



**MEMO**

**CONFIDENTIAL**

**To:** Honorable Greg Kirk  
Deputy Secretary for Capital Programs

**From:** Susan Stanisic, RFP Coordinator

**Date:** January 10, 2024

**Re:** Request for Proposal

Project No. DGS C-0373-0009 P1

Contract Nos. DGS C-0373-0009.4

SCI Mahanoy – Repairs/Renovations to Switchgear & Generators  
Schuylkill County, Pennsylvania

The Issuing Officer has completed the Request For Proposals evaluation and scoring in accordance with the Commonwealth policies and procedures. The Final Scoring of the Proposals received for the above-referenced project was conducted Friday, January 5, 2024.

Attached for your review is a summary of the apparent successful Proposer. The highest score for Base Bid No. 1 (only one requested for all disciplines):

.4 ELEC – Bob Biter Electrical Enterprises, Inc. – 1000.000 points - \$9,000,000.00  
BB#1

To the best of my knowledge the proposals received were scored and evaluated fairly and in accordance with the guidelines set forth.

As the Issuing Officer, I recommend that the above Proposer be selected for Award. This recommendation is based on the results of the evaluation and scoring of the responsible Proposals. The Total Base Construction Amount is \$9,000,000.00, which does provide sufficient funds to award Base Bid #1.

Should you have any questions or need further information, please do not hesitate to contact me.

**DEPUTY SECRETARY AUTHORIZATION:**

Based upon the above recommendation, I agree that the Proposal submitted by the above Proposer is the most advantageous to the Commonwealth and I authorize the Issuing Officer to proceed with the award of the contract.

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Greg Kirk, Deputy Secretary                      Date

xc: Kristen Weber

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**Bureau of Capital Projects Planning & Procurement**  
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