

**Bureau of Diversity, Inclusion and Small Business Opportunities (BDISBO)
 Prime Contractor's Quarterly Utilization Report**

Submit at <http://www.dgs.internet.state.pa.us/quarterlyreports> or mail to DGS Bureau of Diversity, Inclusion and Small Business Opportunities, 401 North St., Room 601, Harrisburg PA 17120

1. Prime Contractor's Firm Name:		6. Reporting Period (Mark one and write in date): ___ All Activity to Date: ___ Quarter Ending:	
2. Address:		7A. RFP Number:	
		7B. Description:	
		7C. Contract/PO No:	
3A. Telephone No:	4. PA SAP Vendor No.:	8A. Estimated Contract Value:	
3B. Email:		8B. SDB % Commitment:	
		8C. SDB Commitment \$ Value:	
5. Contact Person:		9. Total Contract Value Paid to Prime to Date:	

10. Subcontractor:	11. Address:	12. Contact Name:	13. SDB Type:	14. Commitment:	15. Amount Paid This Quarter:	16. Quarter End Date:	17. Total Amount Paid To Date:
18. Grand Totals:							
19. Signature Of Preparer:		20. Name Of Preparer (Type Or Print):		21. Title:			

If there are questions regarding the form please contact Ms. Christine Quinn at 717-772-5026 or cquinn-dea@pa.gov.
 Please make copies of blank form, which should be completed and submitted within 10 working days at the end of each quarter.