



# Procurement Policy Council

**Meeting**

**October 19, 2016**

# Agenda

**Welcome & Introductions**

**Deputy Secretary Ken Hess**

**Upcoming BOP Solicitations**

**Commodity Managers**

**Legal Update**

**Pam Cross**

**Validity Dates**

**Greg Doyle**

**RFP Task Force Update**

**Jenny Doherty**

**RFP Panel Discussion Q&A**

**Jenny Doherty**

**Pam Cross**

**Greg Doyle**

**Doug Fox**

**Barry Williams**

**Ken Senft**

**Margie Juran**

**Sarah Shaffer**

# Energy Team

**Greg Knerr**  
*Commodity Manager*

**Vic Restagno**  
*Associate Commodity Manager*

***“Providing Innovative and Effective Energy  
Solutions”***

**Team Mission Statement**

# Future Energy Team Procurements

- Gloves, Laboratory, Medical, and Work
  - Contract in approvals, target start date 11/1/2016
- Laboratory Supplies & Equipment
  - Existing contract to be extended to 3/31/2017, \$3.5 million annual spend
  - Target solicitation release mid-December 2016
  - Key Agencies: Agriculture, DEP, Health, PennDOT, PSP
  - Liz Bollinger, Commodity Specialist, 717-346-3276
- Water Treatment Chemicals
  - Expires 12/31/2016, \$850,000 annual spend
  - 1 renewal option remaining, likely to be exercised
  - Key Agencies: DMVA, DOC, DCNR, DEP, DHS
  - Shelbie Pickering, Commodity Specialist, 717-703-2947

# Future Energy Team Procurements

- PJM Demand Response ITQ
  - ❖ Expires 5/31/2017 at end of current PJM program year
  - ❖ New ITQ to be in place by Mid-December
  - ❖ RFQ(s) for participating locations to be issued January 2017
  - ❖ Key Agencies: DGS, DHS, DMVA, DOC, PennDOT, PASSHE, Turnpike
  - ❖ Keith Worley, Commodity Specialist, 717-346-2679
- Scrap Aluminum Removal/Recycling
  - ❖ Expires 12/31/2016, \$200,000 annual revenues
  - ❖ Key Agency: PennDOT
  - ❖ Rebidding ASAP, 3 month extension available
  - ❖ Jenn Eberly, Commodity Specialist, 717-346-2671

# Future Energy Team Procurements

- Fuel Storage Tank Cleaning

- Expires 4/30/2017, \$560,000 Annual Spend
- Key Agency: PennDOT
- Bid February 2017
- Jack Banks, Commodity Specialist, 717-787-6586

- Shredding Services

- Expires 4/30/2017, \$150,000 annual spend
- Contract covers Harrisburg Area only (Unique Source has right of first refusal for shredding services in all other areas!)
- Used by most agencies, Bid Feb. 2017
- Jenn Eberly, Commodity Specialist, 717-346-2671

# Future Energy Team Procurements

- Coal, Anthracite & Bituminous
  - Expires 6/30/2017, Prior annual spend \$8.2 million
  - Meet with Coal Committee (DHS, DOC, PASSHE) Feb/March 2017
  - Bid/Renewal decisions March/April 2017
  - Keith Worley, Commodity Specialist, 717-346-2679
- Mattress Cores
  - Expires 7/31/2017, \$275,000 annual spend
  - Key Agency: DOC
  - Bid April 2017
  - Shelbie Pickering, Commodity Specialist, 717-703-2947

# Future Energy Team Procurements

- Fuel, Truck Transport (Diesel, Heating Oil, Gasoline)
  - Expires 9/30/2017, \$30 million annual spend
  - Covers deliveries of 5000 gallons or more
  - Key Agencies: DGS, DHS, DOC, PennDOT, PSP
  - Fuel Requirements Surveys April 2017
  - Bid June 2017, Reverse Auction Planned
  - Jack Banks, Commodity Specialist, 717-787-6586

# Future Energy Team Procurements

- Online Auction Services

- Expires 12/31/2017
- Used for sale of heavy equipment and other surplus items
- Key Agencies: DGS BSSO, PennDOT
- To be solicited via RFP
- Jenn Eberly, Commodity Specialist, 717-346-2671

- Used Vehicle Auction Services

- Expires 12/31/2017
- Key Agency: DGS Vehicle Management
- Jenn Eberly, Commodity Specialist, 717-346-2671

# Operational & Facilities

**Cheryl Kleeman**  
*Commodity Manager*

**James Pinci**  
*Associate Commodity Manager*

***“Cohesive Team Maximizing  
Operational Procurement”***

**Team Mission Statement**

# Operational/Facilities Procurements

## Jeff Henry/346-3847

- Security Guard Services
  - Expires July 31, 2017; \$40 Million Total Spend
  - Issuing RFP early 2017
  - 2<sup>nd</sup> Agency Focus Group meeting to be scheduled
  - Supplier Forum to be scheduled
- Body Armor
  - Expires February 14, 2017
  - Completing renewal review/ Renew thru 2018
  - Issuing Supplemental Bid Late October 2016
  - Adding Gentex Brand Body Armor

# Operational/Facilities Procurements

## Ann Kimmel/346-2674

- Municipal Waste Services
  - Expires September 30, 2017; \$15M Annual Spend
  - Issuing RFP for Third Party Administrator for Waste Removal & Disposal Services early 2017
  - Supplier Forum to be scheduled
  - Potential SurveyMonkey Survey forthcoming to agencies to gather data on requirements
- Integrated Pest Management Services
  - Expires June 30, 2017
  - Supplement bid to add suppliers
  - Issued October 11, 2016/Closes November 1, 2016

# Operational/Facilities Procurements

## Ann Kimmel/346-2674

- Elevator/Escalator Maintenance/Repair Services
  - Expires December 31, 2016; \$1.8M Annual Spend
  - Reviewed for renewal (Yr. 2)
  - Finalizing renewal process
- Fire Extinguishers, Maintenance & Repair Services
  - Expires December 31, 2016/\$130,000 Annual Spend
  - Reviewed for renewal (Yr. 5)
  - Finalizing renewal process
- Filing Supplies
  - New contract for Tab Products & Jeter Express Products
  - Bid to be issued shortly

# Operational/Facilities Procurements

- Digital Fingerprint & Electronic Criminal Background Check Services
  - Expires January 31, 2017
  - RFP Issued August 31, 2016/Closes October 20, 2016
  - Nicole Moyer/346-3273
- Portable Toilets & Septic Waste Removal Services
  - Expires December 31, 2016/\$1.3M Annual Spend
  - Reviewed for renewal (Yr. 5)
  - Finalizing renewal process
  - Nicole Moyer/346-3273
- Catering Services:
  - Expires October 31, 2016/\$250,000 Annual Spend
  - New Contracts to be effective November 1, 2016
  - Wanda Bowers/346-3840

# Future Operational/Facilities Procurements

- Janitorial Supplies & Plastic Liners
  - Expire December 31, 2016/\$4.2M Annual Spend
  - Renew thru 2017/Rebid as one contract 2017
  - Pam Gabriel/346-3822
- Ammunition
  - Expires February 28, 2017; \$1.7M Annual Spend
  - Reviewing for renewal (Yr. 4)
  - Jeff Henry/346-3847
- Electronic Monitoring Services
  - Expires April 30, 2017/\$400,000 Annual Spend
  - Reviewing for renewal (Yr. 4)
  - Jeff Henry/346-3847

# Future Operational/Facilities Procurements

- Less Lethal & Duty Gear
  - Expires April 30, 2017; \$2.4M Annual Spend
  - Reviewing for renewal (Yr. 4)
  - Jeff Henry/346-3847
- Dilution Control Chemicals
  - Expires March 31, 2017; \$1M Annual Spend
  - Reviewing for renewal (Yr. 8)
  - Pam Gabriel/346-3822
- Dishwashing Chemicals
  - Expires March 31, 2017; \$800,00 Annual Spend
  - Reviewing for renewal (Yr. 8)
  - Pam Gabriel/346-3822

# Professional Services Procurements....

**Elizabeth Lenhart**  
*Commodity Manager*

[elenhart@pa.gov](mailto:elenhart@pa.gov)  
717-783-8578

***“Providing Professional Services for  
Institutional Success”***

Team Mission Statement



# Future Professional Services Procurements....

- Food – Non Perishable

- Document Prep In Process, DHS & L&I
- Reverse Auction Best Value Nov. 21, 2016
- Contact: Adraine Franklin, 717-787-8085, afranklin@pa.gov

- In Person Interpretation Services

- Expires Mar 31, 2017, \$2.5 Million spend
- Meeting with Key Stakeholders December 2016
- Contact: Adraine Franklin, 717-787-8085, afranklin@pa.gov

- Court Reporting Services

- Expires Mar 31, 2017, \$4 Million Spend
- Reviewing agency requirements
- Contact: Corey Walters, 717-346-7097, cowalters@pa.gov



# Future Professional Services Procurements....

- Contracted Medical Staffing (MHM/InGenesis)
  - Expires April 30, 2017; Annual spend \$20+ million
  - Two (2) one (1) year renewals remain
  - Negotiations with Suppliers To Conclude November
  - Contact: Corey Walters, 717-346-7097, cowalters@pa.gov
- Drug and Alcohol Testing Services
  - Expires October 31, 2017
  - \$11 million annual spend
  - DOC, DHS, PSP, DHS, OA, PBPP
  - Reaching Out to Key Stakeholders
  - Revising Contract Language based on feedback
  - Contact: Corey Walters, 717-346-7097, cowalters@pa.gov



# Future Professional Services Procurements....

- P-Card and Corporate Card

- Currently with US BANK
- RFP committee forming
- Supplier Forum scheduled
- Contact: Mike Weges, 717-346-8112, mweges@pa.gov



- Data Breach & Credit Monitoring

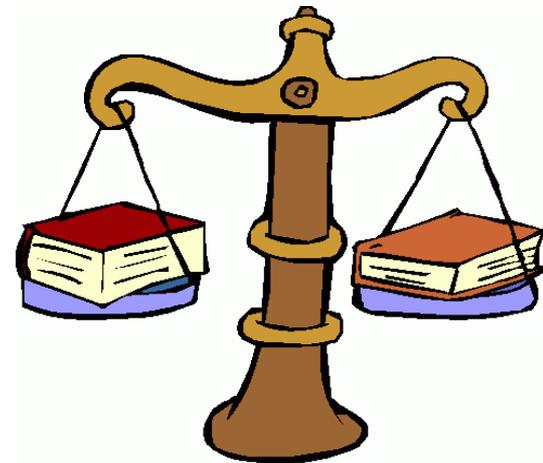
- CSID and ID Experts Contract #s: 4400015768, 15769
- Expires February 22, 2018
- Contact: Mike Weges, 717-346-8112, mweges@pa.gov

- Fleet Credit Card

- RFP committee forming, Supplier Forum scheduled
- Currently with WEX, expires 9/30/2017
- Contact: Mike Weges, 717-346-8112, mweges@pa.gov

# Future Professional Services Procurements....

- Pharmaceuticals & Pharmacy Services – DOC, SMRC
  - Major initiative
  - Met with Key Stakeholders October 2016
  - Solicitation in process
- On Line Legal Services
  - Effective October 1, 2016
  - LexisNexis, Westlaw and RELX
  - Contract #s: 4400015896, 97, 98



# Transportation Materials & MRO

**Edward Myslewicz**  
*Commodity Manager*

**Jamon Fogarty**  
*Associate Commodity Manager*

***“Sustaining and Improving  
Commonwealth Infrastructure”***

**Team Mission Statement**

# Future Transportation Procurements ...

- MRO

- ❏ Evaluations proceeding
- ❏ Reverse Auction Planned early Nov.
- ❏ DMVA, PennDOT, DOC, DGS – MRO Strategy
- ❏ Commodity Specialist Lilly Peek (717) 346-3846

- ❏ Traffic Line Paint

- ❏ Expires Nov. 30, 2016
- ❏ \$16 Million Spend
- ❏ Bid closing yesterday, Oct. 18 (IFB)
- ❏ Commodity Specialist Michelle Scott (717) 703-2942

- Liquid Bituminous (5710-01)

- ❏ Expires Feb. 28, 2017; \$26 Million spend
- ❏ Strategy session with PennDOT upcoming
- ❏ Reverse Auction early Dec. 2016
- ❏ Commodity Specialist John Jones (717) 346-3848



# Future Transportation Procurements ...

- **License Plate Reflective Sheeting (9905-16)**
  - Expires March 31, 2017; \$208,000 annual spend
  - Corrections, input to renew (3)/bid; Nov. 2016
  - Commodity Specialist Jean Halbleib (717) 346-8188
  
- **Posts & Accessories (9550-10)**
  - Expires April 30, 2017; \$340,000 annual spend
  - PennDOT, input to renew (1)/bid; Dec. 2016
  - Commodity Specialist Michelle Scott (717) 703-2942
  
- **Reflective/Non Reflective Sheeting (9905-06)**
  - Expires April 30, 2017; \$500,000 annual spend
  - PennDOT, input to renew (1)/bid; Dec. 2016
  - Commodity Specialist Jean Halbleib (717) 346-8188

# Future Transportation Procurements ...

- **Delineation Devices (9905-09)**
  - ❖ Expires April 30, 2017; \$65,000 annual spend
  - ❖ PennDOT, renew (0)/bid strategy; Nov. 2016
  - ❖ Potential delegation
  - ❖ Commodity Specialist Jean Halbleib (717) 346-8188
- **Aluminum Sign Blanks (9905-14)**
  - ❖ Expires May 31, 2017; \$440,000 spend
  - ❖ PennDOT, input to renew (3)/bid Jan. 2017
  - ❖ Commodity Specialist Michelle Scott (717) 703-2942
- **Crack & Joint Sealing (5680-01)**
  - ❖ Expires June 30, 2017; \$1.5 Million spend
  - ❖ PennDOT, renew (0)/bid strategy Feb. /March 2017
  - ❖ Commodity Specialist John Jones (717) 346-3848



# Future Transportation Procurements ...

- **Aluminum Coil Stock (License Plates) (9905-15)**
  - ❖ Expires June 30, 2017, \$550,000 annual spend
  - ❖ Corrections, assess renew (3)/bid Feb. 2017
  - ❖ Commodity Specialist Michelle Scott (717) 703-2942
  
- **Road Salt (6810-02)**
  - ❖ Expires July 31, 2017; \$100 Million annual spend
  - ❖ PennDOT, assess renew (4)/bid Feb/March 2017
  - ❖ Commodity Specialist Jean Halbleib (717) 346-8188
  
- **Traffic Counters**
  - ❖ Expires Aug. 31, 2017; \$11,000 annual spend
  - ❖ PennDOT/Potential delegation candidate; Feb. 2017
  - ❖ Commodity Specialist Michelle Scott (717) 703-2942

# Vehicle, Equipment, Furniture and Print

**Brian Reinoehl**  
*Commodity Manager*

**Barb Cain**  
*Associate Commodity Manager*

***“Creating Value in  
Asset Acquisition”***

**Team Mission Statement**

# Future Equipment Procurements ...

- Commercial Furniture (4400009327)
  - Expires April 30, 2017
  - Re-bidding January 2017
  - ADA Furniture will be added
  - Lisa Vega, Commodity Specialist, 717-346-4290
- High Density Filing Equipment (4400009743)
  - Expires April 30, 2017
  - Re-bidding January 2017
  - Robin Morse, Commodity Specialist, 717-346-8180

# Future Equipment Procurements ...

- Fine and Specialty Paper (4400015353)
  - Expires May 31, 2017
  - Commonwealth Print Shops input to re-bid
  - Re-bidding February 2017
  - Kevin Reichard, Commodity Specialist, 717-787-7547
  
- Stainless Steel Shelving (4400009215)
  - Expires May 31, 2017
  - PA Liquor Control Board input to re-bid
  - Re-bidding February 2017
  - Lisa Vega, Commodity Specialist, 717-346-4290

# Future Equipment Procurements ...

- Remanufactured Systems Furniture (4400015473)
  - Expires May 31, 2017
  - Will not be renewing, will be added to the Systems – Metal & Wood/Veneer Case Goods bid
  - Lisa Vega, Commodity Specialist, 717-346-4290
- Systems – Metal & Wood/Veneer Case Goods (4400009616)
  - Expires May 31, 2017
  - Re-bidding February 2017
  - Lisa Vega, Commodity Specialist, 717-346-4290

# Future Equipment Procurements ...

- Match Existing Systems Furniture (4400009632)
  - Expires May 31, 2017
  - Re-bidding February 2017
  - Lisa Vega, Commodity Specialist, 717-346-4290
- Trailer Mounted Anti-Icing Unit (2518-01)
  - Expires May 31, 2017
  - Penn DOT input to re-bid
  - Re-bidding February 2017
  - Lisa Vega, Commodity Specialist, 717-346-4290

# Future Equipment Procurements ...

- Envelopes (4400009719)
  - Expires June 30, 2017
  - Commonwealth Print Shops input to re-bid
  - Re-bidding March 2017
  - Kevin Reichard, Commodity Specialist, 717-787-7547
- Re-Tread Tires (2517-03)
  - Expires July 31, 2017
  - Penn DOT, DCNR, DOC, and BVM input to re-bid
  - Re-bidding April 2017
  - Ralph Constance, Commodity Specialist, 717-703-2931

# Future Equipment Procurements ...

- Temporary Fleet Services (4400010088)
  - ▼ Expires July 12, 2017
  - ▼ DGS currently working on new RFP
  - ▼ Alfonzo Robinson, Commodity Specialist, 717-346-8181
  - ▼ David Kline, CPC, 717-787-7526

# Envelope Training WebEx

- Cenvéo will be holding an envelope training WebEx on October 25 from 11:00 am to 12:00 pm.
- The WebEx will include the following topics:
  - Envelope Basics
    - \*Different types of envelopes
    - \*How to measure envelopes
    - \*How to measure windows
    - \*Different types of print
    - \*How to order envelopes
- If you are interested in attending the WebEx, please provide Kevin Reichard ([kreichard@pa.gov](mailto:kreichard@pa.gov)) your email address so that he can send you the invite

# Implementation of Pennsylvania's Iran Free Procurement Law

## Iran Free Procurement

Act 149 of 2014

Prohibits Commonwealth Agencies from entering into contracts for goods or services worth at least \$1 million with companies that are engaged in investment activities in the energy-related activities in Iran.

Only applies to new contracts – does not require an agency to terminate an existing contract.

62 Pa.C.S. 3501-3506

## Two Primary Requirements:

1. Iran Free Procurement List
2. Certification when contracting

## Iran Free Procurement List

DGS is responsible for developing a list of persons who DGS determines are engaged in investment activities in the energy sector of Iran.

The list must be based on publicly available, credible information.

“Person” includes an individual, organization, financial institution, corporation, etc., that exists for the purpose of making a profit, or government entity that includes a multilateral development institution. 62 Pa.C.S. 3501.

“Engaging in investment activities” means providing goods or services worth at least \$20 million or extending \$20 million in credit to the energy-related activities of Iran. 62 Pa.C.S. 3501.

“Energy-related activities” include development, owning rights, exporting, refining, transporting, or constructing infrastructure for petroleum, natural gas or nuclear energy. 62 Pa.C.S. 3501

Once the list has been finalized, DGS must:

- 90-days prior to adding a person to the list, provide notice of DGS's intention to add the person to the list and provide the person the opportunity to comment in writing. If the person demonstrates no engagement in investment activities in Iran, the person shall maintain eligibility to contract with the Commonwealth.
- Post the list on DGS's website.
- Update the list every 180 days.
- DGS also may grant exceptions if the investment activities are limited or the Commonwealth has no other cost-effective method of obtaining the goods or services.

DGS developed its preliminary list based upon:

- PA Treasury Department report of activities requiring public funds to divest from companies doing business in Iran and/or Sudan that meet certain thresholds of activities.
- Other state lists including California, Maryland, Florida, and New York.
- Reports issued by the U.S. Government Accountability Office and other federal sources.
- Reports of non-governmental organizations.
- News articles and company websites.

Proposed list includes:

- 35 companies from Iran, China, Venezuela, India, and other countries.
- Ranging from multi-national companies with many subsidiaries to small companies without an apparent internet presence.

## Iran Free Procurement Certification

Prior to entering into a contract worth at least \$1 million with a Commonwealth entity, a company must provide the Commonwealth entity a copy of a certification form indicating:

It is not on the Iran Free Procurement list

AND

It is eligible to contract with the Commonwealth.

## DGS responsibilities - Certification

DGS has developed a certification form and will update its standard Terms and Conditions to require vendors to complete and submit the Iran Free Procurement Certification form.

## Agency Responsibilities - Certification

- Prior to entering into a contract worth at least \$1 million, verify the vendor is not listed on the Iran Free Procurement list.
- Ensure the Iran Free Procurement Certification forms are completed when appropriate.
- Report suspected false certifications to DGS

## False certifications

- Company will be provided written notice and the opportunity to demonstrate to DGS that it has ceased its engagement in energy-related activities in Iran within 90 days of the notice. If it does so, it will not be subject to penalties.
- Penalties for false certifications include \$250,000 civil penalty, or twice the amount of the contract, or a three-year contract suspension.
- False certifications reported to the Attorney General.

## Expiration

DGS shall have no obligations under this chapter with respect to a company engaged in business activities in Iran upon the occurrence of *any of the following*:

- Iran does not appear on the List of State Sponsors of Terrorism.
- The President or Congress of the United States, through legislation or executive order, declares that mandatory divestment of the type provided for in this chapter interferes with the conduct of United States foreign policy.

62 Pa.C.S. § 3506

Questions:

Mary W. Fox

Assistant Counsel

Department of General Services

[maryfo@pa.gov](mailto:maryfo@pa.gov)

(717) 787-6789

## Service Periods to Validity Date Fields

Greg Doyle,  
Assistant Director – Contracts  
Office of the Budget

# Overview

- Record service periods in the Validity Start Date and Validity End Date fields.
- Replaces service periods in PO header text.
- Required for service POs.
- Begins 1/1/17 for new POs

# Validity Dates Continued

Just as we do today, Comptroller will monitor for the following:

- All POs containing a service must have a service period entered.
- A service period start date cannot be in the past.
- The service period end date cannot extend beyond the date allowed by the contract.

# Validity Dates Continued

## New things Comptroller will monitor:

- To avoid inconsistencies, no service periods in both Validity Date fields and header text.
- Use Item Text field to record service periods of line items that are different from the overall PO service period.

# ***RFP Task Force Results***

## ***PPC Meeting***

***October 19, 2016***

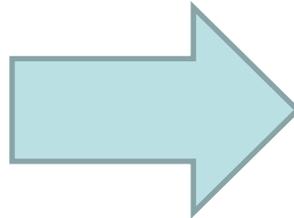
# RFP Task Force Goals

- Remove waste and adopt best practices for continuous improvement of the RFP process
- Define and document the Current RFP process and share with customer agencies - began July, 2015 and completed September, 2015
- Apply LEAN tools to develop the Future RFP process - began November, 2015 and completed May, 2016
- Pilot the new process
- Roll out agency-wide

# RFP Task Force Members

## **Current State Committee:**

Doug Fox (Facilitator, BQA)  
Jeff Rogers (BQA)  
Christine Rowe (BQA)  
Jenny Doherty (BOP)  
Pam Cross (BOP)  
Janice Pistor (BOP)  
Ken Senft (OIT)  
Dan Boyd (DHS)  
Randy Schmoyer/Greg Doyle (OB)  
Mary Masland (DGS)  
Jim Domen (PDE)  
Mike Denny (PHMC)  
Beverly Ward (PLCB)  
Sarah Shaffer (DGS IT)  
Barry Williams (DOT)  
Rich Gaul (L&I)  
Jen Habowski (BOP)  
Margie Juran (BOP)



## **Future State Committee:**

Doug Fox (Facilitator)  
Jeff Rogers  
Jenny Doherty  
Ken Senft (OIT)  
Greg Doyle (OB)  
Sarah Shaffer (DGS IT)  
Barry Williams (DOT)  
Margie Juran (BOP)

# Challenges

- Mapping out the Current State was fairly straightforward. Group divided into four (4) working teams based on RFP stage.
- Creating the Future State was a struggle
  - Reluctance to go against established norms even though process is flawed and outdated
  - Didn't think Legal would let us change policies
- Had to downsize the group and have more frequent meetings to get ourselves "out of the box."
- How would the supplier community view the changes?

# RFP Task Force

## Current State:

- 1.0 Preparation=32-36 weeks
- 2.0 Solicitation=6 weeks
- 3.0 Response Evaluation=12 weeks
- 4.0 Contract Negotiation and Execution=9-11 weeks

**Total=57-65 weeks**

## Future State:

- 1.0 Preparation=12-18 weeks
- 2.0 Solicitation=4 weeks
- 3.0 Response Evaluation=6 weeks
- 4.0 Contract Negotiation and Execution=4-10 weeks

**Total=28-40 weeks**

**A 33% cycle time reduction is achievable.**

# New Process Highlights

- RFP Input/Interview Form for Issuing Officers
- Supplier research is a must
- Slimmed-down RFP Template and one, combined NFP/RFD Form
- Toolkit (Document library, checklists)
- Supplier Forum (pre-solicitation and include BDISBO)
- No more Pre-Proposal conference
- Rolling Q&A process
- New Scoring Methodology
  - Overall adjective scoring with evaluation criteria rubric
  - 75% technical threshold
  - Technical, Cost, and SDB shared at beginning with Committee
- Technology tool – likely a NASPO ValuePoint cooperative contract
  - No more paper proposals in the meantime

# Next Steps

- DGS BOP and OA/OIT are piloting the new process in advance of technology tool - **now**
- Working on terms and conditions and SOW with SciQuest – **in process**
- Re-writing/updating all RFP process documents and putting on DGS website for agencies to use – **in process/now**
- Develop training materials – new process and scoring, committee members, etc. – **in process**
- Implement technology and follow up with training – **Q1-Q2, 2017**
- Develop an RFP-Lite Process (small-no committee) – **Q2, 2017**

# Procurement Contact Info

<b>Pam Cross, DGS Assistant Chief Counsel</b>	<b>717-214-7739</b>	<b><a href="mailto:pcross@pa.gov">pcross@pa.gov</a></b>
<b>Jenny Doherty, Chief Procurement Officer</b>	<b>717-787-5862</b>	<b><a href="mailto:jedoherty@pa.gov">jedoherty@pa.gov</a></b>
<b>Dawn Eshenour, Division Chief-BOP</b>	<b>717-346-4297</b>	<b><a href="mailto:deshenour@pa.gov">deshenour@pa.gov</a></b>
<b>Ken Hess, Deputy Secretary for Procurement</b>	<b>717-787-4352</b>	<b><a href="mailto:kenhess@pa.gov">kenhess@pa.gov</a></b>
<b>Margie Juran, Commodity Manager</b>	<b>717-703-2940</b>	<b><a href="mailto:mjuran@pa.gov">mjuran@pa.gov</a></b>
<b>Cheryl Kleeman, Commodity Manager</b>	<b>717-346-4326</b>	<b><a href="mailto:ckleeman@pa.gov">ckleeman@pa.gov</a></b>
<b>Greg Knerr, Commodity Manager</b>	<b>717-703-2935</b>	<b><a href="mailto:gknerr@pa.gov">gknerr@pa.gov</a></b>
<b>Elizabeth Lenhart, Commodity Manager</b>	<b>717-783-8578</b>	<b><a href="mailto:elenhart@pa.gov">elenhart@pa.gov</a></b>
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<b>Janice Pistor, Division Chief-BOP</b>	<b>717-346-8115</b>	<b><a href="mailto:jpistor@pa.gov">jpistor@pa.gov</a></b>
<b>Brian Reinoehl, Commodity Manger</b>	<b>717-787-3475</b>	<b><a href="mailto:breinoehl@pa.gov">breinoehl@pa.gov</a></b>