necessary manpower and resources. He has over 25 years of experience. Please reference attached relevant resume for project experience.

**Brian Lesher – Project Supervisor**

As Project Supervisor, Brian will provide on-site coordination for all functions related to the Interior Marble scope of work. Brian will assist in the implementation of the logistics and phasing for the project, monitor and maintain all schedules, monitor quality control, assign work teams, attend all project meetings, He has over 30 years' experience. Please reference attached resume for relevant project experience.

**Carl Thompson - Project Team Member**

As Project Team Member, Carl will supervise on-site teams involved in all tasks related to the Interior Marble scope of work. Carl will provide technical expertise to the trades craftsmen and will facilitate the execution of the work plan. He has over 14 years' experience. Please reference attached resume for relevant project experience.

**Johnson & Griffith Studio, LLC - Decorative Painting & Millwork****Jeffrey Johnson - Principal**

As Principal, Jeffrey will provide executive oversight and manage overall project coordination as it relates to the Decorative Painting scope of work. Jeff will also serve as the full-time Historic Special Treatment Supervisor for the duration of the project. He has over 33 years' experience. Please reference attached resume for relevant project experience.

**Jacintha Clark - Conservator & Project Manager**

As Conservator and Project Manager, Jacintha will provide on-site coordination for all functions related to the Decorative Painting scope of work. Jacintha will oversee logistics and phasing for the project, monitor and maintain all schedules, and monitor quality control, she has 8 years' experience. Please reference attached resume for relevant project experience.

**Rachel Boles - Project Team Member**

As a Project Team Member, Rachel will provide on-site supervision and hands-on involvement in specialized scope as it relates to the Decorative Painting scope of work. She has over 22 years' experience. Please reference attached resume for relevant project experience.

**Graboyes LLC - Exterior Windows & Doors (Exterior Aluminum Windows)****Ellis Guiles - Owner/President**

As Owner/President, Ellis will oversee the overall business activities of the project from a financial aspect. He is a licensed professional engineer with an MBA and has over 30 years of construction experience.

**Gregory Laska - Director of Operations**

As Director of Operations, Greg will provide oversight and management for the installation of exterior aluminum windows. He has 17 years of experience.

**James Coppola - Project Manager**

As Project Manager, Jim will provide coordination and supervision of on-site personnel, safety, scheduling and manpower allocation. He has over 16 years' experience as a Local Union 252 Glazier.

**R. Alden Marshall & Associates, LLC - Exterior Windows & Doors (Exterior Metal Gates and Doors)****Robert Alden Marshall, APT RP - Director, Senior Conservator**

As Director, Senior Conservator, Robert will provide oversight and management for the installation of exterior metal gates and doors. He has 46 years' experience. Please reference attached resume for relevant project experience.

**Window Repairs and Restorations - Exterior Windows & Doors (Exterior Steel Window Restoration)****Raymond DePiano - Project Manager**

As Project Manager, Raymond will provide oversight and management for the exterior steel window restoration scope of work. He has 47 years' experience. Please reference attached resume for relevant project experience.

**Anthony D'Andrea - Foreman**

As Foreman, Anthony will provide on-site management and coordination for the exterior steel window restoration scope of work. He has 8 years' experience. Please reference attached resume for relevant project experience.

**B.R. Howard and Associates, Inc. - Millwork****Brian Howard - Project Manager/Supervisor**

As Project Manager/Supervisor for the Millwork, Brian will provide oversight and management for the wood restoration in the State Library. Brian is an Objects Conservator and Professional Associate of the AIC. Please reference attached resume for relevant project experience.

**Scott Cober - Project Manager**

As Project Manager, Scott will provide on-site management for the wood restoration in the State Library. Scott is also an Objects Conservator and Professional Associate of the AIC. Please reference attached resume for relevant project experience.

**Albert Michaels Conservation - Millwork****David Tull - Owner/Project Manager**

As Owner/Project Manager, David will provide oversight and management for the wood restoration info the Main Lobby Desk. He has 18 years' experience. Please reference attached resume for relevant project experience.

**Shawn Vennell - Conservation Technician/Artist/Designer**

As Conservation Technician/Artist/Designer, Shawn will provide on-site management for the wood restoration of the Main Lobby Desk. He has 22 years' experience. Please reference attached resume for relevant project experience.

**Power Component Systems, Inc. - Hazmat in Historical Buildings****Phil Matz - Operations Manager**

As Operations Manager, Phil will provide executive oversight and manage overall project coordination as it relates to the Hazmat in Historical Buildings scope of work. Phil will be responsible for oversight and collaboration with the Sr. PM to ensure the completion of all necessary tasks for this project. Please reference attached resume for relevant project experience.

**Gary Gipe - Senior Project Manager**

As Senior Project Manager, Gary will be responsible for overseeing all on-site personnel. Gary will coordinate on-site logistics and phasing, safety, schedule and attend all project meetings. He will be responsible for the scheduling of manpower and equipment to ensure that all project milestones are met. Please reference attached resume for relevant project experience.

**Hadfield Elevator LLC - Elevator****Rick Wood - Supervisor**

As Supervisor, Rick will be responsible for oversight and management of the elevator scope of work. Rick will be responsible for the ordering of equipment, management of delivery dates, coordinating shop drawings. He has over 24 years' experience. Please reference attached resume for relevant project experience.

**Larry Cooke - Field Operations**

As Field Operations, Larry will be responsible for oversight and management of the elevator scope of work. Rick will be responsible for the ordering of equipment, management of delivery dates, coordinating shop drawings. He has over 24 years' experience. Please reference attached resume for relevant project experience.

**Wohlsen Construction Company**

<p><b>Brian W. Laub, HCC</b> <b>Vice President of Construction</b></p> <p><b>Company:</b> Wohlsen Construction</p> <p><b>Education:</b> Bachelor of Science in Civil Engineering - University of Pittsburgh</p> <p>Master of Business Administration - Argosy University</p> <p><b>Certifications:</b></p> <ul style="list-style-type: none"> <li>• LEED Green Associate</li> <li>• Healthcare Construction Certificate</li> <li>• Engineer-in-Training Certificate</li> <li>• OSHA-30</li> </ul> <p><b>Industry Experience:</b> 18 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - Third Floor Window Repair - Renovations to historic Capitol Building's third floor. \$3.9M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Entresol Level North Wing - Selective demolition, mechanical, electrical, and plumbing upgrades and historic renovation and replication of new and existing finishes. \$2.8M</p> <p><b>Commonwealth of PA DGS, Millersville, PA</b> McComsey Hall - Renovations and addition to existing academic building on occupied college campus. \$6.0M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - North Second Floor - Selective demolition, mechanical, electrical, and plumbing upgrades and historic renovation and replication of new and existing finishes. \$17.3M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - South Fourth Floor - Renovations to historic Capitol Building's fourth floor. \$4.6M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - 3rd &amp; E Floors South Wing - Restoration work including waterproofing, and window and finish replacements to building on the National Register of Historic Places. \$1.1M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - North Second Floor Windows - Restoration of exterior windows. \$627K</p> <p><b>Nemours Foundation, Wilmington, DE</b> Nemours Mansion &amp; Gardens Restoration - Quarter acre reflecting pool; Colonnade; Statue cleaning and restoration; Reinstallation of lily pond; Extensive landscaping. Award-winning project. \$9.7M</p> <p><b>The Hill School, Pottstown, PA</b> Dining Room and Renovations - Kitchen and server upgrades to expand dining hall. \$11.9M</p>
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**Wohlsen Construction Company**

<p><b>Barry T. Lyons</b> <b>Project Executive</b></p> <p><b>Company:</b> Wohlsen Construction</p> <p><b>Education:</b> Bachelor of Science in Accounting with emphasis in Civil Engineering from The Pennsylvania State University</p> <p><b>Certification:</b></p> <ul style="list-style-type: none"> <li>• ASHE</li> </ul> <p><b>Industry Experience:</b> 36 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Harford County Courthouse</b>, Bel Air, MD 97,000 sq. ft. renovations \$27.2M</p> <p><b>Lancaster County Prison, Lancaster</b>, PA 55,000 sq. ft. Prison Additions and Renovations. \$17.8M</p> <p><b>Valley Township</b>, Coatesville, PA New municipal complex. \$5.5M</p> <p><b>UPS Services</b>, Harrisburg, PA Additions and Renovations - 40,000 sq. ft. additions and renovations. \$8.5M</p> <p><b>Dauphin County</b>, Harrisburg, PA Work Release Facility -20,000 sq. ft. work release facility. \$2.7M</p> <p><b>Horsham Township</b>, Horsham, PA New Municipal Complex - 11,200 sq. ft. new municipal complex. \$6.8M</p> <p><b>Lycoming College</b>, Williamsport, PA New Gateway Building - Sitework to support campus's new Gateway Building, including creating a new main entrance to the campus and making changes to surrounding roads. \$12.9M</p> <p><b>Coordinated Health</b>, Hazleton, PA Medical Office Building -85,000 sq. ft. new facility including a surgical center, physical therapy center, and mini hospital. \$29.0M</p> <p><b>Central York School District</b>, York, PA New High School - 325,000 sq. ft. new high school. \$59.0M</p> <p><b>Pleasant Valley School District</b>, Broadheadsville, PA New Middle School -175,000 sq. ft. new middle school. \$32.0M</p> <p><b>US Postal Service</b>, Reading, PA Mail Facility and Maintenance Garage - 87,000 sq. ft. general mail facility and maintenance garage. \$17.2M</p> <p><b>IBS Development</b>, Fredrickburg, PA Warehouse -350,000 sq. ft. Tilt-up Warehouse. \$26.4M</p> <p><b>Balance Care</b>, Erie, PA Rehabilitation Hospital - 90,000 sq. ft. rehabilitation hospital. \$22.5M</p>
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**Wohlsen Construction Company**

<p><b>Louis A. Gonsauls, HCC</b> <b>Project Manager</b></p> <p><b>Company:</b> Wohlsen Construction</p> <p><b>Education:</b> Bachelor of Science in Structural Design and Construction Engineering Technology from Pennsylvania State University</p> <p><b>Certifications:</b></p> <ul style="list-style-type: none"> <li>• LEED Green Associate</li> <li>• Healthcare Construction Certificate</li> <li>• ICRA for Healthcare Construction</li> <li>• OSHA-30</li> </ul> <p><b>Industry Experience:</b> 14 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Masonic Villages of the Grand Lodge of PA, Elizabethtown, PA</b></p> <ul style="list-style-type: none"> <li>- Grand Lodge Phase II - Additions and renovations to the campus's historic hub, adding four new dining options including an open-air dining terrace. The project also included upgrades to the library, hair salon, and art studios, as well as the addition of a multi-media room and expansion to the thrift store. \$7.2M</li> <li>- Ben Franklin Skilled Nursing Facility - Multi-phased renovations. Occupied renovation of 105 existing resident rooms. Core spaces, pantries, spas, living room, dining room, lounge, utility room, and administrative offices. \$9.9M</li> <li>- Roosevelt Healthcare Center - Phased renovation of an existing, occupied skilled nursing facility. \$13.9M</li> <li>- Washington Skilled Nursing Facility - Renovations -Multi-phased renovations. Conversion of 6 existing private rooms to 6 semi-private rooms. Renovation of 114 existing shared and private rooms. Core spaces, pantries, spas, living room, dining room and utility room. \$10.8M</li> <li>- Freemason Building - Phased renovations to an occupied personal care building on an active senior living campus including resident room fitouts involving kitchens, bathrooms, and living space, new central dining facility with commercial kitchen and adjacent community living area. \$12.5M</li> <li>- Grand Lodge Phase II - Additions and renovations to the campus's historic hub, adding four new dining options including an open-air dining terrace. The project also included upgrades to the library, hair salon, and art studios, as well as the addition of a multi-media room and expansion to the thrift store. \$7.2M</li> <li>- Sycamore Hybrid Apartments - Phase 1 - Two new 3-story hybrid apartment units with garages (total of 24 apartments). \$25.0M</li> <li>- Masonic Village-Buchanan, Clubhouse, and Tall Cedar Buildings Renovations - Multi-phases renovation in occupied facility included dining, café dining, pantry, beauty shop, library, country store, craft room, and lobby. \$1.9M</li> <li>- Freemason Cultural Center Renovations - 50,500 sq. ft. of renovations to include marketing and sales offices, administrative office suites, recreation areas, Brossman Ballroom, Deike Auditorium, Masonic Lodge, Visitors Center, and Lodge Dining Room (meeting space). \$2.5M</li> </ul>
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**Wohlsen Construction Company**

<p><b>Joseph D. Herrick, HCC Superintendent Lead</b></p> <p><b>Company:</b> Wohlsen Construction</p> <p><b>Certifications:</b></p> <ul style="list-style-type: none"> <li>• Healthcare Construction Certificate</li> <li>• OSHA-10</li> <li>• OSHA-30</li> <li>• Competent Person – Fall Protection</li> <li>• ICRA</li> <li>• CPR / First Aid</li> </ul> <p><b>Industry Experience:</b> 45 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - Fourth Floor Senate Offices Renovation Renovations to state senate offices including the restoration of intricate historic millwork and plaster. Work was conducted off-hours to limit disturbances in the rest of the building. \$3.1M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building Waterproofing - Complete waterproofing to historic Capitol Building including the removal and reinstallation of statue atop the main dome. \$10.9M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - North Second Floor - Selective demolition, mechanical, electrical, and plumbing upgrades and historic renovation and replication of new and existing finishes. \$17.3M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - Greenhouse - Construction of a headhouse building with an attached greenhouse and a covered walkway connecting existing greenhouses. \$602K</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - South Fourth Floor - Renovations to historic Capitol Building's fourth floor. \$4.6M</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Basement/Third &amp; Entresol South Wing. \$5.9M</p> <p><b>Capitol Preservation Committee, Harrisburg, PA</b> Senate Hearing Rooms - Renovations to state capitol hearing rooms. \$725K</p> <p><b>Commonwealth of PA DGS, Harrisburg, PA</b> Capitol Building - North Second Floor Windows - Restoration of exterior windows. \$627K</p> <p><b>Commonwealth of PA DGS, Millersville, PA</b> Millersville University - Osburn Hall - Additions and renovations to academic building on occupied university campus. \$3.5M</p> <p><b>Commonwealth of PA DGS, Millersville, PA</b> McComsey Hall - Renovations and addition to existing academic building on occupied college campus. \$6.0M</p>
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**Wohlsen Construction Company**

<p><b>Daniel Boggs</b> <b>Superintendent</b></p> <p><b>Company:</b> Wohlsen Construction</p> <p><b>Certifications:</b></p> <ul style="list-style-type: none"> <li>• OSHA-10</li> <li>• OSHA-30</li> </ul> <p><b>Industry Experience:</b> 35 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Capitol Building - North Second Floor - Selective demolition, mechanical, electrical, and plumbing upgrades and historic renovation and replication of new and existing finishes. \$17.3M</p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Basement/Third &amp; Entresol South Wing - \$5.9M</p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Capitol Building - South Fourth Floor - Renovations to historic Capitol Building's fourth floor. \$4.6M</p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Capitol Building - Fourth Floor Senate Offices Renovation Renovations to state senate offices including the restoration of intricate historic millwork and plaster. Work was conducted off-hours to limit disturbances in the rest of the building. \$3.1M</p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Harrisburg Capitol Building - 3rd &amp; E Floors South Wing - Restoration work including waterproofing, and window and finish replacements to building on the National Register of Historic Places. \$1.1M</p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Capitol Building - Third Floor Window Replacements - \$292K</p> <p><b>Commonwealth of PA DGS</b>, Harrisburg, PA Capitol Building - Entresol Level, North Windows - Restoration of exterior windows. \$718K</p> <p><b>Sisters of Saint Joseph</b>, Philadelphia, PA Novitiate Renovations - Renovations to this historic 19th century building at Chestnut Hill College Self-performed excavation, underpinning, and foundations. \$7.6M</p> <p><b>Sodexo Health Care Services</b>, Wilmington, DE Historic Mansion Renovations - Renovations to historic DuPont mansion and staff quarters built in 1910. Scope includes roof restoration, waterproofing, electrical and mechanical upgrades, and ADA-compliant additions. \$12.4M</p> <p><b>St. Paul's United Methodist Church</b>, Elizabethtown, PA Office and Lobby Additions and Renovations. \$2.4M</p>
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**Wohlsen Construction Company**

<p><b>David Hopkins</b> <b>Project Engineer</b></p> <p><b>Company:</b> Wohlsen Construction</p> <p><b>Education:</b> Bachelor of Science in Structural Design and Construction Management from Pennsylvania State University</p> <p><b>Certifications:</b></p> <ul style="list-style-type: none"> <li>• Construction Document Technology (CDT)</li> <li>• OSHA-30</li> </ul> <p><b>Industry Experience:</b> 14 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Masonic Villages of the Grand Lodge of PA</b>, Elizabethtown, PA Freemason Cultural Center Renovations - 50,500 sq. ft. of renovations to include marketing and sales offices, administrative office suites, recreation areas, Brossman Ballroom, Deike Auditorium, Masonic Lodge, Visitors Center, and Lodge Dining Room (meeting space). \$2.5M</p> <p><b>The Highlands At Wyomissing</b>, Wyomissing, PA Personal Care Renovations - Multi-phased 73,000 sq. ft. of renovations to 63 resident rooms and common areas. \$15.9M</p> <p><b>Shippensburg Public Library</b>, Shippensburg, PA Library Upgrades - Sprinkler installation throughout an existing library, as well as the construction of a 6,000 sq. ft. addition. The project added meeting areas, offices, and a child's area. Also included was the demolition of an existing building and the creation of a new parking area with a pre-manufactured pedestrian bridge linking the library to parking across a stream. \$4.0M</p> <p><b>University of Maryland</b>, College Park, MD Philip Merrill College of Journalism - 53,444 sq. ft. three-story academic building that achieved LEED Gold.</p>
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**Terrazzo – Roman Mosaic and Tile Company**

<p><b>Douglas Wilczek</b> <b>Operations Manager</b></p> <p><b>Company:</b> Roman Mosaic</p> <p><b>Education:</b> Associate Degree, Pennsylvania State University</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>• 4 years as a Terrazzo finisher/mechanic</li> <li>• Expeditor</li> <li>• Superintendent</li> <li>• Project Manager/Estimator</li> <li>• Operations Manager</li> </ul>	<p><b>Relevant Project Experience</b></p> <p>Doug began his employment with Roman Mosaic as terrazzo finisher in the Philadelphia area. He was quickly promoted to Project Expeditor. He became a Superintendent and ultimately Estimator and Project Manager for projects in the Philadelphia and surrounding area markets. Doug now leads the Manheim and New England offices in its construction activities.</p> <p><b>Pittsburgh Airport Airside Terrazzo Project, Pittsburgh, PA</b> Large terrazzo installation in an existing building that was occupied during construction. \$2.3M</p> <p><b>Bensalem High School, Bensalem, PA</b> Large terrazzo and tile project with a very aggressive schedule for completion. \$2.2M</p> <p><b>Bayhealth Medical Center, Milford, DE</b> Large terrazzo project on a multi-level and phased Project. \$671K</p>
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**Terrazzo – Roman Mosaic and Tile Company**

<p><b>Christopher Greeninger</b> <b>Project Manager</b></p> <p><b>Company:</b> Roman Mosaic</p> <p><b>Education:</b> Bachelor of Science, Millersville University</p> <p><b>Other Qualifications:</b></p> <ul style="list-style-type: none"> <li>• 10 years Draftsman/Project Engineer</li> <li>• Project Manager/Estimator</li> </ul>	<p><b>Relevant Project Experience</b></p> <p>Chris began his employment with Roman Mosaic as Draftsman /Project Engineer ultimately being promoted to Project Manager / Estimator.</p> <p><b>Pittsburgh Airport Airside Terrazzo Project, Pittsburgh, PA</b> Large terrazzo installation in an existing building that was occupied during construction. \$2.3M</p> <p><b>Bensalem High School, Bensalem, PA</b> Large terrazzo and tile project with a very aggressive schedule for completion. \$2.2M</p> <p><b>Bayhealth Medical Center, Milford, DE</b> Large terrazzo project on a multi-level and phased Project. \$671K</p>
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# Frank Lesher

## Stone Restoration & Conservation Specialist

2400 Swatara Creek Rd  
Middletown, PA 17057  
(717) 554-5192, (717) 944-4431  
frank@leshermarble.com

### SKILLS

With more than 25 years of experience in the natural stone industry and a background in mechanical engineering to facilitate the design and development of any needed projects and equipment, Frank Lesher brings a plethora of skills to the table.

### EXPERIENCE

#### **Lesher Natural Stone, Quartz, & Tile, Middletown - Owner/Operator**

1994 - PRESENT

- As the owner of Lesher Natural Stone, Quartz, & Tile for the last 26 years Frank has extensive experience with natural and man-made stone products. For a complete list of jobs he has worked on please see the attached company resume.

### EDUCATION

#### **Scuola d'Arte Romano Ranieri**

May 2013 - June 2013, Deruta, Italy

A three month course at a school in Italy to study traditional stone applications from the masters.

#### **Apprenticeship with Stone Carver/ Rocco & Dan Solomino**

Sept. 1982 - May 1984, Jersey City, NJ

When starting his business, Frank trained with stone carver and sculpture Dan Solomino.

#### **Penn State / Bachelor of Science in Mechanical Engineering**

Sept 1985 - May 1989, State College, PA

#### **Williamsport Area Community College / Tool & Die Degree**

Sept. 1982 - May 1984, Williamsport, PA

### AWARDS

Exceptional Craftsmanship Award, Harrisburg Builders Exchange 2004

# Brian Leshner

## Stone Restoration & Conservation Specialist

2400 Swatara Creek Rd  
Middletown, PA 17057  
(717) 554-5126  
marmoman1@yahoo.com

### SKILLS

Brian Leshner brings his extensive knowledge of stonework and commercial cleaning to projects. Has worked on notable restoration projects, including Forum Building, North Office, and Dauphin County Courthouse among others.

### EXPERIENCE

#### **Cleaning Restoration Specialist** - *Owner/Operator*

1990 - PRESENT

- Handles pressurized cleaning of modern and historic buildings including work at Milton Hershey School, Penn State University, and others
- Extensive knowledge of chemicals and cleaning agents to restore surfaces to original appearance

#### **Leshner Natural Stone, Quartz, & Tile** - *Owner/ Subcontractor*

Owner: 1994 - 2005. Subcontractor: 2005-PRESENT

- As a former owner of Leshner Natural Stone, Quartz, & Tile, Brian has extensive experience with natural and man-made stone products. Currently, Brian is a subcontractor for the company and has worked on many of the jobs listed in the company resume. For a complete list of jobs he has worked on please see the attached company resume.

### EDUCATION

#### **Apprenticeship with Stone Carver/ Rocco & Dan Solomino**

Oct. 1994, Jersey City, NJ

When starting the business, Brian trained with stone carver and sculpture Dan Solomino.

### AWARDS

Exceptional Craftsmanship Award, Harrisburg Builders Exchange 2004

# Carl Thompson

## Stone Restoration & Conservation Specialist

2400 Swatara Creek Rd  
Middletown, PA 17057  
(717) 364-5771  
carl@leshermarble.com

### SKILLS

As a skilled professional with more than 16 years experience in the stone industry, Carl Thompson is a valued member of the Leshher team. He has worked on many restoration projects over the years with Leshher both as an employee and a freelance subcontractor including the Hershey Medical Center, Capitol Building, Forum Building, Ryan Building, York Traditions Bank, and Milton Hershey School Founders Hall, among others.

### EXPERIENCE

#### **Leshher Natural Stone, Quartz, & Tile, Middletown - *Installer/Templator***

2006 - 2017

- More than 11 years experience in stone fabrication, installation, conservation, and restoration.

#### **Freelance Stone Expert**

2006 - PRESENT

- Works for Leshher Natural Stone, Quartz, & Tile as a freelance subcontractor on jobs requiring his advanced skills

### EDUCATION

#### **Stone Apprenticeship**

2006-2017, Middletown, PA

11 year apprenticeship under Frank Leshher

#### **Cambria Fabrication Certification**

Aug 2013, Philadelphia, PA

Detailed course in the fabrication and installation of engineered quartz material.

#### **Leica Digitizer**

March 2015, Raleigh, NC

Formal training on how to use a Leica digitizing templating device.

# johnson&griffiths

Jeffrey B. Johnson, Principal  
 Johnson & Griffiths Studio, LLC  
 1004 Green Street  
 Harrisburg, PA 17102  
 (717) 982.7002  
[www.johnsongriffiths.com](http://www.johnsongriffiths.com)  
[jeff@johnsonandgriffiths.com](mailto:jeff@johnsonandgriffiths.com)

**Johnson & Griffiths Studio, LLC** Owner and Founder (2008 – present), Artist, conservator, decorative painter, gilder, preservation project manager, historic paint analyst.

**Lincoln Cottage, Main Vestibule Restoration** (2019 – present) Washington, DC. – Historic paint analysis and decorative painting. Replicating the President Lincoln era wall decoration.

**Historic St. Mary's Chapel Restoration and Conservation** (2017 – 2019) Lancaster, PA – Historic paint analysis, wood restoration, decorative painting, art conservation.

**Blair County Courthouse, Mural Conservation & Decorative Painting** (2018 – 2019), Hollidaysburg, PA  
**Mishler Theater, Mural Conservation** (2019) Altoona, PA. – Conservation of the Four Muses murals on the front of the Mishler Theater.

**North Office Building, Executive Chamber Restoration** (2017 – 2018), Harrisburg, PA – Wood restoration, metal conservation, decorative painting.

**Forum Building, Law Library Restoration and Decorative Painting** (2015 – 2017) Harrisburg, PA – Wood restoration, decorative metal conservation, decorative painting, paint and finishes analyses.

**Forum Building, Forum Auditorium Murals Conservation** (2014), Harrisburg, PA – Conservation of wall and ceiling murals.

**Historic Hotel Hershey, Iberian Lounge, Mural Conservation.** (2017) Hershey, PA – Conserved the Robert von Emdorf mural on the wall of Hotel Hershey's Iberian Lounge.

**Rolls-Royce Foundation – Paintings Conservation.** (2017) Mechanicsburg, PA – Conserved the 26 original Melbourne Brindle paintings of "Silver Ghosts" Rolls-Royce cars.

**1616 Walnut Street/Icon Wood Restoration.** (2014) Philadelphia, PA – Restored the wood wainscoting, hand-carved friezes and door surrounds, and restored bronze architectural hardware.

**Pennsylvania State Finance Building, Eugene Savage Mural Conservation.** (2013) Harrisburg, PA – Conserved the "Spirit of Treasury" mural on the ceiling of the South Vestibule.

**Leroy Irvis Office Building, North Lobby Restoration.** (2013) Harrisburg, PA – Restored the water damaged plaster and decorative painting on the ceiling of the North Lobby. Also conducted conservation treatments on the wall murals.

**Pennsylvania State University** (2000 – 2013), State College, PA – Historic paint analysis; Restoration of the decorative plaster, and decorative painting on the ceiling of the entry lobby of Old Main; Decorative painting President's Office; Conservation of Biggers' murals in Burrowes Building.

**Rittenhouse Plaza Lobbies Restoration.** (2012 – 2013), Philadelphia, PA – Historic paint analysis; plaster restoration; wood restoration; decorative painting; gilding.

**United States Department of the Treasury Building.** (2003 – 2012) Washington, DC – Historic paint analysis; decorative painting in the Secretary of the Treasury's Conference room and Diplomatic Reception room.

**Dean Cornwell Murals Conservation.** (2012) Bethlehem, PA – Conserved the four murals on canvas that had original hung in the corporate headquarters of Bethlehem Steel.

**Albert Michaels Conservation, Inc.** (1987 – 2007) (partner from 1999 – 2007) preservation projects I managed and/or worked on as a conservator, decorative painter, paint analyst, or gilder:

**Pennsylvania State Capitol Complex, Interior Restoration and Conservation** (1987 – 2007) Harrisburg, PA.

**Nemours Gardens and Estate** (2007) Wilmington, DE

**Historic St. Mary's Church, Mural Conservation** (2006) Lancaster, PA

**United States Department of the Treasury** (2003) Washington, DC

**Longwood Gardens** (2005) Kennett Square, PA

**Hershey Theatre** (1999 – 2001) Hershey, PA

**Hershey Highpoint Mansion** (1998 – 2002), Hershey, PA

## JACINTHA CLARK

|jacintha.studios|Jacinthaclark@gmail.com| @jacinthaclark| 1135 S. Cleveland St. Philadelphia, PA, 19146

### EDUCATION

2016-17 **Internship with Conservator John Rita**, Albert Michaels Conservation, Altoona, PA  
 2011-2013 **Pennsylvania Academy of the Fine Arts (PAFA)**, Philadelphia, PA  
*MFA*  
 2012 **Penland School of Arts and Crafts**, Penland, NC  
 Summer Residency  
 2011 **Maryland Institute College of Art (MICA)**, Baltimore, MD  
 Post-Baccalaureate Certificate  
 Student of the Year Nominee

### WORK EXPERIENCE:

2012-present **Architectural Restoration and Conservation, Johnson & Griffiths LLC**  
*(Lead Painter, Project Manager and Conservator)*  
 Blaire County Courthouse - Mural conservation, gilding, and decorative painting, Hollidaysburg, PA  
 Mishler Theater - Four Muses Conservation of paintings on plaster, Altoona, PA  
 Saint Mary's Chapel - Restoration and four Saint paintings conservation, Lancaster, PA  
 NY Stock Exchange Post – Conservation Wharton School at U. Penn, Philadelphia, PA  
 North Office Building - Executive Chamber Restoration PA Capitol Complex, Harrisburg, PA  
 The Lincoln Cottage - Conservation assessment, Washington, DC  
 Forum Building - Forum Auditorium Murals Conservation, Harrisburg, PA  
 Forum Building - PA State Library Woodwork Restoration, Harrisburg PA  
 Forum Building - PA State Library Decorative Finishes, Railings, and Hallways, Harrisburg PA  
 Hershey Hotel Iberian Lounge Robert von Emdorf Mural Conservation, Hershey, PA  
 Rolls Royce Foundation – Conservation of 28 Rolls Royce paintings, Mechanicsburg, PA  
 Rittenhouse Plaza – Lobbies Restoration, Philadelphia, PA  
 Pennsylvania State Capitol – Lt. Governor's Office restoration, Harrisburg, PA  
 Conservation of paintings and frames  
 Academy House – Exterior Mural Cleaning, Philadelphia, PA  
 1616 Walnut Street/Icon Building – Wood Restoration, Philadelphia, PA  
 Lippincott Mansion – Murals Conservation and Ceiling Restoration, Philadelphia, PA  
 Eugene Savage Murals – Conservation, Pennsylvania State Finance Building, Harrisburg, PA  
 Penn State University, Old Main – Restoration and Decorative Painting, State College, PA  
 Historic Broad Street Market – Exterior wood restoration, Harrisburg, PA

2017-Present **Jacintha Studios**  
 Conserved three Charles Searles paintings for Woodmere Art Museum, Philadelphia, PA  
 Ceramic Bust Conservation for Michel Jeruchium, Philadelphia, PA  
 Painting Conservation for Dennis Colgani, New Jersey  
 Pub Sign Conservation for J.J. Shirley, Philadelphia, PA  
 Ghost Sign Conservation, “Wm. H. Logan Undertakers”, Jonathan Freedman, Philadelphia, PA  
 Painting Conservation for Allie Hampton, Philadelphia, PA

2018-present **Institute of Contemporary Art**, Philadelphia, PA  
 Art handling and art preparatory services, Philadelphia, PA

2017-2019 **Conservation Consulting, A. R. Palewski Architectural Preservation**  
 Historic Cliveden House Kitchen – Archeological documentation, Philadelphia, PA  
 Historic Arch Street Meeting House – Conservation Treatments, Philadelphia, PA  
 Eisenhower Fellowships - Front Entry Door Wood Restoration, Philadelphia, PA

# Rachael Boles

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1722 Clay Ave.  
Dunmore, PA 18509

(570) 954-4685  
boles.rachaells@gmail.com

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## **Historic Restoration, Conservation, and Decorative Painting Work Experience**

2012-Present

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### **Johnson & Griffiths LLC**

- St. Mary's Chapel- Lancaster, PA  
Replication of historic decorative finishes, including wood finishes, decorative wall scumble glaze, application of metal leaf, glazing and stenciling.
- North Office Building at PA State Capitol- Harrisburg, PA  
Restoration of wood work with linseed oil and shellac.
- PA State Library and Hallway- Harrisburg, PA  
Cleaning and conservation of metal railing in library  
Gilding and decorative glazes on hallway ceiling
- Eugene Savage ceiling murals in PA State Finance Building- Harrisburg PA  
Conservation and in-painting
- PA State Forum Auditorium ceiling and wall mural- Harrisburg, PA  
Conservation and in-painting
- Penn State University- State College, PA  
Decorative striae glaze in University President's Office

1991-1998

### **Albert Michaels Conservation**

- PA State Capitol- Harrisburg, PA  
Wall prep, stenciling, glazing, gilding, wood restoration and marble restoration and decorative painting conservation.

## **Decorative Painting Work Experience**

1998-Present

### **Rachael Boles Decorative Painting**

- Decorative finishes from concept to completion on ceilings, walls and furniture in private homes and small businesses
- Businesses include:
  - Jane Leslie & Co.- Kingston, PA
  - Cuppa Cake Cafe- Scranton, PA
  - The Daisy Collective- Scranton, PA
  - Pink Pedal- Scranton, PA
  - Ritz Building- Scranton, PA

## **Education**

### **Kutztown University**

- BFA in Drawing

**Gregory P. Laska**

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**EXPERIENCE:**

- |                          |   |
|--------------------------|---|
| June 2017 to Present     | <b><i>Director of Operations</i></b> , Graboyes, LLC.   |
| April 2010 to June 2017  | <p><b><i>Project Manager</i></b>, Graboyes Commercial Window Company. Multiple Philadelphia School Projects and Higher Education Buildings.</p> <ul style="list-style-type: none"> <li>• Work directly with the Philadelphia School Board and various Construction Management Firms to complete projects safely, on schedule and on budget.</li> <li>• Manage multiple projects at the same time.</li> <li>• Manage projects from award to final closeout.</li> <li>• Review cost issues and process change orders.</li> <li>• Resolve day-to-day scope issues.</li> <li>• Create and update the master project schedules and weekly schedules.</li> <li>• Coordinate the deliveries for materials and equipment.</li> <li>• Create a unique safety and logistics plan for each project.</li> <li>• Manage union manpower companywide.</li> </ul> |
| April 2008 to Sept. 2009 | <p><b><i>Assistant Project Manager</i></b>, HSC Builders and Construction Managers. Paoli Memorial Hospital Southwest Pavilion Project and Paoli MRI Project, Paoli, PA</p> <ul style="list-style-type: none"> <li>• Coordinate the delivery and installation of owner supplied hospital equipment.</li> <li>• Record and maintain the punchlist using Prolog.</li> <li>• Review cost issues and process change orders.</li> <li>• Update MRI job schedule on Primavera .</li> <li>• Resolve day-to-day scope issues.</li> <li>• Prepare and issue meeting minutes for the weekly subcontractor meeting.</li> <li>• Review, process and distribute submittals.</li> <li>• Review, process and distribute RFI's.</li> </ul>  |
| Nov. 2006 to April 2008  | <p><b><i>Assistant Construction Manager</i></b>, Westrum Development Company. The Hill at Whitemarsh Project, Lafayette Hill, PA</p>  |

# Project Manager

**JAMES R. COPPOLA**



**OBJECTIVE** | To utilize my education coupled with my 16+ years of experience as a Local Union 252 Glazier to obtain a position as a Project Manager in the Glazing industry.

**SKILLS & ABILITIES**

- AGMT Certified Technician February 2019
- Glazier Journeyman and Trained Glazier Foreman 2007
- OSHA 30 Certified (with current First Aid/CPR certification)
- NCCCO Certified: Hand Signaling, Crane Operation, Rigging
- Fall Protection, Aerial Lift, and Suspended Scaffolding Safety Certified
- Green Advantage Certified Practitioner March 2013
- 16+ Year Member of District Council 21 Local Union 252

**EXPERIENCE** | **PROJECT MANAGER GRABOYES COMMERCIAL WINDOW COMPANY**  
1/6/2020 - PRESENT

- Required to manage all aspects of glazing projects including (but not limited to) submittals, procurement, logistics, installation, safety and close out.

**GLAZIER FOREMAN GRABOYES COMMERCIAL WINDOW COMPANY**  
5/6/2019 – 1/5/2020

- Required to be proficient in any and all responsibilities as a Journeyman Glazier including Multistory Curtainwall Layout and Erection, Storefront Layout and Erection, Door Fabrication and Installation, Window Layout and Installation, Handrail Layout and Installation and Labor Management oversight of all above responsibilities.

**APPRENTICE and ACE INSTRUCTOR FINISHING TRADES INSTITUTE**  
2/6/2009 – PRESENT

- General instruction pertaining to Revolving Doors including History, Fabrication, Maintenance and Installation. In addition; Humanities Instruction- The History of Labor through Film.

**GLAZIER FOREMAN ALMOND GLASS WORKS**  
8/28/2003 – 4/19/2019

- Required to be proficient in any and all responsibilities as a Journeyman Glazier including Multistory Curtainwall Layout and Erection, Storefront Layout and Erection, Door Fabrication and Installation, Window Layout and Installation, Handrail Layout and Installation and Labor Management oversight of all above responsibilities.

**EDUCATION** | **IUPAT-AFL-CIO, CLC THE FINISHING TRADES INSTITUTE, PHILADELPHIA, PA**  
JOURNEYPerson CERTIFICATION, JUNE 2007

**THE COLLEGE OF NEW JERSEY, EWING, NJ**  
BACHELOR'S DEGREE OF ARTS, MAY 2003

**BISHOP EUSTACE PREPARATORY SCHOOL, PENNSAUKEN, NJ**  
HIGH SCHOOL DIPLOMA, JUNE 1997

**KAWNEER MECHANICS SCHOOL, LAWRENCEVILLE, GA**  
KAWNEER PRODUCTS INSTALLATION CERTIFICATION, FEBRUARY 2007

**AWARDS**

- HARRY F. SCHURR LEADERSHIP AWARD MARCH 2008
- 5 TIME DEAN'S LIST MEMBER- TCNJ SCHOOL OF CULTURE AND SOCIETY JANUARY 2001 - MAY 2003
- TCNJ STUDENT ACHIEVEMENT AWARD APRIL 2001
- NJ SENATE AND GENERAL ASSEMBLY COMMENDATION JUNE 1997

**REFERENCES** | AVAILABLE UPON REQUEST

**Exterior Windows & Doors – R. Alden Marshall & Associates, LLC**

<p><b>Robert Marshall, APT RP</b> <b>Director/Senior Conservator</b></p> <p><b>Company:</b> R. Alden Marshall &amp; Associates, LLC</p> <p><b>Education:</b> Bachelor of Science, University of Pittsburgh</p> <p>Ecole Superieur Des Beaux Arts de Tours conservation des Oeuvres sculptees MS MAC</p> <p>Sorbonne, Paris, France, Art Conservation Program</p> <p>Smithsonian Institution, Washington, D.C. – Conservation Analytical Laboratory, Conservation Training Program</p> <p><b>Professional Licenses:</b> State of Louisiana – Decorative Metals and Sculpture Licensed Contractor</p> <p><b>Other Qualifications:</b> Registered professional in APT (Association for Preservation Technology), American Institute for Conservation of Historic and Artistic Works (AIC), International Institute for Conservation (IIC)</p>	<p><b>Relevant Project Experience</b></p> <p><b>Lawrie Doors &amp; Forum Auditorium Doors</b> <b>Commonwealth of PA dept of General Services</b> Conservation and maintenance treatments of the art cast bronze doors and transoms of the Forum Theater at the State Capitol of Pennsylvania by sculptor and architect Lee Oscar Lawrie. Work consisted of rebuilding and replacement of the mechanical components/closers to put them in working order along with cleaning, repatination and art glass replacement. The theatre has 11 sets of these 1,600-pound bronze doors with transoms and art glass.</p> <p>Project was split into two phases 2.5 years each. along with a 5-year maintenance contract. Contract ends in 2020. Value \$875K. RAM completed the initial project 1 year early.</p> <p><b>Bronze Conservation and Maintenance of Bronze Art, Fixtures and Doors at The PA State Capitol Complex</b> <b>Commonwealth of PA dept of General Services</b> Initial treatment and continued maintenance of the Hartranft and Penrose Sculptures (contract ends in 2020) and initial treatment and maintenance of the bronze doors and fixtures at the front of the Capitol (contract 10.125 &amp; 127 ended 2015). Value of the most recent sculpture maintenance contract is \$141K. Value of the most recent doors and fixture maintenance contract was \$502K.</p> <p><b>Louisiana State Capitol Building, Baton Rouge, LA</b> Restoration of the bronze art of the Capitol's 50 X 28-foot bronze south entry art and doors. Removal of bird nests and filth, washing, followed with laser cleaning, restore patina and coat with Inralac protective coating and wax. Project completed in 2018. Value of the project was \$244K.</p> <p><b>The University of Houston Public Art Collection</b> Completed assessments, treatment, restorations and some relocations of 40 of the University's public artworks in their collection at each of their campuses in their system. Original contract ended in 2019 and had a value of \$950K. Current contract ends 2021 with a value of \$390K. Conservation of Art Collection Valued at over \$600M. Individual bronze work valued at more than \$8M.</p> <p><b>Restoration of the Bernardo de Galvez Sculpture from New Orleans</b> Dismantled, rigged and transported the bronze sculpture to the studio. New armature created and currently in the process of restoration. Eventually it will be transported and reinstalled back in New Orleans after completion. Date of completion and installation unknown at this point but estimating end of 2020 or beginning of 2021. Current value of contract is \$181K.</p>
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# WRR

**WINDOW REPAIRS & RESTORATION, LLC***Participant in the restoration of Independence Hall*

## Project Management Team

Project Manager – Raymond DePiano  
(Resume attached)

Raymond is a restoration expert. He has been managing all types of restoration projects for twenty-two years. He genuinely cares and takes a lot of pride in the work his company performs. He employs the industries best, most meticulous carpenters because the work Window Repairs and Restoration performs is so unique and important.

Foreman – Anthony D'Andrea

Anthony has been with Window Repairs and Restoration for four years. Anthony has been the foreman on many projects similar to The Forum Building, including Lehigh University Chandler Ullmann Hall, Rutgers University Winants Hall and he is currently the foreman at 1401 Arch Street in Philadelphia. Anthony is a great foreman. He follows all rules, keeps to the schedule or surpasses it and is a great supervisor. He was trained through the Keystone Mountain Lakes Regional Council of Carpenters for four years before working full time as a carpenter.

## SHOP & MAILING ADDRESS

221 Jersey Avenue Gloucester City, NJ 08030 Ph 856.349.2378 Fax 856.349.7520  
[windowrepairsandrestoration.com](http://windowrepairsandrestoration.com)

221 Jersey Avenue  
Gloucester City, NJ 08030  
(856) 349-2378

## RAYMOND DEPIANO

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### Summary of Qualifications

Highly organized professional, reliable, punctual with excellent communication skills  
Ability to perform under stressful conditions  
Knowledge of contract documents, historical restoration procedures as outlined by the Department of Interior  
Blueprint reading/interpretation

### Professional Experience

Window Repairs & Restoration, LLC January 1998-Present  
221 Jersey Avenue  
Gloucester City, NJ 08030

#### Owner/General Manager/Estimator

- Actively identify historical restoration projects suitable to Window Repairs & Restoration, LLC's expertise
- Prepare proposals to building owners and general contractors
- Oversee daily operation of various projects ensuring the quality of work meets the job requirements as outlined in the project manual
- Schedule manpower to meet project schedules

CDP Hardware Procurement Services, LLC May 2005-Present  
221 Jersey Avenue  
Gloucester City, NJ 08030

#### General Manager/Estimator

- Actively identify historical restoration projects
- Prepare proposals to building owners and general contractors
- Oversee daily operation of various projects ensuring the quality of work meets the job requirements as outlined in the project manual
- Schedule manpower to meet project schedules

Strybuc (Supplier of Window and Door Parts) January 1990-January 1998  
2006 Elmwood Avenue  
Sharon Hill, PA

#### Warehouse Manager

- Inventory control
- Staffing
- Scheduling Order Flow

Pierangeli (Supplier of Plumbing Parts) November 1973 – December 1989  
Edgemont, PA

#### Various Positions ultimately leading to Warehouse Manager

- Inventory Control
- Scheduling Order Flow
- Staffing

### Education

Drexel University – 1977 - 1989  
Yeadon High School – 1971 – 1975  
General Building Contractors Association (Various Classes)

- OSHA Safety Training
- Blueprint Reading
- Communication Class
- Contract Scheduling
- Contract Documents

**Company:** B. R. Howard & Associates, Inc.

**Name:** Brian Howard

**Position/Title:** Project Manager / Supervisor

**Education:** State University of New York, College at Buffalo: Master of Arts Degree and Certificate of Advanced Study in Art Conservation.  
University of Connecticut, Storrs, CT. B.A Degree in Interdisciplinary Studies (Art, Art History, Chemistry Degrees); Graduated Magna Cum Laude.

**Other Qualifications:** Professional Associate for American Institute for Conservation of Historic and Artistic Works (AIC)

Former Treasurer for AIC / FAIC Board of Directors

APT – Member of Association for Preservation Technology

Former Board Member of the Cooperstown Graduate Program, Cooperstown, NY

NCPPT Cemetery and Monument Training Seminar

FAIC / Adhesives for Conservation Course

Wood Identification: University of MA

Asbestos Training Course

Laser Training through AIC 2015

Scaffold Training for OSHA

Anti-Terrorism Training Course

24-hour Fall Protection Training for OSHA

**Relevant Project Experience:**

**Similar Project 1: National Museum of the U. S. Army, Alexandria, VA.** Conservation of WWI and WWII tanks, Bofors Gun, Jeeps, WWI Liberty Truck, hundreds of wood and metal smaller artifacts which required assessment and individual treatments based upon the problems noted for each piece in its historic context. Various metals, woods, textiles, etc. were treated along with sections of the Berlin Wall and the engine for Black Hawk Down historic event were also treated. BRH was chosen for this project due to our expertise with numerous media.

**Similar Project 2: U. S. Senate, Washington, D.C.** Conservation of U. S. Senate bronze and marble sculptures, plinths, and bas reliefs over 5 years. Several silver, brass, wooden and other Senate gifts were also treated. BRH was chosen due his expertise and experience in assessment and treatment capabilities.

**Similar Project 3: Ringwood Manor, Ringwood, NJ (EPA project)** BRH was contracted for conservation treatments of historic architectural woodwork, sculpture, marble, and plaster that was damaged by water and soot in Ringwood Manor. BRH coordinated work schedules with the site curator and other contractors working on site during the 1-year project duration.

**Similar Project 4: Morven Park Historic Site, Leesburg, VA** Numerous pieces of fine furniture requiring various types of repairs from lost gilt surfaces, fractured and dented/damaged finishes, inlay loss, water damage, missing elements, etc. The collection pieces were packed and moved to the studio for the conservation repairs.

**Similar Project 5: Virginia State Capitol Building** BRH has a multiyear contract with the Virginia State Capitol providing conservation to bronze seals, medallions, doors, and lampposts designed by Thomas Jefferson; Monroe's Tomb and marble sculptures inside the Capitol.

**Similar Project 6: Arlington National Cemetery Gates** BRH has been working with ANC to gilded lettering and stacked rosettes. Many missing decorative elements are being reproduced. BRH will re-gild the decorative elements, add new rivets, reduce corrosion, repaint, etc.

**Company:** B. R. Howard & Associates, Inc.

**Name:** **Scott Cober**

**Position/Title:** Project Manager

**Education:** Master's Degree, Conservation of Historic Objects University of Lincoln, England  
Graduate -Diploma - Conservation Studies, University of Lincoln, England  
Bachelor's Degree – Medieval and Archeology History, California University of PA  
Archeological Field School - Excavation of Native American Burial Mound, Pit Gas  
Mound Site, Greensboro, PA

**Other Qualifications:** Professional Associate, American Institute for Conservation of Historic and Artistic Works (AIC)

Awarded the National Association of Decorative Fine Arts Societies-Scholarship

Scaffold Training for OSHA

24-hour Fall Protection Training for OSHA

Experienced utilizing analytical devices, including SEM, XRF, PLM and X-ray to analyze various material compositions for object treatment. Mold Remediation certified

### **Relevant Project Experience:**

**Similar Project 1: National Museum of the U. S. Army, Alexandria, VA.** Assisted with conservation of WWI and WWII tanks, Bofors Gun, Jeeps, WWI Liberty Truck, hundreds of wood and metal smaller artifacts which required assessment and individual treatments based upon the problems noted for each piece in its historic context. Various metals, woods, textiles, etc. were treated along with sections of the Berlin Wall and the engine for Black Hawk Down historic event were also treated. BH was chosen for this project due to our expertise with numerous media.

**Similar Project 2: Ashcombe Mansion, Mechanicsburg, PA** Cleaned and stabilized Hessian wallcoverings and wooden finishes in the library room. Surface clean wooden finishes and make small wood repairs to damaged areas.

**Similar Project 3: : Virginia State Capitol Building** Assisted with the multiyear contract with the Virginia State Capitol providing conservation to bronze seals, medallions, doors, and lampposts designed by Thomas Jefferson; Monroe's Tomb and marble sculptures inside the Capitol.

**Similar Project 4: National Museum of the U. S. Army, Alexandria, VA.** Managed conservation packing of hundreds of museum relics (metal, textiles, wood) for transport to the studios of B.R. Howard & Associates, Inc. for treatment. Photographic documentation of artifacts.

**Similar Project 5: Bucknell University, Lewisburg, PA.** Conservation of bronze and stone sculptures for Bucknell University campus. Several sculptures had been vandalized requiring repatination and stone surface cleaning.

**Similar Project 6: Arlington National Cemetery Gates** Assisting in the team effort of working with ANC to re-gild lettering and stacked rosettes on the gates. Many missing decorative elements are being reproduced. Assisted with microscopy of the paint analysis to find which elements were originally gilt. Reducing corrosion and stabilizing the metal.

**Millwork – Albert Michaels Conservation, Inc.**

<p><b>David E. Tull</b> <b>Owner, Project Manager</b></p> <p><b>Company:</b> Albert Michaels Conservation, Inc.</p> <p><b>Other Qualifications:</b> Specialized Preservation Project Management experience for past 18 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Commonwealth of Pennsylvania, Capitol Preservation Committee, Restoration of the Law Library Furniture</b> Restoration Work included; 1. Historic Furniture Restoration 2. Furniture Fabrication 3. Preservation Project Management. Value \$495K.</p> <p><b>Commonwealth of Pennsylvania, Capitol Preservation Committee, North Office Building Restoration of Suite No. 104</b> Restoration Work included; 1. Plaster Restoration 2. Decorative Finishes Restoration 3. Wood Finishes Restoration 4. Stone Restoration 5. Custom Decorative Tapestry Finishes 6. Preservation Project Management. Value \$550K.</p> <p><b>Blair County Courthouse, Restoration of Court Room No. 2</b> Restoration Work included; 1. Decorative Finishes 2. Gilding 3. Decorative Plaster 4. Woodwork Restoration 5. Fine Art Conservation 6. Preservation Project Management. Value \$750K.</p> <p><b>Blair County Courthouse, Lawyers Lobby</b> Restoration Work included; 1. Decorative Finishes 2. Gilding 3. Decorative Plaster 4. Woodwork Restoration 5. Preservation Project Management. Value \$180K.</p> <p><b>Pennsylvania State University, Land Grant Foyer Frescos Restoration</b> Restoration Work included; 1. Fine Art Investigation and Restoration 4. Preservation Project Management. Value \$775K.</p> <p><b>Pennsylvania State University, Land Grant Foyer Lobby Restoration</b> Restoration Work included; 1. Decorative Finishes 2. Plaster Restoration 3. Wood Finishes Restoration 4. Preservation Project Management. Value \$170K.</p>
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**Millwork – Albert Michaels Conservation, Inc.**

<p><b>Shawn M. Vennell</b> <b>Conservation</b> <b>Technician/Artist/Designer</b></p> <p><b>Company:</b> Albert Michaels Conservation, Inc.</p> <p><b>Other Qualifications:</b> Specialized Preservation for past 6 years</p>	<p><b>Relevant Project Experience</b></p> <p><b>Pennsylvania State Capitol</b> Harrisburg, PA Primary conservation and restoration firm for over 20 years. Assisted in creating a comprehensive paint analysis report of the historic finishes throughout the building. Conservation treatment of the portraits of Pennsylvania governors, lieutenant governors, and Supreme Court judges. Replicated historical plaster work.</p> <p><b>Commonwealth of Pennsylvania, Capitol Preservation Committee, North Office Building Restoration</b>, Harrisburg, PA Oversight of Historic Restoration Project.</p> <p><b>Blair County Courthouse, Restoration of Court Room</b>, Hollidaysburg, PA Paint conservation and installation of historic mural. Decorative finishes and hand-cut stencils in main court room.</p> <p><b>Mifflin County Courthouse</b>, Lewistown, PA Replication of ornate ceiling stencil work.</p> <p><b>Pennsylvania Capitol, Matthew J. Ryan Building</b>, Harrisburg, PA Restoration treatment and annual maintenance of Historic Bronze Statuary.</p> <p><b>Pennsylvania State University, Old Main Building</b>, State College, PA Conservation assessment and documentation of Henry Varnum Poor frescoes. Architectural restoration of the light well decoration encompassing the Henry Varnum Poor frescoes. (Overpaint removal, analytics, finish mock-ups).</p> <p><b>Pennsylvania Capitol, Matthew J. Ryan Building</b>, Harrisburg, PA Restoration treatment of ornate entablature. (Plaster replication, paint analytics and glazing.</p> <p><b>U.S. Treasury, Secretary of the Treasury's Conference Room</b>, Washington, DC Created, hand-painted and installed nine ornate ceiling canvases.</p> <p><b>Pennsylvania Capitol, Matthew J. Speaker Building</b>, Harrisburg, PA Restoration of historical mahogany gates. (varnish and stain removal, wood preparation, conditioning, hand-mixed staining, varnishing).</p>
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**Elevator – Hadfield Elevator Inc.**

<p><b>Richard Wood</b> <b>Supervisor</b></p> <p><b>Company:</b> Hadfield Elevator Inc.</p> <p><b>Education:</b></p> <ul style="list-style-type: none"> <li>• NEIEP</li> <li>• Mechanic Course - Completed 2001</li> <li>• Licensed in State of Maryland</li> <li>• Adjustor's School</li> <li>• Advanced Troubleshooting Certification</li> <li>• Valve Class</li> <li>• Welding Certification</li> <li>• Hoisting/Rigging Training</li> <li>• OSHA30</li> <li>• TIV, TAC 20, TAC 32, TAC 50, TAC 50/04</li> <li>• Swift Futura-Meridian</li> <li>• Escalator Training</li> <li>• CPR - Various safety training classes</li> </ul> <p><b>Other Qualifications:</b> 25 years of experience</p>	<p><b>Relevant Project Experience</b></p> <p><b>Commonwealth of Pennsylvania, Capitol Preservation Committee, Restoration of the Law Library Furniture</b> Restoration Work included; 1. Historic Furniture Restoration 2. Furniture Fabrication 3. Preservation Project Management. Value \$495K.</p> <p><b>Renaissance Hotel</b>, Pittsburgh, PA 3 Otis Gearless machines-modernization remove old equipment and replace with Torin Gearless-Smartrise-Cabs. 1 more machine to replace. \$1.5M</p> <p><b>TownHouse Apartments</b>, Harrisburg, PA 4 Westinghouse geared machines, modernization To be completed this month-early next. \$1.2M</p> <p><b>124 Pine St.</b>, Harrisburg, PA New geared machine, modernization, refurbished cab Custom Metals performed cab refinishing. \$300K</p> <p><b>Navy Depot, Mechanicsburg</b>, PA Complete removal of 2 existing elevators, rails, door frames, Hydraulic jacks, removed entire elevators and installed new. \$600K</p> <p><b>Core Qualifications</b></p> <ul style="list-style-type: none"> <li>• Substantial knowledge of elevator operations and mechanical workings.</li> <li>• Strong knowledge of safety codes and building regulations.</li> <li>• Familiar with all major elevator brands and basic system designs.</li> <li>• Ability to interpret blueprints and drawings of elevator setups.</li> <li>• Extensive communications abilities.</li> </ul>
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**Elevator – Hadfield Elevator Inc.**

<p><b>Lawrence Cooke</b> <b>Field Operations</b></p> <p><b>Company:</b> Hadfield Elevator Inc.</p> <p><b>Education:</b></p> <ul style="list-style-type: none"> <li>• Mechanic Course</li> <li>• OSHA – 30</li> <li>• TIV – TAC 20 – TAC 32 – TAC 50 – TAC 50/04</li> <li>• Swift Futura -Meridia</li> <li>• Escalator Training</li> <li>• CPR – Various safety training classes</li> </ul> <p><b>Other Qualifications:</b> 24 years of experience</p>	<p><b>Relevant Project Experience</b></p> <p><b>Commonwealth of Pennsylvania, Capitol Preservation Committee, Restoration of the Law Library Furniture</b> Restoration Work included; 1. Historic Furniture Restoration 2. Furniture Fabrication 3. Preservation Project Management. Value \$495K.</p> <p><b>Renaissance Hotel</b>, Pittsburgh, PA 3 Otis Gearless machines-modernization remove old equipment and replace with Torin Gearless-Smartrise-Cabs. 1 more machine to replace. \$1.5M</p> <p><b>TownHouse Apartments</b>, Harrisburg, PA 4 Westinghouse geared machines, modernization To be completed this month-early next. \$1.2M</p> <p><b>124 Pine St.</b>, Harrisburg, PA New geared machine, modernization, refurbished cab Custom Metals performed cab refinishing. \$300K</p> <p><b>Navy Depot, Mechanicsburg</b>, PA Complete removal of 2 existing elevators, rails, door frames, Hydraulic jacks, removed entire elevators and installed new. \$600K</p>
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**Phillip Matz**

801 Spangler Road  
Camp Hill, PA 17011  
717-554-6213 – Cell Number

**WORK HISTORY:****Power Component Systems, Inc.***May 1997 to Present*

Operations Manager, PA Division –

Responsibilities include overseeing up to 250 projects annually and up to 15 projects simultaneously, organizing and supervising a work force of up to 180 employees, OSHA/EPA/DEP compliance, hiring/firing, material and equipment purchases, backlog/cash flow forecasts.

Senior Project Manager - Asbestos Abatement, Lead Paint and Selective Interior Demolition

Managing projects ranging up to \$1.5 Million throughout Eastern Pennsylvania, New Jersey and Delaware.

Maintaining client schedules / budgets

Responsible for compliance with local, state and/or federal regulations, managing resources and overall job-site activities.

**CMC Environmental Hazard Abatement, Inc.***June '93 to May '97*

Supervisor - Asbestos and Lead Paint Abatement

Supervised projects ranging up to \$400,000 with crews number to 20 employees.

Responsible for compliance with local, state and/or federal regulations, managing resources and overall job-site activities.

**Eastern Environmental Services of the Northeast***October '91 to June '93*

Foreman assisting the supervisor on projects ranging to \$250,000 with up to 12 crewmembers. Responsible for labor activities as well as compliance with local, state and /or federal regulations.

**Asbestos Control, Inc.***June '89 to October '91*

Laborer - Asbestos Abatement

**CERTIFICATION / LICENSES:**

TCI Environmental Services, Inc.

*TSCA Title II Recertification: Asbestos Supervisor/Contractor*

*TSCA Title II (Ahera/ASHARA M.A.P.) Asbestos Reaccreditation Course*

PA Labor & Industry - *Asbestos Supervisor/Contractor*

West Virginia Asbestos Control Program - *Asbestos Supervisor*

TCI Environmental Services, Inc. - *TSCA Title II Recertification: Asbestos Supervisor*

American Red Cross

First Aid/CPR

Certified Train the Trainer – Powered industrial truck operator

## Gary Gipe

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- Experience:** April 2016-Present Power Component Systems, Inc. Camp Hill, PA  
**Sr. Project Manager**
- Overseeing Project managers for asbestos abatement and selective demolition projects
  - Responsible for compliance with local, state and/or federal regulations  
Managing resources and overall job-site
  - Responsible for managing projects for Hershey Med Center, NAVFAC and NSA projects.

1997 – April 2016

**Project Manager** Power Component Systems, Inc. Harrisburg, PA

- Supervising
- Responsible for compliance with local, state and/or federal regulations
- Managing resources and overall job-site activities
- Development of flooring division (grinding and concrete polishing)
- Development of sawing division (wire saw, core drilling, floor sawing)
- Maintain sawing / coring equipment

### **Project References:**

- Penn State University, Beaver Stadium included saw cutting and removal of bleachers, footings and block walls
- University of Maryland Medical Center – Core drilling / wire sawing

1993-1997

CMC Environmental Hazard Abatement, Inc. Lehighton, PA

### **Supervisor**

- Supervised
- Responsible for labor activities
- Responsible for compliance with local, state and/or federal regulations

1990-1993

### **Laborer**

- Laborer in asbestos abatement

**Education:** 1989 Dauphin County Vo-Tech

### **Certifications / Licenses:**

Certification: EPA AHERA Supervisor

License: Pennsylvania Supervisor

Electrical Safety Awareness

**Section T-2B Work Plan and Schedule**

**Proposers shall provide, at a minimum, a narrative describing their understanding of the use of the schedule during construction, their best estimate of their Work Plan and Schedule on this Project.**

Upon notification of selection for award by DGS, Wohlsen will be ready to execute the DGS Contract and furnish the Contract Bond. Following the initial administrative requirements, the project team will begin preparing the required deliverables and submittals to mobilize and hold the Initial Job Conference, which is estimated to occur 60 days from the Notice of Selection per the RFP.

Prior to the Initial Job Conference, our team will submit the Lead Paint Action Plan, Construction Staging and Traffic Plan, and prepare copies of the Superintendent qualifications for review.

The project team will prepare and submit their Priority Submittal Schedule within 7 calendar days of the Notice of Selection or Letter of Intent. As the Lead Prime Contractor Wohlsen will work closely with the other Prime Contractors to coordinate their Priority Submittal Schedules and integrate them into the Project CPM schedule.

Although a Preliminary Schedule was included with this submission, the project team will update the Preliminary Project Schedule to be current and within 7 calendar days of the Initial Job Conference furnish copies to the other Prime Contractors. The unique areas of the project and variety of work will need to be closely coordinated with the other Prime Contractors. Wohlsen will use its experience coordinating complex projects to seamlessly work with the Mechanical, Electrical, and Plumbing (MEP) Prime Contractors to fully integrate their input into the Project Critical Path Method (CPM) Schedule. Wohlsen has experience working collaboratively with MEP contractors, holding pull planning sessions, and utilizing LEAN construction methods to efficiently plan its work. Within 30 days of the Initial Job Conference the Project Critical Path Method will be integrated and approved.

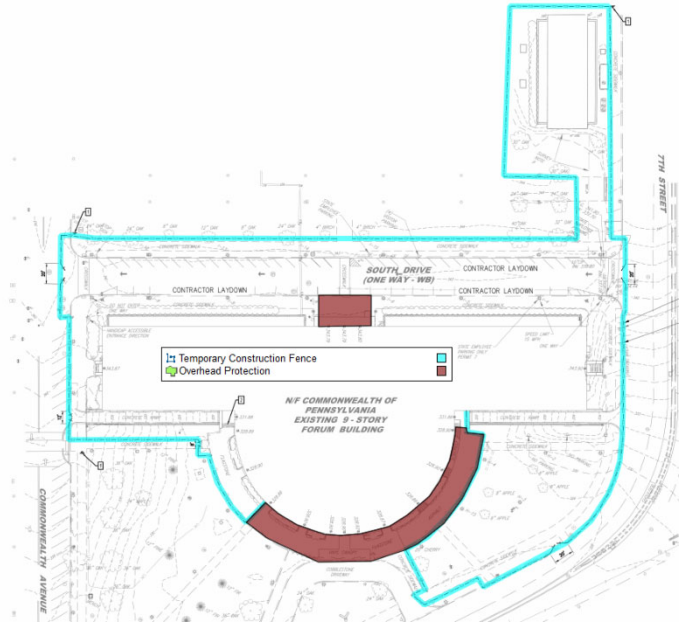
As the project team plans for the Initial Job Conference it will complete the procurement of major subcontracts and suppliers. The team will start onboarding its Designated Critical Work trade partners as well as subcontracting with the Small Diverse and Veteran Business Enterprises committed to in the proposal. The team will prepare a procurement schedule based on the Project CPM schedule to ensure the appropriate trade partners are onboarded and submittals are prepared for early activities and long lead items. The team will focus on onboarding, among others, the Sitework, Excavation Support and Protection, Hazardous Material, Demolition, Aluminum Windows, Concrete, and Steel subcontractors as well as the Historic Treatment Specialist to prepare for the early activities on site.

At the initial job conference, the project team will collaborate closely with the Professional, Department, and other Prime Contractors to ensure all required plans are in place and the team is partnering together to mobilize and start the project off on the right foot. Open lines of communication and responsibility will be established and a common understanding of the project protocols reviewed to make sure the entire team is focused on delivering a successful project for the Commonwealth.

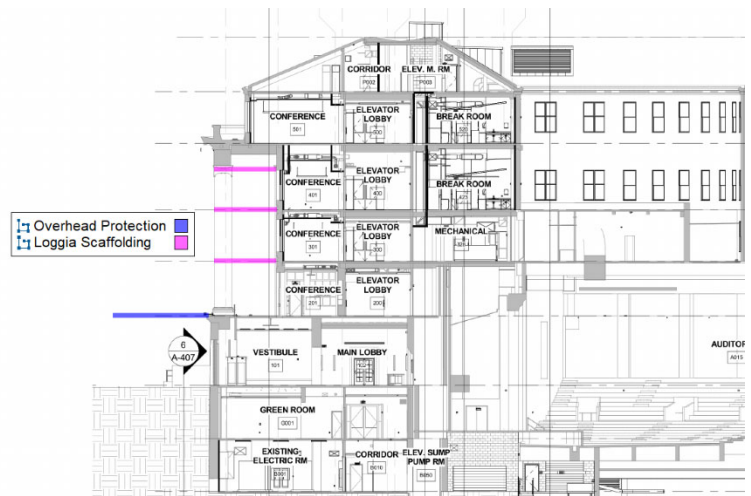
In order to mobilize, Wohlsen will also address the installation of the Project Sign and the set-up of the on-site Contractor's Office and DGS Construction Management Office. The supplementary equipment, parking, and designated restrooms will also be arranged for the DGS Construction Management Office to provide a comfortable working environment. Concurrently, the staff will ensure the Contractor Badging and Clearance System is in Place as well as the coordination and planning of temporary utilities with the MEP Prime Contractors.

During mobilization, the team will secure the site perimeter with temporary fencing and establish the offsite parking lot at Cameron Street and Goodwill Drive. The team will work closely with its Site subcontractor and the City of Harrisburg to safely close down South Drive and incorporate the appropriate Traffic Control signage per PennDOT requirements. At the same time the site survey will be completed and the preconstruction meeting scheduled with the Conservation District.

Wohlsen has carefully considered the ingress and egress requirements for the Forum Auditorium as well as for the State Library, Law Library, and Rare Books Archive. Our proposal includes overhead scaffolding protection to protect the egress and ingress to the Forum Auditorium during the exterior facade renovations and improvements. In addition, the team will construct the temporary ramps exterior and interior to the building to maintain accessibility to the West Entry Stairs and the Stair 2 corridor for the Library Staff to access the building on Tuesday and Thursday afternoons to exchange book volumes. This will allow the library staff to approach the building from Commonwealth Avenue along the existing sidewalk and enter the project site through an 8-foot wide mangate that is protected to the West Entry steps. From the gate they will be escorted by one of our field staff into the desired library area.



Concurrently with the ingress and egress protection on the south side of the project, the staging area will be set-up to facilitate safe and efficient access into the building. The team will focus on two main points for loading of materials and removing construction and demolition debris. From South Drive, the main entry into the first-floor vestibule will serve as point of entry for personnel. In addition, this area on floors 2-4 through the Loggia will be a natural point of loading and unloading materials. A system of scaffolding will be set-up in the loggia area to facilitate material handling on floors 2-4 while overhead scaffolding protection is put in place to protect construction personnel as they enter and exit the building.



This is also a focal point of entry since the west and east side of the building along the north side of the building are bordered by areaways which obstruct easy means of material handling in and out of the building. Two trash chutes will be set-up on either side of the Loggia to facilitate safe removal of demolition debris into containers that can be easily removed and replaced from the staging area. This scaffolding will also serve to facilitate the restoration work in the loggia at the end of the project. The fifth floor is inset from the perimeter of the building and the penthouse level does not have any exterior façade openings. The team will use a temporary opening through the service membrane roof to facilitate the

removal of existing elevator equipment to be demolished by crane at the Penthouse Level and will also provide a material hoist constructed adjacent to the loggia scaffolding to hoist material up to the 5<sup>th</sup> floor and roof levels.

We understand the magnitude of renovations on the project and will also utilize the existing freight elevator and the existing loading dock accessible from Commonwealth Drive to provide a secondary means of material handling. This will serve to access the basement, ground floor, and floors 1 through 5. In addition to the temporary roof opening at the penthouse level, Stair 3 and the trap door in the elevator machine room will be used as another point of material handling and debris removal.

As the project team is mobilizing and securing the site and building, the Wohlsen team will be supporting the HVAC prime contractor as they lead the Coordination Drawing process and ensure approved Coordination drawings are in place prior to the installation of new work. Our team will review applicable submittals made by the MEP Prime Contractor team and provide constructability feedback to coordinate with the General Construction work and avoid any conflicts or deficiencies. In accordance with the Priority Submittal Schedule, the project team will work closely with the Professional and Department to track approval of major equipment and materials and lead times to meet the CPM schedule.

Our Work Plan focuses on (3) major features of work starting once preconstruction and mobilization work is complete. This includes the start of Hazardous Material Abatement and demolition work on the interior of the building, the start of construction for the Chiller Plant Addition and the Cooling Tower Addition in Soldiers and Sailors Grove, and the beginning of the Exterior Envelope Restoration. Wohlsen has taken this into account in staffing the project with adequate field supervision to coordinate this work.

In order to start the Hazardous Material Abatement work, Wohlsen and its Hazardous Material subcontractor will document existing conditions and prepare a Work Plan that will be reviewed with the Professional at the Pre-planning meeting. This will be coordinated with the Air Testing and Monitoring consultant and ensure the appropriate Engineering Controls will be in place during the work. This work will also need to be closely coordinated with the MEP Prime Contractors which will be responsible for their own portions of the interior demolition. We understand that a large portion of hazardous materials to be abated is behind other existing materials that will need to be demolished during the abatement process. This was considered when selecting a Designated Critical Trade Partner that was qualified to perform hazardous material abatement in historical buildings and also had the resources and cross-training to perform the required demolition to support this work. Hazardous material abatement and demolition will be sequenced from the top floors down to facilitate the flow of the renovations throughout the building, working their way out of the lower levels.

Equally important to beginning the hazardous material abatement and demolition is the understanding that the building is full of historically significant finishes that is our responsibility to preserve and protect. In coordination with this effort Wohlsen's Historic Treatment Specialist will prepare in coordination with the other project partners the Temporary Protections Plan, the Historic Treatment Program, and Fire Prevention Plan. These plans will be coordinated with the other Prime Contractors and reviewed together at the Historic Treatment Preconstruction Conference. This meeting will be coordinated with the Hazardous Material Abatement Pre-Planning meeting to ensure that removal and dismantling procedures are reviewed and the historically significant finishes are handled appropriately throughout the process.

Related to all (3) major features of work and the Historic Treatment Specialist's involvement are the Special Protections of Specific Historic Materials. As a predecessor to the lower level restoration work and as a necessity to begin the MEP infrastructure upgrades and exterior envelope restoration work, these Special Protections will need to be in place at the beginning of the project. In consultation with the Historic Treatment Specialist, the Organ Maintenance Specialist, and the Document Preservation Specialists, the team will protect the Forum Auditorium Pipe Organ, Forum Seating, State and Law Library Book Stacks, and State and Law Library Furniture and Fixtures. To protect the Book Stacks, the

team will individually wrap the over 8,000 linear feet of library stacks in the State Library, Law Library, Microfilm Room, Genealogy rooms, and Maker Space in accordance with the Special Conditions for Historical Treatment. This work will be supervised by a Document Preservation Specialist firm and maintained throughout the life of the project. Access will be maintained for the library staff and focal part of the Project Team's responsibility. It is also understood that the protections in the Forum Auditorium will need to be removed and replaced multiple times to coordinate with the performance season open to the public.

Concurrent with the start of Abatement and Demolition activities, we understand that the construction of the Chiller Plant and Cooling Tower additions are key to the MEP infrastructure work that our Prime Contractor Partners are focused on. Separate members of or field supervision staff will focus on the planning and start of construction for these additions. The team will ensure the dewatering plan and excavation plan is in place as well as the approval of concrete reinforcing shop drawings and structural steel shop drawings to begin the demolition, excavation, and construction of these two additions. The construction of the additions will be carefully coordinated with the MEP Prime Contractors to ensure that the delivery and hoisting of major equipment into these underground additions is scheduled properly as the structures are enclosed. In addition, in reviewing the constructability of the additions, the team has determined that the excavation and underground construction process will need to utilize excavation support and protection in the form of shoring. The shoring for the additions will be properly engineered and coordinated to allow the construction of the additions without infringing on the limits of disturbance or public property during the excavation and foundation work.

In constructing underground additions, the team understands the critical importance of a quality building envelope and subterranean waterproofing system. Our teams' extensive experience with waterproofing systems and underground mechanical vaults will ensure that all submittals and details are reviewed and coordinated with the Professional to protect the critical equipment being installed in these additions.

Although primarily focused on MEP infrastructure, the additions also serve as visible examples of construction in the Capitol Complex area. The granite stone cladding and bronze railings along the loading dock walls and Soldiers and Sailors Grove will be carefully sourced and constructed to be consistent with the historical character of the Forum Building and Capitol Complex Chiller Plant building. Furthermore, we understand that the Cooling Tower addition is to be constructed in Soldiers and Sailors Grove, a sacred area to the Commonwealth and historically significant with mature trees. Construction will be closely monitored in this area to ensure protection of the surrounding sacred and public areas and avoid any impact to the Cooling Tower Plant which serves other facilities in the Capitol Complex.

The third major feature of work that will be a focus at the beginning of the project is the Exterior Envelope Restoration. This work will occur over the first year of the project and will include work on all areas of the façade. The materials on the façade are also historically significant and will require review and planning at the Historic Treatment Preconstruction Conference to ensure the appropriate treatment operations are conducted. This work will include limestone restoration, granite restoration, brick restoration, concrete restoration, and terra cotta restoration. To facilitate the work by multiple envelope restoration trades there will be a variety of methods of access employed as well as shared scaffolding constructed in the Roof Courtyard, Loggia Area, and Areaways.

During this time, field measuring and submittal information will be prepared for the Aluminum Windows as they have a considerably long lead time. As the MEP infrastructure work is occurring on the inside of building, the restoration of the building envelope and improvements to the building windows will naturally support the HVAC System and Electrical system upgrades to improve the energy efficiency and weather barrier condition of the building in concert with the environmental conditioning of the interior. One of the more nuanced but impactful scopes of work on the exterior envelope will be the removal and reinstallation of the exterior doors to the Forum Auditorium, scheduled to receive new security wiring. Working closely with who restored the original doors, these doors will be removed one at a time and replaced with

temporary doors to maintain access to the auditorium for the public during the performance season. The team will also closely coordinate this effort with the Electrical Prime Contractor to ensure the wiring is properly installed and the historic nature of the doors preserved.

As these (3) critical areas of the project are started, the critical path of the project will flow into the interior renovations to renovate the upper floors into modern office space moving down to historically significant areas of the building on the 1<sup>st</sup> floor. Beginning with the interior renovations on the upper levels, it will be important to construct the extension of the West Stair Tower to the Penthouse Level. This will add a second means egress and access in the Penthouse Level and involves structural work that will need to be completed before interior build-out is completed at that level. The team will ensure an appropriate field survey of conditions is completed and coordinated with the stair shop drawings to mount the extension to the existing wall.

As this extension is completed, the new construction of Floors 3-5 and the penthouse will continue top down. This will also include the restoration of stairs 1-4 and the elevator lobbies with each level. Specific to the penthouse level, there will be additional structural work to cut openings in the existing copper roof and construct mechanical dormers to support the HVAC system upgrades. The team will coordinate closely with the MEP Prime Contractors for delivery and hoisting of materials into place in the Penthouse Level while maintaining a weather-tight enclosure at the end of each day with the Roofing Contractor. In addition, the openings will be cut through the existing reinforced concrete roof and will be sequenced carefully with the Structural Steel subcontractor to make the appropriate connections to the existing concrete encased beams and provide adequate structural support for the new openings. Our team will also conduct a thorough review of the flashing details and dissimilar material joint details to ensure the integrity of the building envelope is maintained and the Professional is notified of any concerns or discrepancies.

As the new interior construction proceeds the Wohlsen team will closely coordinate the sequence of MEP rough-in to account for the installation of large areas of Access Flooring. The team will use its experience with modern office space construction utilizing access flooring to ensure all trades are installing their work at the appropriate time resulting in a quality finished product. In addition, prior to the enclosure of any walls or ceilings the applied fireproofing, intumescent paint, and spray-applied insulation will be completed and coordinated with MEP hanger and rough-in installation to protect the integrity of structural member fire rating and exterior envelope air/vapor barrier.

As new construction work proceeds to the lower levels, the team will shift its focus to the requisite structural work necessary to reinforce the high-density storage area. The additional structural steel reinforcing of the elevated slab and addition of new footings within the existing basement will require comprehensive planning and coordination to bring in the appropriate materials and equipment to work in a limited space. The use of specialized equipment, including vacuum excavation equipment will be used to handle spoils as the foundations are installed within the building. The demolition subcontractor and structural steel subcontractor will closely coordinate to remove the appropriate portion of the concrete encasement at existing steel members to allow connection of new steel framing.

With the MEP infrastructure upgrades completed on the lower levels, the restoration of the 1<sup>st</sup> floor State Library, Law Library, and Lobby and Vestibule areas will be completed. The project team has partnered with first-class group of conservators and restoration specialists to allow specialized crews to be working in multiple areas at once. The most complex of these areas is the State Library which will include the restoration of the main desk, the conservation and restoration of the high and low decorative ceiling, restoration of the wood veneer columns and metal railings bordering the various stack levels, and the terrazzo and marble base repair and cleaning. The team's plan for this work includes scaffolding the entire high ceiling area to provide a working surface for the restoration of the ceiling, while also incorporating perimeter decks to allow the wood veneer columns and metal railings to be restored at each stack tier.

While the Law Library is far less scope of work since it has been recently restored, the team will still be closely coordinating with the MEP Prime Contractors to support the restoration work upon completion of the infrastructure work in that area. As the two library restoration projects are completed, the restoration work will move into the lobby and vestibule areas. This will be one of the last areas of the project to be completed to avoid any passage of construction personnel, or tools and equipment through the space after restoration is complete. This work will involve complex restoration of the decorative motifs directly applied to the concrete ceiling and conservation and cleaning of the gold medallions on the vestibule ceiling. In addition, this area of the project includes both marble wall paneling and marble flooring to be restored and repaired.

Concurrent with the project moving down to the lower levels for reconfiguration and restoration, the elevator and dumbwaiter replacement and restoration will be completed. The team will sequence the elevator restoration to alternate between different passenger elevator modernizations to maintain access throughout the building, while holding the modernization of the freight elevator until last as it will be used for temporary material hoisting. This will also allow the extension of the freight elevator shaft from the fifth floor to the penthouse level to be completed towards the end of the project.

As each floor is completed top-down in the building the team will punchout the project as work is being installed and will finalize all finishes and final clean each floor in preparation of the Department's outside vendors to begin their installation of system furniture and audio-visual systems. The team will stay in constant contact to coordinate schedules with the improvements to the freight elevator and protection of the restored lobbies on each of floors 3-5 to ensure no damage occurs after these areas are restored.

As the interior of the building is completed and onsite crews are reduced down to restoration specialty contractors, the team will begin to demobilize the staging area and will construct the underground storm detention areas bordering South Drive and begin the porous pavement construction and mill and overlay of the remaining road section. The project team will be able to take advantage of the nearby Harrisburg Office, within walking distance of the project, to demobilize the onsite office in the building and staging area equipment and materials.

### **Collaborative Team Approach**

Wohlsen has a long history of using a collaborative approach for all our projects. Whether it is through a formal partnering session or a series of team meetings early in the process, our approach to any project is to form a team with a clear mission, clear goals and clear commitments. Our commitment to a collaborative approach allows us to be a better partner, a partner who listens and who is capable of the necessary communication and coordination with designers, contractors, facilities groups, department heads and end-users, leading to a successful project and a positive construction experience for all.

Comprehensive and collaborative are words that best describe the foundation of Wohlsen's methodology and approach to the construction phases of a project. We understand that a successful project is best accomplished by giving everyone involved the proper tools for the job. These important tools are centered around a robust technology stack that focuses on interactive and comprehensive communications. These tools will be utilized by all disciplines and foster a collaborative environment where every entity will come together and work as a single integrated team with one common goal, to provide the best for this project. By empowering the team to embrace this collaborative mindset, we can effectively and efficiently bring quality and value to the process.

As we approach this project, Wohlsen is committed to setting the highest standards of service and performance in the industry. We understand that this can only be achieved by bringing together a team of dedicated professionals with one common goal – the success of your project. Utilizing Wohlsen's proven construction systems, we will provide the expertise and knowledge required to ensure that the project will be completed in the most efficient and cost-effective manner. Our extensive experience with your design

partners in conjunction with our commitment to working with your leadership and staff, will ensure a speedy ramp up, all centered around the common goal of a successful project.

**Proposer described the Information Technology solutions and systems Proposer intends to utilize for document control.**

Wohlsen's strategic utilization of leading-edge technology will allow us to leverage those important resources to improve the construction process for The Forum project. By providing a more complete, accurate, and visually informative platform, we believe these tools will aid the entire team in communications, understanding and ultimately making the "right decision". At the core of Wohlsen's approach, is a project-specific Forum Building Dashboard, that gives everyone on the team a distinct advantage in both communications during the process, and quality of the final project that is delivered.

Wohlsen relies on a robust set of technology resources to aid in the important task of sharing information. Our fully integrated project management software CMIc Collaboration is our main workhorse. Wohlsen uses CMIc for all our construction projects to assist in properly managing preconstruction, construction and accounting of the project. The system is web-based, provides real-time updates to all team members, and is accessible 24/7. The system allows all team members access to updates, meeting minutes, drawings logs, team action items and contact lists. During construction the system is used to track items such as: submittal process, LEED documentation, RFI's, daily logs, etc. At the start of the project Wohlsen will create a project-specific dashboard that is provided to PADGS, and all the consultants to allow access to all project information at one convenient location. The dashboard is updated daily and allows all team members to have quick and easy access to all the project documentation.

**The Proposer, at a minimum, shall describe how the Project Work will be performed and shall provide a best estimate of the project schedule.**

Wohlsen has approached this project with the critical path in mind. We have looked at the durations and start dates to allow enough time for the MEP Prime contractors to complete their work before the finishes are completed. We also reviewed the best way to complete the project in a timely manner and produce a quality project. We will start three critical areas following the mobilization to the site. The Hazmat and Demo will be the first area we start work. We will make the areas safe for all other trades to complete their work. We will also start the exterior masonry restoration following mobilization. The final areas that will start following mobilization are the Chiller and Cooling tower additions. The critical path for this project will run through the interior finishes of this building. Starting the chiller and cooling tower additions first will allow this work to be finished as the new construction starts on each floor. This will allow the new HVAC systems to come online as we finish each floor. We will final clean and complete the punch list by floor. We have planned to work top-down to have the final phase in the Basement level of the building. This will help with turnover and getting furniture into the new space as work is finished by floor. The attached schedule outlines our approach in greater detail.

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## Forum Building

Page: 2 of 3

## Forum Building

**Start Date: 2/27/2020**  
**End Date: 7/26/2022**

**Owner: DGS**  
**Prepared By: Louis Gonsauls**  
**Report Print Date: 2/26/2020**

**WOHLSEN**  
CONSTRUCTION

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## Forum Building

**Start Date: 2/27/2020**  
**End Date: 7/26/2022**

**Owner: DGS**  
**Prepared By: Louis Gonsauls**  
**Report Print Date: 2/26/2020**

**WOHLSEN**  
CONSTRUCTION

**Section T-2C Safety Plan****Health and Safety Plan****Wohlsen's Safety & Health Policy****For Wohlsen, Safety is our #1 priority**

Management considers no phase of operations or administration of greater importance than loss prevention and believes that incidents that result in personal injury and/or damage to property and equipment represent needless waste and loss. Therefore, it is Wohlsen's policy to conduct all operations safely, thereby preventing injuries to employees and damage to property. Planning for safety will be incorporated into all phases of the Company's work.

It is the policy and primary responsibility of all Wohlsen employees to develop and maintain safe and healthy workplace conditions for all Wohlsen employees, Wohlsen subcontractors, and the public. This will be accomplished through safety training, information, programs, procedures and policies as outlined in this manual or as developed for job-specific conditions.

Wohlsen requires strict compliance with this Safety & Health Manual and established work procedures. Failure on the part of any employee to comply with this policy may result in disciplinary action up to and including termination of employment. All subcontractors are expected to abide by the provisions of the Wohlsen Safety & Health Manual and this project safety program.

Wohlsen believes in extensive and continually updated workforce safety training programs that each employee is trained and retrained in on a continual basis. These programs are described in greater detail in section T-3C of this response.

**Loss Control Principle**

Construction is a dangerous occupation. Situations involving potentially hazardous conditions can occur if preventative measures are not taken. It is always important to be alert to these potential conditions and to respond with safety in mind.

The principle of loss control is based on the importance of preventing injuries to our employees, promoting the conservation of property and preserving the earning potential of employees and the company. It requires all employees to have a personal concern for the protection of life and property. Incident and accident prevention and property conservation measures will be integrated with operating functions as prime responsibilities of all employees. Supervisors are responsible for maximizing the prevention of incidents in work areas or projects under their direction and are further responsible for thorough safety and incident control and instruction of their employees. In addition, all supervisory personnel are responsible for being alert to, identifying, and correcting potential safety hazards. The basic objective of the policy is to establish, throughout the entire organization, the firm and fully accepted concept that people and property are our most important company assets, and conservation will receive top priority support and participation.

**Safety and Health Program – Subcontractor Management**

The term “subcontractor” is considered to mean a company that agrees to perform any part of the labor or material requirements of a contract for construction, alteration or repair on the project. The term “subcontractor employee” is considered to mean a person who agrees to perform any part of the labor or material requirements of a contract for construction, alteration or repair on the project on behalf of a subcontractor. The definitions of project “subcontractor and subcontractor employee” will apply to every tier of sub-subcontractor and their employees, suppliers and their employees and all workmen who enter the project and who undertake and perform a portion of the contract involving labor. Persons furnishing supplies, materials, or technical support will also be considered a “subcontractor employee.” To the extent that a subcontractor of any tier agrees to perform any part of the contract, he also assumes responsibility for complying with the provisions of the safety management plan and shall be referred to as site employees.

**Pre-award Requirements**

All potential Subcontractors must complete and submit a Pre-Qualification Form for review and evaluation by Wohlsen Estimating Personnel. Subcontractors must submit information and supporting documentation. Subcontractors project history with three years of completed work to determine the average size of projects. The subcontractors are evaluated in two - areas Financial and Safety. The Financial Evaluation consists of three items Dunn & Bradstreet Rating, Z Score and Debt to Equity Ratio. The Safety Evaluation consists of seven main items EMR over three years, OSHA 300 and 300A forms, three-year history of Total Recordable Incidence Rate (TRIR), three-year history of Days Away/Restricted/Transfer Rate (DART), 5 year OSHA Citation History, Any fatal accidents within past 3 years, Written Company Safety Program. Each section carries a Letter score. Any Subcontractor receiving a “C” rating or lower requires the approval of the Chief Operating Officer, Chief Financial Officer and Director of Safety & Health.

**Subcontractor Responsibilities**

Prior to the commencement of work on the project, Subcontractors will develop and submit to Wohlsen Construction Company a Site Specific Safety and Health Program that addresses the hazards associated with the subcontractor’s scope of work, emergency response plan and defines roles/responsibilities for their employees as defined in Wohlsen’s Site Specific Safety Plan Policy. Subcontractors must be competent and capable to perform their scope of work in compliance with all safety and environmental rules and requirements. Contact persons for the Subcontractor will be identified to ensure clear lines of communication with the Wohlsen Project Team. The Wohlsen Project Superintendent will monitor all work performed by any Subcontractor through field observations and weekly performance reports communicated to the Project Team.

A safety representative (competent person) from each sub-subcontractor shall be designated to the project. The representative from each sub-subcontractor must have the authority to stop work if his/her workforces in the event of a safety issue. Copies of training certification (OSHA 10/30, equipment, specific hazards) will be provided to Wohlsen prior to the start of work. Confirmation of training will be tracked by the Wohlsen project team utilizing the Project Safety Checklist.

The subcontractor project safety representative shall ensure that their site employees, suppliers and technical support, regardless of tier, comply with the Wohlsen Construction Company Safety Policy, their Company’s project’s specific Safety and Health and HAZCOM Programs, the Contract Documents, the project-specific safety plan, OSHA Standards and all other federal, state and local codes, laws and regulations with appropriate licenses, registrations and insurance required for their scope of work.

**Each subcontractor's superintendent/foreman shall:**

- Plan and execute all work operations to comply with stated objectives of the project Site Specific Safety Plan.
- Ensure that all employees are scheduled for and complete Project Safety Orientation prior to working on-site.
- Complete when requested or required by Wohlsen Construction Company a Job Hazard Analysis or JHA for any high hazard scope of work. JHA may be requested at any time in advance of the start of a scope of work associated with the contract documents.
- Good housekeeping is an important part of the Site-Specific Safety Plan. It is the responsibility of all site employees, supervisors and workers alike to keep the workplace clean.
- Provide and enforce the use for personal protective equipment for their site employees as is required by the project, Federal, State and Local Regulations and Codes.
- Complete an accurate investigation report of all injuries, losses to public property or personnel, equipment and material and submit it to the Wohlsen Construction Company project superintendent within 24 hours of occurrence.
- Attend all safety meetings as scheduled by the Wohlsen Construction Company project management team.
- Schedule and complete weekly Toolbox safety meetings with their employees. The toolbox safety meetings shall be held once per week. Toolbox safety meetings shall be documented and should cover topics pertinent to the work being performed. Toolbox safety meetings shall be conducted by the subcontractor superintendent or designated foreman and attended by all field subcontractor site employees. All subcontractor site employees shall sign a roster and are encouraged to make topic suggestions. Copies of the weekly Toolbox Safety Meetings must be provided to the Wohlsen Construction Company Project Superintendent by the close of business each Friday.
- Attend all Wohlsen Construction Company meetings.
- Implement immediate corrective action to eliminate unsafe practices and conditions when they are observed or reported.
- Report to the Wohlsen Construction Company Project Team all unsafe conditions, practices and violations observed on the project including those that are not within the subcontractor's jurisdiction to implement corrective action.
- Maintain and communicate the Contractors Hazard Communication Program on-site. The program must be current and up to date. A copy of the program will be provided to the Wohlsen Construction Company Project Team for maintenance in the Wohlsen Construction Company project trailer.

**Section T-2D Quality Control Plan**

The Proposer shall describe the measures that the Proposer shall undertake to provide the following components of a Quality Control (QC) Plan.

It is the intent of Wohlsen Construction Company to provide the highest quality services possible and to illustrate a valuable difference in our approach in comparison to that of our competitors. Our QA/QC program establishes procedural guidelines for our Operations Teams to follow, resulting in performance that meets and/or exceeds all acceptable standards.

**Estimating/Procurement Process:** QA/QC starts during the Estimating and Procurement Phase. Wohlsen has reviewed the contract documents thoroughly and understands the project requirements so the project is purchased properly.

- Bidders have been pre-qualified financially and we check the quality of their work to make sure that they can perform at the levels we expect in order to deliver a quality finished product on the project.
- Accurate and complete scopes of work have been developed that reflect the work to be done and QA/QC requirements are included in our bid packages.
- Subcontracts must be awarded in a timely manner avoiding any self-inflicted delays at the start of the project.
- Subcontracts must be written to include schedule constraints and milestones for critical trades and activities so that the subcontractor knows how to prioritize their work.

CMiC, a state-of-the-art totally integrated project management database helps our project team track project bid analysis, contracts, change orders, billings, RFIs, inspections, and punch lists. An easy-to-use CMiC Field dashboard provides access to project-specific apps, custom reports and analytics, building information models, progress photos, team calendar, project logs, all at your fingertips, anytime, anywhere.

**Submittal/RFI Logs:** Two of the most important logs the Project Team has at its fingertips are the submittal and RFI logs. These logs are tied into both our integrated accounting and scheduling systems to ensure costs are captured accurately and the schedule is held for materials and answers to RFIs. We will use the submittal/RFI logs to:

- Identify equipment and materials needed for the project
- Identify critical submittals, including long-lead items that will impact the schedule and build the submittal, approval and procurement time into the submittal schedule
- Cross-check the Master Schedule to identify Require on Job (ROJ) dates
- Use the submittal schedule as a tool to identify and track subcontractor scope items
- Use the submittal schedule to prioritize submittals with design consultants to expedite approvals as needed
- RFIs are noted if they potentially have a schedule or cost impact. Timelines are noted with the schedule to help prevent further implications of costs or delays.
- Allow the design consultants and client access to CMiC in order to check the progress of submittal and RFI review status.

**Inspection and Testing Log:** The Inspection and Testing Log is to be created and managed by the superintendent(s) responsible for the particular trades requiring inspections and/or testing. This log will help to:

- Identify the steps and dates preceding the dates for the Inspection/Testing
- Identify our understanding of the Inspection/Testing requirements, so that our other Partners can verify its accuracy.
- Keep the client and design professionals aware of the status of required inspections
- Any authority requiring or issuing certifications will be logged and provided to the Project Team
- Provide a final log to be submitted to the client and design team for closeout documentation including proof of inspections and/or testing that has taken place.

- Track the scope and work completed by third party consultants and Inspectors
  - Hillis-Carnes Engineering Associates will be providing our third-party inspections on this project and will also complete the floor load testing for the high-density shelving support
  - Johnson & Griffiths Studios will be providing the Lead Historical Treatment Specialist

**Change Order Log:** While it is the hope and intent to have no change orders in the process, it is possible that some may occur on a project of this scope and complexity. Wohlsen is conscious of the need to review and discern what is recognizable and legitimate requests for change orders. As part of this review, we create a change order log and note the status from potential to approved, disputed or voided. Our CMiC system totally integrates these requests for unforeseen items with our accounting, scheduling and reporting systems. Our practice is to provide clear, detailed pricing with descriptions that identify the request and how it may affect the project. The logs are produced and presented for review at each job conference so that all parties are aware. No work is completed without the proper approvals to proceed.

**Project Closeout and Punch List:** Wohlsen focuses on punch list avoidance throughout the job through proactive communication with all subcontractors and the client. As a result of our experience, we have written comprehensive checklists while installations are in progress and at completion, that prompt Wohlsen's project managers, superintendents, and foreman to be on top of these items well before the end of the project. Wohlsen is proud to be recognized by National Associated Builders & Contractors as an accredited quality contractor every year since the inception of the program in 1993. As part of our effort it is our intent to be proactive in completing the work right the first time.

The Wohlsen team will utilize technology onsite, using our CMiC field app which allows the team to work offline or online in the field. The information and data collected is synced to the central server allowing the team to focus on the job and avoid rework that traditional methods of tracking data require. CMiC allows for locations to be identified on drawings in addition to photos and videos with markups. Wohlsen will manage the day-to-day communication of field issues, tasks and status, while creating a work-to-complete list for the subcontractors/ primes, that is automatically distributed. All while working towards a zero punch list at the end of the project.

While the punch lists or quality control lists are created and completed, we track this effort on a real-time basis. The system is open to everyone on the project, virtually making everyone vested in QC. Dates and notices are automatically issued if the item is not resolved within a noted time frame. This keeps all parties with ownership of the item accountable and we find that this means items are resolved quicker.

The closeout of a project is started at the initial stages of the submittal process. We gather maintenance and care instructions with the initial submittals. As-built drawings are kept up to date on our Bluebeam system as the work progresses. This is reviewed at our weekly superintendent meetings on-site with all subcontractors and primes.

**Subcontractor Performance and Timely Payment:** Wohlsen holds all subcontractors, other primes and ourself, accountable to the contract documents. This is done through our daily communications and scheduled meetings for coordination. We do this in a collaborative way to have all parties vested in the project schedule and work sequencing, so that the best outcome is achieved. Wohlsen ensures performance in the following ways:

- Subcontractors are required to provide detailed unit cost breakdowns per the project schedule. This way we can verify with more accuracy how the invoices match the schedule completions and progress.
- Daily review of the schedule is completed by our team and communicated with the project players if they need to increase the workforce or change sequencing.
- All effort is made to have the preceding work completed so that the successor work may proceed as planned.

The review of applications for payment of our subcontractors is based on performance and quality work completed. We watch for over billing and invoice to ensure the work completed is matching what is invoiced. Our subcontracts are written based on the prompt payment act of Pennsylvania. We have a standard practice to make payments for satisfactory work completed within seven days of receipt of payment from our client.

**Section T-3A Staffing Resources**

The Proposer shall identify the approximate number of **craft workers** need for each craft or trade and identify the sources or hiring procedures that will be used to deploy such workers.

Wohlsen recognizes the issues with traditional construction procurement and has emphasized a collaborative approach to this project and it is the norm in our process. We also value the trade relationships we have built through the years and our partners know they can trust the integrity and commitment of Wohlsen to execute projects efficiently and on time.

Intending to derive innovative ideas to reinvent the delivery process of traditional construction procurement, the principles of integrated project delivery and pool planning are useful in seeking ideas that can be employed to improve collaboration between Wohlsen and our subcontractors. An efficient way to resolve these problems entails thinking through the interdependency of tasks (the workflow) to eliminate wastes, delays, and extra cost, which is best achieved through the collaborative involvement of all.

To realize performance improvements on traditionally procured projects therefore, there is a need for less emphasis on the use of entrenched control mechanisms (i.e., price, process, and contract controls), to relationship building, and a general commitment to satisfy clients' and project needs

Today, construction is so specialized that no one firm can provide all the specialisms; therefore, many small-sized specialist subcontractors with narrow expertise continue to work to meet the industry's varied and complex demands. This situation increases the demand for interdependence of the specialisms and the general contractor.

Wohlsen's objective is to build trust and ensure compliance among the project participants in five key ways:

- Collective Pull-base Planning
- "Make Ready Attitude"
- Collaborative production evaluation and planning
- Production management and Quality Assurance
- Measurement, Learning and Continual Improvement

In all projects that Wohlsen participates with specialty contractors, our evaluations of these subcontractors are geared to meeting and exceeding the client's expectations. We have made a concerted effort the subcontractors have the experience, quality control and enough supply of craftspeople to manage and perform the desired outcome of the project. We have carefully reviewed each subcontractor proposed for the Forum project and have either selected one or more subcontractors to breakdown the work per their expertise.

During the bidding process for the Forum, Wohlsen has met and talked with our trade partners to do scope reviews, partnering sessions, scheduling evaluations, and work-load reviews to ensure we have the right partners for this project. Our partners know Wohlsen has reviewed the site and contract documents to have a plan and schedule to make this project work for all parties.

Our schedule does not stack work and utilizes a plan of collaboration that allows subs the ability to plan in advance their workload and staff commitments for this project. Each section or division of work was broken down by floor, phase section, or elevation, but also looked at collectively to ensure constructability.

**Breakdown of WorkForce Commitments**

**Hazmat Abatement:** Schedule requires a workforce of 8.

**Interior Selective Demolition:** Schedule requires a workforce of 12.

**PCS, Inc.** has over 130 employees working in the field on a daily basis. Their work staff is highly trained in various aspects of our trade(s) to include asbestos certifications, fall protection, equipment operation, mold removal and selective demolition. Their employees live all throughout Pennsylvania including the City of Harrisburg, Camp Hill, Allentown and all areas in-between.

Wohlsen has a strong relationship with PCS. PCS has completed work throughout to the Commonwealth of Pennsylvania and has never failed to complete a project on time and on budget. Both Barry Lyons and Lou Gonsauls recently completed an occupied skilled nursing home project with PCS in which the scope increased due to additional unforeseen mold areas and PCS was able to increase their staff to keep the original schedule.

**Excavation:** Schedule requires a workforce of 4 Operators, 4 Laborers.

Our trade partner to be used for this project has a total workforce of over 200 and can provide the labor to support this project and have been prequalified by Wohlsen for a project size of \$4.5 million.

**Shoring:** Schedule requires a workforce of 2 Operators, 4 Laborers.

Our trade partner to be used for this project has a total workforce of over 200 and can provide the labor to support this project and has a bonding capacity of over 100 million.

**Cast in Place Concrete:** Schedule requires a workforce of 8 Carpenters, 4 Laborers, 5 Reinforcing Iron Workers, 1 operator, 6 Finishers

Wohlsen's Self Perform division, LV Concrete will be providing these services and has committed to the project. LV has an internal training system and also utilizes ABC as a workforce training service.

**Steel Fabricator and Erector:** Schedule requires a workforce of 3 Operators, 6 Ironworkers, 2 laborers

Our trade partner to be used for this project has a total workforce of over 50 shop and erectors of 40 can provide the labor to support this project and have been prequalified by Wohlsen for a project size of \$7.5 million.

**Masonry and Masonry Restoration:** Schedule requires a workforce of 2 operators, 8 Laborers, 16 Masons

Our trade partner to be used for this project has a total workforce of over 150 can provide the labor to support this project and have been prequalified by Wohlsen for a project size of \$5.0 million.

**Terrazzo and Terrazzo Restoration:** Schedule requires a workforce of 6.

**ROMAN MOSIAC** These workers are permanently employed by Roman Mosaic and hired via BAC Local 5 PA. All of the workers are skilled and experienced in the type of terrazzo restorations involved with this project.

**Marble Restoration:** Schedule requires a workforce of 8 craftsmen.

**Leshar Marble** The majority of labor and skilled technicians will be sourced in-house at Leshar Natural Stone, Quartz, & Tile. Additional needed labor will be sourced from arts programs and technical programs in the surrounding area specifically, Messiah College, Franklin & Marshall College, Pennsylvania College of Art & Design, Thaddeus Stevens, and Penn Tech.

**Elevator Modernization:** Schedule requires a workforce of 4.

**Hadfield Elevator** Their labor for elevator work is provided through the International Union of Elevator Constructors (I.U.E.C.) They can use personnel from their Pittsburgh Office also.

**Decorative Restoration, Millwork Restoration:** Schedule requires a workforce of 10.

**Johnson & Griffiths Studio** has a staff of 8 to complete this project as well as utilizing Gilders Studios to supplement their craftspeople.

**BR Howard** BRH has graduate trained conservators and specialty craftsmen that work for them, whether directed or as sub-contractors that are all trained in their field. They only subcontract with professionals that they have worked with for years and are familiar with their standards.

**Albert Michaels** Albert Michaels Conservation will collaborate with the teams from Johnson & Griffiths and B.R. Howard & Associates to complete select restorations procedures on the project. If the unlikely need occurs to add additional team members, they will be sourced from qualified associates or tradesperson and trained on the work as required.

**Window Restoration:** Schedule requires a workforce of 8.

**Graboyes, LLC** All Graboyes employees are versed in all aspects of the window replacement process from the demolition to the installation to the finish caulking of the windows. Graboyes is a union carpenter company. They are able to feed off the resources of the union carpenters to manpower when needed. Graboyes performs 95% of their work with the core group of employees that work for them year-round but does have the option of the carpenters union to draw on when needed.

**Drywall/Framing, Plaster and Plaster Restoration:** Schedule requires a workforce of 18

Our trade partner to be used for this project has a total workforce of over 125 can provide the labor to support this project and have been prequalified by Wohlsen for a project size of \$4.0 million.

**Painting:** Schedule requires a workforce of 10.

Our trade partner to be used is a union contractor and has a workforce of 40 fulltime painters employed but has the ability to draw craftspeople from the union hall.

**Demountable Partitions:** schedule requires a workforce of 6

Our trade partner has a staff of 22 full-time installers. They have made the commitment for this project to meet the schedule.

**Section T-3B Skill Training**

The Proposer shall describe its participation and investment in skill training programs, the number of hours required including descriptions of the program(s) participated in by its personnel. In addition, the Proposer shall describe the extent of its skill labor testing, certifications and licenses.

**Wohlsen Construction**

At Wohlsen, we consider the investment in training our tradesman to be the key to our future. Since our founding we have always had dedicated and talented craftsmen as part of our team. Today we have over 130 craftsmen in the field. To ensure that they can safely perform their duties we invest heavily in OSHA training for all of our field staff and all are expected to take the OSH 10-Hour course with foremen and superintendents required to take the 30-Hour course.

As mentioned above these craftsmen are our future and we see training as a key to their development. We maintain a training center within our facilities where our master carpenters train our apprentices in a classroom environment. This training is also supported by supervised training on-site. In addition to our internal training our craftsmen attend classes presented by Associated Builders and Contractors and many of our team have gone on to become the teachers for these programs.

Our craftsmen also attend training for specialized tools and equipment such as lifts, and this training is a requirement for our people before they can use these tools and equipment. Our craftsmen also attend manufacturer-specific training to achieve certification for the installation of materials so that we can ensure the highest levels of quality and compliance with specifications and manufacturer requirements. Our organization is also currently finalizing our certification process with the American Woodworking Institute (AWI).

**Roman Mosaic and Tile Company**

All terrazzo workers employed with Roman Mosaic are continuously trained through the programs provided through BAC Local 5 PA and the IMTEF. This training starts in the apprenticeship program through the tradesman's rise to journeyman. The focus of this training is skills development, craft and specialty training and a focus on health & safety. This training includes classroom work as well as "on the job" training. All employees of Roman Mosaic have specialty training in installing and restoring terrazzo.

**Leshner Inc.**

All training is done in house at Leshner Natural Stone, Quartz, & Tile. Their workforce that they will utilize on this project, are Leshner employees and therefore have been trained in all of Leshner's proprietary training programs and have had their training refreshed every year. Any new personnel assigned to this project will be trained at Leshner Natural Stone, Quartz, & Tile's training room and shop prior to beginning work at the Forum.

**Johnson & Griffiths Studio, LLC**

Most of the artists, artisans and conservators at Johnson & Griffiths have decades of experience to draw on and they are always expanding their knowledge and skill base with every new commission. Whether expanding their skills in paint analysis or the development of techniques required to restore a piece of artwork the J&G studio serves as a place of research, learning and training for all of their experienced and new craftsman.

**Graboyes, LLC**

All Graboyes employees are union carpenters. Thus, as part of their training, all employees have completed 4 years of apprenticeship training through the carpenter's union training program. This training focuses on skills development, specialty training and training for health & safety. In addition to this training, Graboyes employees receive specialized training in the installation of windows and doors and their installers all have manufacturer-specific training and certifications on approved techniques to install the work to meet the specifications and manufacturer requirements. On most projects, all installers are part of the mock-up process to ensure all craftsmen are trained and certified on the proper installation of the windows and doors.

**R. Alden Marshall and Associates, LLC**

The R. Alden Marshall Studio core group of skilled craftsmen all have 10 or more years of experience. All new hires are from university training programs and are typically given a small task by their supervisor and trained in mastering this before moving on to more advanced skills development.

**Window Repairs & Restoration, LLC**

WRR utilizes union carpenters. Thus, as part of their training, all employees have completed 4 years of apprenticeship training through the Keystone Mountain Lakes Regional Council of Carpenters training program. This training focuses on skills development, specialty training and training for health & safety.

**BR Howard and Associates, Inc.**

The BRH team consists of graduate trained conservators who all have years of experience and expertise in historic preservation. This core group is dedicated to developing and training interns and new employees. As part of their relationships with fine art conservation and historic renovation college programs throughout the region their new employees come from these university-trained programs and are supervised while they progress through the apprenticeship program.

**Albert Michaels Conservation Inc.**

AMC artists and conservators are trained in microscopic analysis, historical research, documentation and decorative painting at universities and with master tradesmen on the projects that they are working on. It is the nature of their profession to consistently research and train themselves, and their employees, in the techniques and skills required to recreate the masterpieces that are entrusted to them. This training is much like the master and apprentice relationships that existed in the creation of the historic pieces they are restoring.

**Power Component Systems Inc.**

To ensure the safety and expertise of their employees, all abatement tradesmen must have the Asbestos Abatement Supervisor Class: 40-hour training class in accordance with 40 CFR 763 (ASHERA/ASHARA M.A.P) / Asbestos Occupations Accreditation and Certification Act (PA Act 1990-194, as amended). In addition to this the following safety training is required: First Aid / CPR Training, Fall Protection Training & Silica Training.

**Hadfield Elevator LLC**

All field employees are required to complete or have completed the following courses per the National Elevator Industry Educational Program: 100 - Trade Skills, 200 - Hoistway Structures, 300 - Electrical Fundamentals, 400 - Electrical Theory & Application, 500 – Installation, 600 - Solid State Theory, 700 - Power & Logic, 800 - Advanced Topics. They will also have the following Safety Training - OSHA-10 & OSHA-30 and Skills Training - Hoisting & Rigging and Forklift Training.

**Section T-3C Workforce Safety**

The Proposer shall identify the **employee workforce safety training programs and/or safety certification programs in which the Proposer** and its subcontractors participate for craft labor.

**Safety and Health Program – Project Safety Management**

As the Construction Manager/General Contractor, Wohlsen has responsibilities for the overall safety management on our projects. Wohlsen has a set of project safety requirements to help manage safety and the Subcontractors hired to perform the work.

**Project Safety Requirements**

Site Specific Safety Plan that incorporates Wohlsen's safety requirements and is tailored to each project with a detailed logistics plan and any client-specific safety requirements. This plan is posted in the Wohlsen office/trailer and made available for all subcontractors. All workers, including Wohlsen teammates, visitors, vendors or others who will access the project must complete our site-specific safety orientation prior to access. The site-specific safety orientation covers Wohlsen safety rules, expectations, our Site-Specific Safety Plan and any client-specific safety requirements. Completion of the orientation is logged, and a hard hat sticker provided for workers. Wohlsen will hold pre-installation meetings with subcontractors to review safety, scope of work and schedule two to three weeks prior to their mobilization. These meetings cover safety expectations, submittals and training certifications to be provided by the subcontractor. Meeting minutes are documented and sent to all parties involved. Wohlsen maintains a project safety checklist to track subcontractor safety submittals and performance. Each subcontractor is listed on the checklist and items required obtained by the Wohlsen project team. Each subcontractor is to complete a weekly safety meeting with their crew and submit a copy to Wohlsen. They will also participate in weekly project meetings lead by Wohlsen where safety is the first topic covered. Wohlsen's procedure is that a documented safety inspection be completed by a member of our project team on a weekly basis. Superintendents, Project Engineers, Project Managers and Project Executives will complete the inspections. These inspections are in addition to those performed by Wohlsen's Safety Department. Inspection results are communicated via email to all members of the project team and Wohlsen's Safety Department through our employee portal (ePort). All incidents (Property/Equipment Damage, Worker Injury, Near Miss Events) are to be reported immediately upon notification to Wohlsen Safety. Forms are to be used to document and investigate the incident with related materials (pictures, statements, etc.) kept on file. Completed forms are to be sent to Wohlsen Safety immediately upon completion.

**Hazard Identification and Prevention**

In addition to the Project Safety Requirements, Wohlsen requires additional precautions to help identify and prevent hazards from causing an incident. Wohlsen requires that each subcontractor conduct a daily huddle using our Stop Think and Review (STAR) to go over planned work and potential hazards with their crew. Subcontractor Foremen will then review completed STAR sheets with the Wohlsen Superintendent. STAR forms are maintained in the Wohlsen office/trailer. Depending on the task and hazards present, Wohlsen will require subcontractors to complete Job Hazard Analysis. Priority will be given to jobs with the potential to cause severe or disabling injuries or illness, even if there is no history of previous accidents, Jobs that have undergone changes in processes and procedures, Jobs complex enough to require written instructions, All work above 6' that requires a rescue plan, All confined space work, any excavation/trench above 5' that requires continuous monitoring and a permit, All Lock Out/ Tag Out (LO/TO) work. Wohlsen is committed to a drug-free workplace and all teammates are required to follow Wohlsen's Drug and Alcohol Policy. Wohlsen teammates are screened prior to hire and subject to random, post-incident, cause and reasonable suspicion testing. Subcontractors are required to follow their company policy and subject to reasonable suspicion testing if concerns are observed by a Wohlsen teammate.

**Safety Training Requirements**

Wohlsen teammates are required to complete OSHA 10/30-hour training based on position and recertify every five years. Training is conducted by Wohlsen's Safety Department, who are OSHA Certified Instructors. Foremen, Superintendents, Field Engineers, Project Engineers, Project Managers and Project Executives obtain OSHA 30 Hour training. Craft Labor (Self-perform teammates), Executives and Estimators obtain OSHA 10 Hour training.

First Aid/CPR training is also required for Foremen, Superintendents, Field Engineers, Project Engineers, Project Managers and Craft Labor. This training is also conducted by Wohlsen's Safety Department who are Certified Instructors. Foremen and Craft Labor are required to attend quarterly safety training on hazard-specific topics (fall protection, ladder safety, electrical safety, etc.) conducted by Wohlsen's Safety Department. Wohlsen project teammates are required to participate in Regional Safety Meetings conducted by Wohlsen's Safety Department and instructed in topics related to the industry, regulatory changes, hazards and advancing safety culture.

Subcontractors are required to provide proof of safety training as part of their submittals. Wohlsen requires the following training and identifies collection on the project safety checklist.

- Competent Person designated for safety over their crew and to be on-site for all work
- Hazard Specific training for topics related to their work such as fall protection, trenching/excavation, confined space, scaffolding
- Equipment operator certification
- Crane operator certification
- Signalperson and Rigger certification

**AT WOHLSEN, SAFETY IS OUR #1 PRIORITY**

## APPENDIX A

### PROPOSAL SIGNATURE PAGE

**Proposer's Representations and Authorizations.** Proposer by signing this Proposal Signature page and submitting its proposal understands, represents, acknowledges and certifies that:

- a. All information provided by, and representations made by, the Proposer in the proposal are material and important and will be relied upon by the Proposal Evaluation Committee in reviewing the Proposal and by DGS in awarding the contract. Any misrepresentation of a material fact or omission of material fact by the entity submitting the proposal shall be treated as fraudulent concealment from the Commonwealth of the true facts relating to the submission of the proposal. If the misrepresentation and/or omission of material fact is discovered during the review of the proposal, the proposal will be automatically disqualified. Discovery of the misrepresentation and/or omission of material fact after contract award constitutes grounds for defaulting the contractor and may lead to debarment procedures being instituted against the contractor. A misrepresentation shall be punishable under 18 Pa. C.S. § 4904.
- b. Proposer acknowledges that they have received, read and understood all Addenda issued for the Project.
- c. The price and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other Proposer or potential Proposer.
- d. Neither the price nor the amount of the proposal, and neither the approximate price nor the approximate amount of this proposal, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed on or before the proposal submission deadline specified in the Notice to Proposers and the Calendar of Events.
- e. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal or other form of complementary proposal.
- f. The proposal is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.
- g. To the best knowledge of the person signing the proposal for the Proposer, the Proposer, its affiliates, subsidiaries, officers, directors, and employees are not

currently under investigation by any local, state or federal governmental agency and have not in the last four (4) years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding or proposing on any public contract, except as disclosed by the Proposer in its proposal.

- h. To the best of knowledge of the person signing the proposal for the Proposer and except as otherwise disclosed by the Proposer in its proposal, the Proposer has no outstanding, delinquent obligations to Commonwealth including, but not limited to, any state tax liability not being contested on appeal or other obligation of the Proposer that is owed to Commonwealth.
- i. The Proposer is not currently under suspension or debarment by Commonwealth, or any other local, state, or the federal government. If the Proposer cannot so certify, then it shall submit along with its proposal a written explanation of why it cannot make such certification.
- j. The Proposer has not, under separate contract with the DGS made any recommendations to DGS concerning the need for the services described in the proposal or the specifications for the services described in the proposal.
- k. Each Proposer, by submitting its proposal, authorizes all Commonwealth agencies to release to Commonwealth information related to liabilities to Commonwealth of Pennsylvania including, but not limited to, taxes, unemployment compensation, workers' compensation liabilities and Prevailing Wage Act.
- l. Until the selected Proposer receives a fully executed and approved written contract from the DGS, there is no legal and valid contract in law or in equity, and the Proposer should not begin to perform work. If a Letter of Intent has been issued, the Proposer may proceed in accordance with the terms of the Letter.
- m. Proposer is not currently engaged, and will not during the duration of the contract engage, in a boycott of a person or an entity based in or doing business with a jurisdiction which the Commonwealth is not prohibited by Congressional statute from engaging in trade or commerce; and is eligible to contract with the Commonwealth under Section 3604 of the Procurement Code.
- n. Proposer agrees and certifies to abide by, but not be limited to, the Commonwealth of Pennsylvania Acts, Provisions, Clauses, and Statements stated in the Contract Documents.

I am authorized to sign this proposal on behalf of the Proposer and I agree and state that Wohlsen Construction Company (Name of Firm) understands and acknowledges that the above representations are material and important, and will be relied upon by the Proposal Evaluation Committee and the Department of General Services in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement shall be treated as fraudulent concealment from the Department of General Services of the true facts relating to the submission of this proposal.

**PROPOSER IS A CONTRACTOR/INDIVIDUAL:**

Witness:

By:

\_\_\_\_\_

\_\_\_\_\_  
Contractor / Individual

**PROPOSER IS A LIMITED LIABILITY COMPANY (LLC) OR PARTNERSHIP:**

Witness:

By:

\_\_\_\_\_

\_\_\_\_\_  
General Partner / Authorized LLC Member

By:

\_\_\_\_\_

\_\_\_\_\_  
Limited Partnership

**PROPOSER IS A CORPORATION:**

Attest: By:

\_\_\_\_\_  
Secretary/Treasurer

\_\_\_\_\_  
President/Vice-President

**Michael B. Funck**  
Senior Vice President  
Wohlsen Construction Company

**PROPOSER IS A JOINT VENTURE:**

Attest: By:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

Attest:

By:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

## **Appendix B**

### **NON-COLLUSION AFFIDAVIT**

#### **INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT**

1. This Non-collusion Affidavit is material to any contract awarded pursuant to this proposal. According to §4507 of the Commonwealth Procurement Code, 62 Pa. C.S. §4507, governmental agencies may require Non-collusion Affidavits to be submitted with proposals.
2. This Non-collusion Affidavit must be executed by the member, officer, or employee of the Proposer who makes the final decision on prices and the amount quoted in the proposal.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of proposals are unlawful and may be subject to criminal prosecution. The person who signs the affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the Proposer with responsibilities for the preparation, approval or submission of the proposal.
4. In the case of a proposal submitted by a joint venture, each party to the venture must be identified in the proposal documents and an affidavit must be submitted separately on behalf of each party to the joint venture.
5. The term “complementary proposal” as used in the affidavit has the meaning commonly associated with that term in the proposal process, and includes the knowing submission of proposals higher than the proposal of another firm, any intentionally high or noncompetitive proposal, and any other form of proposal submitted for the purpose of giving a false appearance of competition.
6. Failure to submit a Non-collusion affidavit with the Proposal in compliance with these instructions may result in disqualification of the proposal.

## NONCOLLUSION AFFIDAVIT

State of Pennsylvania :  
County of Lancaster : s.s.

DGS Project Number: DGS C-0948-0082

I state that I am the Senior Vice President (Title) of Wohlsen Construction Company (Name of Firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the prices(s) and the amount of this proposal.

I state that:

1. The price(s) and amount of this proposal have been arrived at independently and without consultation, communication or agreement with any other contractor, proposer, or potential proposer.
2. Neither the price(s) nor the amount of this proposal, and neither the approximate price(s) nor approximate amount of this proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before the proposal submission date.
3. No attempt has been made or will be made to induce any firm or person to refrain from proposing on this contract, or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal or other form of complementary proposal.
4. The proposal of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive proposal.
5. Wohlsen Construction Company (Name of Firm) its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to proposing and/or bidding on any public contract, except as follows:

I state that Wohlsen Construction Company (Name of Firm) understands and acknowledges that the above representations are material and important, and will be relied upon by the Department of General Services in awarding the contract(s) for which this proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Department of General Services of the true facts relating to the submission of this proposal.

(Signature)

Michael B. Funck  
(Signatory's Printed Name)

Michael B. Funck  
Senior Vice President  
Wohlsen Construction Company  
(Signatory's Title)

SWORN TO AND SUBSCRIBED  
BEFORE ME THIS 24 DAY OF

February, 2020.

Cathy A. Rowles  
Notary Public

My Commission Expires

Sept 17, 2020

