



**pennsylvania**  
DEPARTMENT OF GENERAL SERVICES

**MEMO**

**To:** Honorable Charles Zogby  
Secretary of the Budget

**From:** Elizabeth A. O'Reilly   
Deputy Secretary of Public Works

**Date:** November 20, 2014

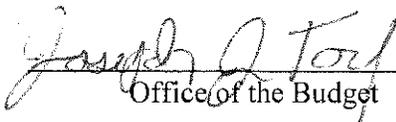
**Re:** Project No. DGS 251-72  
Construction of a New County  
Maintenance Office and Garage; Demolish  
and Construct New Salt Storage Building  
PennDOT Bradford County 01  
Borough of Towanda, Bradford County, PA

The Department of Transportation is requesting approval of the attached Request for Project Action. The project is authorized by Section 3 (15)(iii)(A) in Act 40 of 2004, as signed into law by the Governor on June 22, 2004. The Act provides a Total Project Allocation in the amount of \$10,000,000 which includes \$9,000,000 Base Construction and \$1,000,000 for Design and Contingencies.

Additional funds are also authorized by Section 3 (13)(iv.2)(C) in Act 85 of 2013. This Act provides a Total Project Allocation in the amount of \$5,000,000 which includes \$4,500,000 Base Construction and \$500,000 for Design and Contingencies.

These Acts provide a Combined Total Allocation of \$15,000,000 which includes, \$13,500,000 for Base Construction and \$1,500,000 for Design and Contingencies, and will be designated as **Phase 1** – Construction of New Maintenance Office/Garage Building/Salt Storage Building.

APPROVED:

  
Office of the Budget

  
Governor

12-1-2014  
Date

EAO/HP/NJS



REQUEST FOR PROJECT ACTION

DATE: 6/6/2014

40 2004  
Act 85 of 2013

TO:  
DEPARTMENT OF GENERAL SERVICES  
HARRISBURG, PA 17125

I. FROM:  
Department of Transportation

II. ACTION REQUESTED

- APPROVAL
- ADJUSTMENT
- CANCELLATION

III. PROJECT NUMBER: 251-72 IV. PROJECT TITLE: Construction of a new Bradford County Maintenance Office/Garage Bldg. & Stockpile Development

V. INSTITUTION/FACILITY: Dept. of Transportation, Bradford County Maintenance Office & Garage VI. LOCATION (INCLUDE COUNTY AND POLITICAL SUBDIVISION): Bradford County, Borough of Towanda

7. ESTIMATED COST:  ORIGINAL REVISION  FOR:  DESIGN UTILITIES:  INCLUDING ESTIMATED COST OF: \$ 15,000,000 (\$14.5M Con/\$500K D&C)  CONSTRUCTION  EXCLUDING

8. SPECIFIC PROJECT SITE: 340 York Avenue, Towanda, Pa. 18848

9. SITE OWNERSHIP:  COMMONWEALTH  UNIVERSITY  PRIVATE

10. SITE COST:  ORIGINAL  REVISION ESTIMATED SITE COST OF: \$ PennDOT owned site - zero cost  
11. SITE PURCHASE BY DGS:  YES  NO

12. GENERAL PROPERTY DESCRIPTION OF SITE  
This is the existing site of Bradford County 01 Maintenance Office/Garage and Stockpile.

13. DESCRIPTION OF CONSTRUCTION REQUIRED (INDICATE GROSS SQUARE FOOTAGE)  
The existing Maintenance Office & Garage building will be demolished as well as the Salt Dome, Bridge Beam building, Sign building and any other buildings, to be determined in conjunction with the professional, to provide space for construction of replacement buildings of required size.

14. OCCUPANCY: NO. OF FEMALES: 9 NO. OF MALES: 56 15. TOTAL ESTIMATED PROJECT COST (ITEM 7 + ITEM 10)  
\$ 15,000,000

16. REQUIRED ITEMS:  
UTILITIES: Gas, Electric, Water, Sewage -- these utilities exist on site but will require re-location  
ROADS: Two access points  
PARKING: 25 office / 50 equipment, and overflow parking for conference rooms \*to be verified by professional\*

17. REMARKS:  
\*Act 40 of 2004 provides \$10,000,000 and Act 85 of 2013 provides \$5,000,000 The site will remain operational so project phasing and coordination will be critical.

Agency Approval: [Signature] DATE: 6/13/14 AGENCY HEAD: [Signature]

You agree that by typing your name or inserting your digitized signature in the "Agency Head" field above you are signing this Request for Project Action, and have the authority to do so, and by submitting it the agency transfers to DGS jurisdiction and control of the premises for the time extending from the first date of advertisement for bids on the project to one year past the date of final completion and acceptance of all of the work performed under the project contracts. Jurisdiction shall revert to the agency after this period or if DGS does not use the premises for purposes of constructing the project. During this period, the agency maintains jurisdiction with respect to the occupation and maintenance of the premises.

APPROVALS

[Signature]  
OFFICE OF THE BUDGET  
12-1-2014  
DATE

[Signature]  
GOVERNOR