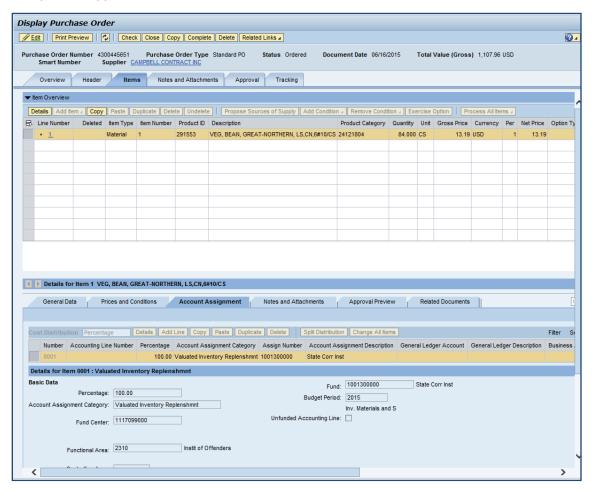
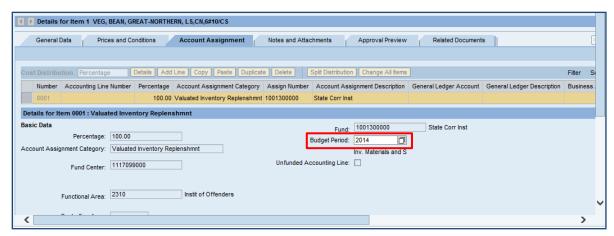
Inventory Account Assignment Changes on POs

Purchasers who create POs for inventory items will now be able to edit the Budget Period field, as necessary, to reflect an alternate Fiscal Year. Note that all other fields on the Account Assignment tab will remain un-editable (e.g. "grayed out").

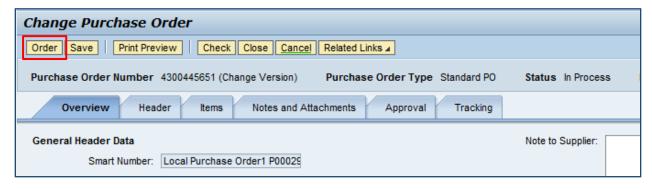
1. Open the applicable Purchase Order.



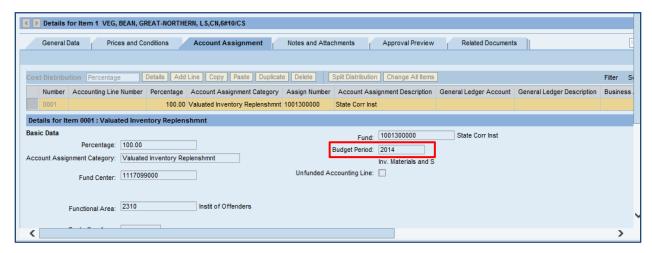
2. On the line item *Account Assignment* tab, change the **Budget Period** as appropriate.



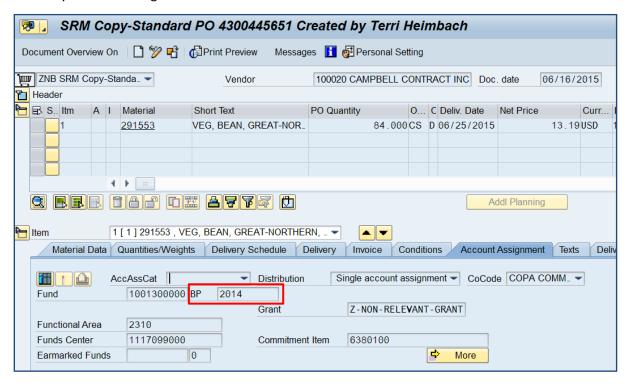
3. Select the ORDER button.



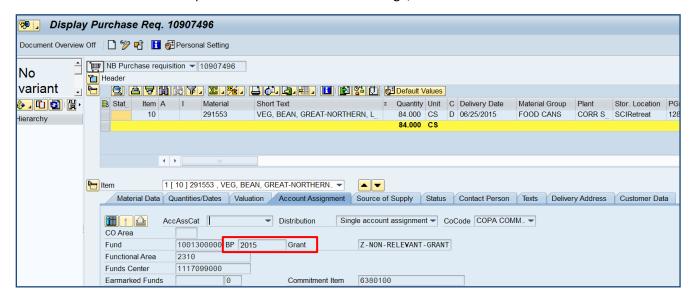
4. The new Budget Period is reflected.



5. Verify that the change has transferred to SAP.



6. Note that the Purchase Requisition will NOT reflect the change, but this is OK.



END