

DATE: December 10, 2021

DEPARTMENT OF GENERAL SERVICES  
BUREAU OF CAPITAL PROJECT DESIGN MANAGEMENT  
1800 HERR STREETS  
HARRISBURG, PENNSYLVANIA

**ADDENDUM NO. 6**

on

**PROJECT NO. DGS C-0509-0038 PHASE 001**

**PROJECT TITLE - Norristown State Hospital - Demolition and Remediation**

**PROFESSIONAL:**

SAA Architects  
600 North Hartley St  
York, PA, 17404

**If you submitted a bid through e-Builder prior to this Addendum being issued, your bid has been discarded and you must re-submit your bid(s) through e-Builder prior to the bid opening date and time. Please see Section 4.C. of the Instruction to Bidder**

**GENERAL CHANGES – ALL CONTRACTS**

Item 1 - Attached to this addendum are the **Notice of Vaccination Issued by DGS Public Works** and a **Sample Compliance Certificate**. There will be no anticipated access to patient occupied buildings, barring an emergent situation. There will be very limited access granted to Norristown State Hospital Buildings. **Should the need arise to access any occupied Norristown State Hospital Building, for any portion of the scope of work, all individuals entering the building will need to certify their vaccination status in compliance with the Notice of Vaccination document.**

Item 2 - **CHANGE** the Bid Due Date of December 13, 2021 at 2pm to **December 17, 2021 at 2pm.**

**SPECIFICATION CHANGES – ALL CONTRACTS**

Item 1 - N/A

**DRAWING CHANGES – ALL CONTRACTS**

Item 1 - N/A



Dear Contractor/Professional (both hereinafter referred to as “Contractor”):

**This correspondence applies to all construction contractors and Professionals that are under a current contract/agreement with the Department of General Services, Public Works and those that will enter a contract/agreement with the Department of General Services, Public Works in the future. It is also intended to provide further guidance to those Contractors that may have received a similar letter from DGS’ Deputy Secretary Hess, Bureau of Procurement.**

With the increasing numbers of COVID-19 cases rising within the Commonwealth, on August 10, 2021, Governor Tom Wolf announced that all Commonwealth employees in state health care facilities and high-risk congregate care facilities must be fully vaccinated against COVID-19 by September 7, 2021. Those employees that were not vaccinated, would be required to undergo weekly COVID-19 testing.

Due to the continuing rise in COVID-19 cases and the critical need to protect individuals within the care and control of the Commonwealth, the vaccination requirement is being extended to all Contractors (and their subcontractors/consultants of any tier) that perform regular services or design, construction, maintenance, or repairs on the property of state health care facilities and high-risk congregate care facilities through their own employers or contracted resources. The affected facilities include, but may not be limited to, state hospitals, state centers for people with intellectual disabilities, youth forestry camps and youth development centers, veterans’ homes, community health centers, state correctional institutions, and community correctional centers.

“Regular services” are generally defined as services done on facility property (indoors or outdoors) more than one day per month. Regular services, design, and construction do not include work on Project sites which are fenced off and/or do not afford contact with facility staff and individuals under their care and control. Deliveries of goods or supplies to loading docks or to construction projects are not included in the definition of regular services. However, Client Agencies or DGS Public Works may expand which Contractors (and their subcontractors/consultants of any tier) will be included in the definition of regular services at their discretion.

### **CURRENT ON-GOING PROJECTS**

Pursuant to the terms and conditions of your contract with the Commonwealth, which includes the Guidance for Businesses in the Construction Industry and the Supplemental Guidance for DGS Public Works Projects, you are required to ensure all personnel, including personnel of your subcontractors/consultants, comply with the facility rules, policies, and procedures. Accordingly,

effective December 13 2021, **all current Contractors** (and their subcontractors/consultants of any tier), contractor staff, and contracted staffing resources providing services at state health care facilities and high-risk congregate care facilities will be required to be fully vaccinated in order to enter the facility itself and the grounds surrounding the facility. Those Contractors (and their subcontractors/consultants of any tier), contractor staff, and contracted staffing resources that are not fully vaccinated must undergo weekly COVID-19 testing.

The cost of testing will be borne by the Contractors/subcontractors/consultants and cannot be passed through to the Commonwealth. If a Client Agency is currently providing testing to its own employees, it may choose to make that testing available to Contractors (and their subcontractors/consultants of any tier), contractor staff, and contracted staffing resources but they are under no obligation to do so. Testing must be done by healthcare practitioners, healthcare facilities or clinical laboratories. Results of at-home COVID-19 testing kits will not be accepted. Contractor, including their subcontractors/consultants of any tier, will not be paid for time spent by employees or contracted staffing resources getting tested for COVID-19. All Contractors must report all positive COVID-19 test results to DGS and the Client Agency within 24 hours of receipt of results. All individuals that test positive, whether vaccinated or not, must comply with Department of Health quarantine procedures and may not return to the Project or facility until the quarantine period is over.

### **NEW PROJECTS and CONTRACTORS**

**All new projects and new Contractors** (and their subcontractors/consultants of any tier), newly assigned contractor staff, and newly assigned contracted staffing resources providing regular services or design, construction, maintenance, or repairs, beginning after the effective date of this requirement must be fully vaccinated prior to being permitted on-site at the state health care facilities and high-risk congregate care facilities. There is **NO** testing option after the effective date of this requirement.

### **CERTIFICATIONS**

Current Contractors are responsible for certifying that all Contractor employees, their subcontractors/consultants of any tier employees, or contracted resources that will be providing services in state health care facilities and high-risk congregate care facilities are either fully vaccinated or are tested for COVID-19 on a weekly basis.

After the effective date of this requirement, new Contractors on new Projects are responsible for certifying that all Contractor employees, their subcontractor of any tier employees, or contracted resources that will be providing services in state health care facilities and high-risk congregate care facilities are fully vaccinated prior to being permitted on-site at the state health care facilities and high-risk congregate care facilities.

ALL Contractors (current and new) are also responsible to maintain the records of vaccination or testing and to obtain a consent from each employee, their subcontractors/consultants of any tier employees, or contracted staffing resource allowing the Contractor to provide the certification which will include high level data to the Commonwealth regarding compliance with this directive (name of individual and compliant/non-compliant status). Such certifications for Capital Projects shall be uploaded into the following e-Builder Document Module folder for your project:

- For Contractors, Commissioning Agents and Construction Managers during the construction phase of a project, certifications shall be uploaded to the 80 COVID-19 > 01 Construction Certifications file folder
- For Design Professionals, Cost Estimators and Construction Managers during the design phase of a project, certifications shall be uploaded to the 80 COVID-19 > 02 Design Certifications file folder.

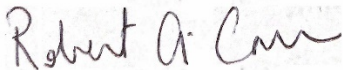
Such certifications for Job Order Contracting Projects shall be coordinated through the Job Order Contracting Administrator. Do not upload or provide any consent forms or vaccination and testing records to the e-Builder folder or DGS or any Agency. Non-compliant Contractors (and their subcontractors/consultants of any tier), contractor staff, and contracted staffing resources will not be allowed on the property of a state health care facility or high-risk congregate care facility until such is compliant and the Contractor certification has been received. Additionally, continued failure by the Contractor to comply with or enforce the requirements of this directive may result in the Contractor being found to be in default of its contract.

In addition to the vaccination or testing requirements, all Contractors (and their subcontractors/consultants of any tier), contractor staff, and contracted staffing resources must be masked at all times within all Commonwealth facilities until such time as these requirements are rescinded.

Questions regarding this communication should be directed as follows:

- Design Project Manager for Professionals, Cost Estimators and Construction Managers during the design phase of a project.
- Construction Project Coordinator for Construction Contractors, Commissioning Agents and Construction Managers during the construction phase of a project
- Mr. John Sechrist for Job Order Contracting Contractors.

Regards,

  
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Robert A. Carr  
Deputy Secretary, Public Works

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12/09/2021

Date

