

SDB-2  
SDB PARTICIPATION SUBMITTAL

Discipline: .4 Electrical (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: #1 (identify the corresponding Base Bid for this SDB Participation Submittal)

CHECK ONE, AND ONLY ONE, BOX. FAILURE TO COMPLY WILL RESULT IN REJECTION OF YOUR BID/PROPOSAL.

*Click on bold titles to navigate to that specific page.*

**I agree to meet the SDB participation goal in full.**

I have completed and am submitting with my bid or proposal an **SDB Utilization Schedule (SDB-3)**, which is required in order to be considered for award.

**I am requesting a partial waiver of the SDB participation goal.**

After making good faith outreach efforts as more fully described in the **Guidance for Documenting Good Faith Efforts to Meet the SDB Participation Goal**, I am unable to achieve the total SDB participation goal for this solicitation and am requesting a partial waiver of the SDB participation goal.

I have completed and am submitting with my bid or proposal both of the following, which are required in order to be considered for award:

1. an **SDB Utilization Schedule (SDB-3)** for that portion of the SDB participation goal that I will meet; AND
2. a **Good Faith Efforts Waiver Request** for the portion of the SDB participation goals that I am unable to meet.

**I am requesting a full waiver of the SDB participation goal**

After making good faith outreach efforts as more fully described in the **Guidance for Documenting Good Faith Efforts to Meet the SDB Participation Goal**, I am unable to achieve any part of the SDB participation goal for this solicitation and am requesting a full waiver of the SDB participation goal.

I have completed and am submitting with my bid or proposal a **Good Faith Efforts Waiver Request** for the complete SDB participation goal, which is required in order to be considered for award.

NOTE: SDB primes who are submitting as bidders or offerors must complete an **SDB Utilization Schedule (SDB-3)** identifying any self-performance towards the SDB participation goal.

**SDB-3  
SDB UTILIZATION SCHEDULE**

List in the chart below SDBs (including where applicable a prime bidder or offeror is self-performing a portion of the work) that will be used to meet the SDB participation goal (add additional pages if necessary). Submit a **Letter of Commitment (SDB-3-1)** for each SDB subcontractor, supplier, or manufacturer (add additional Letters of Commitment as necessary).

| SDB Name<br>SAP Vendor Number<br>(6-digit number provided by SDB)<br>SDB Verification Number<br>(located on DGS SDB verification) | Type of SDB<br>(check all that apply)  | Description of Work/Specification reference) | % Commitment<br>(or % of work to be self-performed by SDB bidder/offeror) | Dollar Value of Commitment (after applying any calculation per SDB-1, Section IV, Calculating SDB participation) |
|---|--|--|---|--|
| Name: ABC/Hi-Solutions<br>SAP Vendor Number: 123456<br>SDB Verification Number: 123456-2016-09-SB-M                               | MBE  | If staffing resources                        | %   | \$   |
| Name: J. Sterling Solutions<br>SAP Vendor Number: 386645<br>SDB Verification Number: 386645-2020-11-SB-W                          | <input type="checkbox"/> MBE<br><input checked="" type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE | Lighting Fixtures & Lighting Controls        | 5 %   | \$360,000.00   |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Attach additional sheets if necessary   |  |  | Total % SDB commitment: 5   | Total \$ amount:<br>\$360,000.00   |

SDB-3-1  
LETTER OF COMMITMENT

This Letter of Commitment serves as confirmation of the commitment by the prime Bidder or Offeror to utilize the Small Diverse Business (SDB) on the below-referenced Solicitation/Project.

Solicitation Number: DGS C-0405-0058 Phase 1

Solicitation Name: East Stroudsburg University - Information Commons

|                  | Bidder/Offeror Information                  | SDB Information                           |
|------------------|---|---|
| Name             | Wind Gap Electric, Inc.                     | J. Sterling Solutions                     |
| Address          | 125 West Seventh Street, Wind Gap, PA 18091 | 9800B McKnight Road, Pittsburgh, PA 15237 |
| Point of Contact | Peter Albanese                              | Janell Butorac                            |
| Telephone number | (610) 863-7688                              | (412) 862-7344                            |
| Email address    | peter@windgapelectric.com                   | janell@sterlingdistr.com                  |

Services/Supplies and Time Frame. If Bidder/Offeror is the successful vendor, the SDB shall perform or provide the following services or supplies during the term of the prime contract, as more specifically set forth below:

|  |                                    |
|--|------------------------------------|
| Services or supplies the SDB will provide:                         | Light Fixtures & Lighting Controls |
| Specific Time Frame the SDB will provide the services or supplies: | 10-12 months                       |

Dollar Value of Commitment. These services or supplies represent \$ 600,000 for the term of the contract.

SDB verified. By signing below, the SDB represents that it meets the SDB requirements set forth in the Solicitation and all required documentation has been provided to the Bidder/Offeror for its SDB submission.

Sincerely,

Peter Albanese

Printed name

Signature

Bidder/Offeror Point of Contact Name

Acknowledged

Janell Butorac

Printed name

Signature

SDB Point of Contact Name

*\* For purposes of monitoring compliance with SDB and VBE commitments, the work performed by a firm that is both an SDB and a VBE will be counted by BDISBO towards fulfilling both the SDB and VBE commitments unless otherwise agreed to by the parties in writing and approved by BDISBO and the Issuing Office.*

SDB-2  
SDB PARTICIPATION SUBMITTAL

Discipline: .4 Electrical (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: #2 (identify the corresponding Base Bid for this SDB Participation Submittal)

**CHECK ONE, AND ONLY ONE, BOX. FAILURE TO COMPLY WILL RESULT IN REJECTION OF YOUR BID/PROPOSAL.**

*Click on bold titles to navigate to that specific page.*

**I agree to meet the SDB participation goal in full.**

I have completed and am submitting with my bid or proposal an **SDB Utilization Schedule (SDB-3)**, which is required in order to be considered for award.

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2. a **Good Faith Efforts Waiver Request** for the portion of the SDB participation goals that I am unable to meet.

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NOTE: SDB primes who are submitting as bidders or offerors must complete an **SDB Utilization Schedule (SDB-3)** identifying any self-performance towards the SDB participation goal.

**SDB-3  
SDB UTILIZATION SCHEDULE**

List in the chart below SDBs (including where applicable a prime bidder or offeror is self-performing a portion of the work) that will be used to meet the SDB participation goal (add additional pages if necessary). Submit a **Letter of Commitment (SDB-3-1)** for each SDB subcontractor, supplier, or manufacturer (add additional Letters of Commitment as necessary).

| SDB Name<br>SAP Vendor Number<br>(6-digit number provided by SDB)<br>SDB Verification Number<br>(located on DGS SDB verification) | Type of SDB<br>(check all that apply)  | Description of Work to be Performed<br>(Statement of Work/Specification reference) | % Commitment<br>(or % of work to be self-performed by SDB bidder/offeror) | Dollar Value of Commitment (after applying any calculation per SDB-1, Section IV, Calculating SDB participation) |
|---|--|--|---|--|
| Name: ABC IIF Solutions<br>SAP Vendor Number: 123456<br>SDB Verification Number: 123456-2016-09-SB-M                              | MBE  | IIF staffing resources   | %   | \$   |
| Name: J. Sterling Solutions<br>SAP Vendor Number: 386645<br>SDB Verification Number: 386645-2020-11-SB-W                          | <input type="checkbox"/> MBE<br><input checked="" type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE | Lighting Fixtures & Lighting Controls  | 5 %   | \$360,000.00   |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Attach additional sheets if necessary   |  |  | Total % SDB commitment: 5   | Total \$ amount:<br>\$360,000.00   |

SDB-3-1  
LETTER OF COMMITMENT

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Solicitation Number: DGS C-0405-0058 Phase 1

Solicitation Name: East Stroudsburg University - Information Commons

|                  | Bidder/Offeror Information                  | SDB Information                           |
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| Name             | Wind Gap Electric, Inc.                     | J. Sterling Solutions                     |
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| Point of Contact | Peter Albanese                              | Janell Butorac                            |
| Telephone number | (610) 863-7688                              | (412) 862-7344                            |
| Email address    | peter@windgapelectric.com                   | janell@sterlingdistr.com                  |

Services/Supplies and Time Frame. If Bidder/Offeror is the successful vendor, the SDB shall perform or provide the following services or supplies during the term of the prime contract, as more specifically set forth below:

|  |                                    |
|--|------------------------------------|
| Services or supplies the SDB will provide:                         | Light Fixtures & Lighting Controls |
| Specific Time Frame the SDB will provide the services or supplies: | 10-12 months                       |

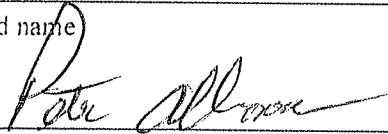
Dollar Value of Commitment. These services or supplies represent \$ 600,000 for the term of the contract.

SDB verified. By signing below, the SDB represents that it meets the SDB requirements set forth in the Solicitation and all required documentation has been provided to the Bidder/Offeror for its SDB submission.

Sincerely,

Peter Albanese

Printed name



Signature

Bidder/Offeror Point of Contact Name

Acknowledged

Janell Butorac

Printed name



Signature

SDB Point of Contact Name

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SDB-2  
SDB PARTICIPATION SUBMITTAL

Discipline: .4 Electrical (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: #3 (identify the corresponding Base Bid for this SDB Participation Submittal)

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**SDB-3  
SDB UTILIZATION SCHEDULE**

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| SDB Name<br>SAP Vendor Number<br>(6-digit number provided by SDB)<br>SDB Verification Number<br>(located on DGS SDB verification) | Type of SDB<br>(check all that apply)  | Description of Work to be Performed<br>(Statement of Work/Specification reference) | % Commitment<br>(or % of work to be self-performed by SDB bidder/offeror) | Dollar Value of Commitment (after applying any calculation per SDB-1, Section IV, Calculating SDB participation) |
|---|--|--|---|--|
| Name: ABC IT Solutions<br>SAP Vendor Number: 123456<br>SDB Verification Number: 123456-2016-09-SB-M                               | MBE  | IT staffing resources  | %   | \$   |
| Name: J. Sterling Solutions<br>SAP Vendor Number: 386645<br>SDB Verification Number: 386645-2020-11-SB-W                          | <input type="checkbox"/> MBE<br><input checked="" type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE | Lighting Fixtures & Lighting Controls  | 5 %   | \$360,000.00   |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Name:<br>SAP Vendor Number:<br>SDB Verification Number:   | <input type="checkbox"/> MBE<br><input type="checkbox"/> WBE<br><input type="checkbox"/> LGTBE<br><input type="checkbox"/> DOBE<br><input type="checkbox"/> SDVBE            |  | %   |  |
| Attach additional sheets if necessary   |  |  | Total % SDB commitment: 5   | Total \$ amount: \$360,000.00  |



SDB-3-1  
LETTER OF COMMITMENT

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Solicitation Number: DGS C-0405-0058 Phase 1

Solicitation Name: East Stroudsburg University - Information Commons

|                  | Bidder/Offeror Information                  | SDB Information                           |
|------------------|---|---|
| Name             | Wind Gap Electric, Inc.                     | J. Sterling Solutions                     |
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|  |                                    |
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| Specific Time Frame the SDB will provide the services or supplies: | 10-12 months                       |

Dollar Value of Commitment. These services or supplies represent \$ 600,000 for the term of the contract.

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Sincerely,

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Printed name



Signature

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**Janell Butorac**

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