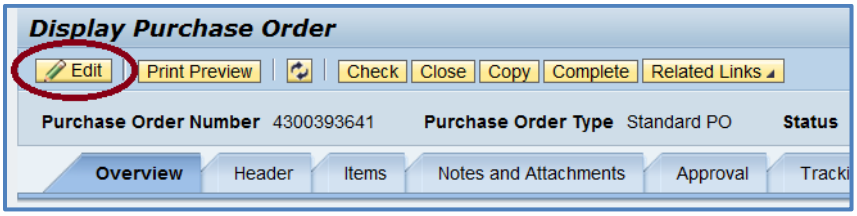
Purchase Order "Price-Drop" Workaround

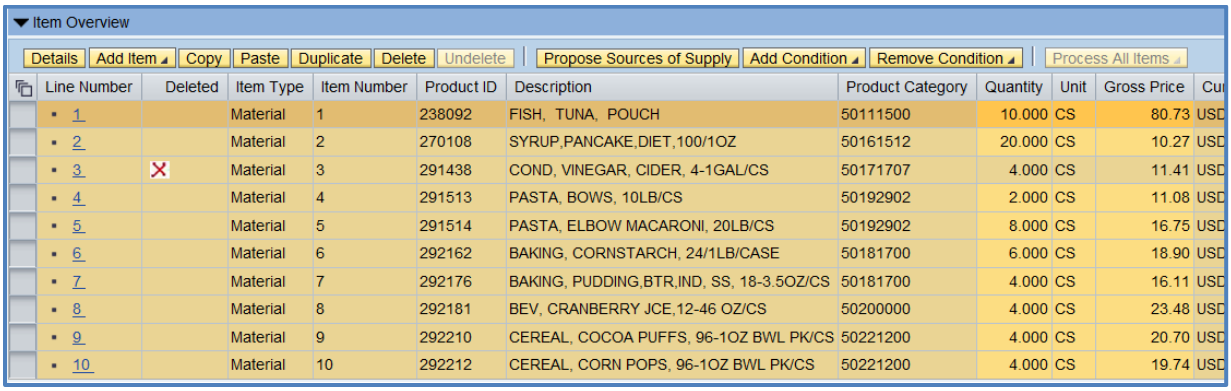
Use this procedure when line item pricing "drops" (e.g. disappears) while you are making edits to a Purchase Order, from all line items except the one selected at the time.

Note: This price-drop issue has been known to occur during all types of edits being made to a Purchase Order. It seems to happen "at random", regardless of whether or not the Purchase Order has a contract-reference.

1. Open the Purchase Order and select the **EDIT** button.

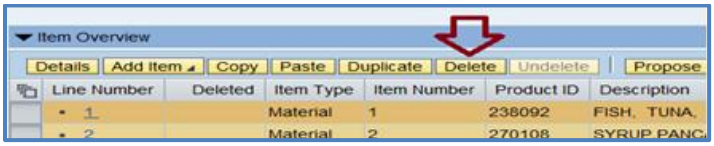


2. Select **all** lines of the Purchase Order, including any that were deleted.

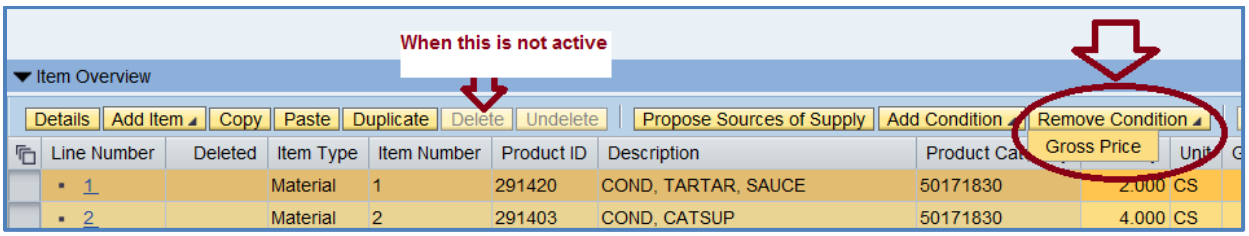


Line Number	Deleted	Item Type	Item Number	Product ID	Description	Product Category	Quantity	Unit	Gross Price	Cu
1		Material	1	238092	FISH, TUNA, POUCH	50111500	10.000	CS	80.73	USD
2		Material	2	270108	SYRUP,PANCAKE,DIET,100/1OZ	50161512	20.000	CS	10.27	USD
3	✕	Material	3	291438	COND, VINEGAR, CIDER, 4-1GAL/CS	50171707	4.000	CS	11.41	USD
4		Material	4	291513	PASTA, BOWS, 10LB/CS	50192902	2.000	CS	11.08	USD
5		Material	5	291514	PASTA, ELBOW MACARONI, 20LB/CS	50192902	8.000	CS	16.75	USD
6		Material	6	292162	BAKING, CORNSTARCH, 24/1LB/CASE	50181700	6.000	CS	18.90	USD
7		Material	7	292176	BAKING, PUDDING,BTR,IND, SS, 18-3.5OZ/CS	50181700	4.000	CS	16.11	USD
8		Material	8	292181	BEV, CRANBERRY JCE,12-46 OZ/CS	50200000	4.000	CS	23.48	USD
9		Material	9	292210	CEREAL, COCOA PUFFS, 96-1OZ BWL PK/CS	50221200	4.000	CS	20.70	USD
10		Material	10	292212	CEREAL, CORN POPS, 96-1OZ BWL PK/CS	50221200	4.000	CS	19.74	USD

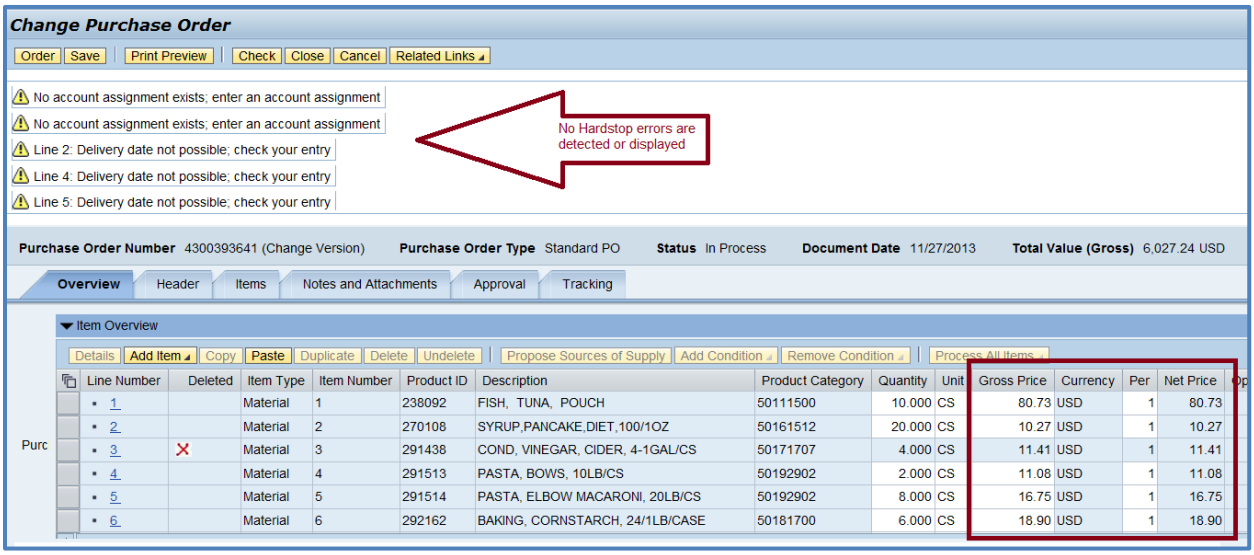
3. Select the line item **DELETE** button.



IMPORTANT NOTE: *If the **DELETE** button "grayed-out", select the **REMOVE CONDITION** > **Gross Price** button.*



All line item prices should be retained, and no “hardstop” errors detected, as shown in the example below. If necessary, however, you may repeat the above steps until the desired results are achieved.



Line Number	Deleted	Item Type	Item Number	Product ID	Description	Product Category	Quantity	Unit	Gross Price	Currency	Per	Net Price
1		Material	1	238092	FISH, TUNA, POUCH	50111500	10.000	CS	80.73	USD	1	80.73
2		Material	2	270108	SYRUP,PANCAKE,DIET,100/1OZ	50161512	20.000	CS	10.27	USD	1	10.27
3	✕	Material	3	291438	COND, VINEGAR, CIDER, 4-1GAL/CS	50171707	4.000	CS	11.41	USD	1	11.41
4		Material	4	291513	PASTA, BOWS, 10LB/CS	50192902	2.000	CS	11.08	USD	1	11.08
5		Material	5	291514	PASTA, ELBOW MACARONI, 20LB/CS	50192902	8.000	CS	16.75	USD	1	16.75
6		Material	6	292162	BAKING, CORNSTARCH, 24/1LB/CASE	50181700	6.000	CS	18.90	USD	1	18.90

END OF PROCEDURE