

Small Business Reserve Indicator Validation

The Small Business Reserve Indicator (SBRI) requires the user to select “YES or NO” when Creating or Changing a PO or Contract. A validation (system check) is in place that will prevent the PO and/or Contract from being ordered /released if the indicator does not have a “YES” or “NO” selected. Users will receive an error message if the “Small Business Reserve Indicator” is not selected.

PLEASE NOTE:

1. When a PO is created referencing a contract, the SBRI will default to what is on the contract.
2. With SRM and SAP (R3) Contracts, when an ITQ document type is referenced on the PO, the SBRI will default to “NO.”
3. The SBRI validation is excluded on the following Purchase Order transaction types listed below. (The SBRI field will still be visible, but you will not be prompted to select YES/NO.)
 - a. **SRM:** Emergency PO Types (ZEP, ZEPI, and ZEPO), Sole Source Service and Sole Source Supply POs (ZSBI, ZSDI, ZSSB, and ZSSD), Stock Transport Orders (STOs), and for future reference, when implemented, the Invoicing Plan (ZIP).
 - b. **SAP (R3):** Emergency PO document type (EP), Sole Source Service and Supply POs (SSB, SSBI and SSD), Stock Transport Orders (UB) and Periodic Invoicing Plan (IP).

The SBRI is located on the Header tab on both the Contract and the PO in both SRM and SAP (R3). Examples of each are displayed below:

Location of SBRI on SRM PO (Header>General Data tab):

The screenshot shows the 'Change Purchase Order' interface in SAP SRM. The 'General Data' tab is active, and the 'Small Business Reserve' field is highlighted with a red box. The field is set to 'Yes'. Other fields visible include 'Smart Number', 'Purchase Order Number', 'Purchase Order Type', 'Reason Code', 'Purchasing Organization', 'Purchasing Group', 'Currency', 'Total Value (Net)', 'Total Value (Gross)', 'Tax Value', 'Service and Delivery', 'Status and Statistics', 'Document Date', 'FM Posting Date', 'Posting Period', 'Cancelled', and 'Closeout Status'.

Location of SBRI on SRM Contract:

Change SW Regular Contract 4400006167

Read Only | Close Release Save Check Lock Print Preview Related Links

Contract Number 4400006167 (Change Version) Smart Number Copy of Contract 4400006166 Contract Type SW Regular Contract Status In Process Supplier 100012 JACK

Overview Header Items Notes and Attachments Conditions Approval Tracking

Basic Data Condition Hierarchy Notes and Attachments Output Document Totals Account Assignment Payment User-Specified Status

Basic

Identification

Smart Number is External

Contract Number: 4400006167

Contract Type: SW Regular Contract

Basic Contract:

Currency, Values and Pricing

* Currency: USD

Target Value: 100,000.00 USD

Alert Release Value: 0 %

Release Value: 0.00 USD

Organization

* Purchasing Organization: COPA Purchasing Organization

* Purchasing Group: YS2 - 1500 DGS ROBINSON PGROUP [Show Members](#)

Dates

* Valid From / To: 10/17/2014 - 10/16/2015

Alert Expiration: 0 Day(s)

Non Standard Terms & Conditions:

Service and Delivery

Under/ Overdelivery Tolerance: 0.00 % / 0.00 %

Status and Statistics

Created On: 10/20/2014

Created By: P00516544

Closeout Status: None

Contract Name: test

Small Business Reserve: Yes No

Partner

Details Add Send E-Mail Call Clear

Location of SBRI on SAP (R3) PO:

ZNB SRM Copy-Stan... Vendor 100012 JACK WILLIAMS TIRE C... Doc. date 08/20/2014

Delivery/Invoice Conditions Texts Address Communication Partners Additional Data Org. Data Status Customer Data Payment Processing

Non-Std Terms & Conditions:

Invoice Reference: []

Description: []

Replacement PO:

Original PO# being replaced: []

Small Business Reserve:

Small Business Reserve (1) 3 Entries

Small Business Reserve Short Descript.	
Y	Yes
N	No

Location of SBRI on SAP (R3) Contract:

Display Contract : Header Data

Agreement: 4600012726 Company Code: COPA Purchasing Group: 279
Agreement Type: SWV Purch. Organization: COPA
Vendor: 100022 BILL'S FEED TEST

Administrative Fields

Agreement Date: 10/16/2014 Item Number Interval: 10 Subitem Interv.: 1
Validity Start: 10/16/2014 Validity End: 10/16/2015 Language: EN
 GR Message

Terms of Delivery and Payment

Payt Terms: P001 Targ. Val.: 10,000.00 USD
Payment in: 30 Days 0.000 % Exch. Rate: 1.00000 Ex.Rate Fx
Payment in: 0 Days 0.000 % Incoterms: FOB DESTINATION
Payment in: 0 Days Net

Reference Data

Quotation Date: Quotation:
Your Reference: Salesperson:
Our Reference: Telephone:
Suppl. Vendor: Invoicing Party:

Non Std Terms & Conditions

Y Small Business Reserve

Small Business Reserve	Short Descript.
Y	Yes
N	No